



**Board of County Commissioners**

**Eva J. Henry - District #1**  
**Charles "Chaz" Tedesco - District #2**  
**Emma Pinter - District #3**  
**Steve O'Dorisio - District #4**  
**Lynn Baca - District #5**

**PUBLIC HEARING AGENDA**

NOTICE TO READERS: The Board of County Commissioners' meeting packets are prepared several days prior to the meeting. This information is reviewed and studied by the Board members to gain a basic understanding, thus eliminating lengthy discussions. Timely action and short discussion on agenda items does not reflect a lack of thought or analysis on the Board's part. An informational packet is available for public inspection in the Board's Office one day prior to the meeting.

**THIS AGENDA IS SUBJECT TO CHANGE**

**Tuesday**  
**October 12, 2021**  
**9:30 AM**

**1. ROLL CALL**

**2. PLEDGE OF ALLEGIANCE**

**3. MOTION TO APPROVE AGENDA**

**4. AWARDS AND PRESENTATIONS**

- A.** Proclamation of October 2021 as Code Compliance Officers Month

**5. PUBLIC COMMENT**

**A. Citizen Communication**

**During this portion of the meeting, the board will hear public comment. The Chair will determine how much time is reserved for public comment and how much time is permitted for each speaker.**

**B. Elected Officials' Communication**

**6. CONSENT CALENDAR**

- A.** List of Expenditures Under the Dates of September 20-24, 2021
- B.** Minutes of the Commissioners' Proceedings from September 28, 2021
- C.** Adams County Public Trustee Operational Expense for the Quarter Ending June 2021
- D.** Resolution Approving Abatement Petitions and Authorizing the Refund of Taxes for Account Numbers R0001648, P0037313, R0141176, and P0029308  
(File approved by ELT)

- E.** Resolution Accepting a Quitclaim Deed from Hunt Brothers Properties, Inc to Adams County for Right-of-Way Purposes  
(File approved by ELT)
- F.** Resolution Accepting a Warranty Deed from Osceola South Ltd. Liability Company to Adams County for Right-of-Way Purposes  
(File approved by ELT)
- G.** Resolution Approving Right-of-Way Agreement between Adams County and Juan M. Uribe for Property Necessary for the Miscellaneous Concrete and ADA Ramps Project  
(File approved by ELT)
- H.** Resolution Approving Right-of-Way Agreement between Adams County and Andrew Miller for Property Necessary for the Miscellaneous Concrete and ADA Ramps Project  
(File approved by ELT)
- I.** Resolution for Final Acceptance of the Public Improvements Constructed at the Heritage Todd Creek Subdivision (Case No. PRJ2003-00001)  
(File approved by ELT)
- J.** Resolution Approving the Intergovernmental Agreement Veterans Service Officer Position between the County of Arapahoe, Colorado and the County of Adams, Colorado  
(File approved by ELT)
- K.** Resolution Approving Right-of-Way Agreement between Adams County and Ronald John Gorman for Property Necessary for the Pecos Street Roadway and Drainage Improvements Project from West 52nd Avenue to West 58th Avenue  
(File approved by ELT)
- L.** Resolution to Approve the Adams County Workforce Development Board Program Year 2021 Updates to the Regional and Local Plans of the Workforce Investment and Opportunity Act of 2014  
(File approved by ELT)
- M.** Resolution Approving an Agreement between 6300 Broadway Associates, LLC and the County of Adams Regarding the 62nd Avenue Project  
(File approved by ELT)
- N.** Resolution Authorizing the Acquisition of Property Interests Necessary for the Construction of the Improvements for the York Street Improvements Project – East 78th Avenue to East 88th Avenue  
(File approved by ELT)
- O.** Resolution Approving Right-of-Way Agreement between Adams County and The Angelina Helen Lucero Trust dated January 8, 2009, for Property Necessary for the Miscellaneous Concrete and ADA Ramps Project  
(File approved by ELT)
- P.** Resolution Approving Right-of-Way Agreement between Adams County and Katherine Goodman for Property Necessary for the Miscellaneous Concrete and ADA Ramps Project  
(File approved by ELT)
- Q.** Resolution Approving Right-of-Way Agreement between Adams County and Manuela O. Cocoa and Francisca Cocoa for Property Necessary for the Miscellaneous Concrete and ADA Ramps Project  
(File approved by ELT)

- R. Resolution Approving Subrecipient Agreement between Adams County and Maiker Housing Partners for the Disbursement of Emergency Rental Assistance Funds  
(File approved by ELT)
- S. Resolution Approving Subrecipient Agreement between Adams County and Brighton Housing Authority for the Disbursement of Emergency Rental Assistance Funds  
(File approved by ELT)
- T. Resolution Approving Subrecipient Agreement between Adams County and Commerce City Housing Authority for the Disbursement of Emergency Rental Assistance Funds  
(File approved by ELT)
- U. Resolution Approving Subrecipient Agreement between Adams County and the Community Firm for the Disbursement of Emergency Rental Assistance Funds  
(File approved by ELT)
- V. Resolution Approving Professional Service Agreement between Adams County and Mobile Health Services, P.C., for COVID Testing/Monitoring Services and Test Kits  
(File approved by ELT)

**7. NEW BUSINESS**

**A. COUNTY MANAGER**

- 1. Presentation of the County Manager's Recommended 2022 Preliminary Adams County Budget  
(File approved by ELT)
- 2. Resolution Approving Amendment One to Agreement between Adams County and ECI Site Construction Management, Inc., for Construction Management General Contractor Services for the Adams County Veterans Memorial  
(File approved by ELT)
- 3. Resolution Approving Amendment Three to the Agreement between Adams County and Saunders Construction, LLC, for the Government Center Space Utilization Phase 2 Project  
(File approved by ELT)

**B. COUNTY ATTORNEY**

**8. Motion to Adjourn into Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the Purpose of Receiving Legal Advice Regarding Condemnation by Special District**

**9. Motion to Adjourn into Executive Session Pursuant to C.R.S 24-6-402(4)(e) for the Purpose of Instructing Negotiators Regarding Economic Incentive**

**10. ADJOURNMENT**

**AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE**

## **Proclamation**

### **“Code Compliance Officers Month”**

**October 2021**

**Whereas**, Adams County Code Compliance Officers are dedicated, well trained, and highly qualified professionals who are committed to improving neighborhoods in the course of their daily duties; and

**Whereas**, Code Compliance Officers share the goals of preventing neighborhood deterioration, enhancing and ensuring safety, and preserving property values through knowledge and application of housing, zoning, and nuisance codes and ordinances; and

**Whereas**, Code Compliance Officers are called upon to provide quality customer service and excellence to the residents and businesses of the communities in which they serve; and

**Whereas**, Code Compliance Officers often have a highly visible role in the communities they serve and regularly interact with a variety of state officials, county officials, first responders, legislative boards, commissions, and agencies; and

**Whereas**, Adams County wants to recognize and honor Code Compliance Officers and Professionals and bring awareness to the importance of Code Compliance to the communities.

**Now, Therefore, Be It Resolved That**, the Board of Commissioners of the County of Adams, State of Colorado, proclaims the month of October 2021 as

### **“Code Compliance Officers Month”**

and encourages our residents to join with their communities in celebrating the individuals who serve as our Code Compliance Officers.

*In witness whereof, we have set our hands and caused the seal of the county to be affixed October 12, 2021.*



**County of Adams**  
**Net Warrant by Fund Summary**

<b>Fund Number</b>	<b>Fund Description</b>	<b>Amount</b>
1	General Fund	3,101,164.35
4	Capital Facilities Fund	401,512.18
5	Golf Course Enterprise Fund	98,932.75
6	Equipment Service Fund	121,899.13
7	Stormwater Utility Fund	14,433.75
13	Road & Bridge Fund	533,476.52
19	Insurance Fund	45,936.68
25	Waste Management Fund	922.50
30	Community Dev Block Grant Fund	71,963.07
31	Head Start Fund	19,085.91
35	Workforce & Business Center	9,897.10
43	Colorado Air & Space Port	98,610.97
50	FLATROCK Facility Fund	221.57
94	Sheriff Payables	3,454.00
		<u>4,521,510.48</u>

## Net Warrants by Fund Detail

**1****General Fund**

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00008046	1054420	BAWDEN JANAE A	09/23/21	375.00
00008047	378404	CARUSO JAMES LOUIS	09/23/21	5,125.00
00008049	625677	CODE 4 SECURITY SERVICES LLC	09/23/21	1,755.40
00008050	1041870	COMPLETE MAILING SOLUTIONS INC	09/23/21	1,000.00
00008051	51334	CREDITRON	09/23/21	242.08
00008052	320719	DLR GROUP	09/23/21	1,713.08
00008056	671123	FOUND MY KEYS	09/23/21	1,412.08
00008057	536294	G SQUARED DESIGN LLC	09/23/21	1,642.49
00008059	1178350	GUZMANS PARTY RENTALS	09/23/21	3,800.00
00008061	5449	NORTH METRO TASK FORCE	09/23/21	82,322.52
00008065	88408	SCHOOL DIST 27J	09/23/21	30,485.98
00008066	373844	SOLARWINDS WORLDWIDE LLC	09/23/21	8,484.00
00763209	1210800	COVID - 19 EVICTION DEFENSE PR	09/22/21	706,229.74
00763210	72554	AAA PEST PROS	09/23/21	2,275.00
00763214	13884	ADAMS COUNTY SHERIFF	09/23/21	2,692.54
00763215	91631	ADAMSON POLICE PRODUCTS	09/23/21	548.84
00763216	1128011	ADT COMMERCIAL LLC	09/23/21	8,744.78
00763217	331018	AED AUTHORITY	09/23/21	195.00
00763219	13074	ALBERT FREI & SONS INC	09/23/21	17,514.43
00763222	1175770	ALPINE EQUIPMENT	09/23/21	20,353.00
00763224	1214593	AMERICAN BUCKING BULL INC	09/23/21	425.00
00763225	1216063	ANDERSON VINOLIA	09/23/21	75.00
00763226	221351	APEX SYSTEMS GROUP LLC	09/23/21	7,939.83
00763227	1205382	ARMSTRONG JANICE	09/23/21	71.00
00763230	43744	AUTOMATED BUILDING SOLUTIONS I	09/23/21	33,000.00
00763231	993099	BAYAUD ENTERPRISES INC	09/23/21	71,651.62
00763232	516921	BC&E LLC	09/23/21	3,855.00
00763233	1205377	BILBREY COOPER	09/23/21	142.00
00763234	1205375	BILBREY KEITH	09/23/21	142.00
00763235	989644	BILL YOUNG PRODUCTIONS INC	09/23/21	300.00
00763236	1205371	BINGHAM COOPER	09/23/21	284.00
00763238	23079	BOYD SIGN SYSTEMS LLC	09/23/21	13,336.00
00763240	490725	BREAK THRU BEVERAGE	09/23/21	13,133.37
00763241	1063538	BRENDLE GROUP	09/23/21	11,665.00
00763242	13160	BRIGHTON CITY OF (WATER)	09/23/21	6,178.05
00763243	8973	C & R ELECTRICAL CONTRACTORS I	09/23/21	7,480.00

## Net Warrants by Fund Detail

**1****General Fund**

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00763244	8973	C & R ELECTRICAL CONTRACTORS I	09/23/21	526.00
00763245	726898	CA SHORT COMPANY	09/23/21	26,152.30
00763246	1198170	CABNETICS COMMERCIAL CABINETRY	09/23/21	9,860.00
00763253	90207	CHARM TEX	09/23/21	729.30
00763254	852482	CLEARWAY ENERGY GROUP LLC	09/23/21	1,526.58
00763256	250958	COHEN MILSTEIN SELLERS & TOLL	09/23/21	472.50
00763261	209334	COLO NATURAL GAS INC	09/23/21	47.57
00763263	414144	COLORADO MOISTURE CONTROL INC	09/23/21	9,112.00
00763264	64269	COLUMBIA SANITARY SERVICE INC	09/23/21	9,650.00
00763266	255001	COPYCO QUALITY PRINTING INC	09/23/21	400.00
00763267	1217374	CORDOVA TINA	09/23/21	19.00
00763268	13565	CORE ELECTRIC COOPERATIVE	09/23/21	1,535.13
00763269	42984	CORECIVIC INC	09/23/21	9,724.79
00763274	34567	DILL JERRY	09/23/21	45.00
00763278	510586	EGAN PRINTING CO	09/23/21	1,378.00
00763279	1219383	ELEVEN11	09/23/21	300.00
00763281	1217372	ESCOBEDO MELISSA	09/23/21	19.00
00763288	761168	FERRELLGAS L P	09/23/21	73.00
00763290	1191199	G&M COMPANY LLC	09/23/21	19,006.00
00763291	12689	GALLS LLC	09/23/21	1,807.27
00763292	1216934	GARCIA DAVID	09/23/21	1,200.00
00763297	1139533	GREAT LAKES HOTEL SUPPLY COMPA	09/23/21	196,052.00
00763299	14991	HELTON & WILLIAMSEN PC	09/23/21	5,701.45
00763300	8721	HILL & ROBBINS	09/23/21	2,092.00
00763301	1217367	HOLLER ERIC	09/23/21	19.00
00763302	1217381	HUMPHREY JAMIE GERALD	09/23/21	19.00
00763306	44965	INTERVENTION COMMUNITY CORRECT	09/23/21	181,970.99
00763307	21069	J H SEMP & SONS MACHINING INC	09/23/21	375.00
00763308	615519	JCOR MECHANICAL INC	09/23/21	744,568.20
00763311	1205373	JOFFE BRIAN	09/23/21	213.00
00763314	1217380	KASTNER LAURA	09/23/21	19.00
00763315	1202456	KONECRANES INC	09/23/21	12,136.41
00763319	1217391	LA PLATA COUNTY DEPT OF HUMAN	09/23/21	31.00
00763320	215347	LAND TECH CONTRACTORS INC	09/23/21	31,427.00
00763321	226427	LANDSCAPE FORMS INC	09/23/21	6,633.00
00763322	1217385	LAW OFFICES OF APRIL MCLAUGHLI	09/23/21	19.00

## Net Warrants by Fund Detail

1General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00763324	1219068	LILEY FISHERIES INC	09/23/21	270.00
00763325	1217368	LUNN SCOTT	09/23/21	19.00
00763327	1217365	MCCANN LORRAINE	09/23/21	66.00
00763329	871154	MEI TOTAL ELEVATOR SOLUTIONS	09/23/21	893.33
00763330	729564	METRO TRANSPORTATION PLANNING	09/23/21	3,196.95
00763331	609918	MEZA LORELEI	09/23/21	75.00
00763332	85060	MILE HIGH GOLF CARS	09/23/21	2,635.00
00763333	374475	MOORE LAW GROUP APC	09/23/21	19.00
00763334	1214592	MORALES SOLIS SERGIO	09/23/21	250.00
00763336	13591	MWI ANIMAL HEALTH	09/23/21	338.19
00763338	1097334	NEXT STEEL BUILDING ERECTOR	09/23/21	39,000.00
00763339	2168	OLIVER DITCH COMPANY	09/23/21	1,050.00
00763341	725673	PACIFIC OFFICE AUTOMATION INC	09/23/21	81.36
00763342	82559	PICTOMETRY INTL CORP	09/23/21	125,611.87
00763343	593447	PIN BUSINESS NETWORK	09/23/21	6,200.00
00763349	110697	ROBERT HALF TECHNOLOGY	09/23/21	32,500.00
00763350	977432	ROCKY MOUNTAIN PERFORMANCE EXC	09/23/21	6,000.00
00763354	669154	ROWMAN & LITTLEFIELD PUBLISHIN	09/23/21	79.69
00763355	1217373	RUFINO NICKI SUNNY	09/23/21	19.00
00763357	1205379	SAMMON TAMMY	09/23/21	71.00
00763358	987225	SCHLISNER FLOORING	09/23/21	4,682.00
00763360	255505	SHERMAN & HOWARD LLC	09/23/21	3,931.25
00763361	1184412	SNI COMPANIES	09/23/21	2,235.61
00763362	227044	SOUTHWESTERN PAINTING	09/23/21	8,325.00
00763364	1186984	STIVERS STAFFING SERVICES LLC	09/23/21	3,808.00
00763365	599714	SUMMIT FOOD SERVICE LLC	09/23/21	36,593.01
00763366	136723	SUNBELT RENTALS	09/23/21	19,756.69
00763367	52553	SWEEP STAKES UNLIMITED	09/23/21	30.00
00763368	52553	SWEEP STAKES UNLIMITED	09/23/21	50.00
00763369	80267	SWIMS DISPOSAL	09/23/21	95.00
00763370	1027588	SYMMETRY BUILDERS INC	09/23/21	28,534.78
00763371	618144	T&G PECOS LLC	09/23/21	1,800.00
00763372	1179365	TAG PROCESS SERVICE	09/23/21	11.00
00763373	1205372	THAYER JAKE	09/23/21	284.00
00763375	734694	THE DUPONT LAW FIRM	09/23/21	20.00
00763376	498722	THERMAL & MOISTURE PROTECTION	09/23/21	1,050.00

## Net Warrants by Fund Detail

1General Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00763377	1218286	THIERING ALEXANDER T	09/23/21	50.00
00763378	1163803	TIMEKEEPING SYSTEMS INC	09/23/21	68,817.62
00763379	1173806	TOP HAT FILE AND SERVE INC	09/23/21	39.00
00763381	1217379	TRAN TUY DINH	09/23/21	19.00
00763382	38221	TRANE US INC	09/23/21	161,281.00
00763383	35211	TRI STATE FIREWORKS INC	09/23/21	40,000.00
00763385	666214	TYGRET DEBRA R	09/23/21	455.00
00763386	1007	UNITED POWER (UNION REA)	09/23/21	269.69
00763387	1007	UNITED POWER (UNION REA)	09/23/21	837.06
00763388	1007	UNITED POWER (UNION REA)	09/23/21	1,892.35
00763389	1007	UNITED POWER (UNION REA)	09/23/21	10,283.61
00763390	1007	UNITED POWER (UNION REA)	09/23/21	54.10
00763391	1007	UNITED POWER (UNION REA)	09/23/21	222.57
00763392	1007	UNITED POWER (UNION REA)	09/23/21	11,109.30
00763401	20730	UNITED STATES POSTAL SERVICE	09/23/21	1,410.00
00763402	20730	UNITED STATES POSTAL SERVICE	09/23/21	100.50
00763403	162076	US ENGINEERING COMPANY	09/23/21	1,433.00
00763406	8076	VERIZON WIRELESS	09/23/21	240.06
00763407	28566	VERIZON WIRELESS	09/23/21	370.56
00763408	28617	VERIZON WIRELESS	09/23/21	1,904.71
00763412	1136702	VOS COMPANY LIMITED	09/23/21	1,200.00
00763415	226726	WELD COUNTY DISTRICT ATTORNEY	09/23/21	200.00
00763416	956168	WERNER W ELIZABETH	09/23/21	247.41
00763418	338508	WRIGHTWAY INDUSTRIES INC	09/23/21	1,262.58
00763419	13822	XCEL ENERGY	09/23/21	49.79
00763420	13822	XCEL ENERGY	09/23/21	4,888.79
00763421	13822	XCEL ENERGY	09/23/21	1,744.03
00763422	13822	XCEL ENERGY	09/23/21	745.38
00763423	13822	XCEL ENERGY	09/23/21	17.93
00763425	1217377	ZARACHOWICZ KATHERINE	09/23/21	32.00
00763426	1205374	ZINN TREVOR	09/23/21	213.00
00763427	615519	JCOR MECHANICAL INC	09/23/21	118,744.26

**Fund Total****3,101,164.35**

## Net Warrants by Fund Detail

4Capital Facilities Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00008053	320719	DLR GROUP	09/23/21	4,879.75
00008058	536294	G SQUARED DESIGN LLC	09/23/21	119,638.55
00008064	104910	SAUNDERS CONSTRUCTION INC	09/23/21	242,371.01
00008070	737980	WOLD ARCHITECTS AND ENGINEERS	09/23/21	4,663.44
00763252	1219055	CHAIR RENTAL	09/23/21	525.00
00763270	25747	COVER ALL SERVICES INC	09/23/21	150.00
00763298	12812	GROUND ENGINEERING CONSULTANTS	09/23/21	2,619.50
00763335	986500	MW GOLDEN CONSTRUCTORS	09/23/21	20,428.80
00763345	624925	PRODUCTION SERVICES INTERNATIO	09/23/21	857.48
00763353	248870	ROTH SHEPPARD ARCHITECTS	09/23/21	4,626.25
00763359	451943	SECURITY & SAFE OF COLORADO IN	09/23/21	752.40
<b>Fund Total</b>				<b>401,512.18</b>

## Net Warrants by Fund Detail

5Golf Course Enterprise Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00008062	6177	PROFESSIONAL RECREATION MGMT I	09/23/21	70,304.49
00763211	72554	AAA PEST PROS	09/23/21	45.00
00763218	8579	AGFINITY INC	09/23/21	4,161.43
00763223	12012	ALSCO AMERICAN INDUSTRIAL	09/23/21	112.26
00763259	14008	COLO GOLF & TURF INC	09/23/21	4,320.00
00763295	160270	GOLF & SPORT SOLUTIONS	09/23/21	3,567.99
00763318	11496	L L JOHNSON DIST	09/23/21	576.06
00763344	152295	POTESTIO BROTHER EQUIPMENT	09/23/21	234.47
00763346	10684	R & R PRODUCTS COMPANY	09/23/21	690.19
00763347	430098	REPUBLIC SERVICES #535	09/23/21	915.11
00763380	47140	TORO NSN	09/23/21	233.00
00763393	1007	UNITED POWER (UNION REA)	09/23/21	28.09
00763394	1007	UNITED POWER (UNION REA)	09/23/21	3,293.05
00763395	1007	UNITED POWER (UNION REA)	09/23/21	4,105.67
00763396	1007	UNITED POWER (UNION REA)	09/23/21	4,259.88
00763397	1007	UNITED POWER (UNION REA)	09/23/21	1,166.23
00763398	1007	UNITED POWER (UNION REA)	09/23/21	30.64
00763399	1007	UNITED POWER (UNION REA)	09/23/21	65.76
00763417	18645	WILBUR-ELLIS COMPANY LLC	09/23/21	298.70
00763424	13822	XCEL ENERGY	09/23/21	524.73
<b>Fund Total</b>				<b>98,932.75</b>

County of Adams  
Net Warrants by Fund Detail

6	Equipment Service Fund				
	Warrant	Supplier No	Supplier Name	Warrant Date	Amount
	00763303	682207	INSIGHT AUTO GLASS LLC	09/23/21	1,687.22
	00763312	27626	JOHN ELWAY CHEVROLET	09/23/21	77,512.50
	00763356	16237	SAM HILL OIL INC	09/23/21	42,699.41
	Fund Total				121,899.13



County of Adams  
Net Warrants by Fund Detail

7		Stormwater Utility Fund			
Warrant	Supplier No	Supplier Name	Warrant Date	Amount	
00763276	128693	DREXEL BARRELL & CO	09/23/21	14,433.75	
Fund Total				14,433.75	

## Net Warrants by Fund Detail

13

## Road &amp; Bridge Fund

Warrant	Supplier No	Supplier Name	Warrant Date	Amount
00008045	100083	ALDERMAN BERNSTEIN LLC	09/23/21	3,205.50
00008054	101603	EMPIRE TITLE NORTH LLC	09/23/21	21,743.00
00008055	26746	FELSBURG HOLT & ULLEVIG	09/23/21	3,778.75
00008060	171233	LAND TITLE GUARANTEE COMPANY	09/23/21	62,650.00
00008069	982994	WESTERN STATES LAND SERVICES L	09/23/21	1,166.96
00008071	1180246	HC PECK & ASSOCIATES INC	09/23/21	24,697.00
00008073	26746	FELSBURG HOLT & ULLEVIG	09/24/21	8,218.75
00763221	411865	ALFRED BENESCH & CO	09/23/21	19,211.50
00763228	1213828	ARREOLA CARLOS	09/23/21	1,290.00
00763239	8909	BRANNAN SAND & GRAVEL COMPANY	09/23/21	5,960.05
00763247	1076277	CBRE INC	09/23/21	3,500.00
00763248	304171	CDPHE	09/23/21	350.00
00763262	4416	COLO READY MIXED CONCRETE ASSN	09/23/21	220.00
00763265	2209	CONTECH ENGINEERED SOLUTIONS	09/23/21	84,557.19
00763272	237568	DESIGN WORKSHOP	09/23/21	11,898.60
00763275	700466	DIRECT EDGE DENVER LLC	09/23/21	504.26
00763277	128693	DREXEL BARRELL & CO	09/23/21	32,261.90
00763280	534975	EP&A ENVIROTAC INC	09/23/21	39,851.68
00763294	212385	GMCO CORPORATION	09/23/21	12,670.46
00763296	13507	GRAINGER	09/23/21	67.32
00763309	506641	JK TRANSPORTS INC	09/23/21	161,385.00
00763316	40395	KUMAR & ASSOCIATES INC	09/23/21	7,449.50
00763323	1214591	LEISHMAR CHRISTINA D	09/23/21	588.00
00763326	1130454	MARIN PETE JR	09/23/21	2,350.00
00763328	1213829	MCKIM BRYAN	09/23/21	936.00
00763340	525686	OUTTA CONTROL DESIGNS	09/23/21	2,978.80
00763351	1197293	RODNEY W HENDERSON FAMILY TRUS	09/23/21	8,250.00
00763363	173676	STANTEC CONSULTING CORPORATION	09/23/21	1,174.50
00763413	78276	WAYNE A MITCHELL LLC	09/23/21	10,249.80
00763414	1213934	WELBY HILL I CONDO ASSOCIATION	09/23/21	312.00

Fund Total

533,476.52

## Net Warrants by Fund Detail

19Insurance Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00008044	492573	ADVANCED URGENT CARE AND OCC M	09/23/21	955.00
00008068	523053	TRISTAR RISK MANAGEMENT	09/23/21	840.00
00763213	1117066	AB LITIGATION SERVICES	09/23/21	1,435.36
00763258	17565	COLO FRAME & SUSPENSION	09/23/21	17,847.42
00763283	346750	FACTORY MOTOR PARTS	09/23/21	586.84
00763289	1142496	FORENSIC DISCOVERY LLC	09/23/21	20,430.00
00763304	682207	INSIGHT AUTO GLASS LLC	09/23/21	195.00
00763310	13771	JOE'S TOWING & RECOVERY	09/23/21	205.00
00763337	61886	NATHAN DUMM & MAYER PC	09/23/21	625.06
00763348	36205	RITSEMA LAW LLC	09/23/21	2,042.00
00763374	862222	THE ARTWORKS UNLIMITED LLC	09/23/21	775.00
<b>Fund Total</b>				<b>45,936.68</b>

County of Adams  
Net Warrants by Fund Detail

<u>25</u>		<u>Waste Management Fund</u>			
<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>	
00008063	433702	QUANTUM WATER & ENVIRONMENT	09/23/21	922.50	
Fund Total				922.50	

County of Adams  
Net Warrants by Fund Detail

30      Community Dev Block Grant Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00008067	29064	TIERRA ROJO CORPORATION	09/23/21	1,850.00
00763284	13456	FEDERAL HEIGHTS CITY OF	09/23/21	18,505.69
00763285	13456	FEDERAL HEIGHTS CITY OF	09/23/21	16,281.38
00763286	13456	FEDERAL HEIGHTS CITY OF	09/23/21	18,641.07
00763287	13456	FEDERAL HEIGHTS CITY OF	09/23/21	16,376.43
00763317	40395	KUMAR & ASSOCIATES INC	09/23/21	308.50
<b>Fund Total</b>				<b>71,963.07</b>

County of Adams  
Net Warrants by Fund Detail

<b>31</b>		<b>Head Start Fund</b>			
	<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
	00763249	8817606	CDW GOVERNMENT	09/23/21	7,231.75
	00763251	327914	CESCO LINGUISTIC SERVICE INC	09/23/21	253.35
	00763271	45567	DENVER CHILDREN'S ADVOCACY CTR	09/23/21	10,000.50
	00763273	1052031	DFA DAIRY BRANDS CORPORATE LLC	09/23/21	553.70
	00763404	42541	US FOODSERVICE	09/23/21	166.56
	00763405	42541	US FOODSERVICE	09/23/21	880.05
				<b>Fund Total</b>	<b>19,085.91</b>

## Net Warrants by Fund Detail

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Workforce & Business Center

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<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00763237	41078	BOULDER COMMUNITY HOSPITAL	09/23/21	4,000.00
00763250	152461	CENTURYLINK	09/23/21	.33
00763282	5686	EXPRESS SERVICES INC	09/23/21	1,395.15
00763293	1187605	GEMTRAGO INC	09/23/21	500.00
00763305	1219051	INTEGRITY ELECTRICAL SOLUTIONS	09/23/21	3,000.00
00763409	8076	VERIZON WIRELESS	09/23/21	500.81
00763410	8076	VERIZON WIRELESS	09/23/21	500.81
<b>Fund Total</b>				<hr/> <b>9,897.10</b>

## Net Warrants by Fund Detail

43Colorado Air & Space Port

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00008048	709816	CITY SERVICEVALCON LLC	09/23/21	67,982.21
00763220	88281	ALBERTS WATER & WASTEWATER SER	09/23/21	3,379.00
00763229	80118	AT&T CORP	09/23/21	111.90
00763313	204737	JVIATION, A WOOLPERT COMPANY	09/23/21	25,960.50
00763352	44131	ROGGEN FARMERS ELEVATOR ASSN	09/23/21	222.18
00763384	80271	TWS AVIATION FUEL SYSTEMS	09/23/21	712.45
00763411	80279	VERIZON WIRELESS	09/23/21	242.73
<b>Fund Total</b>				<b>98,610.97</b>



County of Adams  
Net Warrants by Fund Detail

50      FLATROCK Facility Fund

<u>Warrant</u>	<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00763212	72554	AAA PEST PROS	09/23/21	60.00
00763400	1007	UNITED POWER (UNION REA)	09/23/21	161.57
<b>Fund Total</b>				<b>221.57</b>

County of Adams  
Net Warrants by Fund Detail

<b>94</b>		<b>Sheriff Payables</b>			
<u>Warrant</u>		<u>Supplier No</u>	<u>Supplier Name</u>	<u>Warrant Date</u>	<u>Amount</u>
00763255		95935	CLERK OF THE COUNTY COURT	09/23/21	1,490.00
00763257		92474	COLO DEPT OF HUMAN SERVICES	09/23/21	1,815.00
00763260		44915	COLO JUDICIAL DEPT	09/23/21	149.00
<b>Fund Total</b>					<b>3,454.00</b>

**County of Adams**  
**Net Warrants by Fund Detail**

**Grand Total      4,521,510.48**

County of Adams  
Vendor Payment Report

<u>2051</u>	<u>ANS - Admin &amp; Customer Care</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Animal Control/Shelter					
	ANDERSON VINOLIA	00001	1003650	401234	09/22/21	75.00
	MORALES SOLIS SERGIO	00001	1003649	401234	09/22/21	250.00
					Account Total	325.00
					Department Total	325.00

County of Adams  
Vendor Payment Report

<u>1074</u>	<u>CA- Risk Management</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Safety-Drug & AI Test/Med Cert					
	ADVANCED URGENT CARE AND OCC M	00019	1003421	400932	09/17/21	955.00
					Account Total	955.00
					Department Total	955.00

**County of Adams**  
**Vendor Payment Report**

<u>4</u>	<u>Capital Facilities Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	DLR GROUP	00004	1003676	401242	09/22/21	4,879.75
	G SQUARED DESIGN LLC	00004	1003679	401346	09/23/21	363.55
	G SQUARED DESIGN LLC	00004	1003679	401346	09/23/21	119,275.00
	GROUND ENGINEERING CONSULTANTS	00004	1003797	401359	09/23/21	2,619.50
	MW GOLDEN CONSTRUCTORS	00004	1003773	401357	09/23/21	21,504.00
	ROTH SHEPPARD ARCHITECTS	00004	1003911	401363	09/23/21	4,626.25
	SAUNDERS CONSTRUCTION INC	00004	1003682	401346	09/23/21	177,158.47
	SAUNDERS CONSTRUCTION INC	00004	1003681	401346	09/23/21	77,968.91
	WOLD ARCHITECTS AND ENGINEERS	00004	1003672	401242	09/22/21	950.89
	WOLD ARCHITECTS AND ENGINEERS	00004	1003674	401242	09/22/21	561.10
	WOLD ARCHITECTS AND ENGINEERS	00004	1003675	401242	09/22/21	3,151.45
					Account Total	413,058.87
	Retainages Payable					
	MW GOLDEN CONSTRUCTORS	00004	1003773	401357	09/23/21	1,075.20-
	SAUNDERS CONSTRUCTION INC	00004	1003682	401346	09/23/21	8,857.92-
	SAUNDERS CONSTRUCTION INC	00004	1003681	401346	09/23/21	3,898.45-
					Account Total	13,831.57-
					Department Total	399,227.30

