



Adams County Cultural Council
Kickoff Meeting Minutes
Thursday, March 21, 2024
Waymire Dome, Riverdale Regional Park
9755 Henderson Road, Brighton, CO 80601

- I. Call Meeting to Order – Joyce Downing called the meeting to order at 5:30 PM
- II. Roll Call – Melvin Wardlow
Present: Joyce Downing, James Towle, Jesse Martinez (late arrival), Megan Hartline, Ericka Hernandez, Aaron Vega, Lawrence Dunn
Absent: Emily Burr
Participants in Attendance: SCFD Program Officer, Dana Manyothane; Adams County Staff, Zoe Ocampo, Melvin Wardlow
- III. Motion to Approve Agenda – Motion made to approve the agenda with amended change [under officer elections, change “treasurer” to “secretary”] by Joyce Downing, moved by Megan Hartline, seconded by Aaron Vega; No opposed – motion passed.
- IV. Motion to Approve Minutes - Motion made to approve the Final ACCC Meeting Minutes, October 5, 2023, with amended changes [Dana Manyothane title change to “Program Officer”] by Joyce Downing, moved by Megan Hartline, seconded by Larry Dunn; No opposed – motion passed.
- V. New Business Items
 - a. 2024 Officer Elections

- i. 2024 elections held for Council Chair, Vice-Chair, Secretary; Joyce Downing nominated Megan Hartline for Chair; Megan Hartline nominated Joyce Downing for Vice-Chair; Joyce Downing nominated Ericka Hernandez for secretary. Motion made by Joyce Downing to accept all three nominations, moved by Megan Hartline, seconded by Larry Dunn; No opposed – motion passed.
- b. DEIA Training Debrief
 - i. SCFD and The Equity Project hosted a DEIA Training for all Cultural Councils on Feb. 15. Feedback from the ACCC included liking the chance to connect with other Cultural Councils; finding the information valuable and a good reminder going into the grant season; and wanting annual DEIA trainings. Group reviewed the Bias Wheel.
- c. 2024 Scoring Process – Dana Manyothane
 - i. SCFD Study Session Statement read and reviewed. SCFD Program Officer to read at beginning of each Study Session and after any breaks. In addition to Cultural Council reminder to Council and public, read by Chair.
 - ii. Rubric and Flux Review –
 - 1. Quick review of Flux access by SCFD Program Officer, with reminder of Unified Rubric creation subcommittee.
 - 2. Jim Towle brought up other County Councils approaching Study Sessions with each Council member presenting a set of applications for discussion. SCFD Program Officer confirmed several Councils are taking this approach. Discussed by the ACCC, it was decided that the Council would like to have this year focused on new Rubric and new GOS scoring. New presentation-style approach to be considered for 2025.
- d. Ticket / Gift Acceptance, Adams County Code of Ethics – Zoe Ocampo
 - i. Staff presented the Adams County Code of Ethics, and newly issued Council-specific guidelines for accepting tickets offered by organizations to Council members. Council was provided with a memo from the County Attorney’s Office, addressing specific circumstances that may occur, with the County’s expectations.

- ii. Cultural Arts and the County's Attorney's Office implemented a reimbursement policy to allow Council members to experience SCFD organizations' offerings, effective March 2024.

VI. Other Business

- a. Jim Towle requested the date of the Council Retreat be changed from September 12. Members voted on moving meeting to September 5. Motion made to move meeting by Megan Hartline, moved by Jim Towle, seconded by Aaron Vega; No opposed – motion passed.
- b. Zoe Ocampo addressed moving SCFD Celebration Event from the tentative October 10 date, to Wednesday, October 9. Council agreed. No vote needed.

VII. SCFD Updates – Dana Manyothane

- a. SCFD last meeting February 22, 2024, via zoom
 - i. New board members Amos Kazzaz (Gov. Appointee) and Randy Perlis (Arapahoe) took their oaths of office.
 - ii. 2023 Final Distribution \$84,876,674.58 to organizations (\$1,292,538.58 administrative/operations)
- b. Thursday, April 25th at 1:00 pm. The meeting will be virtual.
- c. SCFD Revenue Report: The January 2024 SCFD sales and use tax revenue was \$6,315,827.35. The 2023 year to date (YTD) sales and use revenue was \$6,190,803.78. The variance is \$125,023.57, a 2.02% increase in 2024 over YTD 2023
- d. Reminder to Council about the Colorado Sunshine Law.
- e. Reminder to Council that Virtual Attendance no longer counting toward SCFD numbers. All reporting rules for organizations are back to pre-covid.

VIII. Adams County Updates – Zoe Ocampo

- a. Adams County Parks, Open Space & Cultural Arts is hiring for a Marketing Specialist and a Special Events Manager.
- b. The Cultural Arts Division recently hired a Cultural Arts Project Coordinator, Joe Murray.
- c. Upcoming Events include the Adams County Poet Laureate Unstudied on May 17 at Anythink Perl Mack; Adams County Pride on June 8.

IX. Public Comment

- a. None.

X. Adjourn

- a. Megan Hartline made a motion to adjourn the meeting, moved by Aaron Vega, seconded by Larry Dunn; No opposed - adjourn 6:46 PM