



COLORADO

Office of Children,  
Youth & Families  
Division of Child Welfare

Katie McDougal  
Director  
Department of Human Services  
11820 N Pecos Street  
Westminster, CO 80234

6/27/2023

Re: Acceptance of Adams County Collaborative Management Program MOU for SFY 2023-2024

Dear Director McDougal,

The purpose of this letter is to communicate information about your county's participation in the Collaborative Management Program (CMP), C.R.S. 24-1.9-101, also known as HB 04-1451.

The Adams County CMP Memorandum of Understanding (MOU) for SFY 2023-2024 has been accepted. As specified in Section XI of your county's MOU, Adams County needs to submit the attached attestation statement with signatures prior to receiving the earned incentive funds.

The Colorado Department of Human Services appreciates Adams County's continued commitment to the coordination and integration of services to children, youth, and families in their community.

If you have any questions or concerns, do not hesitate to contact Andie Scott at [andie.scott@state.co.us](mailto:andie.scott@state.co.us).

Sincerely,

*Andie Scott*

Andie Scott  
Collaborative Management Program Administrator



Collaborative Management Program Incentive Funding Award  
Attestation Statement

In accepting the incentive funding award for Adams County, I, the County Commissioner(s) and/or County Director, hereby attest that the Collaborative Management Program will:

- Track clients served in all target populations listed in the CMP site MOU;
- Agree to not duplicating clients in the approved databases (Trails and/or Efforts to Outcome and/or Excel); and,
- Comply with Operation Memorandum #OM-CW-2021-0017.

Katie McDougal      Katie McDougal      6.27.23  
County Director and/or Commissioner-Printed Name      Signature      Date

Please sign and return this document to Andie Scott, Collaborative Management Administrator, Colorado Department of Human Services, Division of Community Programs, [andie.scott@state.co.us](mailto:andie.scott@state.co.us) via email as a scanned document, or by mail to 1575 Sherman Street, 2<sup>nd</sup> Floor, Denver, CO 80203.



COLLABORATIVE MANAGEMENT  
MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

This Agreement is made between the following statutorily Mandated Partners and Non-Mandated Partners to the Collaborative Management Program, each of which may herein be referred to individually as a “Party” or collectively as the “Parties”:

**MANDATED PARTNERS**

1. **ADAMS COUNTY DEPARTMENT OF HUMAN SERVICES**, located at 11860 Pecos Street, Westminster, Co., 80234;
2. **17<sup>th</sup> JUDICIAL DISTRICT PROBATION DEPARTMENT**, located at 12200 Pecos Street, Suite 200, Westminster, Co., 80234;
3. **17<sup>th</sup> JUDICIAL DISTRICT COURT**, located at 1100 Judicial Center Drive, Brighton, Co., 80601;
4. **ADAMS COUNTY HEALTH DEPARTMENT**, located at 4430 South Adams County Parkway, Suite C3000, Brighton, CO 80601;
5. **ADAMS 12 FIVE STAR SCHOOLS**, located at 1500 E. 128<sup>th</sup> Avenue, Thornton, Co., 80241;
6. **ADAMS 14 SCHOOL DISTRICT**, located at 5291 E. 60th Avenue, Commerce City, Co., 80022;
7. **BRIGHTON SCHOOL DISTRICT 27-J**, located at 18551 E. 160th Avenue, Brighton, Co., 80601;
8. **MAPLETON PUBLIC SCHOOLS**, located at 7350 N. Broadway Street, Denver, Co., 80221;
9. **WESTMINSTER PUBLIC SCHOOLS**, located at 6933 Raleigh Street, Westminster, Co., 80030;
10. **COMMUNITY REACH CENTER MENTAL HEALTH CENTER**, located at 1870 W. 122nd Ave., Ste. 100, Westminster, CO 80234;
11. **BEHAVIORAL HEALTH ORGANIZATION (“BHO”) or REGIONAL ACCOUNTABLE ENTITY (“RAE”), called COLORADO ACCESS** located at 11100 E. Bethany Drive, Aurora, Co, 80014;
12. **DIVISION OF YOUTH SERVICES (“DYS”)**, located at 700 West 84th Avenue, Suite 700, Thornton, Co., 80260;
13. **DESIGNATED MANAGED SERVICE ORGANIZATION FOR THE PROVISION OF TREATMENT SERVICES FOR ALCOHOL AND DRUG ABUSE PURSUANT TO SECTION 27-80-107, C.R.S. (“MSO”), called SIGNAL BEHAVIORAL HEALTH NETWORK** located at 6130 Greenwood Plaza, Suite 150, Englewood, Co., 80111;

COLLABORATIVE MANAGEMENT  
MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

14. **COMMUNITY DOMESTIC VIOLENCE PROGRAM PURSUANT TO 26-7.5-104 C.R.S. IF REPRESENTATION FROM SUCH PROGRAM IS AVAILABLE, called FAMILY TREE, INC.** located at 3805 Marshall Street, Wheat Ridge, Co., 80033.

**NON-MANDATED PARTNERS (VOTING MEMBERS)**

15. **COLORADO YOUTH DETENTION CONTINUUM (CYDC), called TRESTLE PROGRAMS INC.**, located at 9025 Grant Street, Thornton, Co., 80229;
16. **17th JUDICIAL, ADAMS COUNTY DISTRICT ATTORNEY'S OFFICE, DIVERSION SERVICES**, located at 1000 Judicial Center Dr. Suite 100. Brighton, Co., 80601;
17. **THE EARLY CHILDHOOD PARTNERSHIP OF ADAMS COUNTY**, located at 8859 Fox Drive, Suite 205, Thornton, CO 80260;
18. **A PRECIOUS CHILD, FAMILY RESOURCE AND REFERRAL**, 7051 W. 118th Avenue, Broomfield, CO., 80020.

WHEREAS, Colorado Revised Statutes (C.R.S.) Section 24-1.9-102(1)(a) authorizes the county department of human services/social services to enter memorandums of understanding with specific agencies for the purpose of promoting a collaborative system of local-level interagency oversight groups and individualized service and support teams to coordinate and manage the provision of services to children and families who would benefit from integrated multi-agency services; and

WHEREAS, the undersigned desire to enter into an agreement for the collaboration of services to families and children who would benefit from integrated multi-agency services; and

WHEREAS, the undersigned agencies include all of the agencies required by statute.

NOW THEREFORE, in consideration of the premises and mutual promises and covenants herein contained, and for their mutual benefit, the Parties agree as follows:

**Term of the Agreement.** This Memorandum of Understanding (MOU) shall be effective beginning July 1<sup>st</sup>, 2023 and shall expire June 30<sup>th</sup>, 2024.

**Renewal of MOU.** The Parties may renew this MOU annually, subject to mutual agreement. Each Party reserves the right to elect not to renew the MOU after the expiration of the current term. If any Party intends not to renew the MOU, it should give notice of such intent at least thirty (30) days prior to expiration of the Agreement.

**I. Oversight Group.** The Parties agree that there is hereby created an Interagency Oversight Group (IOG) as authorized by C.R.S 24-1.9-102, that is identified locally as *Adams County Collaborative Management Program (ACCOMP)*, whose membership shall be comprised of a local representative of each Party to this

# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

MOU. Membership requirements, the status of each Party as a voting member or advisory member, procedures for election of officers, procedures for resolving disputes and procedures for the development of subcommittee groups can be found in the By-Laws/Procedure Guide (“By-Laws” or “Guide”) attached hereto as a labeled **Appendix A**. By signing this MOU, the Parties agree to follow and review these by-laws annually to ensure all statutory and rule mandates are met. Any changes to the by-laws are considered a revision to the MOU and shall require new submission to the State with new signatures of all mandated and non-mandated partners.

**II. Target Population.** In recognition of the goals of the Collaborative Management Program (CMP), children, youth, and families across systems are identified and served according to their contact with collaborative programs. The CMP target population consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multi-system integrated service plan or multisystem approach. An Individualized Service and Support Team (ISST) includes two (2) or more system representatives that are present to assist a child/youth/family with developing an integrated service plan directed by family need. The ISST identifies goals and facilitates collaboration and is a family-driven model for service planning. The child/youth/family members are present at and participating in the development of their plan. ACCMP serves their target population(s) directly through an ISST(s) called: *1) Family Team Meetings 2) Engage 3) School and Family Engagement Meetings 4) Partnering for Adams County Kids (PACK) Meetings*

ACCMP may also serve children, youth, and families within their communities through the Collaborative Management Program by providing multi-system prevention program(s). The target population for these prevention programs consists of at-risk children and youth ages birth through twenty-one (21) years of age and their families who would benefit from a multisystem approach. A multisystem prevention program must include two (2) or more system representatives that establish a program that facilitates collaboration and address needs not currently provided within the community. *Multi-system Prevention Program(s) named 1) Come to School Program, 2) Foster and Kindship Medical and Behavioral Health Care Coordination, and 3) Community Development and Prevention Services Interventions*

**III. Services.** As authorized by Section 12 CCR 2509-4-7.303.32(A), Counties may elect to participate in CMP by entering a Memorandum of Understanding (MOU) that is designed to promote a collaborative system to coordinate and manage the provision of services to children, youth, and families who would benefit from an integrated multi-system approach to service and service delivery. The Parties agree to provide the following specific services, subject to the availability of funds for which the collaborative has authority as specified below.