County of Adams  
Vendor Payment Report

<u>4302</u>	<u>CASP Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Telephone					
	AT&T CORP	00043	1003640	401222	09/22/21	97.12
	VERIZON WIRELESS	00043	1003646	401222	09/22/21	202.72
					Account Total	299.84
					Department Total	299.84

County of Adams  
Vendor Payment Report

<u>4308</u>	<u>CASP ATCT</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Telephone					
	AT&T CORP	00043	1003640	401222	09/22/21	7.39
					Account Total	7.39
					Department Total	7.39



County of Adams  
Vendor Payment Report

<u>4303</u>	<u>CASP FBO</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Fuel Farm					
	TWS AVIATION FUEL SYSTEMS	00043	1003645	401222	09/22/21	405.25
					Account Total	405.25
	Telephone					
	VERIZON WIRELESS	00043	1003646	401222	09/22/21	40.01
					Account Total	40.01
					Department Total	445.26

**County of Adams**  
**Vendor Payment Report**

<u>4304</u>	<u>CASP Operations/Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Maint & Repair					
	TWS AVIATION FUEL SYSTEMS	00043	1003645	401222	09/22/21	307.20
					Account Total	307.20
	Gas & Electricity					
	ROGGEN FARMERS ELEVATOR ASSN	00043	1003642	401222	09/22/21	180.18
					Account Total	180.18
	Other Rents & Leases					
	ROGGEN FARMERS ELEVATOR ASSN	00043	1003643	401222	09/22/21	42.00
					Account Total	42.00
	Telephone					
	AT&T CORP	00043	1003640	401222	09/22/21	7.39
					Account Total	7.39
					Department Total	536.77

**County of Adams**  
**Vendor Payment Report**

<u>941018</u>	<u>CDBG 2018/2019</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grants to Other Inst.-Pgm. Cst					
	FEDERAL HEIGHTS CITY OF	00030	1003245	400755	09/15/21	18,505.69
	FEDERAL HEIGHTS CITY OF	00030	1003380	400850	09/16/21	16,281.38
	FEDERAL HEIGHTS CITY OF	00030	1003392	400917	09/17/21	18,641.07
	FEDERAL HEIGHTS CITY OF	00030	1003561	401135	09/21/21	16,376.43
					Account Total	69,804.57
	Grants to Other Institutions					
	TIERRA ROJO CORPORATION	00030	1003502	401108	09/21/21	1,850.00
					Account Total	1,850.00
					Department Total	71,654.57

County of Adams  
Vendor Payment Report

<u>1023</u>	<u>CLK Motor Vehicle</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Postage & Freight					
	UNITED STATES POSTAL SERVICE	00001	1003401	400920	09/17/21	1,410.00
					Account Total	1,410.00
					Department Total	1,410.00

**County of Adams**  
**Vendor Payment Report**

<u>43</u>	<u>Colorado Air &amp; Space Port</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	ALBERTS WATER & WASTEWATER SER	00043	1003771	401357	09/23/21	3,300.00
	CITY SERVICEVALCON LLC	00043	1003663	401242	09/22/21	19,648.83
	CITY SERVICEVALCON LLC	00043	1003664	401242	09/22/21	17,537.08
	CITY SERVICEVALCON LLC	00043	1003684	401346	09/23/21	30,796.30
	JVIATION, A WOOLPERT COMPANY	00043	1003798	401359	09/23/21	1,364.00
	JVIATION, A WOOLPERT COMPANY	00043	1003876	401361	09/23/21	24,596.50
					Account Total	97,242.71
					Department Total	97,242.71

County of Adams  
Vendor Payment Report

<u>30</u>	<u>Community Dev Block Grant Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	KUMAR & ASSOCIATES INC	00030	1003882	401361	09/23/21	308.50
					Account Total	308.50
					Department Total	308.50

County of Adams  
Vendor Payment Report

<u>9264</u>	<u>Community Recovery</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grants to Other Instit					
	COVID - 19 EVICTION DEFENSE PR	00001	1003613	401209	09/22/21	706,229.74
					Account Total	706,229.74
					Department Total	706,229.74

County of Adams  
Vendor Payment Report

<u>1013</u>	<u>County Attorney</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Books					
	ROWMAN & LITTLEFIELD PUBLISHIN	00001	1003412	400930	09/17/21	79.69
					Account Total	79.69
	Other Professional Serv					
	SWEEP STAKES UNLIMITED	00001	1003413	400930	09/17/21	30.00
	SWEEP STAKES UNLIMITED	00001	1003416	400930	09/17/21	50.00
					Account Total	80.00
					Department Total	159.69



County of Adams  
Vendor Payment Report

<u>2031</u>	<u>County Coroner</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Medical Services					
	CARUSO JAMES LOUIS	00001	1003428	401010	09/20/21	5,125.00
					Account Total	5,125.00
					Department Total	5,125.00

**County of Adams**  
**Vendor Payment Report**

<u>1031</u>	<u>County Treasurer</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Maintenance Contracts					
	CREDITRON	00001	1003615	401208	09/22/21	242.08
	PACIFIC OFFICE AUTOMATION INC	00001	1003638	401225	09/22/21	20.34
	PACIFIC OFFICE AUTOMATION INC	00001	1003641	401226	09/22/21	20.34
	PACIFIC OFFICE AUTOMATION INC	00001	1003644	401229	09/22/21	20.34
	PACIFIC OFFICE AUTOMATION INC	00001	1003647	401230	09/22/21	20.34
					Account Total	323.44
	Operating Supplies					
	COPYCO QUALITY PRINTING INC	00001	1003627	401217	09/22/21	120.00
	COPYCO QUALITY PRINTING INC	00001	1003632	401218	09/22/21	120.00
	COPYCO QUALITY PRINTING INC	00001	1003635	401220	09/22/21	160.00
					Account Total	400.00
	Other Professional Serv					
	COMPLETE MAILING SOLUTIONS INC	00001	1003662	401239	09/22/21	1,000.00
					Account Total	1,000.00
					Department Total	1,723.44

**County of Adams**  
**Vendor Payment Report**

<u>6</u>	<u>Equipment Service Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	INSIGHT AUTO GLASS LLC	00006	1003914	401363	09/23/21	421.24
	INSIGHT AUTO GLASS LLC	00006	1003915	401363	09/23/21	170.00
	INSIGHT AUTO GLASS LLC	00006	1003916	401363	09/23/21	183.62
	INSIGHT AUTO GLASS LLC	00006	1003917	401363	09/23/21	395.32
	INSIGHT AUTO GLASS LLC	00006	1003918	401363	09/23/21	40.00
	INSIGHT AUTO GLASS LLC	00006	1003919	401363	09/23/21	40.00
	INSIGHT AUTO GLASS LLC	00006	1003920	401363	09/23/21	437.04
	JOHN ELWAY CHEVROLET	00006	1003816	401359	09/23/21	38,756.25
	JOHN ELWAY CHEVROLET	00006	1003817	401359	09/23/21	38,756.25
	SAM HILL OIL INC	00006	1003912	401363	09/23/21	19,912.61
	SAM HILL OIL INC	00006	1003913	401363	09/23/21	1,280.05
	SAM HILL OIL INC	00006	1003921	401363	09/23/21	870.21
	SAM HILL OIL INC	00006	1003922	401363	09/23/21	20,636.54
					Account Total	121,899.13
					Department Total	121,899.13

County of Adams  
Vendor Payment Report

<u>98802</u>	<u>ESF Supplemental PY20</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Apprenticeship					
	GEMTRAGO INC	00035	1003021	400388	09/09/21	500.00
					Account Total	500.00
	Clnt Trng- OJT					
	INTEGRITY ELECTRICAL SOLUTIONS	00035	1003541	401007	09/21/21	3,000.00
					Account Total	3,000.00
					Department Total	3,500.00

County of Adams  
Vendor Payment Report

9244	Extension- 4-H/Youth	Fund	Voucher	Batch No	GL Date	Amount
	Mileage Reimbursements					
	34635	00001	1001760	399151	08/23/21	247.41
					Account Total	247.41
	Operating Supplies					
	DILL JERRY	00001	1003562	401184	09/22/21	45.00
					Account Total	45.00
					Department Total	292.41

County of Adams  
Vendor Payment Report

<u>1018</u>	<u>Finance General Accounting</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	ROBERT HALF TECHNOLOGY	00001	1003429	401017	09/20/21	32,500.00
					Account Total	32,500.00
					Department Total	32,500.00

County of Adams  
Vendor Payment Report

<u>50</u>	<u>FLATROCK Facility Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	AAA PEST PROS	00050	1003761	401357	09/23/21	60.00
					Account Total	60.00
					Department Total	60.00

County of Adams  
Vendor Payment Report

<u>1066</u>	<u>FO - ADA</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	LANDSCAPE FORMS INC	00001	1003474	401024	09/20/21	6,633.00
					Account Total	6,633.00
					Department Total	6,633.00



County of Adams  
Vendor Payment Report

<u>1091</u>	<u>FO - Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	FERRELLGAS L P	00001	1003465	401024	09/20/21	73.00
					Account Total	73.00
	Maintenance Contracts					
	VERIZON WIRELESS	00001	1003466	401024	09/20/21	240.06
					Account Total	240.06
					Department Total	313.06

County of Adams  
Vendor Payment Report

<u>1060</u>	<u>FO - Community Corrections</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	ADT COMMERCIAL LLC	00001	1003463	401024	09/20/21	1,075.00
					Account Total	1,075.00
	Gas & Electricity					
	Energy Cap Bill ID=12133	00001	1003544	401134	09/02/21	4,888.79
					Account Total	4,888.79
					Department Total	5,963.79

County of Adams  
Vendor Payment Report

<u>1114</u>	<u>FO - District Attorney Bldg.</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	LILEY FISHERIES INC	00001	1003654	401235	09/22/21	270.00
					Account Total	270.00
					Department Total	270.00

County of Adams  
Vendor Payment Report

<u>2090</u>	<u>FO - Flatrock Facility</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=12132	00050	1003560	401134	09/03/21	161.57
					Account Total	161.57
					Department Total	161.57

County of Adams  
Vendor Payment Report

<u>1077</u>	<u>FO - Government Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Water/Sewer/Sanitation					
	Energy Cap Bill ID=12125	00001	1003550	401134	09/09/21	6,178.05
					Account Total	6,178.05
					Department Total	6,178.05

## Vendor Payment Report

<u>1070</u>	<u>FO - Honnen/Plan&amp;Devel/MV Ware</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	ADT COMMERCIAL LLC	00001	1003461	401024	09/20/21	185.00
	KONECRANES INC	00001	1003660	401235	09/22/21	2,766.44
					Account Total	2,951.44
	Gas & Electricity					
	Energy Cap Bill ID=12120	00001	1003545	401134	09/07/21	655.96
	Energy Cap Bill ID=12121	00001	1003546	401134	09/07/21	741.82
	Energy Cap Bill ID=12122	00001	1003547	401134	09/01/21	1,744.03
					Account Total	3,141.81
					Department Total	6,093.25

County of Adams  
Vendor Payment Report

<u>1079</u>	<u>FO - Human Services Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	US ENGINEERING COMPANY	00001	1003470	401024	09/20/21	1,433.00
					Account Total	1,433.00
					Department Total	1,433.00

County of Adams  
Vendor Payment Report

<u>1071</u>	<u>FO - Justice Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	J H SEMP & SONS MACHINING INC	00001	1003471	401024	09/20/21	375.00
	MEI TOTAL ELEVATOR SOLUTIONS	00001	1003472	401024	09/20/21	696.50
	MEI TOTAL ELEVATOR SOLUTIONS	00001	1003473	401024	09/20/21	196.83
					Account Total	1,268.33
					Department Total	1,268.33



County of Adams  
Vendor Payment Report

<u>1019</u>	<u>FO - Mailroom &amp; Dock</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Postage & Freight					
	UNITED STATES POSTAL SERVICE	00001	1003402	400921	09/17/21	100.50
					Account Total	100.50
					Department Total	100.50

County of Adams  
Vendor Payment Report

<u>1067</u>	<u>FO - Old Human Service Bldg</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	AED AUTHORITY	00001	1003468	401024	09/20/21	195.00
					Account Total	195.00
					Department Total	195.00

County of Adams  
Vendor Payment Report

<u>1062</u>	<u>FO - Other Facilities</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	XCEL ENERGY	00001	1003426	401007	09/20/21	49.79
					Account Total	49.79
					Department Total	49.79

**County of Adams**  
**Vendor Payment Report**

<u>1111</u>	<u>FO - Parks Facilities</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=12119	00001	1003551	401134	09/07/21	128.80
	Energy Cap Bill ID=12123	00001	1003552	401134	09/03/21	269.69
	Energy Cap Bill ID=12124	00001	1003553	401134	09/03/21	837.06
	Energy Cap Bill ID=12127	00001	1003554	401134	09/03/21	1,892.35
	Energy Cap Bill ID=12128	00001	1003555	401134	09/03/21	10,283.61
	Energy Cap Bill ID=12130	00001	1003556	401134	09/03/21	54.10
	Energy Cap Bill ID=12131	00001	1003557	401134	09/03/21	222.57
	Energy Cap Bill ID=12134	00001	1003558	401134	09/01/21	745.38
					Account Total	14,433.56
					Department Total	14,433.56

County of Adams  
Vendor Payment Report

<u>1123</u>	<u>FO - Riverdale Animal Shelter</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	Energy Cap Bill ID=12129	00001	1003559	401134	09/03/21	11,109.30
					Account Total	11,109.30
					Department Total	11,109.30

County of Adams  
Vendor Payment Report

<u>1112</u>	<u>FO - Sheriff HQ/Coroner Bldg</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	C & R ELECTRICAL CONTRACTORS I	00001	1003653	401235	09/22/21	526.00
					Account Total	526.00
					Department Total	526.00

**County of Adams**  
**Vendor Payment Report**

<u>2009</u>	<u>FO - Sheriff Maintenance</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	ADT COMMERCIAL LLC	00001	1003464	401024	09/20/21	1,219.00
	C & R ELECTRICAL CONTRACTORS I	00001	1003457	401024	09/20/21	7,480.00
	COLORADO MOISTURE CONTROL INC	00001	1003460	401024	09/20/21	9,112.00
					Account Total	17,811.00
	Maintenance Contracts					
	THERMAL & MOISTURE PROTECTION	00001	1003459	401024	09/20/21	675.00
					Account Total	675.00
					Department Total	18,486.00

**County of Adams**  
**Vendor Payment Report**

<u>1075</u>	<u>FO - Strasburg/Whittier</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	KONECRANES INC	00001	1003659	401235	09/22/21	9,369.97
					Account Total	9,369.97
	Gas & Electricity					
	Energy Cap Bill ID=12126	00001	1003548	401134	09/10/21	47.57
	Energy Cap Bill ID=12135	00001	1003549	401134	09/08/21	1,535.13
					Account Total	1,582.70
	Water/Sewer/Sanitation					
	SWIMS DISPOSAL	00001	1003467	401024	09/20/21	95.00
					Account Total	95.00
					Department Total	11,047.67



County of Adams  
Vendor Payment Report

<u>1072</u>	<u>FO - West Services Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	ADT COMMERCIAL LLC	00001	1003462	401024	09/20/21	3,265.78
					Account Total	3,265.78
					Department Total	3,265.78

County of Adams  
Vendor Payment Report

<u>3098</u>	<u>General Capital Improvements</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Buildings					
	SECURITY & SAFE OF COLORADO IN	00004	1003656	401235	09/22/21	752.40
					Account Total	752.40
					Department Total	752.40

**County of Adams**  
**Vendor Payment Report**

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Misc Revenues					
	WELD COUNTY DISTRICT ATTORNEY	00001	1003543	401133	09/21/21	200.00
					Account Total	200.00
	Received not Vouchered Clrg					
	AAA PEST PROS	00001	1003760	401357	09/23/21	60.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	145.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	255.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	100.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	170.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	65.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	150.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	140.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	160.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	100.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	365.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	55.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	60.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	325.00
	AAA PEST PROS	00001	1003760	401357	09/23/21	125.00
	ADAMSON POLICE PRODUCTS	00001	1003928	401363	09/23/21	251.50
	ADAMSON POLICE PRODUCTS	00001	1003929	401363	09/23/21	122.35
	ADAMSON POLICE PRODUCTS	00001	1003930	401363	09/23/21	85.00
	ADAMSON POLICE PRODUCTS	00001	1003931	401363	09/23/21	89.99
	ADT COMMERCIAL LLC	00001	1003888	401361	09/23/21	1,200.00
	ADT COMMERCIAL LLC	00001	1003889	401361	09/23/21	800.00
	ADT COMMERCIAL LLC	00001	1003890	401361	09/23/21	1,000.00
	ALBERT FREI & SONS INC	00001	1003896	401361	09/23/21	6,656.83
	ALBERT FREI & SONS INC	00001	1003897	401361	09/23/21	5,677.04
	ALBERT FREI & SONS INC	00001	1003898	401361	09/23/21	4,266.13
	ALBERT FREI & SONS INC	00001	1003898	401361	09/23/21	914.43
	ALPINE EQUIPMENT	00001	1003881	401361	09/23/21	20,353.00
	APEX SYSTEMS GROUP LLC	00001	1003892	401361	09/23/21	7,939.83
	AUTOMATED BUILDING SOLUTIONS I	00001	1003905	401361	09/23/21	6,100.00
	AUTOMATED BUILDING SOLUTIONS I	00001	1003906	401361	09/23/21	6,100.00
	AUTOMATED BUILDING SOLUTIONS I	00001	1003907	401361	09/23/21	6,100.00

**County of Adams**  
**Vendor Payment Report**

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	AUTOMATED BUILDING SOLUTIONS I	00001	1003908	401361	09/23/21	6,100.00
	AUTOMATED BUILDING SOLUTIONS I	00001	1003909	401361	09/23/21	6,100.00
	AUTOMATED BUILDING SOLUTIONS I	00001	1003819	401359	09/23/21	2,500.00
	BAWDEN JANAE A	00001	1003678	401242	09/22/21	125.00
	BAWDEN JANAE A	00001	1003678	401242	09/22/21	250.00
	BAYAUD ENTERPRISES INC	00001	1003774	401357	09/23/21	26,373.43
	BAYAUD ENTERPRISES INC	00001	1003775	401357	09/23/21	38,116.79
	BAYAUD ENTERPRISES INC	00001	1003799	401359	09/23/21	7,161.40
	BOYD SIGN SYSTEMS LLC	00001	1003904	401361	09/23/21	13,336.00
	BREAK THRU BEVERAGE	00001	1003815	401359	09/23/21	5,000.00
	BREAK THRU BEVERAGE	00001	1003815	401359	09/23/21	8,133.37
	BRENDLE GROUP	00001	1003784	401357	09/23/21	11,665.00
	CA SHORT COMPANY	00001	1003804	401359	09/23/21	18,512.90
	CA SHORT COMPANY	00001	1003805	401359	09/23/21	4,400.00
	CA SHORT COMPANY	00001	1003807	401359	09/23/21	2,040.00
	CA SHORT COMPANY	00001	1003808	401359	09/23/21	588.81
	CA SHORT COMPANY	00001	1003809	401359	09/23/21	610.59
	CABNETICS COMMERCIAL CABINETRY	00001	1003891	401361	09/23/21	9,860.00
	CHARM TEX	00001	1003923	401363	09/23/21	325.94
	CHARM TEX	00001	1003923	401363	09/23/21	403.36
	COHEN MILSTEIN SELLERS & TOLL	00001	1003759	401357	09/23/21	472.50
	COLUMBIA SANITARY SERVICE INC	00001	1003903	401361	09/23/21	9,650.00
	CORECIVIC INC	00001	1003763	401357	09/23/21	3,363.00
	CORECIVIC INC	00001	1003764	401357	09/23/21	6,361.79
	DLR GROUP	00001	1003677	401242	09/22/21	1,713.08
	FOUND MY KEYS	00001	1003665	401242	09/22/21	509.28
	FOUND MY KEYS	00001	1003666	401242	09/22/21	902.80
	G SQUARED DESIGN LLC	00001	1003680	401346	09/23/21	1,642.49
	G&M COMPANY LLC	00001	1003754	401357	09/23/21	19,006.00
	GALLS LLC	00001	1003932	401363	09/23/21	45.25
	GALLS LLC	00001	1003933	401363	09/23/21	71.33
	GALLS LLC	00001	1003933	401363	09/23/21	8.25
	GALLS LLC	00001	1003934	401363	09/23/21	90.50
	GALLS LLC	00001	1003935	401363	09/23/21	283.05
	GALLS LLC	00001	1003936	401363	09/23/21	140.85
	GALLS LLC	00001	1003937	401363	09/23/21	114.00

## Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	GALLS LLC	00001	1003938	401363	09/23/21	174.51
	GALLS LLC	00001	1003939	401363	09/23/21	174.51
	GALLS LLC	00001	1003940	401363	09/23/21	125.82
	GALLS LLC	00001	1003941	401363	09/23/21	103.64
	GALLS LLC	00001	1003942	401363	09/23/21	164.46
	GALLS LLC	00001	1003943	401363	09/23/21	311.10
	GREAT LAKES HOTEL SUPPLY COMPA	00001	1003860	401361	09/23/21	61,453.00
	GREAT LAKES HOTEL SUPPLY COMPA	00001	1003861	401361	09/23/21	6,818.00
	GREAT LAKES HOTEL SUPPLY COMPA	00001	1003862	401361	09/23/21	127,781.00
	GUZMANS PARTY RENTALS	00001	1003669	401242	09/22/21	1,900.00
	GUZMANS PARTY RENTALS	00001	1003670	401242	09/22/21	1,380.25
	GUZMANS PARTY RENTALS	00001	1003670	401242	09/22/21	519.75
	HELTON & WILLIAMSEN PC	00001	1003858	401361	09/23/21	3,665.40
	HELTON & WILLIAMSEN PC	00001	1003859	401361	09/23/21	2,036.05
	HILL & ROBBINS	00001	1003756	401357	09/23/21	2,092.00
	INTERVENTION COMMUNITY CORRECT	00001	1003823	401359	09/23/21	5,505.92
	INTERVENTION COMMUNITY CORRECT	00001	1003824	401359	09/23/21	8,348.45
	INTERVENTION COMMUNITY CORRECT	00001	1003825	401359	09/23/21	48,928.20
	INTERVENTION COMMUNITY CORRECT	00001	1003826	401359	09/23/21	8,111.40
	INTERVENTION COMMUNITY CORRECT	00001	1003827	401359	09/23/21	111,077.02
	JCOR MECHANICAL INC	00001	1003873	401361	09/23/21	621,356.00
	JCOR MECHANICAL INC	00001	1003874	401361	09/23/21	162,400.00
	JCOR MECHANICAL INC	00001	1003952	401378	09/23/21	85,186.73
	JCOR MECHANICAL INC	00001	1003952	401378	09/23/21	12,786.00
	JCOR MECHANICAL INC	00001	1003952	401378	09/23/21	1,925.27
	LAND TECH CONTRACTORS INC	00001	1003887	401361	09/23/21	31,427.00
	MILE HIGH GOLF CARS	00001	1003884	401361	09/23/21	2,635.00
	MWI ANIMAL HEALTH	00001	1003801	401359	09/23/21	40.69
	MWI ANIMAL HEALTH	00001	1003802	401359	09/23/21	297.50
	NEXT STEEL BUILDING ERECTOR	00001	1003875	401361	09/23/21	39,000.00
	PICTOMETRY INTL CORP	00001	1003772	401357	09/23/21	3,833.50
	PICTOMETRY INTL CORP	00001	1003772	401357	09/23/21	1,116.50
	PICTOMETRY INTL CORP	00001	1003910	401363	09/23/21	120,661.87
	SCHOOL DIST 27J	00001	1003683	401346	09/23/21	30,485.98
	SHERMAN & HOWARD LLC	00001	1003755	401357	09/23/21	3,931.25
	SNI COMPANIES	00001	1003945	401363	09/23/21	935.61

**County of Adams**  
**Vendor Payment Report**

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	SNI COMPANIES	00001	1003885	401361	09/23/21	1,300.00
	SOLARWINDS WORLDWIDE LLC	00001	1003668	401242	09/22/21	8,484.00
	SOUTHWESTERN PAINTING	00001	1003777	401357	09/23/21	1,160.00
	SOUTHWESTERN PAINTING	00001	1003778	401357	09/23/21	3,222.00
	SOUTHWESTERN PAINTING	00001	1003779	401357	09/23/21	1,722.00
	SOUTHWESTERN PAINTING	00001	1003780	401357	09/23/21	1,571.00
	SOUTHWESTERN PAINTING	00001	1003895	401361	09/23/21	650.00
	STIVERS STAFFING SERVICES LLC	00001	1003886	401361	09/23/21	3,808.00
	SUMMIT FOOD SERVICE LLC	00001	1003926	401363	09/23/21	4,349.38
	SUMMIT FOOD SERVICE LLC	00001	1003927	401363	09/23/21	26,021.73
	SUNBELT RENTALS	00001	1003877	401361	09/23/21	2,368.17
	SUNBELT RENTALS	00001	1003878	401361	09/23/21	2,586.89
	SUNBELT RENTALS	00001	1003879	401361	09/23/21	26.79
	SUNBELT RENTALS	00001	1003880	401361	09/23/21	14,774.84
	SYMMETRY BUILDERS INC	00001	1003782	401357	09/23/21	30,036.61
	T&G PECOS LLC	00001	1003944	401363	09/23/21	1,800.00
	TIMEKEEPING SYSTEMS INC	00001	1003925	401363	09/23/21	68,817.62
	TRANE US INC	00001	1003818	401359	09/23/21	145,211.00
	TRANE US INC	00001	1003818	401359	09/23/21	11,755.00
	TRANE US INC	00001	1003867	401361	09/23/21	4,315.00
	TRI STATE FIREWORKS INC	00001	1003902	401361	09/23/21	40,000.00
	TYGRET DEBRA R	00001	1003924	401363	09/23/21	455.00
	VOS COMPANY LIMITED	00001	1003857	401361	09/23/21	1,200.00
	WRIGHTWAY INDUSTRIES INC	00001	1003803	401359	09/23/21	1,046.39
	WRIGHTWAY INDUSTRIES INC	00001	1003803	401359	09/23/21	216.19
					Account Total	2,161,494.85
	Retainages Payable					
	JCOR MECHANICAL INC	00001	1003873	401361	09/23/21	31,067.80-
	JCOR MECHANICAL INC	00001	1003874	401361	09/23/21	8,120.00-
	JCOR MECHANICAL INC	00001	1003952	401378	09/23/21	4,259.34-
	JCOR MECHANICAL INC	00001	1003952	401378	09/23/21	96.26-
	JCOR MECHANICAL INC	00001	1003952	401378	09/23/21	639.30-
	JCOR MECHANICAL INC	00001	1003953	401378	09/23/21	12,462.40
	JCOR MECHANICAL INC	00001	1003953	401378	09/23/21	4,355.60
	JCOR MECHANICAL INC	00001	1003953	401378	09/23/21	6,926.90
	JCOR MECHANICAL INC	00001	1003953	401378	09/23/21	96.26

County of Adams  
Vendor Payment Report

<u>1</u>	<u>General Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	SYMMETRY BUILDERS INC	00001	1003782	401357	09/23/21	1,501.83-
					Account Total	21,843.37-
					Department Total	2,139,851.48

County of Adams  
Vendor Payment Report

<u>9252</u>	<u>GF- Admin/Org Support</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Consultant Services					
	ROCKY MOUNTAIN PERFORMANCE EXC	00001	1003384	400857	09/16/21	6,000.00
					Account Total	6,000.00
					Department Total	6,000.00



County of Adams  
Vendor Payment Report

<u>5</u>	<u>Golf Course Enterprise Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	AAA PEST PROS	00005	1003762	401357	09/23/21	45.00
					Account Total	45.00
					Department Total	45.00

**County of Adams**  
**Vendor Payment Report**

<b>5026</b>	<b>Golf Course- Maintenance</b>	<b>Fund</b>	<b>Voucher</b>	<b>Batch No</b>	<b>GL Date</b>	<b>Amount</b>
	Contract Employment					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	22,426.50
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	2,583.73
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	14,457.76
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	1,767.58
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	27.00
					Account Total	41,262.57
	Fuel, Gas & Oil					
	AGFINITY INC	00005	1003364	400844	09/16/21	4,161.43
					Account Total	4,161.43
	Gas & Electricity					
	UNITED POWER (UNION REA)	00005	1003395	400918	09/17/21	4,105.67
	UNITED POWER (UNION REA)	00005	1003396	400918	09/17/21	4,259.88
	UNITED POWER (UNION REA)	00005	1003397	400918	09/17/21	1,166.23
	UNITED POWER (UNION REA)	00005	1003398	400918	09/17/21	30.64
	UNITED POWER (UNION REA)	00005	1003399	400918	09/17/21	65.76
	XCEL ENERGY	00005	1003379	400844	09/16/21	57.67
					Account Total	9,685.85
	Grounds Maintenance					
	GOLF & SPORT SOLUTIONS	00005	1003369	400844	09/16/21	1,329.65
	GOLF & SPORT SOLUTIONS	00005	1003370	400844	09/16/21	1,677.76
	GOLF & SPORT SOLUTIONS	00005	1003371	400844	09/16/21	560.58
	TORO NSN	00005	1003377	400844	09/16/21	233.00
	WILBUR-ELLIS COMPANY LLC	00005	1003378	400844	09/16/21	298.70
					Account Total	4,099.69
	Repair & Maint Supplies					
	ALSCO AMERICAN INDUSTRIAL	00005	1003365	400844	09/16/21	56.13
	ALSCO AMERICAN INDUSTRIAL	00005	1003366	400844	09/16/21	56.13
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	133.17
					Account Total	245.43
	Telephone					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	231.68
					Account Total	231.68
	Vehicle Parts & Supplies					

County of Adams  
Vendor Payment Report

5026	Golf Course- Maintenance	Fund	Voucher	Batch No	GL Date	Amount
	L L JOHNSON DIST	00005	1003372	400844	09/16/21	265.00
	L L JOHNSON DIST	00005	1003373	400844	09/16/21	311.06
	POTESTIO BROTHER EQUIPMENT	00005	1003374	400844	09/16/21	234.47
	R & R PRODUCTS COMPANY	00005	1003375	400844	09/16/21	690.19
					Account Total	1,500.72
					Department Total	61,187.37

**County of Adams**  
**Vendor Payment Report**

<b>5021</b>	<b>Golf Course- Pro Shop</b>	<b>Fund</b>	<b>Voucher</b>	<b>Batch No</b>	<b>GL Date</b>	<b>Amount</b>
	Contract Employment					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	18,657.24
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	2,212.50
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	160.66
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	474.68
					Account Total	21,505.08
	Gas & Electricity					
	UNITED POWER (UNION REA)	00005	1003393	400918	09/17/21	28.09
	UNITED POWER (UNION REA)	00005	1003394	400918	09/17/21	3,293.05
	XCEL ENERGY	00005	1003379	400844	09/16/21	467.06
					Account Total	3,788.20
	Insurance Premiums					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	558.56
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	5,084.39
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	61.66
					Account Total	5,704.61
	Minor Equipment					
	COLO GOLF & TURF INC	00005	1003367	400844	09/16/21	2,400.00
	COLO GOLF & TURF INC	00005	1003368	400844	09/16/21	1,920.00
					Account Total	4,320.00
	Postage & Freight					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	11.60
					Account Total	11.60
	Repair & Maint Supplies					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	179.33
					Account Total	179.33
	Security Service					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	441.00
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	689.13
					Account Total	1,130.13
	Telephone					
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	80.76
	PROFESSIONAL RECREATION MGMT I	00005	1003685	401345	09/23/21	65.56

