

# Adams County Community Services Block Grant Advisory Council Meeting Minutes

<b>Meeting Name</b>	<b>CSBGAC Regular Meeting</b>		<b>Date</b>	September 13 <sup>th</sup> , 2019																								
<b>Location</b>	Adams County Human Services 11860 Pecos St. Westminster, CO 80234		<b>Time</b>	8:30 am- 10:00 am																								
<b>In Attendance</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><b>Low-Income Representatives:</b></td> </tr> <tr> <td>Emily Fleishmann, Chair</td> <td>Present</td> </tr> <tr> <td>George Maxey</td> <td>Present</td> </tr> <tr> <td>Pamela Spivey</td> <td>Present</td> </tr> <tr> <td colspan="2"><b>Public Representatives:</b></td> </tr> <tr> <td>Stacy Woolley</td> <td>Present</td> </tr> <tr> <td>Lee Jones</td> <td>Present</td> </tr> <tr> <td>Nina Myers</td> <td>Present</td> </tr> <tr> <td colspan="2"><b>Private Representatives:</b></td> </tr> <tr> <td>Leslie Carrico</td> <td>Present</td> </tr> <tr> <td>Steven Cervantes</td> <td>Absent</td> </tr> <tr> <td>Lily Maddux, Vice-chair</td> <td>Present</td> </tr> </table>		<b>Low-Income Representatives:</b>		Emily Fleishmann, Chair	Present	George Maxey	Present	Pamela Spivey	Present	<b>Public Representatives:</b>		Stacy Woolley	Present	Lee Jones	Present	Nina Myers	Present	<b>Private Representatives:</b>		Leslie Carrico	Present	Steven Cervantes	Absent	Lily Maddux, Vice-chair	Present		
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TOPIC	COMMENTS:
<p><b>I. Welcome</b></p> <p><b>a.</b> Meeting called to order at 8:40 a.m., roll call via introductions.</p> <p><b>b.</b> Quorum was present.</p>	<p><b>Lead: Chair, Emily</b></p>
<p><b>II. Business</b></p> <p><b>a.</b> Approval of Minutes for June 21<sup>st</sup>, 2019 <i>Motion to approve minutes, seconded and unanimously approved.</i></p> <p><b>b.</b> The member roster was handout with the dates on when terms end and the final year members can serve. The roster was updated and will be sent to members then.</p> <p><b>c.</b> CSBGAC received a Community Action Plan update via the 2018 Annual report. The T.H.O. Software Solutions report was passed out and reviewed. The report includes the annual # of clients served based on Federal Objective, rather than per agency.</p> <p><b>d.</b> The Financial Report was reviewed. At this time, agencies should be at or around 65% spent down. CSBG Specialist has spoken to the agencies who are not on track and will continue to monitor. The Program's Semi-annual Report was also reviewed. This report includes each sub-grantee and clients served from January 1 – June 30, 2019 under the Federal Objective they are working on. The numbers under housing/assistance were very low and the CSBG Specialist stated she has spoken with the sub-grantee about it and will continue to follow up. The sub-grantee is going through leadership changes and</p>	<p><b>Org. Standard: 4.4 and 9.3</b></p> <p><b>Org. Standard: 5.9 and 8.7</b></p>

<p>that area may be impacted by them.</p> <ul style="list-style-type: none"> <li>e. The Strategic Plan that was submitted as part of the Community Action Plan submitted in 2017 to DOLA was reviewed. The CSBG Specialist shared that the Strategic Plan was very general and included the County Commissioner goals. Within the goals, Adams County Human Services created a Community Enrichment Initiative to work on goal #5: Community Enrichment. The original CSBG program would participate in the Initiative and Committee, however, the update was that the Initiative no longer continued, however, the Commute Partners has been Human Services' new project created for the County and non-profits to network and collaborate.</li> <li>f. The CSBG Specialist shared the website for the Adams County 2018 Audit as well as a general summary of finding, if any. The 2018 audit did not have any findings. The audit can be found at <a href="http://www.adcogov.org/comprehensive-annual-financial-report-cafr">http://www.adcogov.org/comprehensive-annual-financial-report-cafr</a></li> <li>g. CSBGAC member, Leslie Carrico attended the Community Action Partnership and shared some of the highlights from the conference: the need for housing across the nation, workforce and transportation to access resources and employment. She also shared the importance of the Census 2020.</li> <li>h. MISC.: Emily shared the website for the Adams County Community Resource Map that a committee she participates in has been involved with working on it. The link is: <a href="http://www.adcocrmap.org">www.adcocrmap.org</a>. Emily also suggested to have the Homelessness Liaison, Poverty Reduction Manager and perhaps a Commissioner to get updates on what that office is working on. Lee also suggested we would contact Community Development for housing developments. Leslie suggested we invite Workforce and Business Center as well. CSBG Specialist will be emailing the 2020 meetings and the Adams County Quality of Life survey results.</li> </ul>	<p><b>Org. Standard: 6.5</b></p> <p><b>Org. Standard: 8.3</b></p>
<p><b>III. Next meeting</b> - Scheduled for December 13<sup>th</sup>, 2019 at 8:30 a.m. It was decided to have the December meeting at HSC so we can invite the people suggested. The CSBG Specialist will be planning this out.</p>	
<p><b>IV. Adjourn</b> a. Meeting adjourned at 9:50 a.m.</p>	