Services Defined: (please include descriptions)

- The CMP’s ISST is called **Family Team Meetings**. It functions as an integrated service planning model with specific policies and procedures. Program overview included in **Appendix B**. This ISST is linked to the following performance measure: Increase safety of children and youth.
- The CMP’s ISST is called **Engage**. It functions as an integrated service planning model with specific policies and procedures. Program overview included in **Appendix B**. This ISST is linked to the following performance measure: CMP youth diverted from being committed to DYS, Increase safety of children and youth.

# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

- The CMP's ISST is called *School and Family Engagement Meetings (SFEMs)*. It functions as an integrated service planning model with specific policies and procedures. Program overview included in *Appendix B*. This ISST is linked to the following performance measure: Increase school attendance, Increase safety of children and youth.
- The CMP's ISST is called *Partnering for Adams County Kids (PACK) Meeting*. It functions as an integrated service planning model with specific policies and procedures. Program overview included in *Appendix B*. This ISST is linked to the following performance measure: Increase safety of children and youth.
- The CMP provides a prevention program through *Come to School* prevention program. It prevents multisystem involvement by including two (2) or more system representatives in the development of prevention programming. These systems include: *the 17<sup>th</sup> Judicial District Court and Adams County local school districts*. Attached as a labeled Program overview included in *Appendix B*. This prevention program is linked to the following performance measure(s): Increase school attendance, Increase safety of children and youth.
- The CMP provides a prevention program through *Foster and Kinship Medical and Behavioral Health Care Coordination* prevention program. It prevents multisystem involvement by including two (2) or more system representatives in the development of prevention programming. These systems include: *Adams County Human Services and the Regional Accountable Entity, Colorado Access*. Program overview included in *Appendix B*. This prevention program is linked to the following performance measure(s): Increase safety of children and youth.
- The CMP provides a prevention program through *Community Development and Prevention Services Interventions* prevention program. It prevents multisystem involvement by including two (2) or more system representatives in the development of prevention programming. These systems include: *Adams County Human Services Department, Children & Family Services; Adams County Health Department; local school districts; physical, mental, and behavioral health providers; Regional Accountable Entity, Colorado Access; the 17<sup>th</sup> Judicial District; local law enforcement jurisdictions; and other community and family serving programs in Adams County*. Program overview included in *Appendix B*. This prevention program is linked to the following performance measure(s): Increase safety of children and youth.

**IV. Authorization to Contribute Resources and Funding.** Each Party represents that it has the authority to approve the contribution of time, resources, and funding to solve problems identified by ACCMP to create a seamless, collaborative system of delivering multi-agency services to children and families. The resources and funding to be contributed are identified in Section V: Funding Sources.

**V. Funding Sources.** Funding identified in this MOU may be a carryover from incentive funding or savings, additional funding provided to the CMP program or any funds directed towards CMP. Additional funding may become available during the term of this MOU and the Parties agree to comply with any terms, conditions and restrictions on the funding made available to them. The Parties agree to financial risk sharing where commitments to support programs exceed the remaining monies available. The fiscal agent for ACCMP is Adams County Human Services Department Director, Katie McDougal, and by signing here \_\_\_\_\_ agrees to assume financial risk. The financial risk defaults to the fiscal agent unless

DocuSigned by:  
  
 86DB55CD4127431...

# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

## SFY 2023-2024

otherwise stated here \_\_\_\_\_. For this reason, ACCMP projects a conservative budget based on currently available resources.

<b>Table of Resource Pooling SFY 2023-2024</b>		
CMP Carry Over/Reserve Funds	\$ 662,067	
Party	IN-KIND	CASH
1. COUNTY DEPARTMENT OF HUMAN/SOCIAL SERVICES	\$18,000	\$0
2. 17 <sup>TH</sup> JUDICIAL DISTRICT PROBATION DEPARTMENT	\$10,000	\$0
3. 17 <sup>TH</sup> JUDICIAL DISTRICT COURT	\$5,000	\$0
4. ADAMS COUNTY HEALTH DEPARTMENT	\$6,600	\$0
5. ADAMS 12 FIVE STAR SCHOOLS	\$9,382	\$0
6. ADAMS 14 SCHOOL DISTRICT	\$10,000	\$0
7. BRIGHTON SCHOOL DISTRICT 27-J	\$8,436	\$0
8. MAPLETON PUBLIC SCHOOLS	\$3,000	\$0
9. WESTMINSTER PUBLIC SCHOOLS	\$5,000	\$0
10. COMMUNITY REACH CENTER, MENTAL HEALTH CENTER	\$ 3,892.93	\$0
11. BEHAVIORAL HEALTH ORGANIZATION ("BHO") OR REGIONAL ACCOUNTABLE ENTITY ("RAE"), COLORADO ACCESS	\$10,000	\$0
12. DIVISION OF YOUTH SERVICES ("DYS")	\$ 5,000	\$0

# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

## SFY 2023-2024

13. DESIGNATED MANAGED SERVICE ORGANIZATION FOR THE PROVISION OF TREATMENT SERVICES FOR ALCOHOL AND DRUG ABUSE PURSUANT TO SECTION 27-80-107, C.R.S. ("MSO"), SIGNAL BEHAVIORAL HEALTH NETWORK	\$3,000	\$0
14. COMMUNITY DOMESTIC VIOLENCE PROGRAM PURSUANT TO 26-7.5-104, C.R.S. ("DVP"), FAMILY TREE, INC.,	\$1,900	\$0
15. TRESTLE PROGRAMS, INC., COLORADO YOUTH DETENTION CONTINUUM (CYDC)	\$20,000	\$0
16. 17 <sup>TH</sup> JUDICIAL ADAMS COUNTY DISTRICT ATTORNEY'S OFFICE, DIVERSION SERVICES	\$1,891	\$0
17. THE EARLY CHILDHOOD PARTNERSHIP OF ADAMS COUNTY	\$3,000	\$0
18. A PRECIOUS CHILD, FAMILY RESOURCE & REFERRAL	\$5,000	\$0
<b>TOTALS</b>	<b>\$129,101.93</b>	<b>\$0</b>

**Total of CMP Carry Over/Reserve Funds = \$ 662,067**

**Approximate total cash contribution = \$ 0**

**Approximate total in-kind services/contributions = \$129,101.93**

**Approximate total contribution = \$791,168.93**

### **VI. Reinvestment of Funds Saved.**

ACCMF has established a procedure to allow incentive funds received by the CDHS, and allocated pursuant to CRS 24-1.9-104, to be reinvested by the Parties to provide appropriate services to children and families who would benefit from multi-agency services has been approved by the head or director of each Party, as documented in the By-Laws/Guide at *Appendix A, Article XI, and Article XIII, Section 3.*



# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

The Parties agree by signing this MOU that the *ACCMP* will review the CMP budget regularly to ensure that CMP funds are being used to serve children, youth and families that are involved in multiple systems or at risk of involvement in multiple systems. This includes funds being used to serve children, youth and families who are part of an ISST, CMP prevention program or as a mechanism to increase collaboration among Parties.

**VII. Collaborative Management Processes.** Pursuant to section 24-1.9-102(2)(e), C.R.S., *ACCMP* has established a collaborative management process addressing risk sharing, resource pooling, performance expectations, outcome monitoring, and staff training. This management process shall be utilized by the ISSTs and CMP Prevention Programs when providing services to children and families serviced by the parties to this MOU, designed to reduce duplication and fragmentation of services, increase the quality, appropriateness, and effectiveness of services delivered to families, and encourage cost sharing among services providers. All of which can be found in the By-laws/Procedure Guide attached as *Appendix A, Article XII*. **By signing this MOU, the Parties agree to follow and review these by-laws annually to ensure all statutory and rule mandates are met.**

**VIII. Collaborative Management Program Elements.**

Pursuant to section 24-1.9-102(2)(i) the Parties hereby determine that they will attempt to meet performance measures specified by the Colorado Department of Human Services, in conjunction with the Collaborative Management Program State Steering Committee, and elements of collaborative management in order to:

- A. Reduce duplication and eliminate fragmentation of services provided to children, youth and families who would benefit from integrated multi-agency services. The Parties will reduce duplication and fragmentation of services by: The **ACCMP** has established a collaborative management process to be utilized by individualized service and support teams. The collaborative management process addresses risk sharing, resource pooling, performance expectations, outcome monitoring, and staff training to do the following:
  - Reduce duplication and eliminate fragmentation of services provided to children, youth and families who would benefit from integrated multi-agency services.
  - Work collaboratively to find ways to better serve children and families living in Adams County.
  - Identify areas where duplication occurs, or services are fragmented for children and families living in Adams County.
  - Refer children and families to the appropriate system or organization that will best suit their needs. (*Appendix A, Article XIII, Section 1*)
  
- B. Increase the quality, appropriateness, and effectiveness of services delivered to children and families who would benefit from multi-agency services, to achieve better outcomes; the Parties will increase the quality, appropriateness, and effectiveness of services delivered through:
  - Meeting bi-monthly to educate and inform each other about services and programs that help children and families.
  - Reviewing programmatic and ISST outcome and process data together to identify effective practice and areas where improvement is needed
  - Discussing challenges and barriers families experience when accessing services and finding ways to resolve these problems. (*Appendix A, Article XIII, Section 2*)

# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

- C. Encourage cost sharing among service providers. The Parties will encourage cost sharing through: Cost sharing by **ACCMP** organizations as stated in statute, is mandatory. **ACCMP** partners are encouraged to help fund any **ACCMP** program or services for the identified target population in Adams County. Cost sharing is discussed in IOG meetings annually or more often as needed. **ACCMP** funded partners typically contribute toward the costs to operate a program or towards funding a position. (*Appendix A, Article XIII, Section 3*)

**IX. Performance Measures.** *ACCMP* has determined how performance shall be measured and has selected three (3) measures in which the Colorado Department of Human Services shall determine incentive funding to the local IOG in a labeled **Appendix D**

- 1) *ACCMP* has selected the following as our first performance measure:  
Increase safety to children and youth: 80% percent of CMP youth with no substantiated abuse or neglect finding after CMP services began
- 2) *ACCMP* has selected the following as our second performance measure:  
Decrease commitment to the Division of Youth Services: 80% percent of CMP youth diverted from being committed to DYS
- 3) *ACCMP* has selected the following as our third performance measure:  
Increase school attendance: 80% percent of CMP children/youth with improved school attendance rates while involved with CMP services

**X. Process Measures.** Pursuant to section Code of Colorado Regulations 7.303.35 (A), the Parties agree that they will attempt to meet process measures in order to receive the meaningful minimum portion of the collaborative management incentive funds.