County of Adams  
Vendor Payment Report

<u>5021</u>	<u>Golf Course- Pro Shop</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
					Account Total	146.32
	Water/Sewer/Sanitation					
	REPUBLIC SERVICES #535	00005	1003376	400844	09/16/21	915.11
					Account Total	915.11
					Department Total	37,700.38

**County of Adams**  
**Vendor Payment Report**

<u>31</u>	<u>Head Start Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	CDW GOVERNMENT	00031	1003901	401361	09/23/21	7,231.75
	CESCO LINGUISTIC SERVICE INC	00031	1003765	401357	09/23/21	50.00
	CESCO LINGUISTIC SERVICE INC	00031	1003766	401357	09/23/21	112.50
	CESCO LINGUISTIC SERVICE INC	00031	1003767	401357	09/23/21	90.85
	DENVER CHILDREN'S ADVOCACY CTR	00031	1003768	401357	09/23/21	10,000.50
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003785	401357	09/23/21	60.00
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003786	401357	09/23/21	45.00
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003787	401357	09/23/21	60.00
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003788	401357	09/23/21	74.75
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003789	401357	09/23/21	59.80
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003790	401357	09/23/21	59.80
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003791	401357	09/23/21	89.70
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003792	401357	09/23/21	44.85
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003793	401357	09/23/21	29.90
	DFA DAIRY BRANDS CORPORATE LLC	00031	1003794	401357	09/23/21	29.90
	US FOODSERVICE	00031	1003899	401361	09/23/21	166.56
	US FOODSERVICE	00031	1003900	401361	09/23/21	880.05
					Account Total	19,085.91
					Department Total	19,085.91

County of Adams  
Vendor Payment Report

<u>2028</u>	<u>HIDTA Grant - NMTF</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Grants to Other Instit					
	NORTH METRO TASK FORCE	00001	1003381	400855	09/16/21	82,322.52
					Account Total	82,322.52
					Department Total	82,322.52

County of Adams  
Vendor Payment Report

<u>19</u>	<u>Insurance Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	COLO FRAME & SUSPENSION	00019	1003813	401359	09/23/21	17,847.42
	FACTORY MOTOR PARTS	00019	1003814	401359	09/23/21	586.84
	JOE'S TOWING & RECOVERY	00019	1003811	401359	09/23/21	125.00
	JOE'S TOWING & RECOVERY	00019	1003812	401359	09/23/21	80.00
	NATHAN DUMM & MAYER PC	00019	1003758	401357	09/23/21	625.06
					Account Total	19,264.32
					Department Total	19,264.32



**County of Adams**  
**Vendor Payment Report**

<u>8611</u>	<u>Insurance- Property/Casualty</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Auto Physical Damage					
	INSIGHT AUTO GLASS LLC	00019	1003423	400933	09/17/21	195.00
	THE ARTWORKS UNLIMITED LLC	00019	1003422	400933	09/17/21	775.00
					Account Total	970.00
	General Liab - Other than Prop					
	AB LITIGATION SERVICES	00019	1003414	400930	09/17/21	715.43
	AB LITIGATION SERVICES	00019	1003415	400930	09/17/21	719.93
	FORENSIC DISCOVERY LLC	00019	1003419	400930	09/17/21	20,430.00
	RITSEMA LAW LLC	00019	1003417	400930	09/17/21	1,592.00
	RITSEMA LAW LLC	00019	1003418	400930	09/17/21	450.00
	TRISTAR RISK MANAGEMENT	00019	1003420	400931	09/17/21	840.00
					Account Total	24,747.36
					Department Total	25,717.36

County of Adams  
Vendor Payment Report

<u>99650</u>	<u>Misc Reimbursable Purchases</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Clnt Trng- OJT					
	BOULDER COMMUNITY HOSPITAL	00035	1003046	400388	09/14/21	500.00
					Account Total	500.00
					Department Total	500.00

County of Adams  
Vendor Payment Report

<u>1131</u>	<u>MM&amp;R-Carpet/Floor Replacement</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	SCHLISNER FLOORING	00001	1003469	401024	09/20/21	4,682.00
					Account Total	4,682.00
					Department Total	4,682.00

County of Adams  
Vendor Payment Report

<u>1130</u>	<u>MM&amp;R-Painting and Caulking</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Building Repair & Maint					
	BC&E LLC	00001	1003652	401235	09/22/21	3,855.00
	THERMAL & MOISTURE PROTECTION	00001	1003458	401024	09/20/21	375.00
					Account Total	4,230.00
					Department Total	4,230.00

County of Adams  
Vendor Payment Report

9253	Office of Cultural Affairs	Fund	Voucher	Batch No	GL Date	Amount
	Other Professional Serv					
	CHAIR RENTAL	00001	1003655	401235	09/22/21	525.00
	COVER ALL SERVICES INC	00001	1003657	401235	09/22/21	150.00
	PRODUCTION SERVICES INTERNATIO	00001	1003658	401235	09/22/21	857.48
					Account Total	1,532.48
					Department Total	1,532.48

County of Adams  
Vendor Payment Report

<u>2061</u>	<u>PKS - Weed &amp; Pest</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	1003570	401191	09/22/21	80.02
					Account Total	80.02
					Department Total	80.02

County of Adams  
Vendor Payment Report

<u>5011</u>	<u>PKS- Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Special Assessment Payments					
	OLIVER DITCH COMPANY	00001	1003575	401191	09/22/21	525.00
	OLIVER DITCH COMPANY	00001	1003576	401191	09/22/21	525.00
					Account Total	1,050.00
					Department Total	1,050.00

**County of Adams**  
**Vendor Payment Report**

<u>5010</u>	<u>PKS- Fair</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Fair Expenses-General					
	ARMSTRONG JANICE	00001	1001695	398972	08/19/21	71.00
	BILBREY COOPER	00001	1001696	398972	08/19/21	142.00
	BILBREY KEITH	00001	1001697	398972	08/19/21	142.00
	BINGHAM COOPER	00001	1001698	398972	08/19/21	284.00
	JOFFE BRIAN	00001	1001699	398972	08/19/21	213.00
	SAMMON TAMMY	00001	1001700	398972	08/19/21	71.00
	THAYER JAKE	00001	1001701	398972	08/19/21	284.00
	ZINN TREVOR	00001	1001702	398972	08/19/21	213.00
					Account Total	1,420.00
	Other Communications					
	VERIZON WIRELESS	00001	1003568	401191	09/22/21	200.05
					Account Total	200.05
	Printing External					
	EGAN PRINTING CO	00001	1003590	401191	09/22/21	1,008.00
	EGAN PRINTING CO	00001	1003592	401191	09/22/21	310.00
					Account Total	1,318.00
	Regional Park Rentals					
	AMERICAN BUCKING BULL INC	00001	1003574	401191	09/22/21	425.00
	GARCIA DAVID	00001	1003573	401191	09/22/21	1,200.00
	MEZA LORELEI	00001	1003577	401191	09/22/21	75.00
					Account Total	1,700.00
	Security Service					
	CODE 4 SECURITY SERVICES LLC	00001	1003424	401003	09/20/21	340.00
	CODE 4 SECURITY SERVICES LLC	00001	1003425	401003	09/20/21	232.40
					Account Total	572.40
					Department Total	5,210.45



County of Adams  
Vendor Payment Report

<u>5012</u>	<u>PKS- Regional Complex</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	1003569	401191	09/22/21	90.49
					Account Total	90.49
					Department Total	90.49

**County of Adams**  
**Vendor Payment Report**

<u>5041</u>	<u>PKS- Special Events</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Advertising					
	BILL YOUNG PRODUCTIONS INC	00001	1003580	401191	09/22/21	300.00
	PIN BUSINESS NETWORK	00001	1003583	401191	09/22/21	1,200.00
	PIN BUSINESS NETWORK	00001	1003585	401191	09/22/21	5,000.00
					Account Total	6,500.00
	Concerts Expense					
	ELEVEN11	00001	1003578	401191	09/22/21	300.00
					Account Total	300.00
	Security Service					
	CODE 4 SECURITY SERVICES LLC	00001	1003542	401130	09/21/21	1,183.00
					Account Total	1,183.00
					Department Total	7,983.00

County of Adams  
Vendor Payment Report

<u>5016</u>	<u>PKS- Trail Ranger Patrol</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Gas & Electricity					
	XCEL ENERGY	00001	1003571	401191	09/22/21	17.93
					Account Total	17.93
					Department Total	17.93

County of Adams  
Vendor Payment Report

<u>3058</u>	<u>PW - ADA Transition Implement.</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Land					
	MARIN PETE JR	00013	1003187	400547	09/15/21	2,350.00
					Account Total	2,350.00
					Department Total	2,350.00

County of Adams  
Vendor Payment Report

<u>3011</u>	<u>PW - Administration</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Office Furniture					
	DIRECT EDGE DENVER LLC	00013	1003391	400906	09/17/21	504.26
					Account Total	504.26
					Department Total	504.26

**County of Adams**  
**Vendor Payment Report**

<u>3056</u>	<u>PW - Capital Improvement Plan</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Land					
	ALDERMAN BERNSTEIN LLC	00013	1003587	401200	09/22/21	288.00
	ALDERMAN BERNSTEIN LLC	00013	1003588	401200	09/22/21	2,597.50
	ALDERMAN BERNSTEIN LLC	00013	1003589	401200	09/22/21	320.00
	CBRE INC	00013	1003596	400906	09/22/21	3,500.00
	EMPIRE TITLE NORTH LLC	00013	1003648	401232	09/22/21	21,743.00
	HC PECK & ASSOCIATES INC	00013	1003564	401188	09/22/21	24,697.00
	LAND TITLE GUARANTEE COMPANY	00013	1003389	400904	09/17/21	62,650.00
	RODNEY W HENDERSON FAMILY TRUS	00013	1003572	400906	09/22/21	8,250.00
					Account Total	124,045.50
	Road & Streets					
	ARREOLA CARLOS	00013	1003034	400547	09/13/21	1,290.00
	CDPHE	00013	1003125	400547	09/15/21	350.00
	LEISHMAR CHRISTINA D	00013	1003390	400906	09/17/21	588.00
	MCKIM BRYAN	00013	1003035	400547	09/13/21	936.00
	WELBY HILL I CONDO ASSOCIATION	00013	1003060	400547	09/14/21	312.00
					Account Total	3,476.00
					Department Total	127,521.50

County of Adams  
Vendor Payment Report

<u>3052</u>	<u>PW - Constr &amp; Inspec</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Education & Training					
	COLO READY MIXED CONCRETE ASSN	00013	1003061	400547	09/14/21	220.00
					Account Total	220.00
					Department Total	220.00

County of Adams  
Vendor Payment Report

<u>3053</u>	<u>PW - Engineering Services</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Operating Supplies					
	GRAINGER	00013	1003128	400547	09/15/21	67.32
					Account Total	67.32
					Department Total	67.32



**County of Adams**  
**Vendor Payment Report**

<u>13</u>	<u>Road &amp; Bridge Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	ALFRED BENESCH & CO	00013	1003776	401357	09/23/21	19,211.50
	BRANNAN SAND & GRAVEL COMPANY	00013	1003869	401361	09/23/21	4,543.19
	BRANNAN SAND & GRAVEL COMPANY	00013	1003870	401361	09/23/21	871.12
	BRANNAN SAND & GRAVEL COMPANY	00013	1003871	401361	09/23/21	545.74
	CONTECH ENGINEERED SOLUTIONS	00013	1003894	401361	09/23/21	84,557.19
	DESIGN WORKSHOP	00013	1003796	401359	09/23/21	11,898.60
	DREXEL BARRELL & CO	00013	1003757	401357	09/23/21	32,261.90
	EP&A ENVIROTAC INC	00013	1003863	401361	09/23/21	39,851.68
	FELSBURG HOLT & ULLEVIG	00013	1003979	401458	09/24/21	3,972.23
	FELSBURG HOLT & ULLEVIG	00013	1003979	401458	09/24/21	4,246.52
	FELSBURG HOLT & ULLEVIG	00013	1003671	401242	09/22/21	3,778.75
	GMCO CORPORATION	00013	1003864	401361	09/23/21	6,451.20
	GMCO CORPORATION	00013	1003865	401361	09/23/21	6,219.26
	JK TRANSPORTS INC	00013	1003829	401359	09/23/21	3,240.00
	JK TRANSPORTS INC	00013	1003830	401359	09/23/21	6,015.00
	JK TRANSPORTS INC	00013	1003831	401359	09/23/21	6,310.00
	JK TRANSPORTS INC	00013	1003832	401359	09/23/21	6,230.00
	JK TRANSPORTS INC	00013	1003833	401359	09/23/21	3,300.00
	JK TRANSPORTS INC	00013	1003834	401359	09/23/21	4,120.00
	JK TRANSPORTS INC	00013	1003835	401359	09/23/21	7,220.00
	JK TRANSPORTS INC	00013	1003836	401359	09/23/21	7,050.00
	JK TRANSPORTS INC	00013	1003837	401359	09/23/21	5,980.00
	JK TRANSPORTS INC	00013	1003838	401359	09/23/21	3,510.00
	JK TRANSPORTS INC	00013	1003839	401359	09/23/21	3,400.00
	JK TRANSPORTS INC	00013	1003841	401359	09/23/21	13,430.00
	JK TRANSPORTS INC	00013	1003842	401359	09/23/21	7,790.00
	JK TRANSPORTS INC	00013	1003843	401359	09/23/21	13,370.00
	JK TRANSPORTS INC	00013	1003844	401359	09/23/21	3,860.00
	JK TRANSPORTS INC	00013	1003845	401359	09/23/21	7,660.00
	JK TRANSPORTS INC	00013	1003846	401359	09/23/21	7,660.00
	JK TRANSPORTS INC	00013	1003847	401359	09/23/21	10,655.00
	JK TRANSPORTS INC	00013	1003849	401359	09/23/21	9,240.00
	JK TRANSPORTS INC	00013	1003850	401359	09/23/21	9,750.00
	JK TRANSPORTS INC	00013	1003851	401359	09/23/21	10,805.00
	JK TRANSPORTS INC	00013	1003852	401359	09/23/21	4,350.00

## Vendor Payment Report

<u>13</u>	<u>Road &amp; Bridge Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	JK TRANSPORTS INC	00013	1003854	401359	09/23/21	2,000.00
	JK TRANSPORTS INC	00013	1003855	401359	09/23/21	4,440.00
	KUMAR & ASSOCIATES INC	00013	1003872	401361	09/23/21	7,449.50
	OUTTA CONTROL DESIGNS	00013	1003821	401359	09/23/21	2,978.80
	STANTEC CONSULTING CORPORATION	00013	1003883	401361	09/23/21	1,174.50
	WAYNE A MITCHELL LLC	00013	1003868	401361	09/23/21	10,249.80
	WESTERN STATES LAND SERVICES L	00013	1003667	401242	09/22/21	1,166.96
					Account Total	402,813.44
					Department Total	402,813.44

County of Adams  
Vendor Payment Report

94	Sheriff Payables	Fund	Voucher	Batch No	GL Date	Amount
	Brain Trust					
	COLO DEPT OF HUMAN SERVICES	00094	1003341	400836	09/16/21	1,815.00
					Account Total	1,815.00
	Family Friendly Fee					
	COLO JUDICIAL DEPT	00094	1003343	400836	09/16/21	149.00
					Account Total	149.00
	State Surcharge					
	CLERK OF THE COUNTY COURT	00094	1003342	400836	09/16/21	1,490.00
					Account Total	1,490.00
					Department Total	3,454.00

County of Adams  
Vendor Payment Report

<u>2011</u>	<u>SHF- Admin Services Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Concealed Handgun Permit Fees					
	THIERING ALEXANDER T	00001	1003508	401118	09/21/21	50.00
					Account Total	50.00
					Department Total	50.00

**County of Adams**  
**Vendor Payment Report**

<u>2015</u>	<u>SHF- Civil Section</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Sheriff's Fees					
	CORDOVA TINA	00001	1003492	401025	09/20/21	19.00
	ESCOBEDO MELISSA	00001	1003490	401025	09/20/21	19.00
	HOLLER ERIC	00001	1003488	401025	09/20/21	19.00
	HUMPHREY JAMIE GERALD	00001	1003495	401025	09/20/21	19.00
	KASTNER LAURA	00001	1003494	401025	09/20/21	19.00
	LA PLATA COUNTY DEPT OF HUMAN	00001	1003497	401025	09/20/21	31.00
	LAW OFFICES OF APRIL MCLAUGHLI	00001	1003496	401025	09/20/21	19.00
	LUNN SCOTT	00001	1003489	401025	09/20/21	19.00
	MCCANN LORRAINE	00001	1003498	401025	09/20/21	66.00
	MOORE LAW GROUP APC	00001	1003476	401025	09/20/21	19.00
	RUFINO NICKI SUNNY	00001	1003491	401025	09/20/21	19.00
	TAG PROCESS SERVICE	00001	1003475	401025	09/20/21	11.00
	THE DUPONT LAW FIRM	00001	1003477	401025	09/20/21	20.00
	TOP HAT FILE AND SERVE INC	00001	1003478	401025	09/20/21	39.00
	TRAN TUY DINH	00001	1003493	401025	09/20/21	19.00
	ZARACHOWICZ KATHERINE	00001	1003500	401025	09/20/21	32.00
					Account Total	389.00
					Department Total	389.00

County of Adams  
Vendor Payment Report

<u>2075</u>	<u>SHF- Commissary Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Professional Serv					
	METRO TRANSPORTATION PLANNING	00001	1003511	401118	09/21/21	3,196.95
					Account Total	3,196.95
					Department Total	3,196.95

County of Adams  
Vendor Payment Report

<u>2016</u>	<u>SHF- Detective Division</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00001	1003513	401118	09/21/21	1,904.71
					Account Total	1,904.71
					Department Total	1,904.71

County of Adams  
Vendor Payment Report

<u>2071</u>	<u>SHF- Detention Facility</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Food Services					
	SUMMIT FOOD SERVICE LLC	00001	1003509	401118	09/21/21	4,300.81
					Account Total	4,300.81
	Operating Supplies					
	SUMMIT FOOD SERVICE LLC	00001	1003509	401118	09/21/21	1,921.09
					Account Total	1,921.09
					Department Total	6,221.90



County of Adams  
Vendor Payment Report

<u>2018</u>	<u>SHF- Records/Warrants Section</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Extraditions					
	ADAMS COUNTY SHERIFF	00001	1003514	401118	09/21/21	2,692.54
					Account Total	2,692.54
					Department Total	2,692.54

County of Adams  
Vendor Payment Report

<u>7</u>	<u>Stormwater Utility Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	DREXEL BARRELL & CO	00007	1003769	401357	09/23/21	2,958.75
	DREXEL BARRELL & CO	00007	1003770	401357	09/23/21	11,475.00
					Account Total	14,433.75
					Department Total	14,433.75

County of Adams  
Vendor Payment Report

9291	Veterans Service Office	Fund	Voucher	Batch No	GL Date	Amount
	Operating Supplies					
	EGAN PRINTING CO	00001	1003430	401019	09/20/21	60.00
					Account Total	60.00
					Department Total	60.00

County of Adams  
Vendor Payment Report

<u>97800</u>	<u>Wagner-Peyser</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00035	1003382	400388	09/16/21	91.45
	VERIZON WIRELESS	00035	1003383	400388	09/16/21	91.45
					Account Total	182.90
	Telephone					
	CENTURYLINK	00035	1003427	401007	09/20/21	.33
					Account Total	.33
					Department Total	183.23

County of Adams  
Vendor Payment Report

<u>25</u>	<u>Waste Management Fund</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	QUANTUM WATER & ENVIRONMENT	00025	1003673	401242	09/22/21	922.50
					Account Total	922.50
					Department Total	922.50

County of Adams  
Vendor Payment Report

<u>4316</u>	<u>Wastewater Treatment Plant</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Equipment Maint & Repair					
	ALBERTS WATER & WASTEWATER SER	00043	1003639	401222	09/22/21	60.00
	ALBERTS WATER & WASTEWATER SER	00043	1003639	401222	09/22/21	19.00
					Account Total	79.00
					Department Total	79.00

County of Adams  
Vendor Payment Report

<u>99600</u>	<u>WBC Admin Pool</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00035	1003382	400388	09/16/21	51.44
	VERIZON WIRELESS	00035	1003383	400388	09/16/21	51.44
					Account Total	102.88
					Department Total	102.88

County of Adams  
Vendor Payment Report

<u>99806</u>	<u>WIOA &amp; Wag/Pey Shared Prog Cst</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00035	1003382	400388	09/16/21	51.44
	VERIZON WIRELESS	00035	1003383	400388	09/16/21	51.44
					Account Total	102.88
					Department Total	102.88



County of Adams  
Vendor Payment Report

<u>97200</u>	<u>WIOA ADULT PROGRAM</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Clnt Trng- OJT					
	BOULDER COMMUNITY HOSPITAL	00035	1003046	400388	09/14/21	3,500.00
					Account Total	3,500.00
					Department Total	3,500.00

County of Adams  
Vendor Payment Report

<u>35</u>	<u>Workforce &amp; Business Center</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Received not Vouchered Clrg					
	EXPRESS SERVICES INC	00035	1003866	401361	09/23/21	1,395.15
					Account Total	1,395.15
					Department Total	1,395.15

County of Adams  
Vendor Payment Report

<u>99807</u>	<u>Youth Shared Prgrm Direct Cost</u>	<u>Fund</u>	<u>Voucher</u>	<u>Batch No</u>	<u>GL Date</u>	<u>Amount</u>
	Other Communications					
	VERIZON WIRELESS	00035	1003382	400388	09/16/21	306.48
	VERIZON WIRELESS	00035	1003383	400388	09/16/21	306.48
					Account Total	612.96
					Department Total	612.96

County of Adams  
Vendor Payment Report

Grand Total 4,521,510.48



**Board of County Commissioners  
Minutes of Commissioners' Proceedings**

Eva J. Henry - District #1  
Charles "Chaz" Tedesco - District #2  
Emma Pinter - District #3  
Steve O'Dorisio - District #4  
Lynn Baca - District #5

**Tuesday  
September 28, 2021  
9:30 AM**

**1. ROLL CALL**

**Rollcall**

**Present:** 5 - Commissioner Henry, Commissioner Tedesco, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

**2. PLEDGE OF ALLEGIANCE**

**3. MOTION TO APPROVE AGENDA**

**A motion was made by Commissioner Tedesco, seconded by Commissioner Baca, that this Agenda be approved. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Henry, Commissioner Tedesco, Commissioner O'Dorisio, and Commissioner Baca

**Absent:** 1 - Commissioner Pinter

**4. AWARDS AND PRESENTATIONS**

**A.** Proclamation of September 28, 2021 as Good Neighbor Day

**5. PUBLIC COMMENT**

**A. Citizen Communication**

**During this portion of the meeting, the board will hear public comment. The Chair will determine how much time is reserved for public comment and how much time is permitted for each speaker.**

**B. Elected Officials' Communication**

**6. CONSENT CALENDAR**

**A motion was made by Commissioner Tedesco, seconded by Commissioner Pinter, that this Consent Calendar be approved with moving item 6P to the New Business section of the agenda. The motion carried by the following vote:**

**Aye: 5 -** Commissioner Henry, Commissioner Tedesco, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

- A.** List of Expenditures Under the Dates of September 13-17, 2021
- B.** Minutes of the Commissioners' Proceedings from September 21, 2021
- C.** Resolution Approving an Intergovernmental Agreement between Adams County and the City of Commerce City to Provide Funding for the Interstate 270 Environmental Analysis Project  
(File approved by ELT)
- D.** Resolution Acknowledging and Approving the Holding of a Public Hearing on the Plan of Finance, the Issuance by the Housing Authority of the County of Adams, State of Colorado of that Certain not to exceed  
\$24,000,000 (Together with a like Amount of Refunding Notes)  
Multifamily Housing Revenue Note (Crossing Pointe South Apartments Project) Series 2021 (the "Note") and the use of the Proceeds of the Note to Finance the Acquisition, Construction, Equipping and Placing in Service of the Multifamily Housing Apartment Complex known as Crossing Pointe South Apartments by Crossing Pointe South LLLP  
(File approved by ELT)
- E.** Resolution Approving Amended Right-of-Way Agreement between Adams County and Denver Mart, LLC, for Property Necessary for the East 58th Avenue Improvements Project – East 58th Avenue from Clarkson Street to York Street  
(File approved by ELT)
- F.** Resolution Approving Right-of-Way Agreement between Adams County and Toepper LLC, for Property Necessary for the East 58th Avenue Improvements Project – East 58th Avenue from Clarkson Street to York Street  
(File approved by ELT)

- G.** Resolution Approving Right-of-Way Agreement between Adams County and George P. Trujillo and Renee Trujillo for Property Necessary for the Miscellaneous Concrete and ADA Ramps Project  
(File approved by ELT)
- H.** Resolution Approving Right-of-Way Agreement between Adams County and Jena Brown and Nathan Rodriguez for Property Necessary for the York Street Roadway and Drainage Improvements Project from East 78th Avenue to East 88th Avenue  
(File approved by ELT)
- I.** Resolution Approving Right-of-Way Agreement between Adams County and Jena Brown and Nathan Rodriguez for Property Necessary for the York Street Roadway and Drainage Improvements Project from East 78th Avenue to East 88th Avenue  
(File approved by ELT)
- J.** Resolution Accepting Special Warranty Deed Conveying Property from 6300 Broadway Associates, LLC, to Adams County for the Dedication of Road Right-of-Way  
(File approved by ELT)
- K.** Resolution Approving the Amendment to the CHFSA Flexible Benefits Plan  
(File approved by ELT)
- L.** Resolution Adopting Amendments to Adams County's Group Agreements with Kaiser Permanente  
(File approved by ELT)
- M.** Resolution Adopting Amendments to Adams County's Contracts with UnitedHealthCare Services  
(File approved by ELT)
- N.** Resolution Approving the County of Adams, Colorado Comprehensive Health and Welfare Benefit Plan and Summary Plan Description  
(File approved by ELT)
- O.** Resolution Approving an Intergovernmental Agreement between Adams County, Colorado, and the City of Commerce City for Park Ranger Services  
(File approved by ELT)
- Q.** Resolution Ratifying Cafe Lease Agreement between Adams County and Community Uplift Partnership for a Portion of the Adams County Government Center  
(File approved by ELT)

## 7. NEW BUSINESS

### A. COUNTY MANAGER

### B. COUNTY ATTORNEY

- P.** Resolution Approving Amendments to the Adams County Employee Manual (File approved by ELT)

**A motion was made by Commissioner Pinter, seconded by Commissioner O'Dorisio, that this Resolution be approved. The motion carried by the following vote:**

**Aye:** 4 - Commissioner Henry, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

**Nay:** 1 - Commissioner Tedesco

## 8. Motion to Adjourn into Executive Session Pursuant to C.R.S 24-6-402(4)(a) for the Purpose of Discussing Potential Sale of Property

**A motion was made by Commissioner O'Dorisio, seconded by Commissioner Baca, that this Executive Session be approved. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Henry, Commissioner Tedesco, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

Motion to Adjourn into Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the Purpose of Receiving Legal Advice Regarding Land Use Regulations

**A motion was made by Commissioner O'Dorisio, seconded by Commissioner Pinter, that this Executive Session be approved. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Henry, Commissioner Tedesco, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

Motion to Adjourn into Executive Session Pursuant to C.R.S. 24-6-402(4)(b) for the Purpose of Receiving Legal Advice Regarding Douglas County's Withdrawal from Tri-County Health Department

**A motion was made by Commissioner O'Dorisio, seconded by Commissioner Pinter, that this Executive Session be approved. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Henry, Commissioner Tedesco, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

## 9. LAND USE HEARINGS

### A. Cases to be Heard



1. PLT2021-00010 Wolf Creek Run West, Filing 2 Preliminary Plat  
(File approved by ELT)

**A motion was made by Commissioner O'Dorisio, seconded by Commissioner Pinter, that this Land Use Hearing be approved. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Henry, Commissioner Tedesco, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

2. RCU2020-00030 Scooby's Trucking  
(File approved by ELT)

**A motion was made by Commissioner O'Dorisio, seconded by Commissioner Baca, that this Land Use Hearing be approved. The motion carried by the following vote:**

**Aye:** 5 - Commissioner Henry, Commissioner Tedesco, Commissioner Pinter, Commissioner O'Dorisio, and Commissioner Baca

## **10. ADJOURNMENT**

**AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE**

**ADAMS COUNTY PUBLIC TRUSTEE OPERATIONAL EXPENSE FOR THE QUARTER ENDING JUNE 2021**

**PERSONNEL SERVICES**

Salary - Dept. Head	3,125.01
Salary - Permanent Full Time	37,109.44
Salary - Part Time Temporary	6,130.81
Overtime	-

<b>PERSONAL SRVS TOTAL</b>	<b>46,365.26</b>
----------------------------	------------------

**FRINGE BENEFITS**

Medical Insurance	5,400.45
Dental Insurance	93.03
Vision Insurance	9.30
Life Insurance	37.35
Disability Compensation	284.25
Retirement (PT Match)	3,710.96
Workmen's Compensation	52.17
Fica (PT Match)	2,599.69
Mcr (PT Match)	607.99

<b>BENEFIT TOTAL</b>	<b>12,795.19</b>
----------------------	------------------

**OPERATING AND MAINTENANCE**


Operating Supplies	1,801.64
Special Events	-
Releases - Postage	35.47
Envelopes & Labels	-
Books & Forms	-
Subscriptions	-
Publications	-

<b>O&amp;M TOTAL</b>	<b>1,837.11</b>
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**CHARGES FOR SERVICES**

Equipment Maint. & Rental	135.00
Office Equipment (Planned)	-
Business Meetings	-
Mileage Reimbursement	-
Association Dues	-
Misc Expense	-
Petty Cash Expense	-
Office Rent	-
Telephone	0.93
IT Support	-
Consultant - Non Recurring	-
Re-Recordings	-
Other Professional Service	1,206.51
Travel & Transportation	-
Education & Training	-
Insurance Premiums & Bonds	-
Computer Supplies/Upgrades	-

<b>CHARGES FOR SERVICES TOTAL</b>	<b>1,342.44</b>
-----------------------------------	-----------------

 2/22/2021

**ADAMS COUNTY PUBLIC TRUSTEE OPERATIONAL EXPENSE FOR THE QUARTER ENDING JUNE 2021****CAPITAL OUTLAY**

Computer Software Purchases	-
Computer Hardware Purchases	-
Office Furniture & Equipment	-
<b>CAPITAL OUTLAY TOTAL</b>	-

**TOTAL EXPENDITURES FOR QUARTER** **62,340.00**

**RECONCILIATION**

General Expense CheckBook Balance over/under	62,340.00
Other REFUNDED PT 1/2 ANNUAL RENT FROM 2020	-
Total of Other Check Not Written	-
Credits	-
Re-Recordings for the quarter	-
Total Deposits to General Exp. And Payroll Accounts	-
Less Deposits to Postage/Misc/copies	-
<b>BALANCE REC TOTAL</b>	<b>62,340.00</b>
<b>OVER/SHORT</b>	-

**PUBLIC TRUSTEE REVENUE FOR QUARTER ENDING JUNE 30 2021**

**FORECLOSURE REVENUE:** **4,578.55**

**TOTAL REVENUE COLLECTED FROM FORECLOSURES** **4,578.55**

**PUBLIC TRUSTEE DOCUMENTS:**

0	(Certificates of Redemption @ 30.00 each)	-
3	(Lienor Intents to Redeem @ 50.00 each)	150.00
-19	(Public Trustee Deeds @ 30.00 each)	(570.00)
	<b>TOTAL REVENUE COLLECTED FROM DOCUMENTS</b>	<b>(420.00)</b>

**PUBLIC TRUSTEE RELEASE FEES:**

12,135 (Releases executed @ 15.00 each) 182,025.00

**PUBLIC TRUSTEE TAX ESCROW FEES**

0 (PT tax escrow fees @ 75.00 each) -

**TOTAL OF ALL PUBLIC TRUSTEE FEES COLLECTED FOR THE 2nd QUARTER, 2021** **186,183.55**

# ADAMS COUNTY PUBLIC TRUSTEE OPERATIONAL EXPENSE FOR THE QUARTER ENDING JUNE 2021

## OPERATIONAL EXPENSES FOR QUARTER

Personnel Services	46,365.26	
Fringe Benefits	12,795.19	
Operating & Maintenance	1,837.11	
Charges for Services	1,342.44	
<u>Capital Outlay</u>	<u>0.00</u>	
<b>TOTAL OPERATIONAL EXPENSES</b>		<b>62,340.00</b>

## SUMMARY OF QUARTERLY TRANSACTIONS

<b>Total Fees Collected for the Quarter</b>	<b>186,183.55</b>
Transfer Excess PT Fees to Escrow Holding/Rent	-
<b>Less Operational Expenses for Quarter</b>	<b>62,340.00</b>

**BALANCE:** 123,843.55

**QUARTER ENDING BALANCE:** 123,843.55

## DISPOSITION OF BALANCE OF PUBLIC TRUSTEE FEES COLLECTED 2nd QUARTER 2021

<b>QUARTER ENDING BALANCE</b>	<b>123,843.55</b>
<b>AMOUNT TO BE DEPOSITED WITH ADAMS COUNTY TREASURER</b>	<b>123,843.55</b>
<b>PT ESCROW FUND COLOTRUST</b>	<b>251,578.69</b>

ADAMS COUNTY PUBLIC TRUSTEE OPERATIONAL EXPENSE FOR THE QUARTER ENDING JUNE 2021

Lisa L. Culpepper upon oath duly sworn deposes and says the information contained herein above is true and correct to the best of her knowledge

Treasurer and Public Trustee of Adams County - Lisa L. Culpepper, JD

State of Colorado )

) ss.

