



ADMINISTRATIVE REVIEW PERMIT (FOR SAFE PARKING)

Administrative Review Permit is a type of application that can be reviewed and approved by staff. Specific uses found within Section 3-07-01 require an administrative use permit for the use to be allowed on the property.

Please include this page with your submittal. Submittal instructions and more information about checklist items can be found on page 2.

- Development Application Form (pg. 3)
- Written Explanation
- Operations Plan
- Site Plan
- Parking Plan
- Proof of Ownership
- Responsible Agents Information
- Trash Disposal and Collections Plan
- Statement of Taxes Paid

Fees Due When Application is Deemed Complete	
Administrative Review Permit	\$300



DEVELOPMENT APPLICATION FORM

PROJECT NAME:

APPLICANT

Name(s): Phone #:
Address:
City, State, Zip:
2nd Phone #: Email:

OWNER

Name(s): Phone #:
Address:
City, State, Zip:
2nd Phone #: Email:

TECHNICAL REPRESENTATIVE (Consultant, Engineer, Surveyor, Architect, etc.)

Name: Phone #:
Address:
City, State, Zip:
2nd Phone #: Email:

DESCRIPTION OF SITE

Address:

City, State, Zip:

Area (acres or square feet):

Tax Assessor Parcel Number:

Existing Zoning:

Existing Land Use:

Proposed Land Use:

Have you attended a Conceptual Review? YES NO

If Yes, please list PRE#:

I hereby certify that I am making this application as owner of the above-described property or acting under the authority of the owner (attached authorization, if not owner). I am familiar with all pertinent requirements, procedures, and fees of the County. I understand that the Application Review Fee is non-refundable. All statements made on this form and additional application materials are true to the best of my knowledge and belief.

Name: Date:

Owner's Printed Name

Name:

Owner's Signature

The Salvation Army Safe Parking Program

-Operations Plan

Housing Now is located at 2821 W 65th Place in Westminster Colorado. Up to ten outdoor parking spaces may be located at this address and the case management team will work with those participants as well as other safe parking locations throughout Adams County. Participants will be allowed to park in the lot starting at 6PM each day and must leave the lot no later than 8AM the following morning. Each participant will be given a fire extinguisher and a CO detector . There will be a parking lot monitor employed by the Colorado Safe Parking Initiative who will check participants in and out each day as well as serve as an emergency contact overnight.

The staffing proposal includes one Lead Case Manager and one Housing Navigator/Case Manager working a flexible schedule to meet clients when it is best for the participant. Staff will coordinate referrals through the Colorado Safe Outdoor Parking initiative. Housing Now will utilize the Housing First model and Rapid Rehousing to provide permanent housing outcomes for identified households from the safe parking location at the Housing Now site and throughout Adams County's Safe Parking sites. Housing Now anticipates connecting to 70 individuals. Through providing rapid rehousing and case management services Housing Now expects to lease up 35 households that includes 70 individuals by the end of 2024 and into early 2025, with continued stabilization support resulting in a 70% positive housing rate through 2025. The program will provide ongoing case management and varied rental assistance to households through the end of the contract period.

The Salvation Army
Safe Parking Program

Responsible Agents Information

Kathy Mulloy, Director Housing Now
kathy.mulloy@usw.salvationarmy.org
720-305-4659

Walker Kemp, Lead Case Manager Safe Parking
walker.kemp@usw.salvationarmy.org
720-766-7739

Community & Economic Development Department
Planning & Development
Concept Review

Adams County

Safe Parking at The Salvation Army/ Housing Now
2821 W 65th Place, Westminster CO 80221

Written Explanation

Safe Parking provides our community neighbors that have been priced out of housing and are currently residing in their vehicles with a safe place to park from 6 PM - 8AM daily. We are partnering with Colorado Safe Parking Initiative in providing a Safe Parking Site. CSPI will provide the porta potty, hand washing station and hire a participant to be the site leader and report any emergencies or issues with behaviors of the participating neighbors. We also have ARPA funding through Adams county that will provide money for rental assistance, Housing Navigation, and Case Management. The Housing Now team will be working from 11:30- 8PM, M-F.

<https://www.colosafeparking.org>

Housing Now is partnering with Adams County and Colorado Safe Parking Initiative and hopes to use a portion of the parking lot located at 2821 W 65th Place.

- CSPI does screening, intake, and referral to Housing Now. This includes a background check.
- CSPI provides a porta-potty, hand washing station and WIFI hotspot if needed.
- CSPI provides a paid overnight attendant to check in participants, ensures participants adhere to the outlined rules and calls police for any disturbance of the peace.
- Accepted candidates are issued a permit for as many nights as needed.
- Participants sign agreements for behavior while on site.
- No drugs/alcohol allowed on site
- Participants are required to use the lot a minimum of 4 nights a week or they lose their permit.
- TSA provides 20 parking spaces for up to 10 cars from 6PM – 9AM daily.

- TSA provides access to electricity, laundry services and food pantry when food is available.
- TSA provides video monitoring of the parking lot 24/7
- Housing Now will provide case management services and RRH assistance to participants (funded by Adams County) – with the goal of participants exiting from safe parking to permanent housing.

Housing Now expects to assist up to 35 individuals with permanent housing options with this project by 3/31/2025

The Salvation Army

SafeParking Plan

Legend

 2821 W 65th PI



Safe Parking Area

2821 W 65th PI

Google Earth

Image © 2023 Airbus

W. 65th Place



100 ft

232'

21'

128'

The Salvation Army

SafeParking Plan

Legend

 2821 W 65th PI



Safe Parking Area

2821 W 65th PI

Google Earth

Image © 2023 Airbus

W. 65th Place



100 ft

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The Salvation Army
Safe Parking Program

Trash Disposal and Collections

On site is one large dumpster for trash and another for recycling.
Both are currently emptied once a week but additional pickups will be added as needed.

Parking Lot monitor will enforce trash disposal from program participants.