Counties will receive the meaningful minimum (35% of total allocation) based on the two (2) following criteria: 1) Number of children, youth and families served; and 2) Meeting three (3) of the six (6) process measures of collaborative management.

Please select all the process measures that the CMP site will attempt to achieve. Each CMP site must select at least three (3).

- IOG meeting attendance (all partners signing MOU attending 75% of the time at 75% of scheduled meetings);
- Seventy-five (75%) percent of the agencies contribute resources at a service level, either in-kind or actual funds;
- Use of Evidence Based or Evidence Informed practices;
- Process of Continuous Quality Improvement used by the IOG;
- Family agency or member participation on the IOG as a voting member;
- Evidence of cost-sharing

*Insert description of how evidence of cost sharing will be demonstrated*

**Data.**

The Parties agree to use either the State provided Efforts to Outcomes (ETO) database and/or the Comprehensive Child Welfare Information System (CCWIS)/Trails for data collection for CMP served

# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

## SFY 2023-2024

clients. ETO shall be used for non-child welfare children, youth and families to track participation. Trails or CCWIS databases shall be used for all Child Welfare CMP served children, youth and families.

The Parties agree by signing this MOU that the attestation statement shall be completed and the Parties shall comply with [Operational Memo #OM-CW-2021-0017](#) prior to receiving incentive funds. The CMP site is responsible for ensuring there is no duplication of clients entered into ETO and/or Trails. Duplication is defined as a child, youth or family that is counted twice for the same ISST meeting or prevention program and recorded in one (1) or more CMP data system(s). A child, youth or family may be counted for multiple service episodes supported by several multi-systems partnerships.

**XII. Confidentiality Compliance.** The Parties agree that State and Federal law concerning confidentiality shall be followed by the Parties and *ACCMP*. Any records used or developed by *ACCMP*'s members, a listed ISST, or a listed Prevention Program that relate to a particular person are to be kept confidential and may not be released to any other person or agency, except as provided by law as noted in **Appendix A, Article XVI**. The Parties have developed a release of information that addresses the confidentiality needs of all Parties attached as **and Appendix C**.

**XIII. Termination of MOU.** The Parties acknowledge that withdrawal from this MOU of any Mandated Party shall result in the automatic termination of this Agreement and termination of the collaborative system of delivery of services developed hereunder. The withdrawing Party shall assist the other Parties to achieve an orderly dissolution of the collaborative system with as little disruption as possible in the delivery of services provided to children and families who would benefit from multi-agency services.

- A. Withdrawal/Termination.** Any Party may withdraw from this Agreement at any time by providing 30 days written notice to all other Parties.
- B. For Loss of Funds.** Any Party may withdraw from this Agreement or modify the level of its commitment of services and resources hereunder, in the event of loss or reduction of resources from its funding source identified herein. Any Party withdrawing due to loss of funds will provide notice of withdrawal in writing within 30 days.
- C. Distribution of Funds.** The Parties have established a collaborative management process addressing the distribution of funds if the MOU is terminated as further described in the by-laws/procedure guide. **Appendix A, Article XVII.**

IN WITNESS WHEREOF, the Parties hereto, through their authorized representatives have executed this Memorandum of Understanding and commit to all elements described above, effective for the dates written above. (Please note scanned and electronic signatures, with an attached digital receipt, are acceptable).

### *Interagency Oversight Group Members*

#### MANDATED PARTNERS

1. ADAMS COUNTY DEPARTMENT OF HUMAN SERVICES,

COLLABORATIVE MANAGEMENT  
MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

Name and Title: Katie McDougal, Human Services Department Director  
Address: 11860 Pecos St.  
City/State/Zip: Westminster/CO/80234  
Phone: (720) 523-2909

Email: kmcdougal@adcogov.org

Signature:

DocuSigned by:  
*Katie McDougal*  
86DB55CD4127431...

6/22/2023

**2. 17th JUDICIAL DISTRICT PROBATION DEPARTMENT**

Name and Title: Jenifer Morgen, Chief Probation Officer  
Agency: 17<sup>th</sup> Judicial Probation Department  
Address: 12200 N Pecos St #200  
City/State/Zip: Westminster/CO/80234  
Phone: (303) 451-5555

Email: Jenifer.morgen@judicial.state.co.us

Signature:

DocuSigned by:  
*Jenifer Morgen*  
467131CC92904A6...

6/5/2023

**3. 17th JUDICIAL DISTRICT COURT**

Name and Title: Donald Quick, Chief Judge  
Agency: 17<sup>th</sup> Judicial Court  
Address: 1100 Judicial Center Drive  
City/State/Zip: Brighton/CO/80601  
Phone: (303) 654-3550

Email: don.quick@judicial.state.co.us

Signature:

DocuSigned by:  
*Don Quick*  
6CA4A51078F0432...

6/26/2023

**4. ADAMS COUNTY HEALTH DEPARTMENT**

Name: Dr. Kelly Weidenbach, DrPH, MPH, Executive Director  
Agency: Adams County Health Department  
Address: 4430 South Adams County Parkway, Suite C3000  
City/State/Zip: Brighton/CO/80601  
Phone: (720) 523-7203

Email: kweidenbach@adcogov.org

Signature:

DocuSigned by:  
*Kelly Weidenbach*  
C8C75B3CF7694AC...

6/5/2023

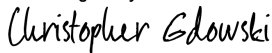
# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

## SFY 2023-2024

### 5. ADAMS 12 FIVE STAR SCHOOLS

Name and Title: Christopher Gdowski, Superintendent  
 Agency: Adams 12 Five Star Schools :  
 Address: 1500 E. 128th Ave.  
 City/State/Zip: Thornton/CO/80241  
 Phone: (720) 972-4000 Email: chris.gdowski@adams12.org

Signature:


DocuSigned by:  
  
 E0A94C14159940A...

6/6/2023

### 6. ADAMS 14 SCHOOL DISTRICT

Name and Title: Karla Loria, Superintendent  
 Agency: Adams 14 School District :  
 Address: 5291 E 60th Avenue  
 City/State/Zip: Commerce City/CO/80022  
 Phone: (303) 853-3204 Email: kloria@adams14.org

Signature:


DocuSigned by:  
  
 8C5FB18D57D8492...

6/6/2023

### 7. BRIGHTON SCHOOL DISTRICT 27-J

Name and Title: Chris Fiedler, Superintendent  
 Agency: Brighton School District 27-J :  
 Address: 18551 E. 160th Ave.  
 City/State/Zip: Brighton/CO/80601  
 Phone: (303) 655-2900 Email: cfiedler@sd27j.net

Signature:

DocuSigned by:  
  
 91C1494B799C447...

6/5/2023

### 8. MAPLETON PUBLIC SCHOOLS

Name and Title: Charlotte Ciancio, Superintendent  
 Agency: Mapleton School District :  
 Address: 7350 North Broadway  
 City/State/Zip: Denver/CO/80221  
 Phone: (303) 853-1000 Email: Charlotte@mapleton.us

Signature:

DocuSigned by:  
  
 4CA205BB276C412...

6/20/2023

### 9. WESTMINSTER PUBLIC SCHOOLS

COLLABORATIVE MANAGEMENT  
MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

Name and Title: James Duffy, Ed.D COO  
Agency: Westminster Public Schools  
Address: 6933 Raleigh Street  
City/State/Zip: Westminster, Co., 80030  
Phone: (720) 542-5085

Email: JDuffy@westminsterpublicschools.org

Signature:

DocuSigned by:  
*James Duffy*  
58841A53D314479...

6/6/2023

**10. COMMUNITY REACH CENTER MENTAL HEALTH CENTER**

Name and Title: Rick Doucet, CEO  
Agency: Community Reach Center  
Address: 1870 W. 122nd Ave., Ste. 100  
City/State/Zip: Westminster, CO 80234  
Phone: (303) 853-3500

Email: r.doucet@communityreachcenter.org

Signature:

DocuSigned by:  
*Rick Doucet*  
1F435B157696465...

6/5/2023

**11. BEHAVIORAL HEALTH ORGANIZATION (“BHO”) or REGIONAL ACCOUNTABLE ENTITY (“RAE”), called COLORADO**

Name and Title: Robert Bremer, Vice President of Network Strategy  
Agency: Colorado Access  
Address: 11100 E Bethany Dr,  
City/State/Zip: Aurora/CO/80014  
Phone: (800) 511-5010

Email: robert.bremer@coaccess.com

Signature:

DocuSigned by:  
*Robert Bremer*  
053B175AD9BA4D9...