County of Adams )



This record was acknowledged before me on Sept. 29, 2021 by Lisa L. Culpepper, JD,  
Adams County Treasurer and Public Trustee.

My commission expires:

Witness my hand and official seal

NOTARY SIGNATURE

BONNIE KOVYNOVICH  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 18984005044  
MY COMMISSION EXPIRES APRIL 8, 2022

Notary Public

ADAMS COUNTY BOARD OF COMMISSIONERS APPROVAL

Dated: \_\_\_\_\_

Chairman, Adams County Board of Commissioners



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Abatements
<b>FROM:</b> Meredith P. Van Horn, Assistant Adams County Attorney
<b>AGENCY/DEPARTMENT:</b> County Attorney
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the recommendations of the Assessor's Office for the attached abatement petitions.

### **BACKGROUND:**

The Assessor's Office reviewed the attached abatement petitions concerning tax years 2019 and 2020 and has agreed to the abated values for the respective accounts. The findings and recommendations of the Assessor's Office are attached hereto for approval and adoption.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Assessor's Office

### **ATTACHED DOCUMENTS:**

Resolution  
Summary Findings and Recommendations of the Assessor's Office

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING ABATEMENT PETITIONS AND AUTHORIZING THE  
REFUND OF TAXES FOR ACCOUNT NUMBERS R0001648, P0037313, R0141176, AND  
P0029308

WHEREAS, pursuant to C.R.S. § 39-1-113, the Board of County Commissioners may approve abatement petitions concerning property tax assessment and may refund taxes associated therewith; and,

WHEREAS, the attached petitions for account numbers R0001648, P0037313, R0141176, and P0029308 have been processed, reviewed and approved by the Adams County Assessor's Office; and,

WHEREAS, information regarding the initial assessed value and the justification for reduction in assessed value and refund of taxes is included for each property in the documentation attached; and,

WHEREAS, it is the recommendation of the Assessor's Office that these petitions be approved and refunds be issued by the Board of County Commissioners; and,

WHEREAS, for account number P0029308, approval by the Board of County Commissioners shall be forwarded as a recommendation to the Colorado Property Tax Administrator for review and approval as required by C.R.S. §§ 39-1-113(3) and 39-2-116.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the abatement petitions for account numbers R0001648, P0037313, and R0141176 are hereby approved.

BE IT FURTHER RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the resolution approving the petitions for account number P0029308 be forwarded, for review, to the Colorado Property Tax Administrator to approve the abatement petitions for the Property.



<b>ABATEMENT FOR TAX YEAR:</b>		<b>2020</b>		
<b>TODAYS DATE</b>		<b>09/02/21</b>		
<b>BUSINESS NAME:</b>	<b>REVOLUTION FOODS</b>			
<b>ACCOUNT NUMBER:</b>	<b>P0029308</b>			
<b>PARCEL NUMBER:</b>				


  

	ACTUAL VALUE	ASSESSED VALUE	MILL LEVY	TAX DOLLARS
<b>ORIGINAL VALUE</b>	\$2,061,155	\$597,730	90.095	\$53,852.48
<b>REVISED VALUE</b>	\$394,845	\$114,510	90.095	\$10,316.78
<b>ABATED VALUE</b>	\$1,666,310	\$483,220	90.095	\$43,535.71

**Provide your reason for the Abatement/Added in the space below:**

Taxpayer clerical error.



<b>ADDED ASSESSMENT FOR TAX YEAR:</b>		
---------------------------------------	--	--

<b>BUSINESS NAME:</b>			
<b>ACCOUNT NUMBER:</b>			
<b>PARCEL NUMBER:</b>			

	ACTUAL VALUE	ASSESSED VALUE	MILL LEVY	TAX DOLLARS
<b>ORIGINAL VALUE</b>		\$0		\$0.00
<b>REVISED VALUE</b>		\$0	0	\$0.00
<b>ADDED VALUE</b>	\$0	\$0	0	\$0.00

# PETITION FOR ABATEMENT OR REFUND OF TAXES

County: Adams

Date Received 9/7/2021  
(Use Assessor's or Commissioners' Date Stamp)

## Section I: Petitioner, please complete Section I only.

Date: 9/2/2021  
Month Day Year

Petitioner's Name: REVOLUTION FOODS

Petitioner's Mailing Address: 6360 E 58TH AVE STE H  
COMMERCE CITY CO 80022  
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
<u>P0029308</u>	<u>6360 E 58TH AVE STE H</u>

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for the property tax year 2020 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

Addition plus totals from prior years included in 2019 additions

Petitioner's estimate of value: \$ 394,845.00 ( 2020 )  
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information, and belief, is true, correct, and complete.

Joseph Murray Daytime Phone Number (408) 707-9454  
Petitioner's Signature Email NTran@revolutionfoods.com

By \_\_\_\_\_ Daytime Phone Number ( )  
Agent's Signature\*  
Printed Name: Joe Murray Email accounting@revolutionfoods.com

\*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision. § 39-10-114.5(1), C.R.S.

## Section II: Assessor's Recommendation (For Assessor's Use Only)

	Tax Year _____	Actual	Assessed	Tax
Original				
Corrected				

Abate/Refund Please see attached Abatement worksheet.

☐ Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(i)(D), C.R.S.

Tax year: \_\_\_\_\_ Protest? ☒ No ☐ Yes (If a protest was filed, please attach a copy of the NOD.)

☐ Assessor recommends denial for the following reason(s):

K7u 9/7/2021  
Assessor's or Deputy Assessor's Signature

**FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY**

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114, C.R.S. shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, § 39-1-113(1.7), C.R.S.

**Section III: Written Mutual Agreement of Assessor and Petitioner**

(Only for abatements up to \$10,000)

The Commissioners of \_\_\_\_\_ County authorize the Assessor by Resolution No. \_\_\_\_\_ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of \$10,000 or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with § 39-1-113(1.5), C.R.S.

The Assessor and Petitioner mutually agree to the values and tax abatement/refund of:

	Tax Year _____		
	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the County Treasurer for full payment information.

Petitioner's Signature \_\_\_\_\_

Date \_\_\_\_\_

Assessor's or Deputy Assessor's Signature \_\_\_\_\_

Date \_\_\_\_\_

**Section IV: Decision of the County Commissioners**

(Must be completed if Section III does not apply)

WHEREAS, the County Commissioners of \_\_\_\_\_ County, State of Colorado, at a duly and lawfully called regular meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_, at which meeting there were present the following members:

Month Day Year

with notice of such meeting and an opportunity to be present having been given to the Petitioner and the Assessor of said County and Assessor \_\_\_\_\_ (*being present--not present*) and

Name

Petitioner \_\_\_\_\_ (*being present--not present*), and WHEREAS, the said

Name

County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED that the Board (*agrees--does not agree*) with the recommendation of the Assessor, and that the petition be (*approved--approved in part--denied*) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
------	----------------	--------------------

Chairperson of the Board of County Commissioners' Signature \_\_\_\_\_

I, \_\_\_\_\_ County Clerk and Ex-Officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Month Year

County Clerk's or Deputy County Clerk's Signature \_\_\_\_\_

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

**Section V: Action of the Property Tax Administrator**

(For all abatements greater than \$10,000)

The action of the Board of County Commissioners, relative to this petition, is hereby

☐ Approved ☐ Approved in part \$ \_\_\_\_\_ ☐ Denied for the following reason(s):

Secretary's Signature \_\_\_\_\_

Property Tax Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_

Variance										
Description	Year Acquired	Year Acquired								
	2018	2019								
Comp Equip	(29,495)	(29,533)	Balance Jan 1, 2017	(0)	Balance Jan 1, 2018	(0)	Balance Jan 1, 2019	(29,495)	Balance Jan 1, 2020	(59,028)
Other Comp	-	-		0		0		0		0
Furn & Fix	(2,246)	(1,947)		0		0		(2,246)		(4,193)
Machinery & Equipment	(640,819)	(908,395)		(0)		(0)		(640,820)		(1,549,215)
Mobile Equip	-	-		-		-		-		-
Office Equip	(19,458)	(19,458)		-		-		(19,458)		(38,916)
Phone System/Fax	-	-		0		0		0		0
Retail/Warehouse	2,679	3,011		(0)		(0)		2,679		5,690
Restaurant Equip	-	8,363		-		-		-		8,363
Special Tooling	-	-		-		-		-		-
Signage	-	-		-		-		-		-
Miscellaneous	(197,954)	(155,194)		-		-		(197,954)		(353,148)
Total Costs	(887,293)	(1,103,153)		0		0		(887,293)		(1,990,446)
<p>This Reflects The overstate Value for 2020. There is additional documentation available.</p> <p>JM</p>										

Ken Musso  
Assessor



Assessor's Office  
4430 South Adams County Parkway  
2nd Floor, Suite C2100  
Brighton, CO 80601-8201  
Phone 720-523-6038  
Fax 720-523-6037  
www.adcogov.org

## ABATEMENT

STIPULATION (As to Tax Year(s)) 2020 Actual Value(s))

1. The property subject to this Stipulation is:  
Schedule No. (S): R0001648 Parcel NO.(S) 01569-00-0-01-002

2. The subject property is classified as a Vacant Land property.

3. The County Assessor originally assigned the following actual value to the subject property for tax year(s) 2020:

Land	\$158,000
Improvements	\$0
Total	\$158,000

4. The Adams County Assessor has reviewed this file and agrees to make the following adjustment to the valuation for the subject property for tax year(s) 2020:

Land	\$158,000
Improvements	\$0
Total	\$158,000

5. By entering into this agreement, the Petitioner understands that they are giving up rights to further appeal of the value of this property for tax year(s) 2020.

This parcel is contiguous with the main residential parcel and the abstract code will change to 0700 for the residential rate.

DATED this: September 8, 2021

Petitioner's Representative  
Bruce D. Cartwright/Kroll, LLC  
Agent for the Petitioner

Pierre  
Lescano

Digitally signed by Pierre Lescano  
DN: cn=Pierre Lescano, o=Adams  
County, ou=Adams County Assessor's  
Office, email=pllescana@adcogov.org,  
c=US  
Date: 2021.09.08 10:21:27 -0600

Assessor Representative  
Adams County Assessor's Office





**ASSESSOR'S RECOMMENDATION  
BOARD OF COUNTY COMMISSIONERS**

Account No : R0001648 Parcel No : 01569-00-0-01-002  
 Petition Year : 2020 Date Filed : September 8, 2021  
 Owner Entity : Ellis Ralph J and Ellis Judith M  
 Owner Address : 146522 Picadilly Rd  
 Owner City : Brighton State : CO  
 Property Location : Just North of East 114th Ave and Picadilly Road

TYPE	OCC CODE	PETITIONER'S REQUESTED VALUES		ASSESSOR'S ASSIGNED VALUES		ORIGINAL TAX WARRANT	
		Actual Value	Assessed Value	Actual Value	Assessed Value		
REAL	100	L: \$158,000		L: \$158,000	\$45,820	A. Ratio 29.00%	
		I:		I:	\$0	Mill Levy 93.263	
TOTALS :		\$158,000	\$45,820	\$158,000	\$45,820	Original Tax \$4,273.31	

**Tax Exempt Portion**  
0%

**Petitioner's Statement :**

The Petitioner Stated: The subject property is under common ownership, contiguous and used in conjunction with the owner's residence.

**Assessor's Report**

**Situation :**

The Petitioner Stated: The subject property is under common ownership, contiguous and used in conjunction with the owner's residence.

**Action :**

Re-classify as 0700.

**Recommendation :**

Upon further review, this parcel is contiguous with the main residential parcel and the abstract code will change to 0700 for the residential rate of 7.15%

**ASSESSOR'S RECOMMENDED ADJUSTMENT**

TYPE	OCC CODE	ASSESSOR'S ASSIGNED VALUE		RECOMMENDED VALUE		CHANGED TAX WARRANT
		Actual Value	Assessed Value	Actual Value	Assessed Value	
REAL	700	L: \$158,000 I: \$0	\$45,820	L: \$158,000 I:	\$11,300	A. Ratio 7.15% Mill Levy 93.263
TOTALS :		\$158,000	\$45,820	\$158,000	\$11,300	Revised Tax \$1,053.87
REVISED TAX		Tax Refund	\$3,219.44	Revised Tax	\$1,053.87	

*Pierre Lescano*

September 8, 2021

Appraiser

Date

Ad Valorem Appraiser





## PETITION FOR ABATEMENT OR REFUND OF TAXES

County: Adams

Date Received \_\_\_\_\_  
(Use Assessor's or Commissioners' Date Stamp)

### Section I: Petitioner, please complete Section I only.

Date: June 3rd, 2021  
Month Day Year

Petitioner's Name: ELLIS RALPH J ANDELLIS JUDITH M

Petitioner's Mailing Address: \_\_\_\_\_

City or Town	State	Zip Code
SCHEDULE OR PARCEL NUMBER(S) <u>R0001648</u>	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY	
_____	_____	
_____	_____	

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for the property tax year 2020 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

The subject property is under common ownership, contiguous and used in conjunction with the owner's residential account number. We believe this vacant property is eligible for a residential reclassification.

Petitioner's estimate of value: \$ 158,000 ( 2020 )  
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information, and belief, is true, correct, and complete.

\_\_\_\_\_  
Petitioner's Signature

Daytime Phone Number (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

By Rachel Jackson

Daytime Phone Number (303) 749-9089

Printed Name: Rachel Jackson

Email Rachel.jackson@duffandphelps.com

\*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II:		Assessor's Recommendation (For Assessor's Use Only)	
		Tax Year _____	
	Actual	Assessed	Tax
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____
<input type="checkbox"/> Assessor recommends approval as outlined above.			
If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(i)(D), C.R.S.			
Tax year: _____ Protest? <input type="checkbox"/> No <input type="checkbox"/> Yes (If a protest was filed, please attach a copy of the NOD.)			
<input type="checkbox"/> Assessor recommends denial for the following reason(s): _____ _____			
Assessor's or Deputy Assessor's Signature _____			

**FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY**(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114, C.R.S. shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, § 39-1-113(1.7), C.R.S.

**Section III: Written Mutual Agreement of Assessor and Petitioner**  
 (Only for abatements up to \$10,000)

The Commissioners of \_\_\_\_\_ County authorize the Assessor by Resolution No. \_\_\_\_\_ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of \$10,000 or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with § 39-1-113(1.5), C.R.S.

The Assessor and Petitioner mutually agree to the values and tax abatement/refund of:

	Tax Year _____		
	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the County Treasurer for full payment information.

Petitioner's Signature _____	Date _____
Assessor's or Deputy Assessor's Signature _____	Date _____

**Section IV: Decision of the County Commissioners**

(Must be completed if Section III does not apply)

WHEREAS, the County Commissioners of \_\_\_\_\_ County, State of Colorado, at a duly and lawfully called regular meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_, at which meeting there were present the following members:

Month Day Year

with notice of such meeting and an opportunity to be present having been given to the Petitioner and the Assessor of said County and Assessor \_\_\_\_\_ (*being present--not present*) and Petitioner \_\_\_\_\_ (*being present--not present*), and WHEREAS, the said County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED that the Board (*agrees--does not agree*) with the recommendation of the Assessor, and that the petition be (*approved--approved in part--denied*) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
_____	_____	_____

Chairperson of the Board of County Commissioners' Signature \_\_\_\_\_

I, \_\_\_\_\_ County Clerk and Ex-Officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Month Year

County Clerk's or Deputy County Clerk's Signature \_\_\_\_\_

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

**Section V: Action of the Property Tax Administrator**

(For all abatements greater than \$10,000)

The action of the Board of County Commissioners, relative to this petition, is hereby

☐ Approved ☐ Approved in part \$ \_\_\_\_\_ ☐ Denied for the following reason(s): \_\_\_\_\_

Secretary's Signature _____	Property Tax Administrator's Signature _____	Date _____
-----------------------------	--	------------

### Appointment of Agency for Property Tax Matters

Duff & Phelps, LLC is authorized to represent **ELLIS RALPH J AND ELLIS JUDITH M** for the property known by parcel number(s) **R0001648** regarding the real property assessment matters in **Adams County, Colorado**. Any and all previous authorizations are hereby revoked. Duff & Phelps, LLC is authorized to act on our behalf in obtaining and providing information, negotiating, settling and assessing for all real property matters related to the property owned, possessed, or controlled by the undersigned at the above referenced parcel. This agent is delegated full authority to handle real property matters relative to assessments and to represent us, with the assistance of legal counsel, if necessary, in the appeal process. This authority is extended to the parcel number(s) **R0001648** and may be amended as necessary.

This appointment of agency remains in effect for tax year(s) **2018 -2020** or until revoked in writing by **ELLIS RALPH J AND ELLIS JUDITH M** or Duff & Phelps, LLC.

All correspondence should be directed to the following:

NAME: Bruce Cartwright  
Duff & Phelps LLC  
ADDRESS: 1200 17<sup>th</sup> Street, Suite 990  
Denver, Colorado 80202  
303-749-9003  
SIGNED NAME: Judith M. Ellis  
PRINTED NAME: JUDITH M ELLIS  
TITLE (in Relationship to Owner Entities) C.O-OWNER  
DATE EFFECTIVE: WEDNESDAY, December 23, 2020



ABATEMENT FOR TAX YEAR:		2019
TODAYS DATE		08/16/21
BUSINESS NAME:	MANUFACTURER SERVICES GROUP	
ACCOUNT NUMBER:	P0037313	
PARCEL NUMBER:		

	ACTUAL	ASSESSED	MILL	TAX
	VALUE	VALUE	LEVY	DOLLARS
ORIGINAL VALUE	\$37,443	\$10,860	111.785	\$1,213.99
REVISED VALUE	\$0	\$0	111.785	\$0.00
ABATED VALUE	\$37,443	\$10,860	111.785	\$1,213.99

**Provide your reason for the Abatement/Added in the space below:**

The PP was located in Pennsylvania on 1/1/2019 and was never located in Colorado.

ADDED ASSESSMENT FOR TAX YEAR:

BUSINESS NAME:		
ACCOUNT NUMBER:		
PARCEL NUMBER:		

	ACTUAL	ASSESSED	MILL	TAX
	VALUE	VALUE	LEVY	DOLLARS
ORIGINAL VALUE		\$0		\$0.00
REVISED VALUE		\$0	0	\$0.00
ADDED VALUE	\$0	\$0	0	\$0.00

# PETITION FOR ABATEMENT OR REFUND OF TAXES

County: Adams

Date Received \_\_\_\_\_  
(Use Assessor's or Commissioners' Date Stamp)

## Section I: Petitioner, please complete Section I only.

Date: 08/13/2021  
Month Day Year

Petitioner's Name: MANUFACTURER SERVICES GROUP

Petitioner's Mailing Address: PO Box 36200

Billings MT 59107  
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)	PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY
P0037313	9351 Grant St

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for the property tax year 2019 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error, or overvaluation. Attach additional sheets if necessary.)

The assessed personal property was outside of Adams County 1/1/2019.

Petitioner's estimate of value: \$ 0.00 ( 2019 )  
Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits or statements, has been prepared or examined by me, and to the best of my knowledge, information, and belief, is true, correct, and complete.

Ciara Peterson  
Petitioner's Signature Daytime Phone Number 406-831-4095  
Email Ciara.Peterson@wellsfargo.com

By \_\_\_\_\_ Daytime Phone Number (\_\_\_\_\_) \_\_\_\_\_  
Agent's Signature\*

Printed Name: \_\_\_\_\_ Email \_\_\_\_\_

\*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

## Section II: Assessor's Recommendation (For Assessor's Use Only)

	Actual	Assessed	Tax
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

☐ Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer. § 39-10-114(1)(a)(I)(D), C.R.S.

Tax year: \_\_\_\_\_ Protest? ☐ No ☐ Yes (If a protest was filed, please attach a copy of the NOD.)

☐ Assessor recommends denial for the following reason(s):

\_\_\_\_\_  
Assessor's or Deputy Assessor's Signature

**FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY**

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114, C.R.S. shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, § 39-1-113(1.7), C.R.S.

**Section III: Written Mutual Agreement of Assessor and Petitioner**  
 (Only for abatements up to \$10,000)

The Commissioners of \_\_\_\_\_ County authorize the Assessor by Resolution No. \_\_\_\_\_ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of \$10,000 or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with § 39-1-113(1.5), C.R.S.

The Assessor and Petitioner mutually agree to the values and tax abatement/refund of:

	Tax Year _____		
	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____
Corrected	_____	_____	_____
Abate/Refund	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the County Treasurer for full payment information.

Petitioner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Assessor's or Deputy Assessor's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Section IV: Decision of the County Commissioners**  
 (Must be completed if Section III does not apply)

WHEREAS, the County Commissioners of \_\_\_\_\_ County, State of Colorado, at a duly and lawfully called regular meeting held on \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_, at which meeting there were present the following members:

Month Day Year

with notice of such meeting and an opportunity to be present having been given to the Petitioner and the Assessor of said County and Assessor \_\_\_\_\_ (being present--not present) and

Name

Petitioner \_\_\_\_\_ (being present--not present), and WHEREAS, the said

Name

County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED that the Board (~~agrees--does not agree~~) with the recommendation of the Assessor, and that the petition be (~~approved--approved in part--denied~~) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund
------	----------------	--------------------

Chairperson of the Board of County Commissioners' Signature \_\_\_\_\_

I, \_\_\_\_\_ County Clerk and Ex-Officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Month

Year

County Clerk's or Deputy County Clerk's Signature \_\_\_\_\_

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

**Section V: Action of the Property Tax Administrator**  
 (For all abatements greater than \$10,000)

The action of the Board of County Commissioners, relative to this petition, is hereby

☐ Approved ☐ Approved in part \$ \_\_\_\_\_ ☐ Denied for the following reason(s): \_\_\_\_\_

Secretary's Signature \_\_\_\_\_

Property Tax Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_



WELLS  
FARGO**Single Sided Lease Agreement**

Wells Fargo Equipment Finance, Manufacturer Services Group

300 Tri-State International, Suite 400 | Lincolnshire, IL 60069

Lessee: Bri-Chem Supply Corp. LLC.  
9351 Grant Street  
Thornton, CO 80229

Agreement Number 301-0330590-003

Equipment Description: 1 New 2018 Crown CG355 Forklift S/N FGB01-2560-01516  
Equipment Location: 59 Leetsdale Industrial Drive, Leetsdale, PA 15056**Terms of Agreement**

Term In Months: <b>60</b>	Lease Payment: <b>\$606.37</b> (plus applicable taxes)	Advance Payment: <b>N/A</b>	Remittance Period: <b>Monthly</b>
------------------------------	---	--------------------------------	--------------------------------------

**1. Lease:** Lessee agrees to lease from the Lessor named below the equipment listed above and on any attached schedule (the "Equipment"). Lessee authorizes Lessor to adjust the Lease payments by up to 10% if the cost of the Equipment or taxes differs from the supplier's estimate. The Lease commences on the date that it is accepted by Lessor and Lease Payments shall start on that date or any later date designated by Lessor and are due thereafter on the 15<sup>th</sup> day of each consecutive remittance period at Lessor's office or such other place as Lessor may designate. Lessee's Lease obligations are absolute, unconditional, and are not subject to cancellation, reduction, setoff or counterclaim. Lessee agrees to pay a documentation fee of **\$100.00**. When a payment is not made within five days when due, Lessee agrees to pay Lessor a late charge of 10% for each payment. LESSEE ACKNOWLEDGES THAT NO EQUIPMENT SUPPLIER IS AUTHORIZED TO CHANGE ANY TERM, PROVISION OR CONDITION OF THE LEASE.

**2. Equipment Use, Maintenance and Warranties:** Lessor is leasing the Equipment to Lessee "AS-IS" AND MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. Lessor transfers to Lessee any manufacturer warranties. Lessee is required at its own cost to keep the Equipment repaired and maintained in good working order and as required by the manufacturer's warranty, certification and standard full service maintenance contract, and to pay for all supplies and repairs. If the Lease payment includes the cost of maintenance and/or service provided by a third party, Lessee agrees that Lessor is not responsible for performance under any agreement for the same. Lessee will make all claims about maintenance and service to the third party. Lessee agrees that any claims about maintenance or service will not impact its obligation to pay all Lease payments when due. Lessee acknowledges that Lessor is not the manufacturer's or supplier's agent, nor is the manufacturer or supplier an agent of Lessor.

**3. Assignment:** Lessee shall not (i) transfer, sell, sublease, assign, pledge, relocate, move or encumber either the Equipment or any rights under this Lease, or (ii) consolidate or merge with any third party or transfer all or a material portion of its assets or ownership interests, without Lessor's prior written consent. Lessor may sell, assign, or transfer the Lease and the new owner will have the same rights and benefits of Lessor and will not have to perform any of Lessor's obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that Lessee may have against Lessor or any supplier.

**4. Risk of Loss and Insurance:** Lessor is not responsible for any losses or injuries caused by the Equipment and Lessee will reimburse Lessor and defend Lessor against any such claims. This indemnity will continue after the termination of this Lease. Lessee will obtain and maintain comprehensive public liability insurance naming Lessor as an additional insured with coverages and amounts acceptable to Lessor. Lessee is responsible for all risks of loss or damage to the Equipment and if any loss occurs, Lessee is required to satisfy all Lease obligations. Lessee will keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost. Lessee will list Lessor as the loss payee for the property insurance and provide written proof of the property insurance. If Lessee fails to provide proof of property insurance, or if such insurance terminates for any reason, then Lessor may elect to obtain such insurance on the Equipment at Lessee's expense. Lessee agrees that Lessor may charge Lessee a periodic charge for such insurance. This periodic charge will include reimbursement for premiums advanced by Lessor to purchase

Insurance, billing and tracking fees, charges for processing and related fees associated with other insurance, and a finance charge on any advances Lessor makes for premiums, (collectively, the "Insurance Charge"). Lessor and/or one or more of its affiliates and/or agents may receive a portion of the Insurance Charge, which may include a profit. Lessor is not obligated to obtain, and may cancel, the other insurance at any time without notice to Lessee. Any other insurance need not name Lessee as an insured or protect Lessee's interests. The Insurance Charge may be higher than if Lessee obtained insurance on its own.

**5. Taxes:** Lessee agrees to pay when due, either directly or as reimbursement to Lessor, all taxes (i.e. sales, use and personal property) and charges in connection with ownership and use of the Equipment. Lessor may charge Lessee a processing fee for administering property tax filings.

**6. Renewal; Return of Equipment:** THIS LEASE IS AUTOMATICALLY RENEWED FOR A ONE MONTH PERIOD UNLESS CANCELLED IN WRITING BY EITHER PARTY NOT LESS THAN ONE HUNDRED TWENTY (120) DAYS PRIOR TO THE SCHEDULED EXPIRATION DATE. AFTER THIS PERIOD, THE TERM OF THE LEASE WILL BE EXTENDED FOR SUBSEQUENT FULL MONTH PERIODS AT THE REGULAR LEASE PAYMENT UNTIL LESSEE HAS GIVEN AT LEAST 120 DAYS WRITTEN NOTICE TERMINATING THE LEASE. SUCH TERMINATION WILL TAKE EFFECT ONLY UPON COMPLETION OF ALL OF LESSEE'S OBLIGATIONS UNDER THE LEASE. Upon expiration of the initial lease term, or any subsequent renewal term(s), the Lessee shall return all the Equipment in good working condition at Lessee's cost in a time, manner, and to a location designated by Lessor.

**7. Default:** If Lessee fails to pay Lessor as agreed or breaches any other obligation under this Lease, Lessor will have the right to (i) sue Lessee for all past due payments and all payments to become due in the future for the unexpired term, plus the residual value Lessor has placed on the Equipment and other charges Lessee owes Lessor, and (ii) repossess the Equipment. Lessee will also pay for all reasonable attorney's fees and costs incurred by Lessor in connection with the collection or enforcement of the Lease.

**8. Miscellaneous:** THIS LEASE SHALL BE GOVERNED BY THE LAWS OF ILLINOIS, BUT GIVING EFFECT TO FEDERAL LAWS APPLICABLE TO NATIONAL BANKS. ANY LEGAL ACTION CONCERNING THIS LEASE SHALL BE BROUGHT IN A COURT LOCATED IN LAKE COUNTY, ILLINOIS. LESSOR AND LESSEE EACH IRREVOCABLY WAIVE ANY RIGHT TO A JURY TRIAL IN ANY SUCH PROCEEDINGS. Lessee authorizes Lessor to sign financing statements and file financing statements on Lessee's behalf. Lessee agrees the Lease is a Finance Lease as defined in Article 2A of the Uniform Commercial Code ("UCC"), that Lessee has selected both the Equipment and the vendor, and that Lessor is entitled to all benefits, privileges and protections of a lessor under a finance lease. To the extent permitted by law, Lessee agrees to waive any and all rights and remedies granted to Lessee under Article 2A of the UCC. Lessee agrees that the Equipment will only be used for business purposes and not for personal, family or household use. Lessee and Guarantor (if any) agree that a facsimile or electronic copy of the Lease and Guaranty with facsimile or electronically transmitted signatures may be treated as an original and will be admissible as evidence of the Lease and Guaranty; provided, however, only the executed copy which is marked "Original" and is in Lessor's possession shall constitute chattel paper under the UCC.

THIS LEASE IS EFFECTIVE ONLY UPON SIGNING BY BOTH PARTIES. THIS LEASE IS NON-CANCELLABLE BY LESSEE. LESSEE REPRESENTS THAT ALL ACTIONS REQUIRED TO AUTHORIZE THE EXECUTION OF THIS LEASE ON BEHALF OF THE LESSEE BY THE FOLLOWING SIGNATORY HAS BEEN TAKEN.

Lessee: Bri-Chem Supply Corp. LLC.  
By: X *[Signature]*  
Title: *U.S. Import & Distribution Manager* Date: *9-18-19*

DocuSigned by:  
Lessor: Wells Fargo Bank, N.A.  
By: *Young, Sara*  
Title: *Authorized Signer* Date: *9/29/2018*



Ken Musso  
Assessor

RECEIVED

AUG 17 2021

OFFICE OF THE  
ADAMS COUNTY ASSESSOR



Assessor's Office  
4430 South Adams County Parkway  
2nd Floor, Suite C2100  
Brighton, CO 80601-8201  
Phone 720-523-6038  
Fax 720-523-6037  
www.adcogov.org

COUNTY BOARD OF EQUALIZATION

STIPULATION (As to Tax Year(s) 2019 & 2020 Actual Value(s))

1. The property subject to this Stipulation is:  
Schedule No. (S): R0141176 Parcel NO.(S) 1565-08-4-02-001
2. The subject property is classified as a Residential property.
3. The County Assessor originally assigned the following actual value to the subject property for tax year(s) 2019 & 2020 :

Land	\$191,000
Improvements	\$1,290,910
Total	\$1,481,910
4. The Adams County Assessor has reviewed this file and agrees to make the following adjustment to the valuation for the subject property for tax year(s) 2019 & 2020 :

Land	\$191,000
Improvements	\$809,000
Total	\$1,000,000
5. By entering into this agreement, the Petitioner understands that they are giving up rights to further appeal of the value of this property for tax year(s) 2019 & 2020 .

