



Community & Economic Development Department
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Modification of Premises Process

All expansions, enlargements and modifications of the premises of a liquor-licensed establishment must be approved by the local liquor licensing authority and the state prior to the modification.

The modification must conform with building codes and proper building permits must be obtained. Contact Adams County Community & Economic Development Department at 720.523.6800 for additional information. A complete application must include the following items, forms can be found here: <https://sbg.colorado.gov/liquor-forms-by-number>.

- An executed copy of a deed or lease in the name of the applicant only
- Fees (see the Fee Schedule here: <https://sbg.colorado.gov/liquor>)
- State Form DR 8442 - Permit Application and Report of Changes
- Two separate diagrams, each on an 8.5-by-11-inch sheet of paper - one of the current licensed premises, and one of the proposed changes (if the establishment has more than one level, a separate diagram must be submitted for each level)

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