6/11/2023

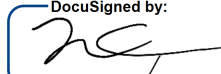
**12. DIVISION OF YOUTH SERVICES (“DYS”)**

COLLABORATIVE MANAGEMENT  
MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

Name: Maria Campos, Regional Director  
Agency: Division of Youth Services :  
Address: 700 West 84th Avenue, Suite 700  
City/State/Zip: Thornton/CO/80260  
Phone: (720) 584-1649 Email: maria.campos@state.co.us


Signature: DocuSigned by: 6/5/2023

  
91C6815F94844C4...

**13. DESIGNATED MANAGED SERVICE ORGANIZATION FOR THE PROVISION OF TREATMENT SERVICES FOR ALCOHOL AND DRUG ABUSE PURSUANT TO SECTION 27-80-107, C.R.S. ("MSO"), called SIGNAL BEHAVIORAL HEALTH NETWORK**

Name and Title: Dan Darting, CEO  
Agency: Signal Behavioral Health Network :  
Address: 6130 Greenwood Plaza Blvd #150  
City/State/Zip: Englewood/CO/80111  
Phone: (720) 263-4858 Email: [ddarting@signalbhn.org](mailto:ddarting@signalbhn.org)

Signature: DocuSigned by: 6/5/2023

  
6326F36D811E441...

**14. COMMUNITY DOMESTIC VIOLENCE PROGRAM PURSUANT TO 26-7.5-104 C.R.S. IF REPRESENTATION FROM SUCH PROGRAM IS AVAILABLE, called FAMILY TREE, INC.**

Name and Title: Scott Shields, CEO  
Agency: Family Tree, Inc.  
Address: 3805 Marshall Street  
City/State/Zip: Wheat Ridge/CO/80033  
Phone: (303) 422-2133 Email: [sshields@thefamilytree.org](mailto:sshields@thefamilytree.org)

Signature: DocuSigned by: 6/5/2023

  
DEB104BBF59B481...

# COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING

## SFY 2023-2024

### NON-MANDATED PARTNERS

#### 15. COLORADO YOUTH DETENTION CONTINUUM (CYDC), called TRESTLE PROGRAMS INC., (Voting Member)

Name and Title: Abbey Williams, 17<sup>th</sup> Judicial District CYDC Coordinator  
 Agency: Trestle Programs Inc./CYDC  
 Address: 9025 Grant St.  
 City/State/Zip: Thronton/CO/80229  
 Phone: (303) 225-4040 Email: awilliams@cydc17.com

Signature:  6/19/2023  
2318C839CEBF4FF...

#### 16. 17th JUDICIAL, ADAMS COUNTY DISTRICT ATTORNEY'S OFFICE, DIVERSION SERVICES (Voting Member)

Name and Title: Brian Mason, District Attorney  
 Agency: 17th Judicial Adams County District Attorney's Office  
 Address: 12200 N. Pecos St. #300  
 City/State/Zip: Westminster/CO/80234  
 Phone: (303) 659-7720 Email: bmason@da17.state.co.us

Signature:  6/5/2023  
8E38EE3D57BC41C...

#### 17. THE EARLY CHILDHOOD PARTNERSHIP OF ADAMS COUNTY, (Voting Member)

Name and Title: Lisa Jansen Thompson, Executive Director  
 Agency: The Early Childhood Partnership of Adams County  
 Address: 8859 Fox Drive, Suite 205  
 City/State/Zip: Thornton/CO/80260  
 Phone: 303-428-2029 Email: lisa@ecpac.org

Signature:  6/6/2023  
B59CA4A2F7D947E...

#### 18. A PRECIOUS CHILD, FAMILY RESOURCE AND REFERRAL (Voting Member)



COLLABORATIVE MANAGEMENT  
MEMORANDUM OF UNDERSTANDING

SFY 2023-2024

Name and Title: Carina Martin, CEO

Agency: A Precious Child

Address: 7051 W. 118th Ave.

City/State/Zip: Broomfield/CO/80020

Phone: (303) 466-4272

Email: [carina@apreciouschild.org](mailto:carina@apreciouschild.org)

Signature:

DocuSigned by:  
*Carina Martin*  
186FD27ADC6F4DB...

6/5/2023

# **Appendix A**

## **Adams County Collaborative Management Program (ACCMP) Bylaws**

May 2023

Prepared by ACCMP Bylaws Subcommittee

ACCMP Bylaws 2023-2024FY

ARTICLE I NAME..... 4

ARTICLE II MISSION ..... 4

ARTICLE III AUTHORITY..... 4

ARTICLE IV MEMBERS..... 4

    Section 1. Membership Composition..... 4

    Section 2. Membership Admission Procedure..... 5

    Section 3. Membership Requirements and Duties ..... 5

    Section 4. IOG Member Resignation..... 6

ARTICLE V VOTING..... 6

    Section 1. Quorum ..... 6

    Section 2. Mandatory Members ..... 6

    Section 3. Non-Mandatory Members ..... 6

    Section 4. Guests..... 6

    Section 5. Election of Co-Chairs and At-Large Executive Committee Members..... 7

    Section 6. Conflict of Interest ..... 7

    Section 7. Dispute Resolution ..... 7

ARTICLE VI EXECUTIVE COMMITTEE..... 7

    Section 1. Composition and Purpose of the Executive Committee ..... 7

    Section 2. Executive Committee Member Terms ..... 8

    Section 3. Presiding Officers ..... 8

    Section 4. Co-Chair Powers and Duties..... 8

    Section 5. Vacancy in the Chair or Vice Chair Office..... 8

    Section 6. Executive Committee At-Large Members Roles & Responsibilities..... 8

    Section 7. Executive Committee Meetings ..... 9

    Section 8. Business Between Meetings ..... 9

ARTICLE VII SUBCOMMITTEES..... 9

ARTICLE VIII OPEN RECORDS ..... 9

ARTICLE IX AMENDMENT OF THE BYLAWS ..... 9

ARTICLE X SERVICES..... 10

    Section 1. Individualized Service and Support Team (ISST) Description..... 10

    Section 2. Prevention Programs..... 10

    Section 3. Target Population..... 10

ARTICLE XI FUNDING ..... 10

ACCMP Bylaws 2023-2024FY

Section 1. Incentive Funds ..... 10

Section 2. Waivers..... 11

ARTICLE XII COLLABORATIVE MANAGEMENT PROCESSES..... 11

Section 1. Risk Sharing ..... 11

Section 2. Resource Pooling..... 11

Section 3. Performance Expectations ..... 11

Section 4. Outcome Monitoring ..... 12

Section 5. Staff Training ..... 12

ARTICLE XIII COLLABORATIVE MANAGEMENT GOALS ..... 12

Section 1. Reduce Duplication and Eliminate Fragmentation ..... 12

Section 2. Increase Quality, Appropriateness, and Effectiveness..... 12

Section 3. Encourage Cost Sharing..... 13

ARTICLE XIV PERFORMANCE MEASURES SFY23-24..... 13

ARTICLE XV PROCESS MEASURES 2SFY3-24 ..... 13

ARTICLE XVI CONFIDENTIALITY COMPLIANCE..... 13

ARTICLE XVII TERMINATION OF THE MOU..... 14

ACCMP Bylaws 2023-2024FY

# ARTICLE I

## NAME

The name of this Interagency Oversight Group (IOG) shall be Adams County Collaborative Management Program (ACCMP).

# ARTICLE II

## MISSION

To support children, youth, and families in Adams County with a partnership that is focused on prevention, intervention, elevating family voices, and streamlining access to community resources.

# ARTICLE III

## AUTHORITY

In response to House Bill 1451 and recognition among Adams County citizens for the need to reduce duplication and fragmentation of services, increase collaborative decision-making and combine resources in the most effective way, the Adams County Collaborative Management Program (ACCMP) was established. ACCMP is governed by the Interagency Oversight Group (IOG) comprised of appointed officials from the state, county, and municipal government and other youth and family services and juvenile justice agencies. The IOG's authority comes from the agreement of a common purpose among the independent entities on the IOG. The business and affairs of the IOG shall be staffed by the Adams County Collaborative Management Program Supervisor for Adams County.

# ARTICLE IV

## MEMBERS

### Section 1. Membership Composition

Mandatory members of the IOG as required by statute include:

- Adams County Health Department
- Adams County Human Services Department
- 17<sup>th</sup> Judicial District Probation Department
- 17<sup>th</sup> Judicial District Court
- Adams 12 Five Star School District

ACCMP Bylaws 2023-2024FY

- **Brighton School District 27J**
- **Mapleton School District**
- **Adams County School District 14**
- **Westminster Public Schools District**
- **Community Reach Center, Mental Health Center**
- **Colorado Access, Regional Accountable Entity (RAE)**
- **Division of Youth Services (DYS)**
- **Signal Behavioral Health Network, Managed Services Organization for the Treatment of Drugs and Alcohol (MSO)**
- **Family Tree Colorado, Inc., Community Domestic Abuse Program**

Non-mandatory members of the IOG include:

- **Colorado Youth Detention Continuum (CYDC), Trestle Programs, Inc.**
- **17<sup>th</sup> Judicial District Adams County District Attorney's Office (Diversion)**
- **Early Childhood Partnership of Adams County**
- **A Precious Child**

## **Section 2. Membership Admission Procedure**

A stakeholder analysis will be completed annually in November to determine if and which additional community partners should be invited to apply to join as a Non-Mandatory Member.