DATED this: August 3, 2021

  
Petitioner's Representative

Jeremy  
Maldonado

Digitally signed by Jeremy  
Maldonado  
DN: cn=Jeremy Maldonado, o, ou,  
email=jmaldonado@adcogov.org,  
c=US  
Date: 2021.08.03 15:22:45 -06'00'

Assessor Representative  
Adams County Assessor's Office

## ASSESSOR'S RECOMMENDATION FOR ABATEMENT

**Parcel #**

1565-08-4-02-001

**Account #**

R0141176

**Owner's name:**

Filler, Carl E. and  
Richards, Lynn A.  
15161 Shadow Wood St.  
Brighton, CO 80603

**Representative/Agent:**

### Residential

YEAR

	<u>2019</u>		<u>2020</u>	
	<u>ACTUAL</u>	<u>ASSESSED</u>	<u>ACTUAL</u>	<u>ASSESSED</u>
	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>
IMPROVEMENT VALUE	\$1,290,910.00	\$92,300.07	\$1,290,910.00	\$92,300.07
OUTBUILDINGS VALUE	\$0.00	\$0.00	\$0.00	\$0.00
LAND VALUE	\$191,000.00	\$13,656.50	\$191,000.00	\$13,656.50
<b>TOTAL VALUE</b>	\$1,481,910.00	\$105,956.57	\$1,481,910.00	\$105,956.57
<b>MILL LEVY</b>		92.196		92.107
<b>TAX LIABILITY</b>		\$9,768.77		\$9,759.34

### Residential

AFTER ADJUSTMENTS

YEAR

	<u>2019</u>		<u>2020</u>	
	<u>ACTUAL</u>	<u>ASSESSED</u>	<u>ACTUAL</u>	<u>ASSESSED</u>
	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>
IMPROVEMENT VALUE	\$809,000.00	\$57,843.50	\$809,000.00	\$57,843.50
OUTBUILDINGS VALUE	\$0.00	\$0.00	\$0.00	\$0.00
LAND VALUE	\$191,000.00	\$13,656.50	\$191,000.00	\$13,656.50
<b>TOTAL VALUE</b>	\$1,000,000.00	\$71,500.00	\$1,000,000.00	\$71,500.00
<b>MILL LEVY</b>		92.196		92.107
<b>TAX LIABILITY</b>		\$6,592.01		\$6,585.65
<b>REFUND</b>		\$3,176.76		\$3,173.69

### **SITUATION:**

Improvements not complete for tax years 2019 & 2020.

### **ACTION:**

Changed improvements to 75% complete for tax years 2019 & 2020.

**Supervisor Approval:** \_\_\_\_\_

**Appraiser:** \_\_\_\_ Jeremy Maldonado

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_ 8/3/2021

\_\_\_\_\_  
Adams County Assessor

\_\_\_\_\_  
Date

# PETITION FOR ABATEMENT OR REFUND OF TAXES

County: Adams

Date Received \_\_\_\_\_  
(Use Assessor's or Commissioners' Date Stamp)

## Section I: Petitioner, please complete Section I only.

Date: 10 23 2020  
Month Day Year

Petitioner's Name: Carl Filler

Petitioner's Mailing Address: 15261 Perrytown St.  
Hudson CO 80642  
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)

PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY

15261 Perrytown St.  
Hudson, CO 80642

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for property tax year(s) 2019 and 2020 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error or overvaluation. Attach additional sheets if necessary.)

*No Certificate of Occupancy has been issued by Building Department - Not able to occupy property.*

Petitioner's estimate of value: \$ 1,000,000.00 (2019) and \$ 1,000,000.00 (2020)  
Value Year Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits and statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct, and complete.

Carl Filler  
Petitioner's Signature

Daytime Phone Number (303) 596-2094

Email cefiller@yahoo.com

By \_\_\_\_\_  
Agent's Signature\*

Daytime Phone Number ( )

Printed Name: \_\_\_\_\_

Email \_\_\_\_\_

\*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

## Section II:

## Assessor's Recommendation (For Assessor's Use Only)

	Tax Year _____			Tax Year _____		
	Actual	Assessed	Tax	Actual	Assessed	Tax
Original	_____	_____	_____	_____	_____	_____
Corrected	_____	_____	_____	_____	_____	_____
Abate/Refund	_____	_____	_____	_____	_____	_____

☐ Assessor recommends approval as outlined above.

If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(i)(D), C.R.S.

Tax year: \_\_\_\_\_ Protest? ☐ No ☐ Yes (If a protest was filed, please attach a copy of the NOD.)

Tax year: \_\_\_\_\_ Protest? ☐ No ☐ Yes (If a protest was filed, please attach a copy of the NOD.)

☐ Assessor recommends denial for the following reason(s):

Assessor's or Deputy Assessor's Signature

OFFICE OF THE  
ADAMS COUNTY ASSESSOR

NOV 20 2020

RECEIVED

**FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY**

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114, C.R.S. shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, § 39-1-113(1.7), C.R.S.

**Section III:****Written Mutual Agreement of Assessor and Petitioner**

(Only for abatements up to \$10,000)

The Commissioners of \_\_\_\_\_ County authorize the Assessor by Resolution No. \_\_\_\_\_ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of \$10,000 or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with § 39-1-113(1.5), C.R.S.

The Assessor and Petitioner mutually agree to the values and tax abatement/refund of:

	Tax Year _____			Tax Year _____		
	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____	_____	_____	_____
Corrected	_____	_____	_____	_____	_____	_____
Abate/Refund	_____	_____	_____	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the County Treasurer for full payment information.

\_\_\_\_\_  
Petitioner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Assessor's or Deputy Assessor's Signature

\_\_\_\_\_  
Date

**Section IV:****Decision of the County Commissioners**

(Must be completed if Section III does not apply)

WHEREAS, the County Commissioners of \_\_\_\_\_ County, State of Colorado, at a duly and lawfully called regular meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_, at which meeting there were present the following members:

Month Day Year

with notice of such meeting and an opportunity to be present having been given to the Petitioner and the Assessor of said County and Assessor \_\_\_\_\_ (being present--not present) and

Name

Petitioner \_\_\_\_\_ (being present--not present), and WHEREAS, the said

Name

County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED, that the Board (~~agrees--does not agree~~) with the recommendation of the Assessor and the petition be (~~approved--approved in part--denied~~) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund	Year	Assessed Value	Taxes Abate/Refund
------	----------------	--------------------	------	----------------	--------------------

\_\_\_\_\_  
Chairperson of the Board of County Commissioners' Signature

I, \_\_\_\_\_ County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County

this \_\_\_\_\_ day of \_\_\_\_\_  
Month Year

\_\_\_\_\_  
County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

**Section V:****Action of the Property Tax Administrator**

(For all abatements greater than \$10,000)

The action of the Board of County Commissioners, relative to this abatement petition, is hereby

☐ Approved ☐ Approved in part \$ \_\_\_\_\_ ☐ Denied for the following reason(s):

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Property Tax Administrator's Signature

\_\_\_\_\_  
Date



Ken Musso  
Assessor

RECEIVED

AUG 17 2021

OFFICE OF THE  
ADAMS COUNTY ASSESSOR



Assessor's Office  
4430 South Adams County Parkway  
2nd Floor, Suite C2100  
Brighton, CO 80601-8201  
Phone 720-523-6038  
Fax 720-523-6037  
www.adcogov.org

COUNTY BOARD OF EQUALIZATION

STIPULATION (As to Tax Year(s) 2019 & 2020 Actual Value(s))

1. The property subject to this Stipulation is:  
Schedule No. (S): R0141176 Parcel NO.(S) 1565-08-4-02-001
2. The subject property is classified as a Residential property.
3. The County Assessor originally assigned the following actual value to the subject property for tax year(s) 2019 & 2020 :

Land	\$191,000
Improvements	\$1,290,910
Total	\$1,481,910
4. The Adams County Assessor has reviewed this file and agrees to make the following adjustment to the valuation for the subject property for tax year(s) 2019 & 2020 :

Land	\$191,000
Improvements	\$809,000
Total	\$1,000,000
5. By entering into this agreement, the Petitioner understands that they are giving up rights to further appeal of the value of this property for tax year(s) 2019 & 2020 .

DATED this: August 3, 2021

  
Petitioner's Representative

Jeremy  
Maldonado

Digitally signed by Jeremy  
Maldonado  
DN: cn=Jeremy Maldonado, o, ou,  
email=jmaldonado@adcogov.org,  
c=US  
Date: 2021.08.03 15:22:45 -06'00'

Assessor Representative  
Adams County Assessor's Office

## ASSESSOR'S RECOMMENDATION FOR ABATEMENT

**Parcel #** 1565-08-4-02-001

**Account #** R0141176

**Owner's name:**

Filler, Carl E. and  
Richards, Lynn A.  
15161 Shadow Wood St.  
Brighton, CO 80603

**Representative/Agent:**

### Residential

YEAR

	<u>2019</u>		<u>2020</u>	
	<u>ACTUAL</u>	<u>ASSESSED</u>	<u>ACTUAL</u>	<u>ASSESSED</u>
	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>
IMPROVEMENT VALUE	\$1,290,910.00	\$92,300.07	\$1,290,910.00	\$92,300.07
OUTBUILDINGS VALUE	\$0.00	\$0.00	\$0.00	\$0.00
LAND VALUE	\$191,000.00	\$13,656.50	\$191,000.00	\$13,656.50
 TOTAL VALUE	 \$1,481,910.00	 \$105,956.57	 \$1,481,910.00	 \$105,956.57
MILL LEVY		92.196		92.107
TAX LIABILITY		\$9,768.77		\$9,759.34

### Residential

AFTER ADJUSTMENTS

YEAR

	<u>2019</u>		<u>2020</u>	
	<u>ACTUAL</u>	<u>ASSESSED</u>	<u>ACTUAL</u>	<u>ASSESSED</u>
	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>	<u>VALUE</u>
IMPROVEMENT VALUE	\$809,000.00	\$57,843.50	\$809,000.00	\$57,843.50
OUTBUILDINGS VALUE	\$0.00	\$0.00	\$0.00	\$0.00
LAND VALUE	\$191,000.00	\$13,656.50	\$191,000.00	\$13,656.50
 TOTAL VALUE	 \$1,000,000.00	 \$71,500.00	 \$1,000,000.00	 \$71,500.00
MILL LEVY		92.196		92.107
TAX LIABILITY		\$6,592.01		\$6,585.65
 REFUND		 \$3,176.76		 \$3,173.69

### **SITUATION:**

Improvements not complete for tax years 2019 & 2020.

### **ACTION:**

Changed improvements to 75% complete for tax years 2019 & 2020.

Supervisor Approval: \_\_\_\_\_

Appraiser:     Jeremy Maldonado

Date: \_\_\_\_\_

Date:     8/3/2021

\_\_\_\_\_  
Adams County Assessor

\_\_\_\_\_  
Date

# PETITION FOR ABATEMENT OR REFUND OF TAXES

County: Adams

Date Received \_\_\_\_\_  
(Use Assessor's or Commissioners' Date Stamp)

## Section I: Petitioner, please complete Section I only.

Date: 10 23 2020  
Month Day Year

Petitioner's Name: Carl Filler

Petitioner's Mailing Address: 15261 Perrytown St.  
Hudson CO 80642  
City or Town State Zip Code

SCHEDULE OR PARCEL NUMBER(S)

PROPERTY ADDRESS OR LEGAL DESCRIPTION OF PROPERTY

15261 Perrytown St.  
Hudson, CO 80642

Petitioner requests an abatement or refund of the appropriate taxes and states that the taxes assessed against the above property for property tax year(s) 2019 and 2020 are incorrect for the following reasons: (Briefly describe why the taxes have been levied erroneously or illegally, whether due to erroneous valuation, irregularity in levying, clerical error or overvaluation. Attach additional sheets if necessary.)

*No Certificate of Occupancy has been issued by Building Department - Not able to occupy property.*

Petitioner's estimate of value: \$ 1,000,000.00 (2019) and \$ 1,000,000.00 (2020)  
Value Year Value Year

I declare, under penalty of perjury in the second degree, that this petition, together with any accompanying exhibits and statements, has been prepared or examined by me, and to the best of my knowledge, information and belief, is true, correct, and complete.

Carl Filler  
Petitioner's Signature

Daytime Phone Number (303) 596-2094

Email cefiller@yahoo.com

By \_\_\_\_\_  
Agent's Signature\*

Daytime Phone Number ( )

Printed Name: \_\_\_\_\_ Email \_\_\_\_\_

\*Letter of agency must be attached when petition is submitted by an agent.

If the Board of County Commissioners, pursuant to § 39-10-114(1), C.R.S., or the Property Tax Administrator, pursuant to § 39-2-116, C.R.S., denies the petition for refund or abatement of taxes in whole or in part, the Petitioner may appeal to the Board of Assessment Appeals pursuant to the provisions of § 39-2-125, C.R.S., within thirty days of the entry of any such decision, § 39-10-114.5(1), C.R.S.

Section II: Assessor's Recommendation (For Assessor's Use Only)						
	Tax Year _____			Tax Year _____		
	Actual	Assessed	Tax	Actual	Assessed	Tax
Original	_____	_____	_____	_____	_____	_____
Corrected	_____	_____	_____	_____	_____	_____
Abate/Refund	_____	_____	_____	_____	_____	_____
<input type="checkbox"/> Assessor recommends approval as outlined above.						
If the request for abatement is based upon the grounds of overvaluation, no abatement or refund of taxes shall be made if an objection or protest to such valuation has been filed and a Notice of Determination has been mailed to the taxpayer, § 39-10-114(1)(a)(i)(D), C.R.S.						
Tax year: _____ Protest? <input type="checkbox"/> No <input type="checkbox"/> Yes (If a protest was filed, please attach a copy of the NOD.)						
Tax year: _____ Protest? <input type="checkbox"/> No <input type="checkbox"/> Yes (If a protest was filed, please attach a copy of the NOD.)						
<input type="checkbox"/> Assessor recommends denial for the following reason(s):						
						Assessor's or Deputy Assessor's Signature

**FOR ASSESSORS AND COUNTY COMMISSIONERS USE ONLY**

(Section III or Section IV must be completed)

Every petition for abatement or refund filed pursuant to § 39-10-114, C.R.S. shall be acted upon pursuant to the provisions of this section by the Board of County Commissioners or the Assessor, as appropriate, within six months of the date of filing such petition, § 39-1-113(1.7), C.R.S.

**Section III:****Written Mutual Agreement of Assessor and Petitioner**

(Only for abatements up to \$10,000)

The Commissioners of \_\_\_\_\_ County authorize the Assessor by Resolution No. \_\_\_\_\_ to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of \$10,000 or less per tract, parcel, or lot of land or per schedule of personal property, in accordance with § 39-1-113(1.5), C.R.S.

The Assessor and Petitioner mutually agree to the values and tax abatement/refund of:

	Tax Year _____			Tax Year _____		
	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>	<u>Actual</u>	<u>Assessed</u>	<u>Tax</u>
Original	_____	_____	_____	_____	_____	_____
Corrected	_____	_____	_____	_____	_____	_____
Abate/Refund	_____	_____	_____	_____	_____	_____

Note: The total tax amount does not include accrued interest, penalties, and fees associated with late and/or delinquent tax payments, if applicable. Please contact the County Treasurer for full payment information.

\_\_\_\_\_  
Petitioner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Assessor's or Deputy Assessor's Signature

\_\_\_\_\_  
Date

**Section IV:****Decision of the County Commissioners**

(Must be completed if Section III does not apply)

WHEREAS, the County Commissioners of \_\_\_\_\_ County, State of Colorado, at a duly and lawfully called regular meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_, at which meeting there were present the following members:

Month Day Year

with notice of such meeting and an opportunity to be present having been given to the Petitioner and the Assessor of said County and Assessor \_\_\_\_\_ (being present--not present) and

Name

Petitioner \_\_\_\_\_ (being present--not present), and WHEREAS, the said

Name

County Commissioners have carefully considered the within petition, and are fully advised in relation thereto, NOW BE IT RESOLVED, that the Board (~~agrees--does not agree~~) with the recommendation of the Assessor and the petition be (~~approved--approved in part--denied~~) with an abatement/refund as follows:

Year	Assessed Value	Taxes Abate/Refund	Year	Assessed Value	Taxes Abate/Refund
------	----------------	--------------------	------	----------------	--------------------

\_\_\_\_\_  
Chairperson of the Board of County Commissioners' Signature

I, \_\_\_\_\_ County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the aforementioned county, do hereby certify that the above and foregoing order is truly copied from the record of the proceedings of the Board of County Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County

this \_\_\_\_\_ day of \_\_\_\_\_  
Month Year

\_\_\_\_\_  
County Clerk's or Deputy County Clerk's Signature

Note: Abatements greater than \$10,000 per schedule, per year, must be submitted in duplicate to the Property Tax Administrator for review.

**Section V:****Action of the Property Tax Administrator**

(For all abatements greater than \$10,000)

The action of the Board of County Commissioners, relative to this abatement petition, is hereby

☐ Approved ☐ Approved in part \$ \_\_\_\_\_ ☐ Denied for the following reason(s):

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Property Tax Administrator's Signature

\_\_\_\_\_  
Date



## ASSESSOR'S RECOMMENDATION FOR ABATEMENT

**Parcel #**

1565-08-4-02-001

**Account #**

R0141176

**Owner's name:**

Filler, Carl E. and  
Richards, Lynn A.  
15161 Shadow Wood St.  
Brighton, CO 80603

**Representative/Agent:**

### Residential

YEAR

	2019		2020	
	ACTUAL	ASSESSED	ACTUAL	ASSESSED
	VALUE	VALUE	VALUE	VALUE
IMPROVEMENT VALUE	\$1,290,910.00	\$92,300.07	\$1,290,910.00	\$92,300.07
OUTBUILDINGS VALUE	\$0.00	\$0.00	\$0.00	\$0.00
LAND VALUE	\$191,000.00	\$13,656.50	\$191,000.00	\$13,656.50
<b>TOTAL VALUE</b>	<b>\$1,481,910.00</b>	<b>\$105,956.57</b>	<b>\$1,481,910.00</b>	<b>\$105,956.57</b>
<b>MILL LEVY</b>		<b>92.196</b>		<b>92.107</b>
<b>TAX LIABILITY</b>		<b>\$9,768.77</b>		<b>\$9,759.34</b>

### Residential

AFTER ADJUSTMENTS

YEAR

	2019		2020	
	ACTUAL	ASSESSED	ACTUAL	ASSESSED
	VALUE	VALUE	VALUE	VALUE
IMPROVEMENT VALUE	\$809,000.00	\$57,843.50	\$809,000.00	\$57,843.50
OUTBUILDINGS VALUE	\$0.00	\$0.00	\$0.00	\$0.00
LAND VALUE	\$191,000.00	\$13,656.50	\$191,000.00	\$13,656.50
<b>TOTAL VALUE</b>	<b>\$1,000,000.00</b>	<b>\$71,500.00</b>	<b>\$1,000,000.00</b>	<b>\$71,500.00</b>
<b>MILL LEVY</b>		<b>92.196</b>		<b>92.107</b>
<b>TAX LIABILITY</b>		<b>\$6,592.01</b>		<b>\$6,585.65</b>
<b>REFUND</b>		<b>\$3,176.76</b>		<b>\$3,173.69</b>

### **SITUATION:**

Improvements not complete for tax years 2019 & 2020.

### **ACTION:**

Changed improvements to 75% complete for tax years 2019 & 2020.


**Appraiser:**

Jeremy Maldonado

**Date:**

8/3/2021

**Signature:**





## **PUBLIC HEARING AGENDA ITEM**

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Acceptance of Quitclaim Deed from Hunt Brothers Properties, Inc for Right-of-Way Purposes
<b>FROM:</b> Jenni Grafton, Director
<b>AGENCY/DEPARTMENT:</b> Community and Economic Development
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the Quitclaim Deed from Hunt Brothers Properties for the dedication of Right-of-Way

### **BACKGROUND:**

The owner of the property located in the Southwest Quarter of the Northeast Quarter of the Northwest Quarter of Section 10, Township 3 South, Range 68 West of the 6th Principal Meridian has completed a Change in Use application associated with the Parcel No. 0182510200013. Pursuant to this Change in Use application the dedication of right-of-way was requested by Adams County.

The subject request is consistent with the requirement for the dedication of right-of-way. Staff reviewed the dedication of additional right-of-way for the proposed recycling facility, and it conforms to the requirements outlined in the County's Development Standard and Regulations.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Attorney's Office  
Adams County Public Works Department

### **ATTACHED DOCUMENTS:**

Executed Quitclaim Deed from Hunt Brothers Properties Inc to Adams County  
Approved Adams County Planning Commission Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION ACCEPTING A QUITCLAIM DEED  
FROM HUNT BROTHERS PROPERTIES, INC TO ADAMS COUNTY FOR RIGHT-OF-  
WAY PURPOSES

Resolution 2021-

WHEREAS, the Planning Commission for Adams County, Colorado, has considered the advisability of accepting a Quitclaim Deed from Hunt Brothers Properties, Inc, dated August 19, 2021, for right-of-way purposes along property located in the Southwest Quarter of the Northeast Quarter of the Northwest Quarter of Section 10, Township 3 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, also known as 345 W. 62<sup>nd</sup> Avenue, as described in Exhibit "A" for right-of-way purposes; and,

WHEREAS, this Quitclaim Deed is in conjunction with a change in use permit and engineering review for an industrial recycling business; and,

WHEREAS, at a regular meeting of the Planning Commission for Adams County, Colorado, held at the County Government Center in Brighton on Thursday the 9th day of September, 2021, the Planning Commission recommended that the Board of County Commissioners accept said Quitclaim Deed.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Quitclaim Deed from Hunt Brothers Properties, Inc for the dedication of public right-of-way purposes, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is accepted.

## QUITCLAIM DEED

THIS DEED, dated this 19<sup>th</sup> day of August, 2021, between **Hunt Brothers Properties, Inc., a Colorado Corporation**, whose legal address is 10100 Dallas Street, Henderson, Co 80640, County of Adams and State of Colorado, grantor, and **THE COUNTY OF ADAMS, State of Colorado**, grantee, whose legal address is 4430 South Adams County Parkway, Brighton, Colorado 80601, Brighton, Colorado 80601:

**WITNESS**, that the grantor, for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, have remised, released, sold and QUITCLAIMED, and by these presents remise, release, sell and QUITCLAIM unto the grantee, its successors and assigns forever, all the right, title, interest, claim and demand which the grantor has in and to the real property, together with improvements, if any, situate, lying and being in the said County of Adams, State of Colorado, described as follows:

Legal description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

Dedicated for W. 62<sup>nd</sup> Avenue.

Also known by street and number as: 345 W. 62<sup>nd</sup> Avenue

Assessor's schedule or parcel number: 0182510200013

**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor, either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the same, together with all and singular the appurtenances and privileges thereunto belonging, or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever of the grantor, either in law or equity, to the only proper use, benefit and behoove of the grantee, its successors and assigns forever.

The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

**IN WITNESS WHEREOF**, the grantor has executed this deed on the date set forth above.

By: 

Hunt Brothers Properties, Inc.

STATE OF COLORADO     )  
  ) §  
County of Adams     )

The foregoing instrument was acknowledged before me this 19<sup>th</sup> day of August, 2021,  
By Daniel W. Hunt as President/Owner, for Hunt Brothers Properties, Inc.

My commission expires:  
April 29, 2024

**JAN NELSON**  
**NOTARY PUBLIC**  
**STATE OF COLORADO**  
NOTARY ID 19994030527  
My Commission Expires April 29, 2024

Witness my hand and official seal.



Notary Public

## EXHIBIT "A"

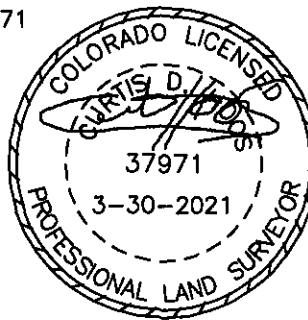
A PARCEL OF LAND LOCATED IN THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 10, TOWNSHIP 3 SOUTH, RANGE 68 WEST OF THE 6TH P.M., BEING A PORTION OF THAT PARCEL OF LAND DESCRIBED IN DEED RECORDED OCTOBER 6, 2020 AS RECEPTION NO. 2020000101547 IN THE RECORDS OF THE CLERK AND RECORDER FOR ADAMS COUNTY, COLORADO, DESCRIBED AS FOLLOWS:

CONSIDERING THE SOUTH LINE OF SAID PARCEL TO BEAR NORTH 89°35'29" EAST, BEING MONUMENTED ON THE EAST END BY A 5/8" REBAR WITH ILLEGIBLE RED PLASTIC CAP, AND ON THE WEST END BY A 3/4" REBAR WITH 2 1/2" ALUMINUM CAP, PLS 37971, AND WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO;

BEGINNING AT THE SOUTHWEST CORNER OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 10; THENCE NORTH 89°35'29" EAST, COINCIDENT WITH THE SOUTH LINE OF SAID PARCEL, A DISTANCE OF 634.72 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL; THENCE NORTH 00°04'56" WEST, A DISTANCE OF 40.00 FEET TO THE NORTHWEST CORNER OF THE SOUTH 40.00 FEET OF THE EAST 25.00 FEET TO THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 10; THENCE SOUTH 89°35'29" WEST, PARALLEL WITH AND 40.00 FEET NORTH OF THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 10, A DISTANCE OF 634.70 FEET TO THE WEST LINE THEREOF; THENCE SOUTH 00°03'45" EAST, COINCIDENT WITH SAID WEST LINE, A DISTANCE OF 40.00 FEET TO THE TRUE POINT OF BEGINNING.

SAID PARCEL CONTAINS 25,388 SQUARE FEET OR 0.58 ACRES, MORE OR LESS.

PREPARED BY: CURTIS D. HOOS, PLS 37971  
FOR AND ON BEHALF OF:  
AMERICAN WEST LAND SURVEYING CO.  
BRIGHTON, CO 80601



NOTE: THIS DRAWING IS MEANT TO DEPICT THE ATTACHED DESCRIPTION AND IS FOR INFORMATIONAL PURPOSES ONLY. IT DOES NOT REPRESENT A MONUMENTED LAND SURVEY. NOTE: THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY AMERICAN WEST LAND SURVEYING CO. TO DETERMINE OWNERSHIP, RIGHTS-OF-WAY OR EASEMENTS OF RECORD.

PARCEL NO. 0182510200013  
HUNT BROTHERS PROPERTIES

DRAWN BY: CDH

FIELD: CDH

MARCH 30, 2020

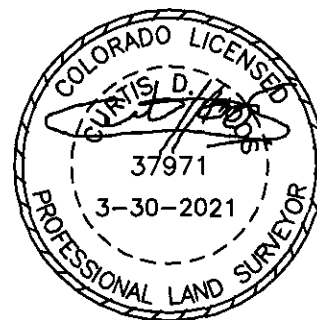
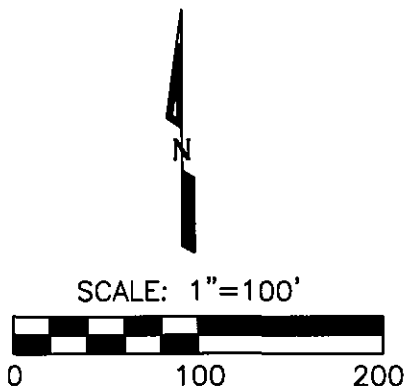
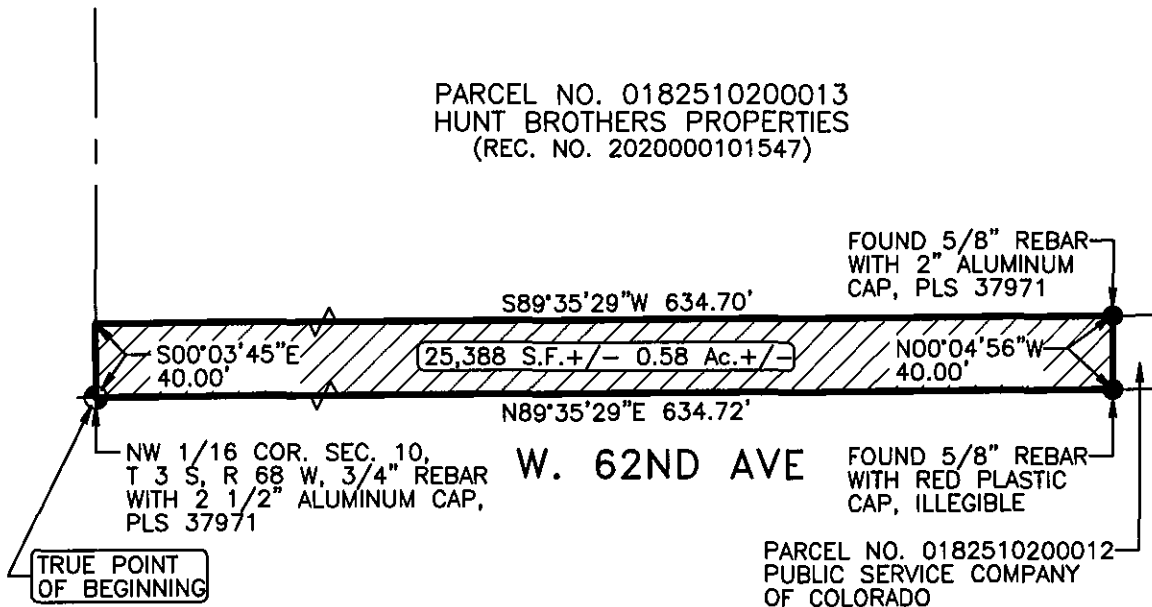
PAGE 1 OF 2



*American West*  
**Land Surveying Co.**  
A Colorado Corporation



# ILLUSTRATION FOR EXHIBIT "A"



NOTE: THIS DRAWING IS MEANT TO DEPICT THE ATTACHED DESCRIPTION AND IS FOR INFORMATIONAL PURPOSES ONLY. IT DOES NOT REPRESENT A MONUMENTED LAND SURVEY. NOTE: THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY AMERICAN WEST LAND SURVEYING CO. TO DETERMINE OWNERSHIP, RIGHTS-OF-WAY OR EASEMENTS OF RECORD.

PARCEL NO. 0182510200013  
HUNT BROTHERS PROPERTIES

DRAWN BY: CDH  
FIELD: CDH  
MARCH 30, 2021  
PAGE 2 OF 2



**PLANNING COMMISSION FOR  
ADAMS COUNTY, STATE OF COLORADO**

**RESOLUTION RECOMMENDING ACCEPTANCE OF A QUITCLAIM DEED FROM  
HUNT BROTHERS PROPERTIES, INC TO ADAMS COUNTY FOR THE  
DEDICATION OF RIGHT-OF-WAY PURPOSES**

At a regular meeting of the Planning Commission for Adams County, Colorado, held at the County Government Center in Brighton, Colorado, on Thursday the 9th day of September 2021, the following proceedings, among others, were had and done, to wit:

WHEREAS, the Adams County Planning Commission has considered the advisability of accepting a Quitclaim Deed from Hunt Brothers Properties, Inc., for right-of-way along W. 62<sup>nd</sup> Ave., being on the following described property:

See Legal Description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

WHEREAS, this Quitclaim Deed is in conjunction with an approved Conditional Use Permit permit and Engineering review for a property located in the Southwest quarter of the Northeast quarter of the Northwest quarter of Section 10, Township 3 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado.

NOW, THEREFORE, BE IT RESOLVED that the Adams County Planning Commission recommends to the Board of County Commissioners that the Quitclaim Deed be accepted by the Board of County Commissioners.

Upon a motion duly made and seconded, the foregoing resolution was adopted.

I, John DuPriest, Chair of the Adams County Planning Commission, do here by certify that the annexed foregoing resolution is a true and correct record of the proceedings of the Adams County Planning Commission.