Non-Mandatory Member applications shall be made to the Executive Committee of the IOG. The Executive Committee shall review applications and the Co-Chairs shall make recommendations for approval or non-approval on behalf of the Executive Committee to the IOG. For all recommended applications the IOG shall approve or not approve the applicants' membership on the IOG by majority vote.

## **Section 3. Membership Requirements and Duties**

IOG members shall perform their duties with care and in good faith, supporting the mission, goals, and objectives of the ACCMP. Duties of the IOG member shall include at a minimum:

- **Attend and actively participate in at least 75% of meetings**
- **Designate a consistent proxy when not able to attend a meeting. Members may also designate a second consistent representative with voting privileges when the proxy is not able to attend a meeting.**
- **Comply with terms and conditions of the ACCMP Memorandum of Understanding.**
- **Comply with [C.R.S. Section 24-1.9-101-104 \(House Bill 04-1451\)](#), including the Memorandum of Understanding; and**
- **Be informed of and vote on matters coming before the IOG, including the election of officers.**

ACCMP Bylaws 2023-2024FY

## **Section 4. IOG Member Resignation**

IOG members may resign at any time by providing written notice to the Co-Chairs. Upon resignation, non-mandatory member vacancies shall be filled in accordance with the membership procedure. Mandatory member vacancies shall be filled as soon as possible by the Executive Committee and no later than by the next IOG meeting.

# **ARTICLE V**

VOTING

## **Section 1. Quorum**

Fifty-one percent (51%) of ACCMP members shall constitute a quorum for attendance and voting matters. Prior to conducting a vote, a quorum must be confirmed. Passage of the vote shall be 51% of the members present. If the voting item(s) are presented without the meeting reaching to quorum, then the item(s) needing a vote will be sent out electronically to all members for electronic submission. In the event of an electronic vote, passage of the vote shall be 51% of all ACCMP voting members.

## **Section 2. Mandatory Members**

All mandatory agency members are voting members with no more than one vote per agency.

## **Section 3. Non-Mandatory Members**

The IOG may also include any non-mandatory community partners who are identified as such in the ACCMP MOU. These may be added throughout the fiscal year as appropriate to the identified population and priorities. These partners are a valuable resource to the work of the IOG. They participate in IOG meetings and email correspondence and may share in topic discussions. Once a non-mandatory member has completed an orientation with either ACCMP Staff or an Executive Committee member, they will have full voting authority.

## **Section 4. Guests**

IOG meetings are open to the public as mandated by Colorado Sunshine Law C.R.S. 24-6-401 et seq and those who are not members may attend as guests. Guests, however, are only able to participate in discussions during the open comment section of the meeting agenda and/or when invited to participate in discussion at the request of the meeting Co-Chairs.

ACCMP Bylaws 2023-2024FY

## **Section 5. Election of Co-Chairs and At-Large Executive Committee Members**

A current member of the IOG may nominate a member of the IOG who currently meets the membership requirements in Article IV, Section 3 for Co-Chair or to serve as an Executive Committee member at-large. Nominations and elections shall occur at the last IOG meeting of the calendar year by majority vote.

## **Section 6. Conflict of Interest**

Any IOG member who is present at a meeting at which any matter is discussed in which he or she has a personal, financial, or property interest shall declare that he or she has a potential conflict of interest. He or she shall refrain from attempting to influence the decisions of the other members of the governing body in voting on the matter and shall not vote in respect to such matter.

## **Section 7. Dispute Resolution**

The ACCMP will strive to resolve disputes through consensus following a discussion led by the Co-Chairs. If consensus is not achieved, the members will vote and the majority will prevail. A simple majority of 51% is needed to vote.

- Any dispute must be submitted in writing to one of the Co-Chairs.
- The Co-Chairs will attempt to resolve the conflict by facilitating discussion and seeking solution through consensus agreement.
- If consensus is not achieved, the voting members will vote on the issue and make recommendations.

# **ARTICLE VI**

EXECUTIVE COMMITTEE

## **Section 1. Composition and Purpose of the Executive Committee**

The Executive Committee of the IOG shall consist of two Co-Chairs and four additional At-Large members appointed to serve by a quorum of the voting members of the IOG. Executive Committee Members may not send a proxy representative in their place if they are unable to attend Executive Committee members.



ACCMP Bylaws 2023-2024FY

## **Section 2. Executive Committee Member Terms**

All Executive Committee members shall serve for two-year terms. At the end of the two-year term, members of the IOG may nominate new candidates for the Co-Chair positions and the four At-Large vacancies.

## **Section 3. Presiding Officers**

The Co-Chairs of the IOG shall be the presiding officers of the Executive Committee sharing responsibilities equally.

## **Section 4. Co-Chair Powers and Duties**

It shall be the IOG Co-Chairs' responsibility to:

- **Preside at both IOG and Executive Committee Meetings**
- **Set the agenda for all IOG and Executive Committee Meetings**
- **Keep IOG members informed of matters pertinent to their responsibility**
- **Represent the IOG and be spokespersons for the IOG at governmental, community, or other meetings, or designate another IOG member if neither Co-Chair is able to do so**
- **Sign letters and other official documents on behalf of the IOG**
- **Review and approve IOG meetings minutes prior to receipt by the IOG; and**
- **Report Executive Committee activities, progress, outcomes, and issues to the IOG**
- **Serve on subcommittees as needed**

## **Section 5. Vacancy in the Chair or Vice Chair Office**

If a vacancy occurs of the Chair, the Vice Chair shall become the Chair for the remainder of that term. If a vacancy occurs of the Vice Chair, the Chair shall appoint a member from the Executive Board for the remainder of the term.

## **Section 6. Executive Committee At-Large Members Roles & Responsibilities**

The Executive Board is authorized to manage business between and in preparation for IOG meetings. The ACCMP Supervisor is authorized to consult the Executive Board concerning important decisions which must be made or actions that must be taken between Board meetings. Such consultations may be in person, by mail, by email, by fax, or by telephone at the discretion of the IOG Chair and Vice Chair. All decisions and/or actions will be recorded by the Adams County Collaborative Management Program Supervisor and presented to Executive Board for its approval at its next official meeting. The Executive Board will provide hiring, support, and coordination for the ACCMP Supervisor's role while Adams County remains the employer of record.

ACCMP Bylaws 2023-2024FY

## **Section 7. Executive Committee Meetings**

The Executive Committee shall meet every other month or as deemed necessary by Committee members.

## **Section 8. Business Between Meetings**

The ACCMP Supervisor is authorized to consult the Executive Committee concerning important decisions which must be made or actions that must be taken between Executive Committee meetings. Such consultations may be in person, by email, or by phone at the discretion of the Co-Chairs. All decisions and/or actions made by the Executive Committee between meetings of the full IOG will be documented by the ACCMP Supervisor and presented to the full IOG for ratification at its next official meeting.

# **ARTICLE VII**

## **SUBCOMMITTEES**

Subcommittees will be established as needed for both short and long-term projects by the Executive Committee based on recommendations from staff and/or IOG members. A purpose statement must be drafted prior to any subcommittees establishment that is then voted and approved by the Executive Committee. Goals and objectives for subcommittees will be drafted by subcommittee members for approval by the IOG with a majority vote.

# **ARTICLE VIII**

## **OPEN RECORDS**

All accounts and records of the IOG and its subcommittees shall be available to the public upon request. Exceptions are permitted where a specific determination is made by the IOG that there is a legitimate public purpose achieved by withholding a document concerning legal, personnel, or proprietary information, as set forth in the Colorado Open Meetings Laws and Colorado Open Records Act.

# **ARTICLE IX**

## **AMENDMENT OF BYLAWS**

These bylaws may be amended by majority vote of the IOG, provided that the amendment was previously submitted in writing to all IOG members at least five (5) business days prior to the vote by the IOG.

# ARTICLE X

## SERVICES

### Section 1. Individualized Service and Support Team (ISST)

#### Description

An ISST includes two or more system representatives that are present to assist a child/youth/family who resides in Adams County with developing an integrated, mutually agreed upon service plan directed by family need. The ISST identifies goals and facilitates collaboration to fund services in the community and defines response. It follows a family-driven model for service planning, with the child/youth/family member present at and participating in the development of the plan. For any family meeting held within Adams County, a multi-systemic approach, meaning active participation in the meeting by 2 or more systems, must be present. ISSTs to be included in ACCMP are reviewed and determined annually based on both quantitative and qualitative data on effectiveness.

### Section 2. Prevention Programs

Prevention programs prevent multisystem involvement by including two or more system representatives in the development of prevention programming. These programs must meet one of the following: 1) multi-systemic approach; 2) multiple disciplines involved in the development or enhancement of the program; 3) multiple agencies involved in the delivery of the services; 4) program developed to reduce bifurcated services; or 5) joint approach benefiting children, youth, and/or families.

### Section 3. Target Population

The ACCMP target population consists of children and youth ages birth through twenty-one (21) years of age and their families at-risk of system involvement who would benefit from a multi-system integrated service plan or multisystem approach.

# ARTICLE XI

## FUNDING

### Section 1. Incentive Funds

Funding identified in the yearly MOU can be a carryover from incentive funds, additional funding provided to the ACCMP, or any funds directed towards the ACCMP. The parties agree to financial risk sharing, with commitments to support programs with earned incentive funds and carryover when monies are available. For this reason, the ACCMP projects a conservative yearly budget based on available resources.

ACCMP Bylaws 2023-2024FY

## **Section 2. Waivers**

Any moneys resulting from waivers granted by the federal government and any state general fund savings realized as a result of the implementation of services provided to children, youth, and families who would benefit from multi-agency services will not automatically be reinvested by parties of the ACCMP. The head or director of each mandated partner will determine if savings realized within their agency will be reinvested to provide appropriate services to children, youth and families who would benefit from integrated multi-agency services.

# **ARTICLE XII**

COLLABORATIVE MANAGEMENT PROCESSES

## **Section 1. Risk Sharing**

Legal and financial risk is fully assumed by the partner agency supplying the service. Those partners who received CMP funding from the ACCMP to provide services, must show in their request for funding that have the legal and financial means prior to funds being disbursed. At least 2 times per fiscal year, ACCMP will receive a full expenditure report compiled by the ACCMP Supervisor and the fiscal agent.

## **Section 2. Resource Pooling**

Mandatory and non-mandatory members agree to, at a minimum, provide their time at scheduled ACCMP meetings to discuss policy, procedure, best practice, protocol, and community needs in Adams County. Additional in-kind resources, such as administrative costs and staff time at collaborative meetings, will be documented in the yearly MOU. At various points, special events and requests may solicit financial funding from the Executive Committee. These situations will be documented in the end of the year report to the Colorado Department of Human Services (CDHS) and full expenditure reports to the Executive Committee.

The voting members of each agency will have final authority concerning personnel and fiscal matters related to their contribution if applicable.

## **Section 3. Performance Expectations**

ACCMP partners shall work towards meeting approved performance measures at identified reporting intervals. ACCMP partners are expected to submit a monthly report to the ACCMP Supervisor or as requested by the ACCMP Supervisor. Encourage cost sharing to meet the needs of the target population.

ACCMP Bylaws 2023-2024FY

## **Section 4. Outcome Monitoring**

Outcome monitoring for all programming will be reported to the ACCMP Supervisor monthly for inclusion in the year-end report. Data will be gathered from existing sources that are dependent on the agency such as TRAILS for human services and Infinite Campus for schools. Data will be shared with any partner agency or community member requesting to view information, once all identifying information has been removed that would compromise confidentiality.

## **Section 5. Staff Training**

The IOG sponsors free training within the county to ensure partners, staff, and community members are current on addressing needs specific to Adams County. ACCMP staff work to identify ongoing training needs and coordinate trainings to address such. Education sessions within the set agenda at the IOG, Executive Committee, and subcommittees are encouraged to ensure ongoing professional development.

# **ARTICLE XIII**

COLLABORATIVE MANAGEMENT GOALS

## **Section 1. Reduce Duplication and Eliminate Fragmentation**

The ACCMP has established a collaborative management process to be utilized by individualized service and support teams. The collaborative management process addresses risk sharing, resource pooling, performance expectations, outcome monitoring, and staff training to do the following:

- **Reduce duplication and eliminate fragmentation of services provided to children, youth and families who would benefit from integrated multi-agency services.**
- **Work collaboratively to find ways to better serve children and families living in Adams County.**
- **Identify areas where duplication occurs, or services are fragmented for children and families living in Adams County.**
- **Refer children and families to the appropriate system or organization that will best suit their needs.**

## **Section 2. Increase Quality, Appropriateness, and Effectiveness**

Parties will increase the quality, appropriateness, and effectiveness of services delivered by:

- **Meeting bi-monthly to educate and inform each other about services and programs that help children and families.**
- **Reviewing programmatic and ISST outcome and process data together to identify effective practice and areas where improvement is needed**

ACCMP Bylaws 2023-2024FY

- **Discussing challenges and barriers families experience when accessing services and finding ways to resolve these problems.**

## **Section 3. Encourage Cost Sharing**

Cost sharing by ACCMP organizations as stated in statute, is mandatory. ACCMP partners are encouraged to help fund any ACCMP program or services for the identified target population in Adams County. Cost sharing is discussed in IOG meetings annually or more often as needed. ACCMP funded partners typically contribute toward the costs to operate a program or towards funding a position.

## **ARTICLE XIV**

### **SFY23-24 PERFORMANCE MEASURES**

ACCMP has selected the following as our performance measures for fiscal year 2023-2024:

- **CMP youth diverted from being committed to DYS**
- **Children and youth with improved school attendance rates**
- **Increased safety of children and youth**

## **ARTICLE XV**

### **SFY23-24 PROCESS MEASURES**

ACCMP has selected the following as our process measures for fiscal year 2023-2024:

- **IOG meeting attendance (all partners signing MOU attending 75% of scheduled meetings)**
- **Family agency or member participation on the IOG as a voting member**
- **Seventy-five (75%) percent of the agencies contribute resources at a service level, either in-kind or actual funds**
- **Use of Evidence Based or Evidence Informed practices**
- **Process of Continuous Quality Improvement used by the IOG**

## **ARTICLE XVI**

### **CONFIDENTIALITY COMPLIANCE**

The partners agree that State and Federal law concerning confidentiality shall be followed by all partners and ACCMP. Any records used or developed by ACCMP, its members, a listed ISST, or a listed Prevention Program that relate to a particular person are to be kept confidential and may not be released to any other person or agency, except as provided by law. The partners agree to use either the State of Colorado Authorization Consent to Release Information form or other release of information that has an option to list all ACCMP partners.

## **ARTICLE XVII**

### TERMINATION OF THE MOU

In the event the IOG is dissolved due to the departure of a mandatory member, as defined by statute, an emergency meeting of the remaining voting IOG members will be called within 7 days to vote upon distribution of remaining funds. The IOG will fulfill current budget year commitments as well as 3 months of continuous funding post-dissolution for any positions funded in part or wholly through the ACCMP budget. Distribution of remaining funds will be decided upon by a majority vote of 51% of the remaining IOG members.

# APPENDIX B

## SERVICE DESCRIPTIONS

### Section 1. INDIVIDUALIZED SERVICE AND SUPPORT TEAMS (ISSTs)

An Individualized Service and Support Team (ISST) includes two (2) or more system representatives that are present to assist a child/youth/family with developing an integrated service plan directed by family need. The ISST identifies goals and facilitates collaboration and is a family-driven model for service planning. The child/youth/family members are present at and participating in the development of their plan. ISSTs are mandated to provide one of the following 1) Multi-systemic approach, 2) Multiple disciplines were involved in the development or enhancement of the program, 3) Multiple agencies are involved in the delivery of the services, or 4) Program was developed to reduce bifurcated services

#### Family Team Meetings (FTM)s

Adams County Human Services Department (ACHSD), Children and Family Services Division, is the lead agency for hosting Family Team Meetings (FTM). The purpose for these meetings is to engage the family, children when appropriate, family supports, and professionals in a structured meeting led by a trained Facilitator where decisions are made pertaining to safety planning, service coordination, case monitoring, permanency planning and case closure. FTMs are held every six (6) months for cases involving children living at home and every three (3) months for children who are living outside the home. Member agencies in attendance in these meetings can include but are not limited to schools, mental health, probation, child welfare, early child intervention, domestic violence, and substance abuse services. A multi-system integrated plan is developed, and multiple agencies are involved in the delivery of services during and post meeting, and a 2Gen approach with this model offers services to children, parents and grandparents who are kin to the family system. Only programs that have two (2) or more system partners, as defined as an ISST through ACCMP, will be counted towards ACCMP youth served. This ISST is linked to the following performance measure: Increase safety of children and youth

#### Engage

In collaboration with Probation, CYDC, ACCMP, and ACHSD host Engage multidisciplinary team meetings. The target population for Engage is any youth with an active delinquency case and may include crossover youth. The mission of Engage is to enhance youth stability in the home, school, and community; as well as prevent further juvenile justice and/or child welfare system involvement. This will be accomplished through a multidisciplinary team meeting to develop a strengths-based, family-centered service plan intended to support continuity of care and prevent duplication of service provision. Caregiver(s), youth, and their support systems attend either in person or by phone/video and are included in the decision-making process. An Engage staffing may include a validated assessment tool. Facilitation will be provided by the ACCMP Supervisor or by an experienced facilitator from another ACCMP agency not currently associated with the youth. Multiple agencies are involved in the delivery of services and in developing an integrated plan. Member organizations may include Adams County Human



Services Department, Probation, Colorado Youth Detention Continuum, District Attorney's Office, Public Defenders, Community Reach Center, Colorado Access, Signal Behavioral Health providers, schools, Diversion, Division of Youth Services, and Guardians Ad Litem (GAL). This model was developed to reduce bifurcated services and is a 2gen approach. This ISST is linked to the following performance measure: CMP youth diverted from being committed to DYS & Increase safety of children and youth

### School and Family Engagement Meetings (SFEMs)

This ISST(s) model takes a two-generation (2Gen) approach in effort to holistically serve Colorado's families by serving youth and families on a continuum that is youth focused but addresses the needs of parents/caregivers as well. SFEMs are designed for elementary and middle school students who are chronically absent, defined as missing 10% or more of school days or have identified behavior challenges in school. Students are identified and referrals are completed by classroom teachers, school counselors or school administration. This meeting is hosted by any Adams County school.

Facilitation will be provided by the ACCMP Supervisor or by an experienced facilitator from another ACCMP agency not currently associated with the youth. Multiple agencies are involved in the delivery of services and develop an integrated plan in collaboration with the school district. Member organizations often include Adams County Human Services Department, Community Reach Center, Colorado Access, and/or Signal Behavioral Health providers.