  
\_\_\_\_\_  
Chair  
Adams County Planning Commission





## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Acceptance of Warranty Deed from Osceola South Ltd Liability Company for Right-of-Way Purposes
<b>FROM:</b> Jenni Grafton, Director
<b>AGENCY/DEPARTMENT:</b> Community and Economic Development
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the Warranty Deed from Osceola South Ltd Liability Company for the dedication of Right-of-Way.

### **BACKGROUND:**

The owner of the property located in the Northeast Quarter of Section 32, Township 1 South, Range 64 West of the 6th Principal Meridian has subdivided the lands into lots by a Land Survey Plat for lots over 35 acres and is required to dedicate right-of-way for legal access to the new owners of the created lots. Pursuant to this Land Survey Plat the dedication of right-of-way was required by Adams County for access to the new parcels.

The subject request is consistent with the requirement for the dedication of right-of-way for access purposes. Staff reviewed the dedication of right-of-way for newly created parcels, and it conforms to the requirements outlined in the County's Development Standard and Regulations and State Statutes.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Attorney's Office  
Adams County Public Works Department

### **ATTACHED DOCUMENTS:**

Executed Warranty Deed from Osceola South Ltd liability company to Adams County  
Approved Adams County Planning Commission Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION ACCEPTING A WARRANTY DEED  
FROM OSCEOLA SOUTH LTD. LIABILITY COMPANY TO ADAMS COUNTY FOR  
RIGHT-OF-WAY PURPOSES

Resolution 2021-

WHEREAS, the Planning Commission for Adams County, Colorado, has considered the advisability of accepting a Warranty Deed from Osceola South Ltd. Liability Company, dated August 26, 2021, for right-of-way purposes along property located in the Northeast Quarter of Section 32, Township 1 South, Range 64 West of the 6<sup>th</sup> Principal Meridian, as described the Exhibit "A" for right-of-way purposes; and,

WHEREAS, this Warranty Deed is in conjunction with a land survey plat and legal access to created lots over 35 acres; and,

WHEREAS, at a regular meeting of the Planning Commission for Adams County, Colorado, held at the County Government Center in Brighton on Thursday the 9th day of September 2021, the Planning Commission recommended that the Board of County Commissioners accept said Warranty Deed.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Warranty Deed from Osceola South Ltd. Liability Company for the dedication of public right-of-way purposes, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is accepted.

## WARRANTY DEED

THIS DEED, dated this 26<sup>th</sup> day of August, 2021, between **OSCEOLA SOUTH LTD LIABILITY COMPANY, A Colorado limited liability company**, whose legal address is 12000 North Washington Street, Thornton, Colorado, 80241 grantor(s), and **THE COUNTY OF ADAMS, State of Colorado**, whose legal address is 4430 South Adams County Parkway, Brighton, Colorado 80601 of the said County of Adams and State of Colorado, grantee(s):

**WITNESS**, that the grantor(s), for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, have granted, bargained, sold and conveyed, and by these presents doth grant, bargain, sell, convey and confirm, unto the grantee(s), its successors and assigns forever, all the real property, together with improvements, if any, situate, lying and being in the said County of Adams, State of Colorado, described as follows:

Legal description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

Dedicated for East 128<sup>th</sup> Avenue

Assessor's schedule or parcel number: part of 0156532100011

**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor(s), either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the said premises above bargained and described, with the appurtenances, unto the grantee(s), its successors and assigns forever. The grantor(s), for itself, its successors and assigns, do covenant, grant, bargain and agree to and with the grantee(s), its successors and assigns, that at the time of the enrolling and delivery of these presents, it is well seized of the premises above conveyed, have good, sure, perfect, absolute and indefeasible estate of inheritance, in law, in fee simple, and have good right, full power and authority to grant, bargain, sell and convey the same in manner and form as aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of whatever kind or nature soever, and except 2020 taxes due in 2021 which grantor agrees to pay.

The grantor(s) shall and will WARRANT AND FOREVER DEFEND the above bargained premises in the quiet and peaceable possession of the grantee(s), its successors and assigns, against all and every person or persons lawfully claiming the whole or any part thereof.

**IN WITNESS WHEREOF**, the grantor(s) have executed this deed on the date set forth above.

Osceola South Ltd Liability Company

By: Mark D. Campbell

Name: Mark D. Campbell

Title: Manager



STATE OF COLORADO )

County of DENVER ) §

The foregoing instrument was acknowledged before me this 26<sup>th</sup> day of August, 2021, By Mark D. Campbell as Manager, of Osceola South Ltd Liability Company

My commission expires: April 30, 2025

Witness my hand and official seal.

Virginia Duncan  
Notary Public

## EXHIBIT "A"

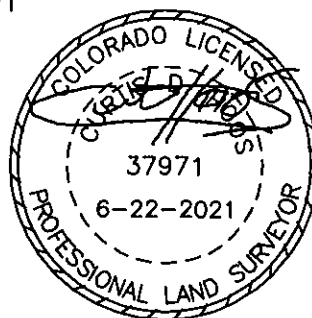
A PARCEL OF LAND LOCATED IN THE NORTHEAST 1/4 OF SECTION 32, TOWNSHIP 1 SOUTH, RANGE 64 WEST OF THE 6TH P.M., COUNTY OF ADAMS, STATE OF COLORADO.

CONSIDERING THE NORTH LINE OF THE NORTHEAST 1/4 OF SAID SECTION 32 TO BEAR NORTH 89°40'15" WEST, BEING MONUMENTED ON THE EAST AND WEST END BY A 3/4" REBAR WITH 2 1/2" ALUMINUM CAP, PLS 24305, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO;

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 32; THENCE SOUTH 01°02'07" EAST, COINCIDENT WITH THE WEST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 32, A DISTANCE OF 30.01 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF EAST 128TH AVENUE AND THE TRUE POINT OF BEGINNING; THENCE SOUTH 89°40'15" EAST, COINCIDENT WITH SAID SOUTH RIGHT-OF-WAY LINE, A DISTANCE OF 2626.42 FEET TO THE WEST RIGHT-OF-WAY LINE OF QUAIL RUN ROAD; THENCE SOUTH 00°58'17" EAST, COINCIDENT WITH SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 10.00 FEET; THENCE NORTH 89°40'15" WEST, PARALLEL WITH AND 10.00 FEET SOUTHERLY FROM THE SOUTH RIGHT-OF-WAY LINE OF EAST 128TH AVENUE, A DISTANCE OF 2626.41 FEET TO THE WEST LINE OF THE NORTHEAST 1/4 OF SAID SECTION 32; THENCE NORTH 01°02'07" WEST, COINCIDENT WITH SAID WEST LINE, A DISTANCE OF 10.00 FEET TO THE TRUE POINT OF BEGINNING.

SAID PARCEL CONTAINS 26,264 SQUARE FEET OR 0.60 ACRES, MORE OR LESS.

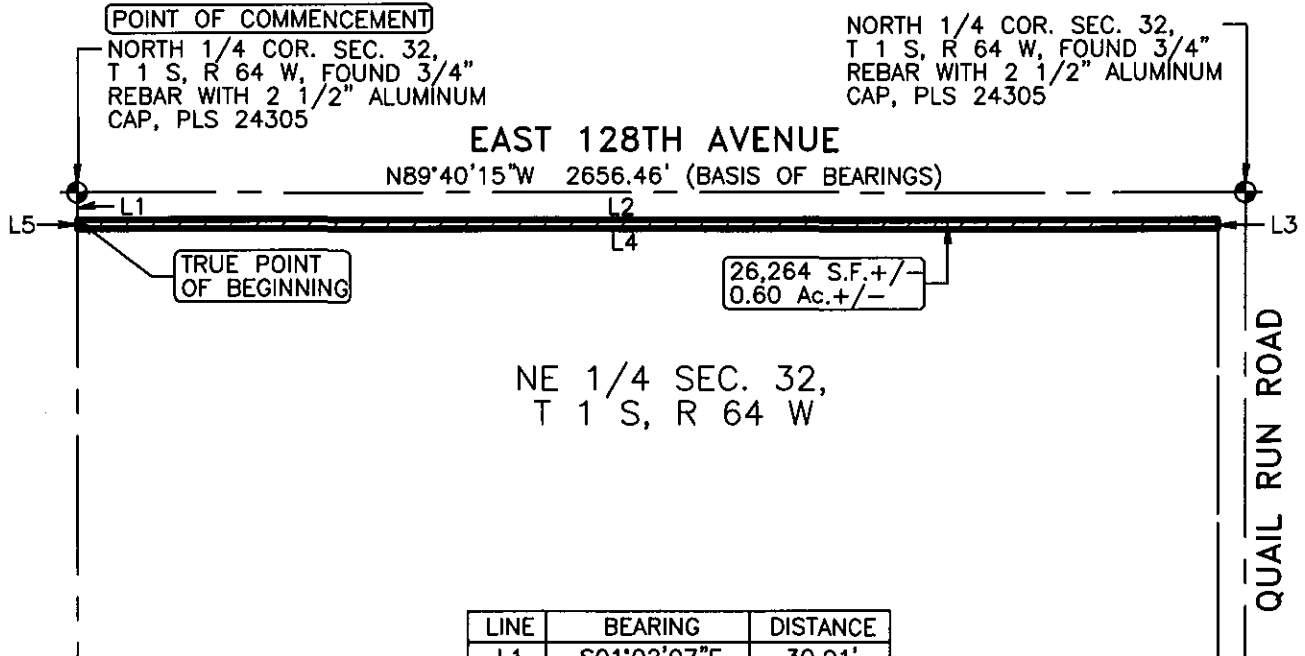
PREPARED BY: CURTIS D. HOOS, PLS 37971  
FOR AND ON BEHALF OF:  
AMERICAN WEST LAND SURVEYING CO.  
BRIGHTON, CO 80601



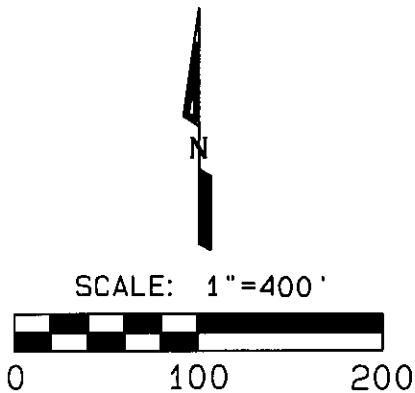
NOTE: THIS DRAWING IS MEANT TO DEPICT THE ATTACHED DESCRIPTION AND IS FOR INFORMATIONAL PURPOSES ONLY. IT DOES NOT REPRESENT A MONUMENTED LAND SURVEY. NOTE: THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY AMERICAN WEST LAND SURVEYING CO. TO DETERMINE OWNERSHIP, RIGHTS-OF-WAY OR EASEMENTS OF RECORD.

DRAWN BY: CDH
FIELD: CDH
JUNE 22, 2021
PAGE 1 OF 2

# ILLUSTRATION FOR EXHIBIT "A"



LINE	BEARING	DISTANCE
L1	S01°02'07"E	30.01'
L2	S89°40'15"E	2626.42'
L3	S00°58'17"E	10.00'
L4	N89°40'15"W	2626.41'
L5	N01°02'07"W	10.00'



NOTE: THIS DRAWING IS MEANT TO DEPICT THE ATTACHED DESCRIPTION AND IS FOR INFORMATIONAL PURPOSES ONLY. IT DOES NOT REPRESENT A MONUMENTED LAND SURVEY. NOTE: THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY AMERICAN WEST LAND SURVEYING CO. TO DETERMINE OWNERSHIP, RIGHTS-OF-WAY OR EASEMENTS OF RECORD.

DRAWN BY: CDH  
FIELD: CDH  
JUNE 22, 2021  
PAGE 2 OF 2



**PLANNING COMMISSION FOR  
ADAMS COUNTY, STATE OF COLORADO**

**RESOLUTION RECOMMENDING ACCEPTANCE OF A WARRANTY DEED FROM  
OSCEOLA SOUTH LTD. LIABILITY COMPANY TO ADAMS COUNTY FOR THE  
DEDICATION OF RIGHT-OF-WAY PURPOSES**

At a regular meeting of the Planning Commission for Adams County, Colorado, held at the County Government Center in Brighton, Colorado, on Thursday the 9th day of September 2021, the following proceedings, among others, were had and done, to wit:

WHEREAS, the Adams County Planning Commission has considered the advisability of accepting a Warranty Deed from Osceola South Ltd. Liability Company for right-of-way along E. 128<sup>th</sup> Avenue, being on the following described property:

See Legal Description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

WHEREAS, this Warranty Deed is in conjunction Land Survey Plat as deposited with Adams County for a property located in the Northeast quarter of Section 32, Township 1 South, Range 64 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado.

NOW, THEREFORE, BE IT RESOLVED that the Adams County Planning Commission recommends to the Board of County Commissioners that said Warranty Deed be accepted by the Board of County Commissioners.

Upon a motion duly made and seconded, the foregoing resolution was adopted.

I, John F. DuPriest, Chair of the Adams County Planning Commission, do here by certify that the annexed foregoing resolution is a true and correct record of the proceedings of the Adams County Planning Commission.

  
\_\_\_\_\_  
Chair  
Adams County Planning Commission



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution approving right-of-way agreement between Adams County and Juan M. Uribe for property necessary for the Miscellaneous Concrete and ADA Ramps Project
<b>FROM:</b> Brian Staley, P.E., PTOE, RSP, Director of Public Works Janet Lundquist, Deputy Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

### **BACKGROUND:**

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and Juan M. Uribe, for acquisition of road right-of-way in the amount of \$495.00. The attached resolution allows the County to acquire ownership of the property needed for the use of the public and provide the necessary documents to close on the property.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

### **ATTACHED DOCUMENTS:**

Draft resolution  
Right-of-way agreement



**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 13****Cost Center: 3058**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7820		\$1,000,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<b>\$1,000,000</b>

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT  
BETWEEN ADAMS COUNTY AND JUAN M. URIBE  
FOR PROPERTY NECESSARY FOR  
THE MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

WHEREAS, Adams County is in the process of acquiring right-of-way along Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“Improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 81 Marigold Drive located in the Southeast Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, and owned by Juan M. Uribe, (“Parcel 9”); and,

WHEREAS, Adams County requires ownership of Parcel 9 for construction of the Improvements; and,

WHEREAS, Juan M. Uribe is willing to sell Parcel 6 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Juan M. Uribe, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

## Right-of-Way Agreement

This Agreement is made and entered into by and between **JUAN M. URIBE** whose address is **81 Marigold Drive, Denver, Colorado 80221** ("Owner"), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 ("County") for the conveyance of rights-of-way on property located at **81 Marigold Drive, Denver, Colorado 80221** hereinafter (the "Property") for the 2021 Miscellaneous Concrete and ADA Ramps Project (the "Project"). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **FOUR HUNDRED NINETY-FIVE AND NO/100 DOLLARS (\$495.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$180.00 for the conveyance of road right-of-way and \$55.00 for landscaping evergreen shrub, \$200.00 for landscaping medium stones, \$30.00 for landscaping rocks, \$15.00 for landscaping fabric and \$15.00 for landscaping red edging pavers. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.


In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The Owner agrees to pay all 2020 taxes due in 2021 prior to tender by the County.
5. The County through its contractor shall assure that reasonable access shall be maintained to the Owner's property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.

6. The County will remove approximately 1 evergreen shrub, 4 landscaping medium stones, approximately 15 square feet of landscaping rocks, and approximately 8 landscaping edging pavers. But the County has agreed to reimburse the owner the expense of the lost evergreen bush, landscaping stones, landscaping rocks and landscaping edging pavers, and made a part of this Agreement.
7. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
8. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
9. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
10. Owner shall be responsible for reporting proceeds of the sale to taxing authorities, including the submittal of Form 1099-S with the Internal Revenue Service, if applicable.
11. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

**Owner:**

By: \_\_\_\_\_

  
Juan M. Uribe

Date: \_\_\_\_\_

9-17-2021

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
County Attorney

## SPECIAL WARRANTY DEED

**THIS DEED**, dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021, between **JUAN M. URIBE**, whose address is 81 Marigold Drive, Denver, Colorado 80221, grantor(s), and **THE COUNTY OF ADAMS, State of Colorado**, whose legal address is 4430 South Adams County Parkway, Brighton, Colorado 80601 of the County of Adams and State of Colorado, grantee(s):

**WITNESS**, that the grantor(s), for and in consideration of the sum of FOUR HUNDRED NINETY-FIVE AND NO/100 DOLLARS (\$495.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, have granted, bargained, sold and conveyed, and by these presents doth grant, bargain, sell, convey and confirm, unto the grantee(s), its successors and assigns forever, all the real property, together with improvements, if any, situate, lying and being in the said County of Adams, State of Colorado, described as follows:

Legal description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

Also known by street and number as: being a portion of 81 Marigold Drive

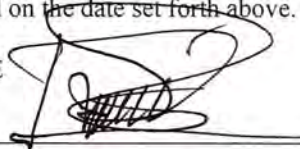
Assessor's schedule or parcel number: part of 0-1719-27-3-17-005

**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor(s), either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the said premises above bargained and described, with the appurtenances, unto the grantee(s), its successors and assigns forever. The grantor(s), for itself, its successors and assigns, do covenant, grant, bargain and agree to and with the grantee(s), its successors and assigns, does covenant, and agree that it shall and will WARRANT AND FOREVER DEFEND the above bargained premises in the quiet and peaceable possession of the grantee(s), its successors and assigns, against all and every person or persons lawfully claiming the whole or any part thereof, by, through or under grantor(s), except and subject to matters of record, and except interests of record.

**IN WITNESS WHEREOF**, the grantor(s) have executed this deed on the date set forth above.

JUAN M. URIBE

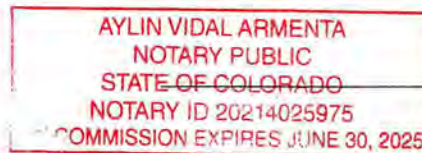


STATE OF Colorado )  
 ) §  
County of Adams )

The foregoing instrument was acknowledged before me this 17 day of September 2021, by JUAN M. URIBE.

Witness my hand and official seal.

My commission expires: June 30, 2025

  
Notary Public

Name and Address of Person Creating Newly Created Legal Description (§38-35-106.5, C.R.S.)

**EXHIBIT "A"**  
**DEED FROM JUAN M URIBE**  
**TO**  
**TO THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A parcel of land being a portion of Lot 5, Block 33 of the SHERRELWOOD ESTATES FILING NO. 5, a Subdivision recorded on October 19, 1959 in File No. 10 Map 342 Reception No. 594560 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Southeast Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, being more particularly described as follows:

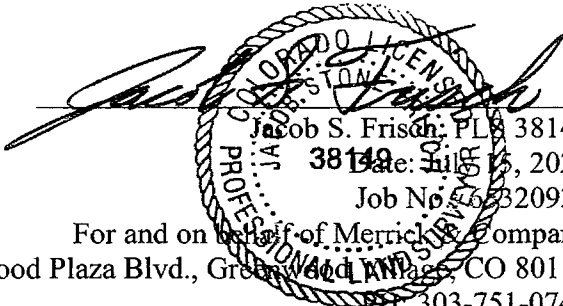
All bearings are grid bearings of the Colorado State Plane Coordinate System North Zone, North American Datum of 1983 and based on the assumption that the line from the range point at the intersection of Dawson (aka Dakin) St. and Linda Lane, being a found 1" rebar with no cap in a range box and the easterly most corner of Tract A Block 28 SHERRELWOOD ESTATES FILING NO. 1 being a found #4 rebar with no cap bears South 72°55'09" East.

Commencing at said range point at the intersection of Dakin St. and Linda Lane;  
THENCE North 22°07'33" East a distance of 3203.20 feet to the Southwest Corner of said Lot 5, being the Point of Beginning.

THENCE North 00°00'37" East along the westerly of said Lot a distance of 6.00 feet;  
THENCE leaving said westerly line South 39°47'58" East a distance of 7.81 feet to a point on the southerly line of said Lot 5;  
THENCE North 90°00'00" West along the southerly line of said Lot 5 a distance of 5.00 feet to the Point of Beginning.

Containing 15 square feet, more or less.

Legal description prepared by:

  
Jacob S. Frisch: PL 38149  
Date: July 15, 2021  
Job No. 46320931  
For and on behalf of Merrick & Company  
5970 Greenwood Plaza Blvd., Greenwood Village, CO 80111  
PH: 303-751-0741

NOTE:

Exhibit "B" attached and hereby made a part thereof.

Subdivision base map and ownership data provided by Adams County Public Works.

# ADAMS COUNTY PUBLIC WORKS

## EXHIBIT "B"

LOCATED in the SW1/4 of SEC 27, T2S, R68W of the 6th P.M.,  
COUNTY OF ADAMS, STATE OF COLORADO

ACOMA ST.

JUAN M URIBE  
LOT 5, BLOCK 33  
SHERRELWOOD ESTATES FILING NO. 5

81 MARIGOLD DR.  
PN: 1719-27-3-17-005

N00°00'37"E 6.00'

S39°47'58"E 7.81'

AREA=15 SQ FT ±

N90°00'00"W 5.00'

MARIGOLD DR.

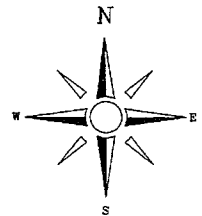
POINT OF  
BEGINNING

N22°07'33"E 3203.20'

POINT OF COMMENCEMENT  
RANGE PT. AT INT. DAKIN ST. & LINDA LN.  
FOUND 1" REBAR WITH NO CAP  
IN A RANGE BOX 1' BELOW ASPHALT

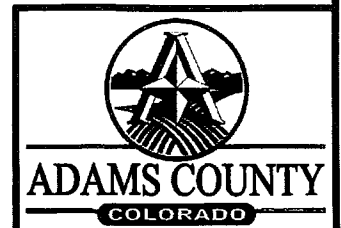
BASIS OF BEARINGS:  
S72°55'09"E 1111.25'

E'LY MOST COR.  
TRACT A BLOCK 28  
FOUND #4 REBAR  
NO CAP, FLUSH  
WITH GRASS



THIS EXHIBIT IS NOT A BOUNDARY  
SURVEY AND SHOULD NOT BE USED AS  
SUCH. IT IS INTENDED ONLY TO DEPICT  
THE ATTACHED LEGAL DESCRIPTION.

LINEAL UNITS=US SURVEY FEET  
0 5 10 Feet





## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution approving right-of-way agreement between Adams County and Andrew Miller for property necessary for the Miscellaneous Concrete and ADA Ramps Project
<b>FROM:</b> Brian Staley, P.E., PTOE, RSP, Director of Public Works Janet Lundquist, Deputy Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

### **BACKGROUND:**

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and Andrew Miller, for acquisition of road right-of-way in the amount of \$385.00. The attached resolution allows the County to acquire ownership of the property needed for the use of the public and provide the necessary documents to close on the property.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

### **ATTACHED DOCUMENTS:**

Draft resolution  
Right-of-way agreement



**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 13****Cost Center: 3058**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7820		\$1,000,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<b>\$1,000,000</b>

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT  
BETWEEN ADAMS COUNTY AND ANDREW MILLER  
FOR PROPERTY NECESSARY FOR  
THE MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

WHEREAS, Adams County is in the process of acquiring right-of-way along Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“Improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 7627 Bannock Street located in the Northwest Quarter of Section 34, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, and owned by Andrew Miller, (“Parcel 17”); and,

WHEREAS, Adams County requires ownership of Parcel 17 for construction of the Improvements; and,

WHEREAS, Andrew Miller is willing to sell Parcel 17 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Andrew Miller, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

## **Right-of-Way Agreement**

This Agreement is made and entered into by and between **Andrew Miller** whose address is **7627 Bannock Street, Denver, Colorado 80221** (“Owner”), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 (“County”) for the conveyance of rights-of-way on property located at **7627 Bannock Street, Denver, Colorado 80221** hereinafter (the “Property”) for the 2021 Miscellaneous Concrete and ADA Ramps Project (the “Project”). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **THREE HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (\$385.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$385.00 for the conveyance of road right-of-way. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.

In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The Owner agrees to pay all 2020 taxes due in 2021 prior to tender by the County.
5. The County through its contractor shall assure that reasonable access shall be maintained to the Owner’s property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.

6. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
7. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
8. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
9. Owner shall be responsible for reporting proceeds of the sale to taxing authorities, including the submittal of Form 1099-S with the Internal Revenue Service, if applicable.
10. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

**Owner:**

By: Andrew Miller  
Andrew Miller

Date: 9-21-2021

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
County Attorney

## QUITCLAIM DEED

**THIS DEED**, made this 21 day of September, 2021, between **ANDREW MILLER**, grantee, whose legal address is 7627 Bannock Street, Denver, Colorado 80221, County of Adams and State of Colorado, grantor, and **The County of Adams, State of Colorado**, grantee, whose legal address is 4430 South Adams County Parkway, Brighton, Colorado 80601.

**WITNESS**, that the grantor, for and in consideration of the sum of THREE HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (\$385.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, has remised, released, sold and QUITCLAIMED, and by these presents does remise, release, sell and QUITCLAIM unto the grantee, its successors and assigns forever, all the right, title, interest, claim and demand which the grantor has in and to the real property, together with improvements, if any, situate, lying and being in the said County of Adams and State of Colorado, described as follows:

Legal description as set forth is Exhibit "A" attached hereto and incorporated herein by this reference.

Also known by street and number as: 7627 Bannock Street  
Assessor's schedule or parcel numbers: part of 0-1719-34-2-29-010

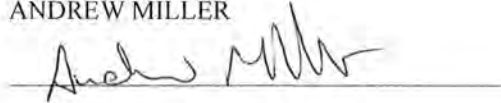
**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor(s), either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the same, together with all and singular the appurtenances and privileges thereunto belonging, or in anywise thereunto appertaining, and all the estate, right, title, interest and claim whatsoever of the grantor, either in law or equity, to the only proper use, benefit and behoove of the grantee, its successors and assigns forever.

The singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

**IN WITNESS WHEREOF**, the grantor has executed this deed on the date set forth above.

ANDREW MILLER



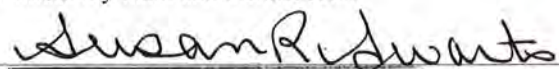
STATE OF COLORADO )

County of Adams ) §  
)

The foregoing instrument was acknowledged before me this 21 day of September, 2021, by ANDREW MILLER.

My commission expires: 9/29/2023

Witness my hand and official seal.



Notary Public

SUSAN R. SWARTS  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 20114062737  
MY COMMISSION EXPIRES 09/29/2023

**EXHIBIT "A"**  
**DEED FROM ANDREW MILLER**  
**TO**  
**TO THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A parcel of land being a portion of Lot 15, Block 18 of the SHERRELWOOD ESTATES FILING NO. 1, a Subdivision recorded on December 24, 1958 in File No. 10 Map 301 Reception No. 569158 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Northwest Quarter of Section 34, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, being more particularly described as follows:

All bearings are grid bearings of the Colorado State Plane Coordinate System North Zone, North American Datum of 1983 and based on the assumption that the line from the range point at the intersection of Dawson (aka Dakin) St. and Linda Lane, being a found 1" rebar with no cap in a range box and the easterly most corner of Tract A Block 28 SHERRELWOOD ESTATES FILING NO. 1 being a found #4 rebar with no cap bears South 72°55'09" East.

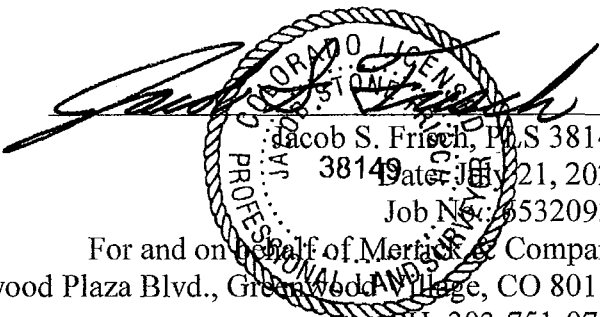
Commencing at said range point at the intersection of Dakin St. and Linda Lane;  
THENCE South 53°31'33" East a distance of 1092.13 feet to the Northeast Corner of said Lot 15, being the Point of Beginning.

Beginning at the Northeast Corner of said Lot 15;

THENCE South 00°19'44" West along the easterly line of said Lot a distance of 8.00 feet;  
THENCE leaving said easterly line North 44°46'16" West a distance of 11.29 feet to a point on the northerly line of said Lot 15;  
THENCE South 89°52'16" East along the northerly line of said Lot 15 a distance of 8.00 feet to the Point of Beginning.

Containing 32 square feet, more or less.

Legal description prepared by:

  
Jacob S. Frisch, P.L.S. 38149  
Date: July 21, 2021  
Job No.: 65320931  
For and on behalf of Merrick & Company  
5970 Greenwood Plaza Blvd., Greenwood Village, CO 80111  
PH: 303-751-0741

NOTE:

Exhibit "B" attached and hereby made a part thereof.

Subdivision base map and ownership data provided by Adams County Public Works.

# ADAMS COUNTY PUBLIC WORKS

## EXHIBIT "B"

LOCATED in the NW1/4 of SEC 34, T2S, R68W of the 6th P.M.,  
COUNTY OF ADAMS, STATE OF COLORADO

POINT OF COMMENCEMENT  
RANGE PT. AT INT. DAKIN ST. & LINDA LN.  
FOUND 1" REBAR WITH NO CAP  
IN A RANGE BOX 1' BELOW ASPHALT

BASIS OF BEARINGS:  
S72°55'09"E 1111.25'

E'LY MOST COR.  
TRACT A BLOCK 28  
FOUND #4 REBAR  
NO CAP, FLUSH  
WITH GRASS

S53°31'33"E 1092.13'

LINDA LN.

POINT OF BEGINNING

S00°19'44"W 8.00'

S89°52'16"E 8.00'

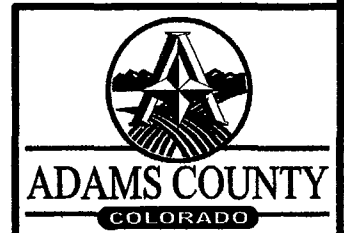
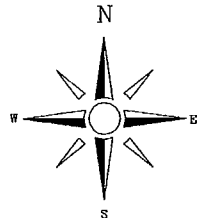
N44°46'16"W 11.29'

ANDREW MILLER  
AREA=32 SQ FT ±

ANDREW MILLER  
LOT 15, BLOCK 18  
SHERRELWOOD ESTATES  
FILING NO. 1

7627 BANNOCK ST.  
PN: 1719-34-2-29-010

BANNOCK ST.  
(AKA EVERGREEN RD.)



Jacob Stone, PLS. No. 8149  
Date: July 29, 2021  
Job No. 65320931  
For and on behalf of  
Merrick & Company, LAND SURVEYOR

THIS EXHIBIT IS NOT A BOUNDARY  
SURVEY AND SHOULD NOT BE USED AS  
SUCH. IT IS INTENDED ONLY TO DEPICT  
THE ATTACHED LEGAL DESCRIPTION.

LINEAL UNITS=US SURVEY FEET  
0 40 80 Feet



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution to accept the Yosemite Street and Bridge Improvements
<b>FROM:</b> Brian Staley, Director, Public Works Department
<b>AGENCY/DEPARTMENT:</b> Public Works Department
<b>HEARD AT STUDY SESSION ON:</b> n/a
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves a resolution to accept ownership of the west half of Yosemite Street and the bridge over Todd Creek.

### **BACKGROUND:**

On July 9, 2003 the Board of County Commissioners approved case No. PRJ2003-00001 Heritage Todd Creek Subdivision. Development of this subdivision included improvements to the west side of Yosemite Street from Highway 7 to Ehler Parkway. These improvements include a bridge crossing of Todd Creek.

In 2017, the Metro District for Heritage at Todd Creek requested the County perform repairs to the pedestrian crossing of the bridge. It was discovered at that time that the County never accepted ownership of the roadway improvements and bridge on the west side of Yosemite Street. County staff inspected the bridge and identified the repairs that needed to be performed. The Metro District was informed that the County would only accept ownership of the bridge after the repair were performed by the Metro District. The Metro District arranged to have the developer of Heritage Todd Creek, Lennar Homes, perform the repairs to the bridge. The repairs were completed in October of 2019. The engineer of record has verified and certified the repairs were done correctly.