The model also aims to facilitate bi-directional communication and collaboration between schools/district personnel and community agencies/service providers; improving capacity for students and families to receive needed supports. The areas that are addressed are peer and family social networks/support, health/wellbeing, economic, such as housing and transportation, and developmental such as daycare, education and training as identified by the youth and family. This ISST is linked to the following education performance measure: Increase school attendance & Increase safety of children and youth

### Partnering for Adams County Kids (PACK)

ACCMP's ISST, Partnering for Adams County Kids (PACK) is a 2Gen approach and multi-system integrated planning program for Adams County children, youth, and families by connecting them to appropriate services and supports through a voluntary service navigation and connection model that is focused on prevention, intervention, elevating family voices, and streamlining access to community resources. All Adams County families with a child/youth from birth to 21 years old are eligible to request a PACK Meeting. Referral sources may be self-referral or from a community partner already working with the family.

Facilitation will be provided by the ACCMP Supervisor or by an experienced facilitator from another ACCMP agency not currently associated with the youth. A PACK meeting may include ACCMP partners, and any other system involved with the family, requested by the family, or identified as a possible knowledge base or support for the family may be invited to participate. This ISST ensures a multi-system approach addresses the identified priorities and goals of the family are met, and that an integrated plan is constructed by all participants to reduce fragmentation and/or delay in services rendered. PACK meetings will be scheduled ad hoc and will include a post-meeting survey for families to provide feedback to determine future program changes, and to ensure the program is effectively and equitably serving the

identified needs of children, youth, and families in Adams County. The ACCMP has oversight and will track data and trends for effectiveness, resource navigation, community need, and patterns to achieve better results for Adams County families. The benefits of this approach ensure families are connected to supportive resources within a functional, communicative system that responds to community needs in a timely fashion, with identified roles, the voice of the family driving the solution-focused, and planning discussion. This approach also encourages cost- and resource-sharing among community partners to reduce duplication and fragmentation of services delivered. This ISST is linked to the following performance measure(s): Increase safety of children and youth

## Section 2. PREVENTION PROGRAMS

A multisystem prevention program must include two (2) or more system representatives that establish a program that facilitates collaboration and address needs not currently provided within the community. Prevention programs are mandated to meet one of the following: 1) multi- systemic approach; 2) multiple disciplines involved in the development or enhancement of the program; 3) multiple agencies involved in the delivery of the services; 4) program developed to reduce bifurcated services; or 5) joint approach benefiting children, youth and or families.

### Come to School Program

The Come to School Program is offered to middle and high school students with 70-79% school attendance and their parents/guardians to prevent students from having a truancy case filing in district court which is a well-known risk factor for further interaction with the justice system. The school runs attendance reports and identifies students who meet the criteria two to three weeks prior to the Truancy Council date. Counselors and deans meet with students and reach out to parents. Students then have two to three weeks to improve attendance. Those who have not improved to 80% are required to attend Truancy Council with their parents/guardians. At Truancy Council students and parents/guardians fill out a survey, identifying barriers to attendance, other needs, and strengths. The family unit meets with school team members and ACCMP member(s) to discuss strengths, barriers, possible solutions, and goals towards attendance, as well as identify a teacher or other adult mentor. Families can also browse community agency tables to learn about other available services in the community. Students have two weeks to improve attendance. Those who have not improved to 80% are required to attend a School Hearing where the magistrate advises students and parents at the school. Prior to the school hearing date, the school will forward copies of the survey, current updates, and interpreter needs to the Court. The Court Magistrate will do group advisement and continue to identify barriers to attendance, as well as solutions. The student and parents will be ordered to meet with the school district staff to create a final attendance contract and if appropriate, to connect with local service providers that are on-site. The students will be scheduled for a future court date in 30 days. The school will run attendance reports and inform the school district as to which students met 80% attendance. The school district will notify the court to vacate hearings for students who attend the Truancy Council and improve attendance to 80%. This prevention program is tied to the education performance measure: Increase school attendance & Increase safety of children and youth

### Foster and Kinship Medical and Behavioral Health Care Coordination

The target population for this prevention program is children and youth in the legal custody of Adams County Human Services Department (ACHSD). ACHSD will be collaborating with the Regional Accountable Entity (RAE), Colorado Access, to identify and collaborate preventative medical and behavioral health care for children its custody. This intervention will involve other systems as needed.

The purpose of the program is to prevent further system involvement and promote positive mental health for children and youth who have suffered the trauma of having a removal from their home. This intervention will not only increase positive health and safety outcomes but will also decrease duplication of services and increase communication amongst systems and caregivers to assist a vulnerable population.

ACHSD will connect foster and kinship caregivers to Colorado Access Care Coordination & Management Programs; information will be delivered to caregivers after placement and by foster care certification and kinship caseworkers routinely and as part of re-certification and training. A monthly email notification of the removals will also be sent to the Program Manager of Member Affairs at Colorado Access and will include the caseworker's name and email address. This will ensure faster services and coordination of care.

ACHSD and Colorado Access will report to the IOG 3-4 times a year on trends, successes, and barriers to serving these children and youth and achieving positive outcomes. As a collaborative, using a continuous improvement lens, the IOG will generate small tests of change to identify effective practice innovations that continually serve children, youth, and families better. This prevention program is tied to the child welfare performance measure: Increase safety of children and youth.

### Community Development and Prevention Services Interventions

ACCMP's Prevention Program with Adams County Human Services Department, Children & Family Services' Community Development & Prevention Services is a multi-system intervention to meet the needs of families at risk of further child welfare and juvenile justice involvement. ACCMP and ACHSD's Community Development & Prevention Services Team serve as gateways to local system and services coordination that come through child welfare referrals and direct inquiries to support a family. The target population is all screened out referrals submitted to the child protection hotline or informal referral to ACCMP for families residing in Adams County with children from birth to 21 years in the home. Through collaboration with referring parties (schools, service and treatment providers, juvenile justice system partners, community mental health partners, other family connected systems and mandatory reporters), resources and expertise are combined in a supportive manner with the goal of stabilizing a family, educating community partners, and service to the family with the goal of diverting from formal child-protection system involvement. Initial steps include reviewing screened out referrals or inquiries for known family circumstances, research and contact relevant service providers and provide to the referring system/person who has a relationship with the family, direct contact with the family to discuss family circumstances and identify and connect to local supports and services, and/or coordinating referrals to an ISST or other community-based family meeting. This Prevention Program ensures a multi-system approach addresses the identified priorities and goals of the family are met, and

where appropriate that an integrated plan is constructed by all participants to reduce fragmentation delay in services rendered.

The ACCMP has oversight and will track data and trends for effectiveness, resource navigation, community need, and patterns to achieve better results for Adams County families at least annually with ACCMP members to inform program changes and data collection for the following year. The benefits of this approach ensure families are connected to supportive resources within a functional, communicative system that responds to community needs in a timely fashion, with identified roles, the voice of the family driving the solution-focused and planning discussion. This approach also encourages cost- and resource-sharing among community partners to reduce duplication and fragmentation of services delivered. This prevention program is linked to the following performance measure(s): Increase safety of children and youth

**RELEASE OF INFORMATION**

This is a HIPAA compliant authorization to exchange (release and receive) confidential information concerning the individual named below for the purpose of participating in Adams County Collaborative Management Program.

\_\_\_\_\_  
Name of Individual Receiving Services (Please Print)

\_\_\_\_\_  
Individual's Date of Birth

The Agencies and individuals listed below are requesting this authorization to share information about the above-named individual. **Please check the box of the agency to whom you wish to release information.**

<input type="checkbox"/>	Adams County Department of Human Services	<input type="checkbox"/>	Adams 12 Five Star Schools
<input type="checkbox"/>	Adams County District Attorney's Office	<input type="checkbox"/>	Adams 14 School District
<input type="checkbox"/>	Adams County Health Department	<input type="checkbox"/>	Brighton School District 27-J
<input type="checkbox"/>	17 <sup>th</sup> Judicial District Probation Department	<input type="checkbox"/>	Strasburg School District
<input type="checkbox"/>	17 <sup>th</sup> Judicial District Court	<input type="checkbox"/>	Bennett School District
<input type="checkbox"/>	Mapleton School District	<input type="checkbox"/>	Community Reach Center
<input type="checkbox"/>	Westminster School District	<input type="checkbox"/>	Colorado Access
<input type="checkbox"/>	Early Partnership of Adams County (ECPAC)	<input type="checkbox"/>	A Precious Child
<input type="checkbox"/>	Signal Behavioral Health	<input type="checkbox"/>	Family Tree
<input type="checkbox"/>	Colorado Youth Detention Continuum	<input type="checkbox"/>	Other:
<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:

I understand that the types of information identified in this authorization may be shared, in addition to all exceptions required or allowed by law. This authorization covers all admissions and/or contacts with the above-listed Agencies and individuals and allows a free exchange of this information between and among the Agencies and individuals I have agreed to release and receive information. I understand that the Agencies and/or individuals may need to share information among themselves more than one time and/or with other persons working for the Agencies or service providers.