The developer, Lennar Homes, is now requesting that the Public Works Department give final acceptance to the roadway improvements and bridge on the west side of Yosemite Street and that the County accept ownership of these improvements, see Exhibit A for the location of these improvements. The County's Bridge Engineer has also inspected the bridge in 2019 and concluded that the bridge and repairs are in acceptable condition and will only require standard routine maintenance in the future, see Exhibit B.



**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Community and Economic Development

Public Works

County Attorney

**ATTACHED DOCUMENTS:**

- Resolution approving the acceptance of ownership of the improvements on the west side of Yosemite St from Highway 7 to Ehler Parkway, including the bridge.
- Exhibit A showing the location of the improvements and bridge.

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

<b>Fund:</b>
<b>Cost Center:</b>

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION FOR FINAL ACCEPTANCE OF THE PUBLIC IMPROVEMENTS  
CONSTRUCTED AT THE HERITAGE TODD CREEK SUBDIVISION (CASE NO. PRJ2003-  
00001)

WHEREAS, on July 9, 2003, the Board of County Commissioners, in Case No. PRJ2003-00001, Heritage Todd Creek Subdivision, approved a Major Subdivision (Final Plat) to allow 354 lots on approximately 1141.4 acres in the P-U-D, Planned Unit Development zone district; and,

WHEREAS, the public roadway improvements on the west half of Yosemite St, between Highway 7 and Ehler Parkway, were never granted preliminary acceptance by the Public Works Department and the improvements were never accepted by the County; and,

WHEREAS, a portion of those improvements, a pedestrian crossing over the Todd Creek Bridge, required repairs; and,

WHEREAS, the Developer has performed the required repairs to allow the County to grant acceptance of the bridge and pedestrian crossing of the bridge; and,

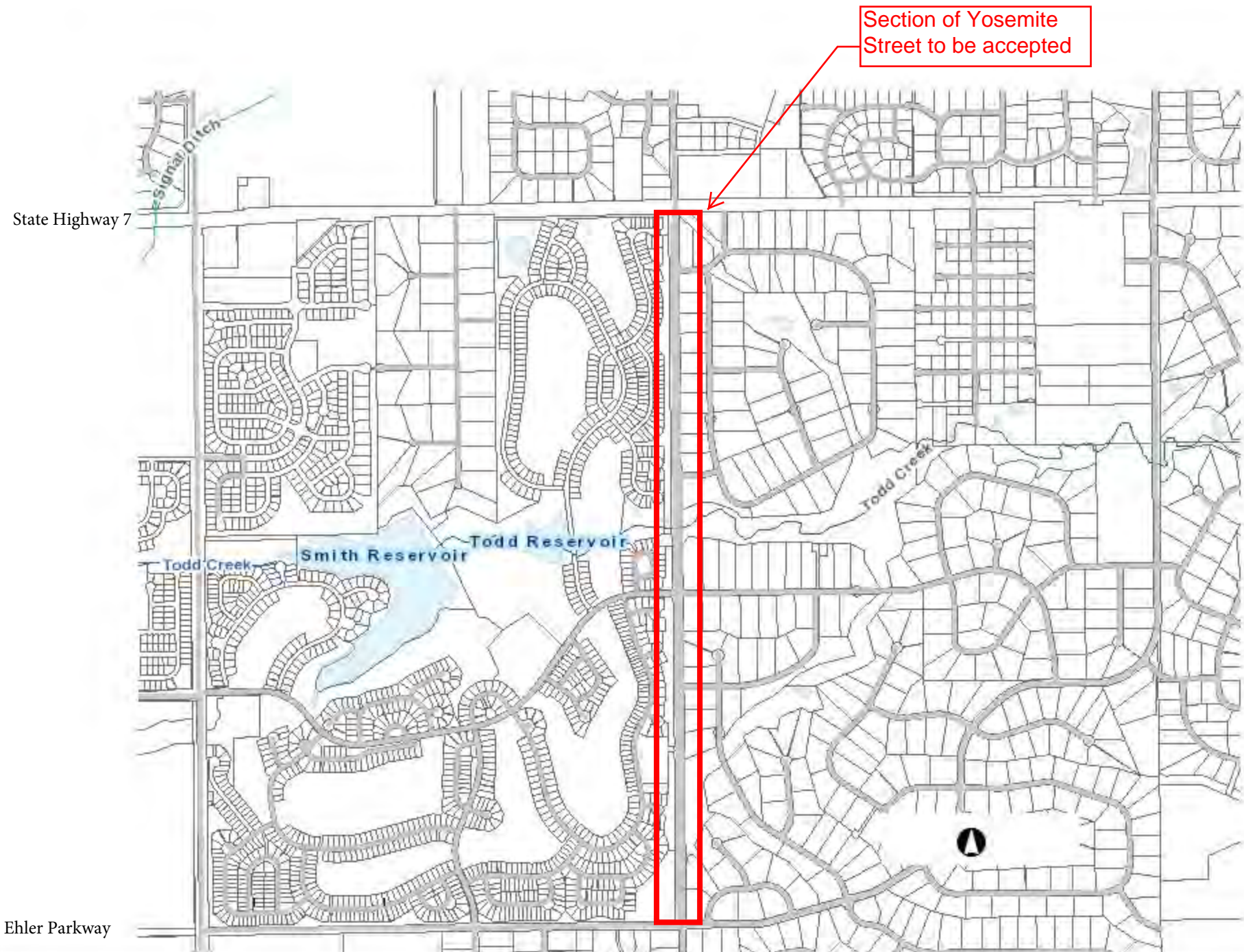
WHEREAS, the County's Senior Bridge Engineer has reviewed the biennial bridge inspection report dated December 2, 2019 and has concluded that there are no significant problems; and,

WHEREAS, the Adams County Public Works Department recommends final acceptance of the public roadway improvements described above.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the public improvements constructed on the west half of Yosemite St, between Highway 7 and Ehler Parkway constructed at the Heritage Todd Creek Subdivision, be and hereby are accepted and approved in accordance with the provisions of the Adams County Development Standards and Regulations.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Final Acceptance and any attending documents on behalf of Adams County.

# Exhibit A



## Exhibit B



August 23, 2021

Matt Emmens, P.E.  
Senior Engineer, Community and Economic Development  
Adams County  
4430 S. Adams County Parkway, W2000B  
Brighton, CO 80601

Re: Yosemite Street Bridge Drainage Improvements – Verification Letter  
Martin/Martin, Inc. Project No.: 17.0913

Dear Mr. Emmens,

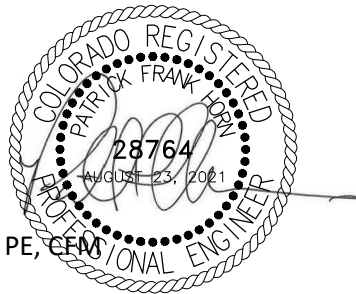
Martin/Martin, Inc. was retained by Lennar to verify that the improvements shown on the plans for the “Yosemite Street Bridge Drainage Improvements”, prepared by Martin/Martin, Inc. dated 12/13/18 and approved by Adams County under file number ECR2017-00044, had been completed. A Martin/Martin, Inc. Construction Services Representative performed a site visit on 5/26/21 and reviewed the visible improvements and identified minor items that needed to be addressed by the Contractor. The Contractor completed the identified items, and a second site visit was performed on 8/5/21 and the attached field report prepared.

Based on the two site visits and visible surface evidence, it appears that the improvements to the Yosemite Street Bridge, as shown on the referenced plans, have been completed.

It should be noted that Martin/Martin, Inc. did not provide any services during the construction of the improvements and is not able to speak to the type or quantity of materials used or the construction methods employed by the contractor. No construction reports or material testing reports for the installation of the improvements were made available to Martin/Martin, Inc. and were not reviewed.

Please let us know if you have any questions or require any further information regarding this topic.

Sincerely,



Patrick F. Horn, PE, CFM  
Principal

Attachments

Document1



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> Tuesday, October 12, 2021
<b>SUBJECT:</b> Intergovernmental Agreement between Adams, Arapahoe, and the City of Aurora
<b>FROM:</b> Eddie Valdez
<b>AGENCY/DEPARTMENT:</b> Human Services Center
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners Approves the Intergovernmental Agreement Veterans Service Officer Position Between the County of Arapahoe, Colorado and the County of Adams, Colorado.

### **BACKGROUND:**

The City of Aurora enjoys a strong partnership with both Arapahoe County and Adams County and supports the counties' efforts to provide assistance to veterans through their veteran's service offices located in Westminster (Adams) and Littleton (Arapahoe), with the opening of the VA Eastern Colorado Health Care System ("VA Hospital") in Aurora, the Parties believe that a placement of a VSO near the VA Hospital will be a great benefit to their resident veterans. The Parties have committed to a program to share the responsibility of a VSO position on the terms and conditions stated in this Agreement.

During this pilot program, Arapahoe County would employ the VSO, dividing the compensation evenly with Adams County, and host the position at Arapahoe County's location near the VA Hospital. During this pilot program, the City of Aurora will provide office equipment such as a computer and printer/fax machine; and the Parties agree that this additional VSO is needed to meet the needs of resident veterans from the area.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams, Arapahoe, and the City of Aurora

### **ATTACHED DOCUMENTS:**

2021-2022 Intergovernmental Agreement- Veterans Service Officer Position

Revised 06/2016

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 1****Cost Center: 9291**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:	N/A		
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	Various		\$159,697
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			\$159,697

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT  
VETERANS SERVICE OFFICER POSITION BETWEEN THE COUNTY OF ARAPAHOE,  
COLORADO AND THE COUNTY OF ADAMS, COLORADO

WHEREAS, pursuant to Colorado Constitution, Article XIV, Section 18 and C.R.S. § 29-1-203, each Party has the legal authority to cooperate or contract with each other Party to provide any function, service, or facility lawfully authorized to each, and any such contract may provide for the sharing of costs, or other matters, for the purposes stated hereinafter; and,

WHEREAS, each county in Colorado has a veteran's service office that offers free assistance to veterans through a veteran's service officer(s) ("VSO"); and,

WHEREAS, the City of Aurora enjoys a strong partnership with both Arapahoe County and Adams County and supports the counties' efforts to provide assistance to veterans through their veteran's service offices located in Westminster (Adams) and Littleton (Arapahoe); and,

WHEREAS, with the opening of the VA Eastern Colorado Health Care System ("VA Hospital") in Aurora, the Parties believe that a placement of a VSO near the VA Hospital will be a great benefit to their resident veterans; and,

WHEREAS, the Parties have committed to a pilot program for one (1) year to share the responsibility of a VSO position on the terms and conditions stated in this Agreement; and,

WHEREAS, during this pilot program, Arapahoe County would employ the VSO, dividing the compensation evenly with Adams County, and host the position at Arapahoe County's location near the VA Hospital; and,

WHEREAS, during this pilot program, the City of Aurora will provide office equipment; and,

WHEREAS, the Parties agree that this additional VSO is needed to meet the needs of resident veterans from the area.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, Agreement attached here and incorporated by reference herein for the Intergovernmental Agreement of the Veterans Service Officer position, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is hereby authorized to sign said Agreement on behalf of Adams County.



## **INTERGOVERNMENTAL AGREEMENT VETERANS SERVICE OFFICER POSITION**

This Intergovernmental Agreement (“Agreement”), dated for reference purposes on this \_\_\_\_ day of \_\_\_\_\_, 2020, is made and entered into by and between the CITY OF AURORA, COLORADO, a body politic, THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ARAPAHOE, COLORADO, a body politic and THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF ADAMS, COLORADO, a body politic, for the provision of a Veteran’s Service Officer position that will serve citizens of all three entities. Individually referred to in this Agreement as a “Party,” collectively referred to in this Agreement as the “Parties.”

**WHEREAS**, pursuant to Colorado Constitution, Article XIV, Section 18 and C.R.S. § 29-1-203, each Party has the legal authority to cooperate or contract with each other Party to provide any function, service, or facility lawfully authorized to each, and any such contract may provide for the sharing of costs, or other matters, for the purposes stated hereinafter; and

**WHEREAS**, each county in Colorado has a veteran’s service office that offers free assistance to veterans through a veteran’s service officer(s) (“VSO”); and

**WHEREAS**, the City of Aurora enjoys a strong partnership with both Arapahoe County and Adams County and supports the counties’ efforts to provide assistance to veterans through their veteran’s service offices located in Westminster (Adams) and Littleton (Arapahoe); and

**WHEREAS**, with the opening of the VA Eastern Colorado Health Care System (“VA Hospital”) in Aurora, the Parties believe that a placement of a VSO near the VA Hospital will be a great benefit to their resident veterans; and

**WHEREAS**, the Parties have committed to a pilot program for one (1) year to share the responsibility of a VSO position on the terms and conditions stated in this Agreement; and

**WHEREAS**, during this pilot program, Arapahoe County would employ the VSO, dividing the compensation evenly with Adams County, and host the position at Arapahoe County’s location near the VA Hospital; and

**WHEREAS**, during this pilot program, the City of Aurora will provide office equipment such as a computer and printer/fax machine; and

**WHEREAS**, the Parties agree that this additional VSO is needed to meet the needs of resident veterans from the area.

NOW THEREFORE, the Parties agree as follows:

### **I) RESPONSIBILITIES OF THE PARTIES**

- A) Adams County
  - 1) Veteran's Service Officer
    - (a) Adams County shall fund 50% of one VSO FTE position for one (1) year as a pilot program. The funding responsibility for Adams County is:
      - (i) 50% of the cost of the compensation package for the VSO position
      - (ii) 50% of the cost of any conferences, training, and continuing education programs attended by the VSO during the one (1) year pilot program.
  
- B) Arapahoe County
  - 1) Veteran's Service Officer
    - (a) Arapahoe County will be responsible for the hiring of one VSO as contemplated by this Agreement and shall be responsible for the supervision of the VSO, and management of the workload for the VSO.
    - (b) Arapahoe County shall fund 50% of one VSO FTE position for one (1) year as a pilot program:
      - (i) 50% of the cost of the compensation package for the VSO position
      - (ii) 50% of the cost of any conferences, training, and continuing education programs attended by the VSO during the one (1) year pilot program.
    - (c) Arapahoe County shall ensure that the VSO has all necessary information that Arapahoe County can provide to perform its role for veteran residents of Adams and Arapahoe Counties, to include being trained by the current Arapahoe County veteran's services officer currently located in the Littleton office. Arapahoe will provide employment supervision and other related matters and shall invoice Adams County for 50% of the cost of the compensation of the VSO position and 50% of the cost of any conferences, training, and continuing education programs attended by the VSO during the one-year pilot program.
  - 2) Office Space
    - (a) Arapahoe County will make office space available for the VSO in the judicial services area at Altura Plaza located at Colfax and Chambers.
    - (b) The office space will include clerical support and reception.
  
- C) City of Aurora
  - 1) Veteran's Services Officer
    - (a) The City of Aurora shall be responsible for 100% of the cost of equipment and supplies reasonably needed by the VSO in performance of the Officer's duties during the one (1) year pilot program. Such equipment and supplies will include:
      - (i) Laptop computer, screen, mouse, printer, file cabinet, phone
      - (ii) Office supplies such as pens, pencils, paper, staplers, etc.
    - (b) The City of Aurora shall ensure that the VSO has all necessary information that the City can provide to appropriately serve veteran residents of the City of Aurora.

## **II) TERM OF AGREEMENT**

- A) This Agreement shall commence September 1, 2021 and shall terminate on August 31, 2022 unless terminated earlier as provided in this IGA.

- B) Any Party may terminate this Agreement by giving prior written notice to the other Parties not less than ninety (90) days before the effective date of termination. Such notice shall be sent to the addresses and email addresses listed below. The terminating Party shall be responsible for its share of funding or supplies through the date of termination.

### **III) PAYMENT AND PROVISION SCHEDULE**

- A) Arapahoe County shall provide invoices to Adams County for the payment of compensation, continuing education programs, and training due under this Agreement. Payment will be due within thirty (30) days of receipt of an invoice.
- B) The City of Aurora will provide initial office equipment and supplies, to include the computer, screen, mouse, to Arapahoe County for set up in the Altura Plaza office within thirty (30) days of the execution of this Agreement, and will provide the remainder of reasonable office supplies no later than one (1) week after the starting date of the VSO.
- C) The VSO shall submit requests for office supplies to the City of Aurora no more than once per month. The City of Aurora will work diligently to process all requests and will raise any concerns with Arapahoe County, as the employing agency.

### **IV) FUND AVAILABILITY**

- A) The Parties acknowledge that, as of the date of this IGA, each Party has appropriated sufficient funds for this Agreement for the applicable fiscal year.
- B) The Parties acknowledge that this Agreement and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted, and otherwise made available for such purposes and subject to each Party's satisfaction with the service received during the preceding term. Upon the agreement and with the consent of both Counties and the City, and if the Parties appropriate additional money for each subsequent fiscal year, this Agreement may be extended for additional one year terms.
- C) Maximum Contract Expenditure. Any other provision of this Agreement notwithstanding and pursuant to C.R.S. § 29-1-110, the amount of funds appropriated for this Agreement by both Adams County and Arapahoe County, each respectively, is Forty Thousand Dollars (\$ 40,000.00) for a total of Eighty Thousand Dollars (\$80,000.00) for the term of this agreement. Any potential expenditure for this Agreement outside the current fiscal year is subject to future annual appropriation of funds for any such proposed expenditure.
- D) In the event a Party believes at any time that the amount remaining in the Agreement will be insufficient to cover its responsibilities under the terms of the Agreement for the remainder of the fiscal year, that Party will immediately notify the other two Parties of such concern. If a Party cannot give adequate assurances to the other two Parties that additional funds will be appropriated to cover the projected shortfall, any Party can take whatever action it deems most appropriate, including terminating the Agreement.

### **V) MISCELLANEOUS**

- A) Indemnification/Insurance. Each Party shall be fully responsible for its own employee(s) consistent with all applicable laws. As stated above, the VSO shall be an employee of

Arapahoe County. Each Party agrees to provide the other Party written notice within sixty (60) days of the knowledge of any claim or controversy giving rise to a claim for indemnification as provided herein.

- B) Governmental Immunity. All activities performed under this Agreement are hereby declared to be governmental functions. The Parties to this Agreement and their personnel complying with or reasonably attempting to comply with this Agreement or any ordinance, order, rule or regulation enacted or promulgated pursuant to the provisions of this Agreement shall be deemed to be operating within the scope of their duties and responsibilities and in furtherance of said governmental functions.
- C) No Waiver Under CGIA. Nothing in this Agreement shall be construed as a waiver by either Party of the protections afforded them pursuant to the Colorado Governmental Immunity Act, § 24-10-101 *et seq.*, C.R.S. (“CGIA”) as same may be amended from time to time. Specifically, neither Party waives the monetary limitations, or any other rights, immunities or protections afforded by the CGIA or otherwise available at law.
- D) Insurance.
  - 1) The City of Aurora, Arapahoe County and Adams County are all recognized as political subdivisions of the State of Colorado. As such they are governed by the Colorado Government Immunity Act.
  - 2) Each Party to this Agreement shall procure and maintain their own insurance as they deem appropriate.
- E) Third Parties. This Agreement does not and shall not be deemed to confer upon any third Party any right to claim damages to bring suit or other proceedings against either Arapahoe County or Adams County because of any terms contained in this Agreement.
- F) Severability. In the event that any of the provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall nevertheless continue to be valid and enforceable as though the invalid or unenforceable parts had not been included therein.
- G) Entire Agreement. This Agreement constitutes the entire agreement and understanding between the Parties and supersedes any prior agreement or understanding relating to the subject matter of this Agreement.
- H) Modification. This Agreement may be modified or amended only by a duly authorized written instrument executed by the Parties hereto.
- I) Survival. The rights and obligations of the Parties shall survive the term of this Agreement to the extent that any performances is required under this Agreement after the expiration or termination of this Agreement.
- J) Notices. Notices to be provided under this Agreement shall be given in writing and either delivered via e-mail, by hand or deposited in the United States mail with sufficient postage to the addresses set forth herein:

ADAMS COUNTY  
County Manager’s Office  
4430 S. Adams County Parkway  
Brighton, Colorado 80601-8206  
areis@adcogov.org

Adams County Attorney’s Office

4430 S. Adams County Parkway, Suite C5000B  
Brighton, Colorado 80601-8206  
hmliller@adcogov.org

ARAPAHOE COUNTY:

Board of County Commissioners of Arapahoe County  
5334 South Prince Street  
Littleton, Colorado 80120-1136  
commissioners@arapahoegov.com

Arapahoe County Attorney  
5334 South Prince Street  
Littleton, Colorado 80120-1136  
attorney@arapahoegov.com

CITY OF AURORA

City Manager's Office, 5th Floor  
15151 E. Alameda Parkway  
Aurora, Colorado 80012  
jtwombly@auroragov.org

City Attorney's Office, 5th Floor  
15151 E. Alameda Parkway  
Aurora, Colorado 80012  
dbrotzma@auroragov.org

- K) Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Colorado without regard to the conflict of laws of such State.
- L) Good Faith. The Parties agree to work together in good faith in performing their obligations hereunder.

*(Signature page follows)*

**IN WITNESS WHEREOF**, the Parties have caused this Intergovernmental Agency Agreement to be executed by its duly authorized representatives as of the \_\_\_\_ day of\_\_\_\_\_, 2020.

CITY OF AURORA, COLORADO

\_\_\_\_\_  
Mike Coffman, Mayor

ATTEST:

\_\_\_\_\_  
Stephen J. Ruger, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Aurora City Attorney's Office

BOARD OF COUNTY COMMISSIONERS,  
ADAMS COUNTY, COLORADO

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
Erica Hannah, County Clerk

APPROVED AS TO FORM:

---

Adams County Attorney's Office

BOARD OF COUNTY COMMISSIONERS,  
ARAPAHOE COUNTY, COLORADO

---

Chair

ATTEST:

---

Clerk to the Board



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution approving right-of-way agreement between Adams County and Ronald John Gorman for property necessary for the Pecos Street Roadway and Drainage Improvements Project from West 52 <sup>nd</sup> Avenue to West 58 <sup>th</sup> Avenue
<b>FROM:</b> Brian Staley, P.E., PTOE, RSP, Director of Public Works Janet Lundquist, Deputy Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the right-of-way agreement for acquisition of property interests needed for the Pecos Street Improvements Project.

### **BACKGROUND:**

Adams County is in the process of acquiring property interests along the Pecos Street corridor from West 52<sup>nd</sup> Avenue to West 58<sup>th</sup> Avenue for the Pecos Street Roadway Improvement Project. The intention of this Project is to identify and improve the overall roadway and drainage of Pecos Street. Attached is a copy of the right-of-way agreement between Adams County and Ronald John Gorman for acquisition of property interests in the amount of \$8,540.00. The attached resolution allows the County to acquire ownership of the property interests needed for the use of the public and provide the necessary documents to close on the property.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

### **ATTACHED DOCUMENTS:**

Draft resolution  
Right-of-way agreement



**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 13****Cost Center: 3056**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9135	30562101	\$15,000,000
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<b>\$15,000,000</b>

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT BETWEEN ADAMS  
COUNTY AND RONALD JOHN GORMAN FOR PROPERTY NECESSARY FOR THE  
PECOS STREET ROADWAY AND DRAINAGE IMPROVEMENTS PROJECT FROM  
WEST 52<sup>ND</sup> AVENUE TO WEST 58<sup>TH</sup> AVENUE

WHEREAS, Adams County is in the process of acquiring right-of-way and easements along Pecos Street corridor from West 52<sup>nd</sup> Avenue to West 58<sup>th</sup> Avenue for the Pecos Street Roadway and Drainage Improvements Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall roadway and drainage (“Improvements”); and,

WHEREAS, this right-of-way acquisition is for properties with addresses of 5423 Pecos Street located in the Northwest Quarter of Section 16, Township 3 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, and owned by Ronald John Gorman (“Parcel RW-18”); and,

WHEREAS, Adams County requires ownership of Parcel RW-18 for construction of the Improvements; and,

WHEREAS, Ronald John Gorman is willing to sell Parcel RW-18 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Ronald John Gorman, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

## **Right-of-Way Agreement**

This Agreement is made and entered into by and between **Ronald John Gorman** whose address is **5423 Pecos Street, Denver, CO 80221** ("Owner"), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 ("County") for the conveyance of rights-of-way on property located at 5423 Pecos Street, Denver, CO 80221 hereinafter (the "Property") for the Pecos Street Improvements Project (the "Project"). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **EIGHT THOUSAND FIVE HUNDRED FORTY AND NO/100 DOLLARS (\$8,540.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$1,400.00 for the conveyance of road right-of-way, \$2,865.00 for approximately 35 lineal feet of 36" chain link fence, \$750.00 for approximately 300 square feet of irrigated grass, \$2,055.00 for 35 lineal feet of concrete edging, \$775.00 for sprinkler system, \$650.00 for pea gravel and \$45 for 35 lineal feet for perforated French drain pipe. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.

In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement.
3. The Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The Owner agrees to pay all 2020 taxes due in 2021 prior to tender by the County.
5. The County through its contractor shall assure that reasonable access shall be maintained to the Owner's property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.
6. The County will remove 35 lineal feet of 36" chain link fence, approximately 300 square feet of irrigated grass, 35 lineal feet of concrete edging, sprinkler system, pea gravel base for drainage system and 35 lineal feet for perforated French drain pipe. But the County has agreed to reimburse the owner the expense of the said removed improvements and made a part of this Agreement.

7. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
8. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
9. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
10. The Owner shall be responsible for reporting proceeds of the sale to taxing authorities, including the submittal of Form 1099-S with the Internal Revenue Service, if applicable.
11. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

Owner:

By:

Ronald J. Gorman

Ronald John Gorman

Date:

9-16-2021

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
County Attorney

EXHIBIT A

SHEET 1 OF 2

LAND DESCRIPTION

A PARCEL OF LAND BEING A PORTION OF LOT 5, BLOCK 2, PECOS HEIGHTS SUBDIVISION, LOCATED IN THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP 3 SOUTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN, COUNTY OF ADAMS, STATE OF COLORADO BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE CENTER QUARTER CORNER OF SAID SECTION 16; THENCE ALONG THE EASTERLY LINE OF SAID NORTHWEST QUARTER OF SECTION 16, N00°13'10"W A DISTANCE OF 1553.00 FEET; THENCE S89°46'50"W A DISTANCE OF 30.00 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF NORTH PECOS STREET AND THE POINT OF BEGINNING; THENCE N37°45'17"W A DISTANCE OF 11.79 FEET TO A POINT OF CURVATURE;

THENCE 22.85 FEET ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 52°22'32", AND A CHORD WHICH BEARS N63°56'33"W A DISTANCE OF 22.07 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF WEST 54<sup>TH</sup> PLACE; THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE OF WEST 54<sup>TH</sup> PLACE, THE FOLLOWING TWO (2) CONSECUTIVE COURSES;

1.) N89°52'11"E A DISTANCE OF 7.02 FEET TO A POINT OF CURVATURE;

2.) THENCE 30.49 FEET ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 20.00 FEET, A CENTRAL ANGLE OF 87°20'49", AND A CHORD WHICH BEARS S46°27'25"E A DISTANCE OF 27.62 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 0.002 ACRES OR 76 SQUARE FEET MORE OR LESS.

ALL LINEAL DIMENSIONS ARE U.S. SURVEY FEET.

BASIS OF BEARING

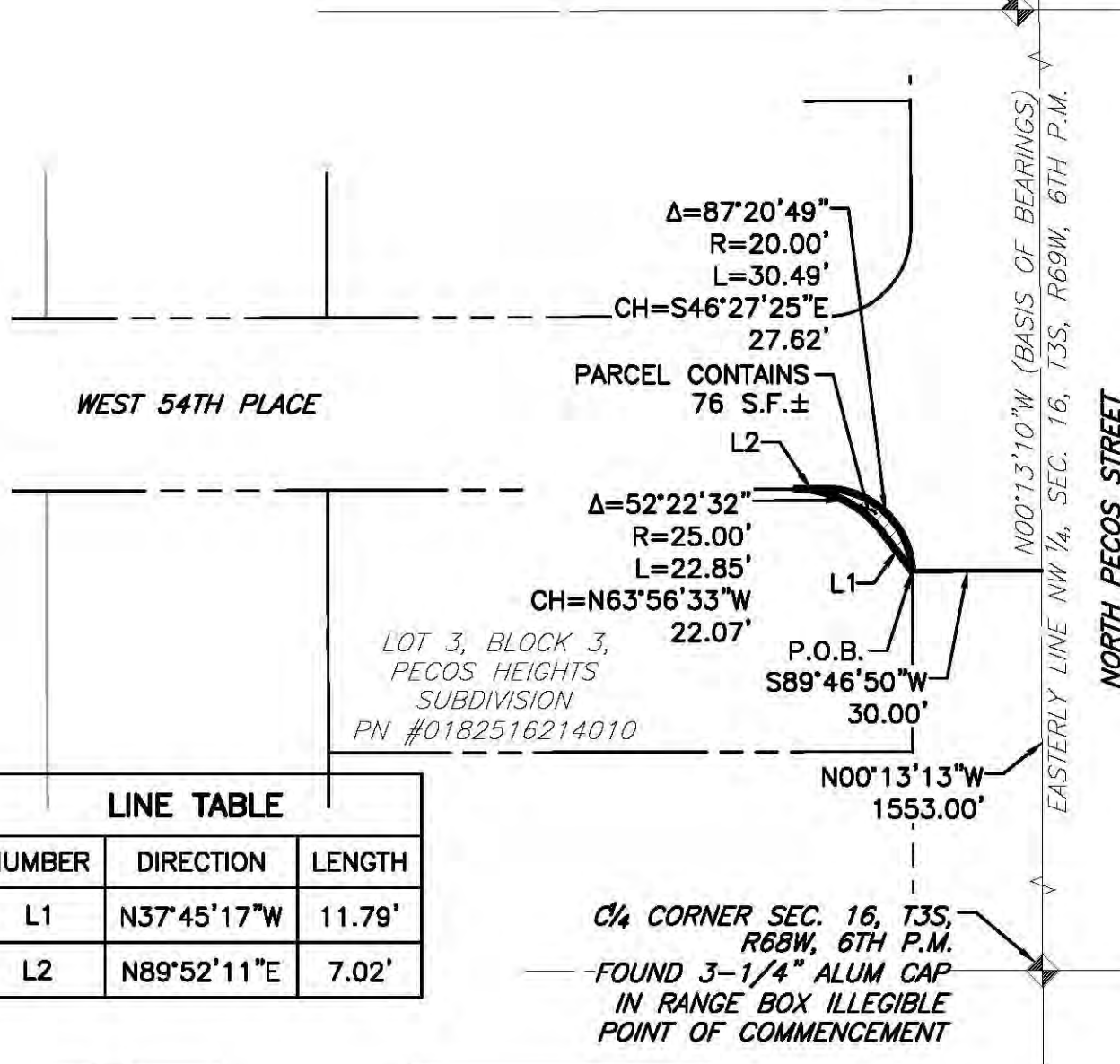
BEARINGS ARE BASED ON THE ADAMS COUNTY HORIZONTAL CONTROL NETWORK ALONG THE EASTERLY LINE OF THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP 3 SOUTH, RANGE 68 WEST OF THE SIXTH PRINCIPAL MERIDIAN BEARING N00°13'10"W AND BEING MONUMENTED BY A FOUND 2-1/2" ALUMINUM CAP IN RANGE BOX PLS #37601 (5' W.C.) AT THE NORTH QUARTER CORNER AND A FOUND 3-1/4" ALUMINUM CAP IN RANGE BOX ILLEGIBLE AT THE CENTER QUARTER CORNER.

PREPARED BY ESTRELLA V. BERNAL  
REVIEWED BY SCOTT A. AREHART, PLS  
FOR AND ON BEHALF OF MARTIN/MARTIN, INC.  
12499 WEST COLFAX AVENUE  
LAKEWOOD, COLORADO 80215  
PROJECT NO. 19.0102  
AUGUST 21, 2020  
303-431-6100

# EXHIBIT A

## SHEET 2 OF 2

*N* $\frac{1}{4}$  CORNER SEC. 16, T3S, R68W, 6TH P.M.  
FOUND 2-1/2" ALUM CAP  
IN RANGE BOX PLS #37601  
5' W.C.