**The following types of Community Reach Center information may be received, used, and disclosed between the Agencies bulleted above. Please check the box of the information you wish to release.**

<input type="checkbox"/>	Mental Health/psychological/psychiatric history	<input type="checkbox"/>	Evaluations or Treatment Progress
<input type="checkbox"/>	Disabilities	<input type="checkbox"/>	Treatment Plans
<input type="checkbox"/>	Diagnoses	<input type="checkbox"/>	Other:

**The following types of information may be received, used, and disclosed between the Agencies bulleted above. Please check the box of the information you would like to release to the above agencies:**

<input type="checkbox"/>	Demographic information that identifies me, my child or ward	<input type="checkbox"/>	Work, school and social reviews, status, and histories
<input type="checkbox"/>	Agencies records (non-Community Reach Center) which have information about medical or mental health/psychological/psychiatric history, disabilities, diagnoses, evaluations or treatment	<input type="checkbox"/>	Plans about services or benefits
<input type="checkbox"/>	Sex offender evaluation and treatment information	<input type="checkbox"/>	Eligibility and insurance coverage information
<input type="checkbox"/>	Information on finances	<input type="checkbox"/>	Placement history
<input type="checkbox"/>	Referral sources	<input type="checkbox"/>	Adjudication status
<input type="checkbox"/>	Probation file, including the presentence investigation report and its attachments, if applicable. Note that Probation <b>shall not</b> release the NCIC/CCIC report, victim location information, copyrighted instruments or	<input type="checkbox"/>	Information relating to my/our prior or current involvement with child protection, adult protection, prevention, case management, financial assistance, and

documents the author has indicated in writing should not be released. Legal history	housing services, the content of those interactions, including issues and concerns relating to my/our treatment plans and other interventions
Other:	Other:

The purpose of any disclosure within the Agencies and/or with the individuals will be that the Agencies and/or individuals above will release and receive confidential information only when they need the information to manage, provide, or make service recommendation for me, my child or other person for whom I am legally responsible (ward).

This authorization remains valid unless one of the below applies, *whichever is sooner*:

- the authorization expires two years from the date I sign the form; or
- when I revoke this authorization by submitting a signed and dated attestation to Adams County Collaborative Management Program Coordinator, c/o Adams County Children & Family Services, 11860 Pecos St. Westminster, CO 80234; or [accmp@adcogov.org](mailto:accmp@adcogov.org)

I, \_\_\_\_\_, hereby revoke any previous authorizations to disclose my protected health information. I understand that this revocation prevents further disclosures or actions and cannot cancel prior actions or disclosures made while this release of information was in effect. Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I understand that the information covered by this authorization may be disclosed for data sharing and data collection purposes within the Agencies and may also be used for other legal purposes.

#### Authorizations related to Alcohol and Drug Use and Treatment:

I understand that my alcohol and/or drug treatment records are protected by federal law and regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2, and may also be protected by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), 45 C.F.R. Pts. 160 and 164, and cannot be disclosed without my written consent (as given by signature on this form) unless otherwise provided for in the regulations.

<input type="checkbox"/> <b>YES</b> , I authorize the above agencies to release information regarding substance use and treatment.
<input type="checkbox"/> <b>No, I do not</b> authorize the above agencies to release information regarding substance use and treatment.

I understand that this is a HIPAA-compliant Authorization and as such, the Agencies and/or individuals may not condition treatment, payment, enrollment or eligibility for benefits on my signing this Authorization. I understand that I can still apply for and receive services on my own, my child's, or my ward's behalf without signing this form.

I understand I will be given a copy of this form. A person may use a copy or facsimile (FAX) of this form in place of the original signed authorization form. By signing this Authorization form, I agree that I have read and understand the information on this form. I understand that there is the potential for re-disclosure by the recipient and that it may no longer be protected by the HIPAA Privacy Regulation.

#### Specific health information will not be shared, unless I select this information below:

<input type="checkbox"/> <b>YES</b> , I authorize the above agencies to release HIV/AIDS related information and/or records
---

\_\_\_\_\_  
Signature of Individual Receiving Services  
or Parent/Legal Guardian\*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of the youth if over the age of 15 and requesting  
mental health records, or if over the age of 18 for all other records

## Collaborative Management Performance Measures

SFY 2023-2024

### Each CMP must choose three (3) performance indicators to be measures

Indicators selected may be from any of the four CMP domains.

CHILD WELFARE DOMAIN			
Outcome	Indicator/Measure	Performance Measures Process	Selected by CMP
Increase safety of children and youth	80% percent of CMP youth with no substantiated abuse or neglect finding after CMP services began	<ul style="list-style-type: none"> <li>● Indicate below how you came to choose this performance measure? (i.e. What data did you use etc.)               <ul style="list-style-type: none"> <li>○ ACCMP historically selected the child welfare entry and no new open involvements measure, but decided to shift our focus to child safety as we implement more prevention programming throughout the county and increase the opportunity for service referral and provision to all CMP clients in 2023-2024fy.</li> </ul> </li> <li>● Indicate below how you came to choose this percentage measure (i.e. What did the current data indicate?)               <ul style="list-style-type: none"> <li>○ ACCMP reviewed ROM data for reoccurrence of maltreatment after child welfare involvement and C-STAT measures. Since this is our first selection of this measure, and we intend to apply it to all CMP clients in 23-24fy, we set the measure for a reasonable application as we improve our practices and collectively support children, youth, and families in Adams County to</li> </ul> </li> </ul>	X

<b>Collaborative Management Performance Measures</b>	<b>SFY 2023-2024</b>
--	----------------------

		<p style="text-align: center;">reduce risk and mitigate future substantiated abuse and neglect findings.</p> <ul style="list-style-type: none"> <li>● Indicate below how your IOG will be accessing the data to achieve this measure at the end of the fiscal year? (i.e. who will be providing this data, how will you evaluate it etc.)                             <ul style="list-style-type: none"> <li>○ Our data analyst will compare the youth served through CMP to Trails to determine which ones have had a subsequent finding. The DHS partners will track and report to ACCMP for data review and measurement twice per year for continuous quality improvements practices.</li> </ul> </li> </ul>	
--	--	---	--

<b>JUVENILE JUSTICE DOMAIN</b>
--------------------------------

Outcome	Indicator/Measure	Performance Measure Process	Selected by CMP
Decrease commitment to the Division of Youth Services	80% percent of CMP youth diverted from being committed to DYS	<ul style="list-style-type: none"> <li>● Indicate below how you came to choose this performance measure? (i.e. What data did you use etc.)                             <ul style="list-style-type: none"> <li>○ In Adams County crossover youth may be referred to an ISST called ENGAGE. ENGAGE focuses on preventing youth who are involved in probation/pre-trial and have historical/current DHS involvement from being committed to DYS. Adams County CMP values our partnership with judicial systems and shares the goal of preventing youth commitment to the Division of Youth</li> </ul> </li> </ul>	X



<b>Collaborative Management Performance Measures</b>	<b>SFY 2023-2024</b>
--	----------------------

		<p style="text-align: center;">Services; we select this measure to hold ourselves accountable to this outcome.</p> <ul style="list-style-type: none"> <li>● Indicate below how you came to choose this percentage measure (i.e. What did the current data indicate?)             <ul style="list-style-type: none"> <li>○ Adams County CMP historically selected 45% for this measure, and increased all measures to 80% for the 2023-2024fy. Prior annual reports indicated ACCMP met this measure and decided to increase the percentage and challenge level for all measures to 80%.</li> </ul> </li> <li>● Indicate below how your IOG will be accessing the data to achieve this measure at the end of the fiscal year? (i.e. who will be providing this data, how will you evaluate it etc.             <ul style="list-style-type: none"> <li>○ The courts and probation will give the IOG the demographics of the clients served by the ENGAGE ISST and we will share those demographics with DYS who will inform our success rate based on Trails data. The courts and Probation will track and report outcomes to ACCMP for data review and measurement twice per year for continuous quality improvements</li> </ul> </li> </ul>	
--	--	---	--

<b>EDUCATION DOMAIN</b>			
-------------------------	--	--	--

<b>Outcome</b>	<b>Indicator/Measure</b>	<b>Performance Measure Process</b>	<b>Selected by CMP</b>
----------------	--------------------------	------------------------------------	------------------------

<b>Collaborative Management Performance Measures</b>	<b>SFY 2023-2024</b>
--	----------------------

<p>Increase school attendance</p>	<p>80% percent of CMP children/youth with improved school attendance rates while involved with CMP services</p>	<ul style="list-style-type: none"> <li>● Indicate below how you came to choose this performance measure? (i.e. What data did you use etc.)                             <ul style="list-style-type: none"> <li>○ The Adams County CMP has multiple Prevention Programs and ISSTs focused on improving school attendance for children and youth. ACCMP has identified chronic absenteeism and truancy to be significant issues in our County and we intend to expand these programs into more of our districts in the 23-24fy.</li> </ul> </li>   <li>● Indicate below how you came to choose this percentage measure (i.e. What did the current data indicate?)                             <ul style="list-style-type: none"> <li>○ Adams County CMP historically selected 20% for this measure, and increased all measures to 80% for the 2023-2024fy. Prior annual reports indicated ACCMP met this measure and decided to increase the percentage and challenge level for all measures to 80%.</li> </ul> </li>   <li>● Indicate below how your IOG will be accessing the data to achieve this measure at the end of the fiscal year? (i.e. who will be providing this data, how will you evaluate it etc.)                             <ul style="list-style-type: none"> <li>○ Each school district will keep track of required demographic information (first name, last name, date of birth, zip code, gender identity, race/ethnicity) and attendance when CMP services began. The Districts will track and report improvements/changes in attendance ACCMP for data review and measurement twice per year for continuous quality improvements practices.</li> </ul> </li> </ul>	<p>X</p>
-----------------------------------	---	--	----------

**Collaborative Management Performance Measures**

SFY 2023-2024