LINE TABLE

NUMBER	DIRECTION	LENGTH
L1	N37°45'17"W	11.79'
L2	N89°52'11"E	7.02'



0 20 40

SCALE: 1"=40'  
ALL LINEAL  
DIMENSIONS ARE IN  
U.S. SURVEY FEET

THIS EXHIBIT DOES NOT REPRESENT A  
MONUMENTED LAND SURVEY. IT IS ONLY  
TO DEPICT THE ATTACHED DESCRIPTION.

AUGUST 21, 2020

**MARTIN/MARTIN**  
CONSULTING ENGINEERS

12499 WEST COLFAX AVENUE, LAKEWOOD, COLORADO 80215  
303.431.6100 MARTINMARTIN.COM



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> 10/12/2021
<b>SUBJECT:</b> Adams County WIOA Regional and Local Plan Program Year 2021 Updates
<b>FROM:</b> Jodie Kammerzell
<b>AGENCY/DEPARTMENT:</b> Human Services, Workforce and Business Center
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners Approves

### **BACKGROUND:**

The Adams County Workforce Development Board (WDB) must submit updates for Program Year 2021 to the regional and local plan in accordance with the Workforce Innovation and Opportunity Act (WIOA) of 2014. The proposed plans must be approved by the Board of County Commissioners and submitted to the Colorado Department of Labor and Employment and the Colorado Workforce Development Council.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Workforce and Business Center

### **ATTACHED DOCUMENTS:**

Adams County Workforce innovation and Opportunity Act (WIOA) Regional and Local Plans Program Year 2021 Updates.

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:**



BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION TO APPROVE THE ADAMS COUNTY WORKFORCE DEVELOPMENT  
BOARD  
PROGRAM YEAR 2021 UPDATES TO THE REGIONAL AND LOCAL PLANS OF THE  
WORKFORCE INVESTMENT AND OPPORTUNITY ACT OF 2014

WHEREAS, the Colorado Department of Labor and Employment and the Colorado Workforce Development Council require the Adams County Workforce Development Board to submit Program Year 2021 updates to the Regional and Local Plans in compliance with the Workforce Innovation and Opportunity Act (WIOA) of 2014, PL 113-128; and,

WHEREAS, the attached Regional and Local Plans for Adams County and the Central Planning Region and the Adams County Workforce Development Board satisfy the requirements of WIOA; and,

WHEREAS, approval of the plans will allow the continued operations of the Adams County Workforce and Business Centers to provide citizens with quality employment and training programs under WIOA.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Adams County WIOA Regional and Local Plans updates for Program Year 2021, attached hereto and incorporated herein by reference, are hereby approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is hereby authorized to sign said plans on behalf of Adams County.

**Colorado Central Planning Region's Regional Plan for Execution of Workforce Development  
Activities**

**Developed in accordance with the  
Workforce Innovation and Opportunity Act**

**June 2020  
Updated April 14, 2021**



**Colorado Central Planning Region**

Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, El Paso, Douglas, Gilpin, Jefferson, Larimer & Teller  
Counties

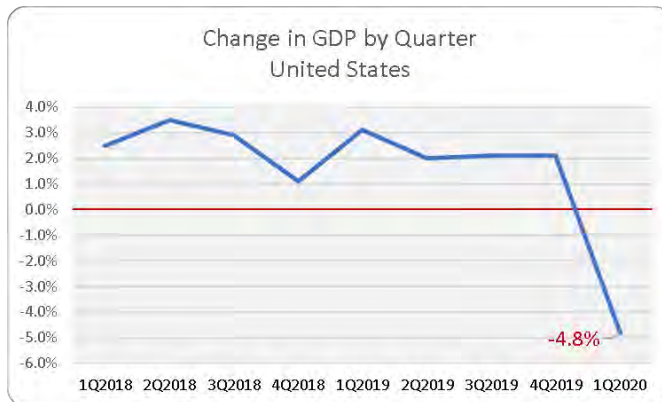
### Colorado Central Planning Region (CCPR) Plan

*When initially written, Colorado, the CCPR and all of its workforce areas were in a full-employment market and the economy was experiencing one of the longest periods of sustained growth in history. The COVID-19 pandemic changed all that, which resulted in a substantial update to this plan.*

*The reader should note that the original portion of the plan, which is clearly labeled below was left mostly intact to reflect the fundamental strength of the region's labor force. What follows immediately below is the update on the effects experienced by Colorado, the Colorado Central Planning Region and the seven workforce development areas that make up the region since we began seeing effects from the pandemic on March 1, 2020.*

***Current conditions underscore the readiness of Colorado's workforce development system to put public funds out quickly and be an integral part of economic recovery.***

#### Initial Effects of COVID-19 Pandemic: United States



The COVID-19 pandemic has had far reaching effects on the United States as a whole. We are one of the hardest hit countries in the world: At this writing, the United States has 4.25% of the world population, but has just over 32% (1.54 million) of the known cases worldwide, and has suffered 28.3% (90,717) of the deaths worldwide.

Though it has just 4.25% of the world's population, 71% of the economy in the United States is based on consumerism, and the US economy is so powerful that in 2019, it made up 15.11% of the worldwide Gross Domestic Product (GDP).

When the pandemic hit in earnest in March 2020, the economy of the United States was temporarily shut down for the purpose of flattening the curve of new cases to help the healthcare system cope. This took time, and in spite of massive stimulus packages from the U.S. government, by the week ending April 25, 2020, 34.1 million new unemployment claims had been filed by Americans, and when national unemployment numbers were reported for April on the first Friday in May, the national unemployment rate had risen from 4.4% in March 2020 to 14.7% in April. New numbers coming in suggest that when May unemployment numbers are reported on the first Friday in June, the US unemployment rate will be approximately 23%.

#### *Reduction in Demand for Goods and Services*

Without in any way diminishing the suffering of the millions of Americans laid off from their jobs, and the millions of small business who have closed or are in danger of closing, the crisis to the economy of the United States, because it is 71% consumption based, is the dramatic reduction in demand for goods and

services. This affects businesses across the board, and economists at both the International Monetary Fund and the US Federal Reserve are now predicting that the nation will not experience a full recovery until at least the end of 2021.

This lowered consumption is right now hitting durable goods and boutique retailers the hardest, while demand for groceries has risen. We are seeing reductions in prices for gasoline, motor vehicles, appliances, electronics, clothing, sporting goods, and other retailers while prices of food and drink retailers have trended up. This is because unemployment payments are a safety net only. The payments, in aggregate, make up only around 23% of the total loss of worker earnings. This drives consumer confidence down and means that people only tend to buy the basics during times of deep recession.



This US Census table shows the 16.6% decrease in sales for retail and food service establishments between March and April 2020.

A growing number of economists fear that some sectors of the economy will experience deflation as people stop spending money on them – appliances, for example, while the prices of basic items, particularly food and personal items will continue to rise.

Lowered spending on certain goods will cause layoffs in those portions of the economy, and these new layoffs will decrease worker earnings, and thus demand for goods and services even more, leading to more layoffs.

Other relevant national indicators (for March 2020, source: US Census):

- Durable goods manufacturing orders -14.4%
- New residential sales -15.4%
- New residential construction -22.3%
- New business formations -4.5% in first quarter 2020

Currently, many states have opted to loosen their initial 'stay at home' orders and allow people to return to work while keeping up social distancing. Pandemic experts are saying there will be a second wave of COVID-19 as this happens. Currently around 6,000 Americans are dying per day, and some models predict a death toll of over 250,000 by August 2020.

#### *Hidden Expense to Businesses*

In the struggle to reopen, businesses are incurring a variety of expenses, which will further affect profit margins. They must provide personal protective masks, as well as plexiglass barriers for customer facing employees. Furniture is being removed and cubicles being enlarged to allow for social distancing. Restaurants are asking for flexibility in regulations to allow for more patio dining. Factories are adjusting

assembly lines to allow for social distancing. All these adjustments cost money and may force businesses to reduce staff to compensate for the higher costs.

As to the hospitality and tourism industry, Bloomberg is reporting that the number of flights have been cut by 90% for summer, and many hotels are down to 1% capacity. Recovery in this sector is being projected to lag other areas of the economy, with some tying full recovery to the development of a vaccine, which could take 18 months or longer.

#### Initial Effects of COVID-19 Pandemic: Colorado

Through the week ending April 25, 2020, nearly 360,000 Coloradans have filed new unemployment claims. As the table to the right shows, this is 11.5% of the state's total labor force. In addition, through the week ending May 2, 2020, an additional 54,000 Coloradans who are small business owners or gig workers have filed Pandemic Unemployment Assistance claims.

New Unemployment Claims as a Percent of the Labor Force Date Range: 3/1/2020 - 5/2/2020			
Geography	Labor Force	Initial Claims	Percent
Colorado	3,129,300	359,565	11.5%
Adams	280,249	33,181	11.8%
Arapahoe	374,600	45,616	12.2%
Boulder	200,110	19,220	9.6%
Denver	428,493	53,777	12.6%
Douglas	199,341	18,369	9.2%
Jefferson	344,319	38,328	11.1%
Larimer	209,090	21,847	10.4%

Sources: Bureau of Labor Statistics, Colorado Department of Labor & Employment

#### New Unemployment Claims by Industry Sector

This table shows the number of new claims by industry sector in Colorado. The reader should note that the numbers on are significantly lower than the number in the table on the previous page. This is because the industry sector of layoff is not identifiable for nearly 24% of the claims, thus the percentage of total job loss in each industry sector may be significantly higher. That said, the table below does depict those industry sectors heaviest hit by layoffs through the week ending May 2, 2020.

New Unemployment Claims from 3/1/2020 - 5/2/2020, Colorado				
NAICS	Industry	Jobs	New Claims	Percent
71	Arts, Entertainment, and Recreation	70,458	17,096	24.3%
72	Accommodation and Food Services	296,615	69,471	23.4%
44	Retail Trade	288,901	38,191	13.2%
81	Other Services (except Public Administration)	148,668	17,679	11.9%
62	Health Care and Social Assistance	332,068	36,224	10.9%
21	Mining, Quarrying, and Oil and Gas Extraction	30,737	3,340	10.9%
61	Educational Services	64,386	6,095	9.5%
53	Real Estate and Rental and Leasing	69,673	6,566	9.4%
56	Administrative Support and Waste Management & Remediation	178,171	15,807	8.9%
48	Transportation and Warehousing	98,151	8,695	8.9%
42	Wholesale Trade	113,976	8,827	7.7%
31	Manufacturing	157,598	10,813	6.9%
23	Construction	224,598	12,541	5.6%
55	Management of Companies and Enterprises	43,528	2,219	5.1%
51	Information	80,451	3,950	4.9%
54	Professional, Scientific, and Technical Services	279,061	11,336	4.1%
11	Agriculture, Forestry, Fishing and Hunting	31,510	686	2.2%
52	Finance and Insurance	126,204	2,253	1.8%
90	Government	521,390	2,865	0.5%
22	Utilities	8,369	-	0.0%

Sources: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker AND Colorado Department of Labor & Employment

Note that the information published in these tables is available at statewide level only.

*New Unemployment Claims by Occupational Group*

This table shows the impact of COVID-19 related mass layoffs by occupation group in Colorado. Note the total number on the table below is 374,858. This does not match the total 359,565 new claims in Colorado, very likely because a number of claimants have been laid off from multiple jobs.

Occupation Groups with Greatest Percent of Total Job Loss, Colorado				
SOC	Description	Jobs in Q42019	New UI Claims 3/1/2020- 5/2/2020	Percent of Total Jobs
35	Food Preparation and Serving Related	272,087	83,659	30.7%
31	Healthcare Support	75,706	17,307	22.9%
27	Arts, Design, Entertainment, Sports, and Media	65,403	14,874	22.7%
39	Personal Care and Service	133,060	28,101	21.1%
11	Management	160,855	28,092	17.5%
41	Sales and Related	336,371	52,544	15.6%
29	Healthcare Practitioners and Technical	164,243	20,088	12.2%
51	Production	114,821	13,012	11.3%
49	Installation, Maintenance, and Repair	121,995	13,137	10.8%
19	Life, Physical, and Social Science	35,118	3,558	10.1%
53	Transportation and Material Moving	179,772	17,827	9.9%
47	Construction and Extraction	184,216	15,722	8.5%
45	Farming, Fishing & Forestry	21,114	1,604	7.6%
37	Building and Grounds Cleaning and Maintenance	112,203	8,414	7.5%
25	Education, Training, and Library	166,639	11,934	7.2%
21	Community and Social Service	53,685	3,532	6.6%
23	Legal	27,183	1,592	5.9%
43	Office and Administrative Support	410,548	20,933	5.1%
13	Business and Financial Operations	222,009	10,000	4.5%
17	Architecture and Engineering	69,203	2,890	4.2%
15	Computer and Mathematical	132,805	4,319	3.3%
33	Protective Service	66,612	1,719	2.6%

Sources: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker and CDLE Unemployment Insurance Division





*Loss in Worker Earnings and Commensurate Reduction in Demand for Goods and Services*

Estimated Loss in Worker Earnings, Colorado			
SOC	Description	Median Annual Wage	Reduction in Worker Earnings Since 3/1/2020
11	Management	\$113,244	\$275,380,117
13	Business and Financial Operations	\$72,197	\$62,496,627
15	Computer and Mathematical	\$93,562	\$34,980,029
17	Architecture and Engineering	\$83,045	\$20,775,210
19	Life, Physical, and Social Science	\$69,213	\$21,317,257
21	Community and Social Service	\$48,079	\$14,699,784
23	Legal	\$89,875	\$12,385,654
25	Education, Training, and Library	\$46,818	\$48,365,198
27	Arts, Design, Entertainment, Sports, and Media	\$46,161	\$59,435,096
29	Healthcare Practitioners and Technical	\$72,279	\$125,685,170
31	Healthcare Support	\$34,279	\$51,355,058
33	Protective Service	\$41,494	\$6,174,465
35	Food Preparation and Serving Related	\$24,166	\$175,006,099
37	Building and Grounds Cleaning and Maintenance	\$27,897	\$20,318,371
39	Personal Care and Service	\$26,015	\$63,282,725
41	Sales and Related	\$34,576	\$157,265,949
43	Office and Administrative Support	\$38,322	\$69,441,621
45	Farming, Fishing and Forestry	\$30,268	\$4,202,621
47	Construction and Extraction	\$46,084	\$62,717,837
49	Installation, Maintenance, and Repair	\$48,494	\$55,147,186
51	Production	\$35,981	\$40,527,918
53	Transportation and Material Moving	\$34,820	\$53,733,788
<b>Subtotal of Worker Earnings Lost over 9-week Period</b>			<b>\$1,434,693,780</b>
<b>Unemployment Payment Offset</b>			<b>\$1,036,000,000</b>
<b>Net Reduction in Worker Earnings</b>			<b>\$398,693,780</b>

Sources: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker and CDLE Unemployment Insurance Division

When people are working and confident about the future, they buy goods and services. As mentioned earlier, 71% of the US economy is consumer driven.

When a downturn occurs, people lose confidence and do not purchase as much.

Unemployment payments are an important safety net, and with the additional pandemic assistance provided through the federal government, have offset 72.2% of the actual loss in worker earnings.

This means that business in Colorado have foregone, or

lost, an estimated \$400 million in revenues over the nine weeks from March 1 through May 2, 2020.

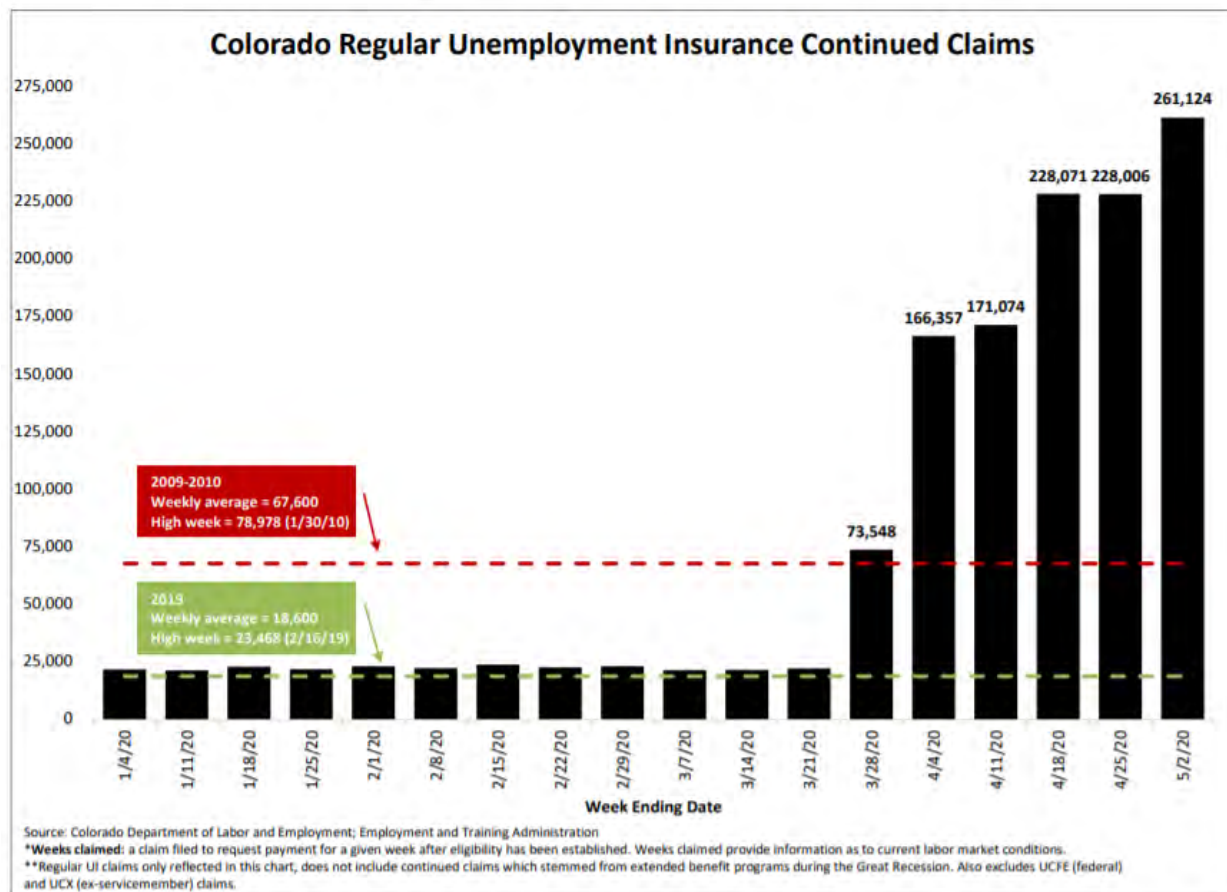
A reduction in demand of this magnitude will have lasting effects across the economy, even if all workers could be absorbed back into employment immediately upon relaxing the stay-at-home restrictions, which they will not.

- Hospitality and recreation, which includes hotels, casinos, various tourist attractions and amusement parks, may not recover until the end of 2021, and will not be able to operate at full pre-pandemic capacity until a vaccine is developed and made widely available.
- While eating and drinking places may reopen, they will have to practice social distancing. Even with relaxation of regulations allowing more patio dining, sales will be down significantly.
- According to the Conference Board, US consumer confidence went down 31.9 points in April with projections that it will fall even further in May. The Organization for Economic Cooperation & Development (OECD) saw worldwide consumer confidence decrease from 100.54 in January 2020 to 97.82 at the end of April.
- Consumer confidence, should it remain low, may cause disruptions in other sectors of the economy, though is difficult to predict the magnitude or scope of these potential disruptions.
- Childcare availability and school re-openings will also affect the rate at which people return to work.

### Reabsorption of Unemployment Claimants into Economy

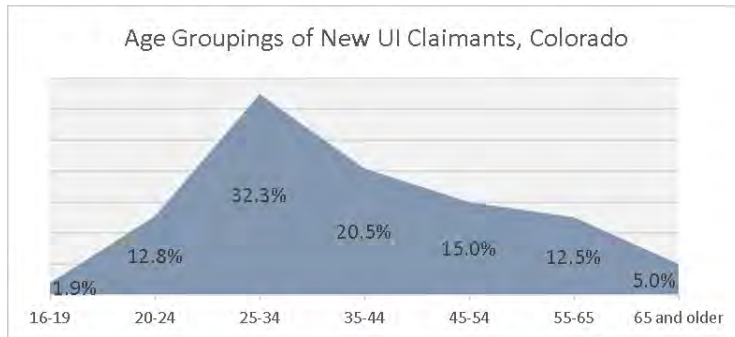
A key issue is how many of the workers displaced by the pandemic will be reabsorbed into gainful employment and when. The chart below shows that while 359,565 Coloradans had filed new unemployment claims between March 1, 2020 and May 2, 2020, the state paid out on 261,124 continuing claims during the week ending May 2, 2020.

Since there is no way of knowing how many of the initial claims were actually approved, it is very difficult to determine how many workers have been reabsorbed into their jobs to date. Colorado is still in the very early stages of getting people back to work, and many other factors will come into play during through 2020 and into 2021.



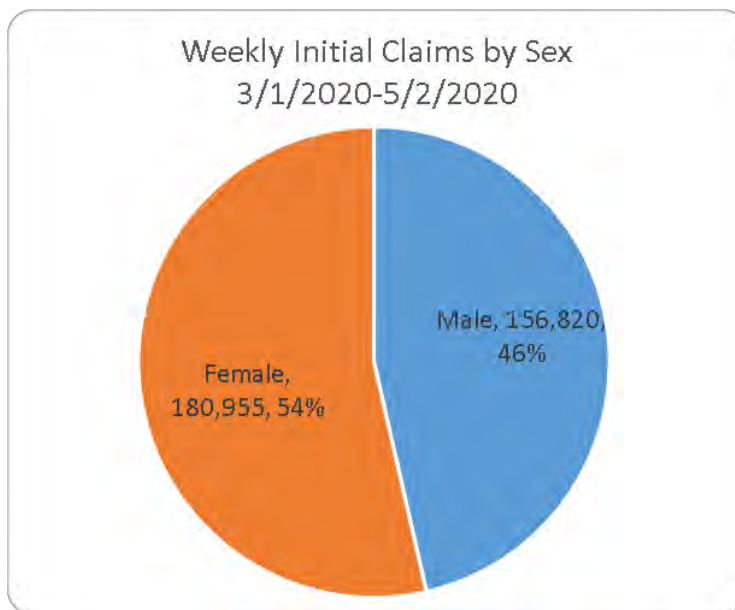


### Demographic Characteristics of Claimants



The mass layoffs in the early part of the pandemic affected hospitality and recreation, and retail the most. Because the labor force in these industries tends to be younger, the 25-34 age grouping is disproportionately represented in the new claimant population.

### Gender Disparity

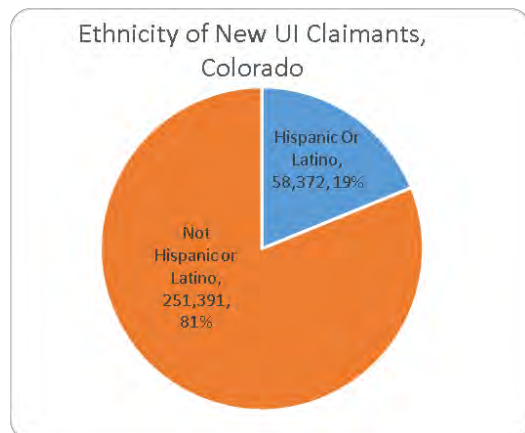
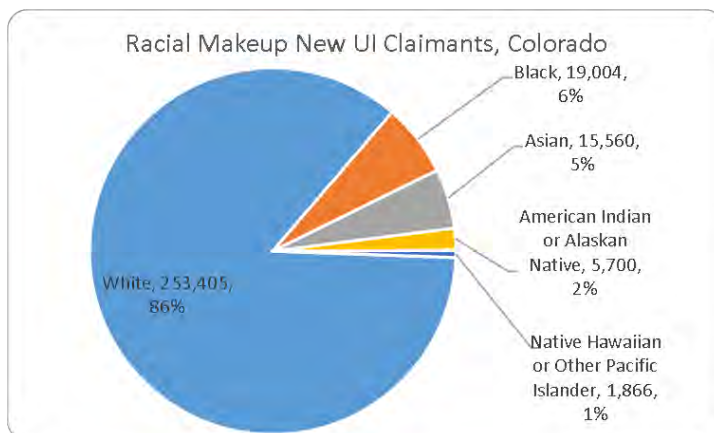


Men made up 52.9% of the state's workforce and women 47.1% prior to the pandemic. The pie chart shows that women have been disproportionately affected by the pandemic. This is because the majority of workers in the hardest hit industry groups are female.

Colorado Last Quarter 2019 Employment		
Gender	Number	Percent
Male	1,631,558	52.9%
Female	1,453,384	47.1%

Source: EMSI QCEW, Non-QCEW & Self-Employed

### Race/Ethnicity of Claimants



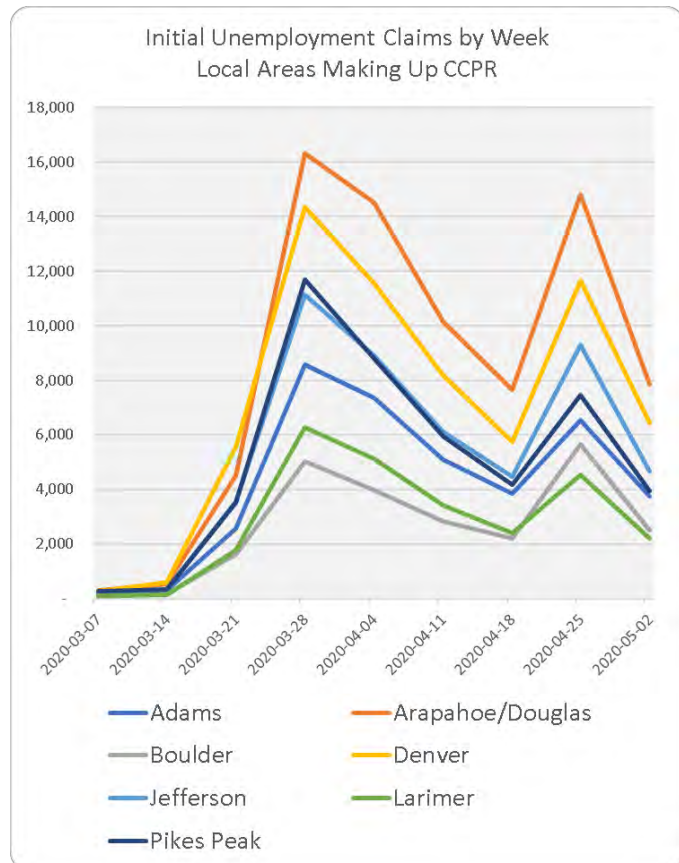
### Initial Effects of COVID-19 Pandemic: Colorado Central Planning Region & Local Workforce Areas

While the workforce, training pipeline, sector partnerships and other cooperative efforts that have kept the economy growing in the seven workforce development areas that make up the Colorado Central Planning Region remain robust, the mass layoffs resulting from the COVID-19 pandemic have to date only lightly touched some industry groups, but have decimated others. The table immediately to the right shows workforce areas most heavily hit by mass layoffs in the region. The line graph shows initial unemployment claims by workforce area from March 1, 2020 through May 2, 2020. The second spike is the Pandemic Unemployment Assistance (PUA) claims, which began the week ending April 25. PUA covers gig workers and others not traditionally eligible for regular unemployment payments.

Total new claims for 9-week period, excluding the PUA claims:

New Unemployment Claims as a Percent of the Labor Force			
Local Workforce	Labor Force	Initial Claims	Percent
Adams	280,249	33,181	11.8%
Arapahoe/Douglas	573,941	63,985	11.1%
Boulder	200,110	19,220	9.6%
Denver	428,493	53,777	12.6%
Jefferson	354,214	40,312	11.4%
Larimer	209,090	21,847	10.4%
Pikes Peak	356,814	39,111	11.0%
CCPR Total	2,402,911	271,433	11.3%

Sources: Bureau of Labor Statistics, Colorado Department of Labor & Employment



### Data Updates

Colorado has committed to a workforce system that is data driven. To this end, a statewide Workforce Intelligence Data Expert (WIDE) group that serves the workforce development system's operational and business services groups, as well as economic developers, chambers of commerce and other stakeholders to ensure that funds intended for economic recovery are targeted for optimal effect.

The CCPR, Colorado and the United States are all in the early days of returning to work. As new data becomes available, it will be used to adjust services to both job seekers and employers to be more targeted, business relevant and yield the highest possible return on investment for public funds.

## COVID Narrative Updated April 14, 2021

### Pandemic Effects in Colorado Central Planning Region

The pandemic accelerated several trends in the Colorado Central Planning Region's labor force:

- Continuous shortages of several key occupations, including registered nurses, software developers, and truck drivers.
- The rapid increase in the number of people teleworking, and improvements in virtual technology, created a digital skill gap among a number of job seekers.
- A higher rate of growth in jobs requiring higher level skills and educational attainment, and slower growth in jobs that traditionally require lower levels of skill and educational attainment.



### Hardest Hit Sectors

The hardest hit industry groups in the Central Planning Region were accommodation and food service, administrative support, arts, entertainment, and recreation, and retail. Prior to the pandemic, much of the wholesale and transportation supply line was geared to send food and paper supplies to restaurants, hotels, and drinking establishments. When the shutdown occurred in April and May 2020, the consumer supply infrastructure had to be adjusted so that these supplies could be rerouted to supermarkets, big box, and warehouse stores.

Estimated Jobless by Industry, Colorado Central Planning Region				
NAICS	Description	2020 Jobs	Dec 2020 Unemployment	Percent Jobless
72	Accommodation and Food Services	198,078	47,820	24.1%
56	Administrative Support, Waste Management and Remediation	141,925	20,013	14.1%
62	Health Care and Social Assistance	252,790	17,946	7.1%
23	Construction	161,344	17,316	10.7%
44	Retail Trade	211,673	16,516	7.8%
54	Professional, Scientific, and Technical Services	244,966	13,201	5.4%
31	Manufacturing	119,716	11,313	9.4%
61	Educational Services	55,131	10,108	18.3%
42	Wholesale Trade	93,895	7,894	8.4%
48	Transportation and Warehousing	83,208	7,576	9.1%
81	Other Services (except Public Administration)	126,367	6,808	5.4%
71	Arts, Entertainment, and Recreation	44,967	5,440	12.1%
51	Information	71,414	4,997	7.0%
52	Finance and Insurance	108,659	4,724	4.3%
90	Government	397,726	4,552	1.1%
53	Real Estate and Rental and Leasing	52,205	3,712	7.1%
55	Management of Companies and Enterprises	38,409	2,081	5.4%
21	Mining, Quarrying, and Oil and Gas Extraction	12,045	1,273	10.6%
11	Agriculture, Forestry, Fishing and Hunting	9,463	567	6.0%
22	Utilities	5,007	228	4.6%
	Totals	2,428,988	204,085	8.4%

Source: EMSI Developer

This table estimates the number and percent of the Central Planning Region's workforce still jobless by industry sector.

### Hardest Hit Occupational Groups

SOC	Description	2020 Jobs	Dec. 2020 Unemployment	Percent Jobless
35	Food Preparation and Serving Related	190,269	49,771	26.2%
11	Management	126,046	21,821	17.3%
41	Sales and Related	245,729	19,745	8.0%
47	Construction and Extraction	120,357	15,011	12.5%
43	Office and Administrative Support	279,579	11,138	4.0%
13	Business and Financial Operations	203,159	9,926	4.9%
53	Transportation and Material Moving	171,897	8,527	5.0%
51	Production	83,126	8,374	10.1%
31	Healthcare Support	86,708	7,971	9.2%
25	Educational Instruction and Library	135,339	7,587	5.6%
49	Installation, Maintenance, and Repair	87,400	6,056	6.9%
39	Personal Care and Service	77,496	5,910	7.6%
27	Arts, Design, Entertainment, Sports, and Media	53,174	5,555	10.4%
37	Building and Grounds Cleaning and Maintenance	79,162	5,485	6.9%
29	Healthcare Practitioners and Technical	124,778	5,396	4.3%
15	Computer and Mathematical	124,683	4,747	3.8%
17	Architecture and Engineering	62,168	3,177	5.1%
21	Community and Social Service	41,817	2,253	5.4%
23	Legal	24,559	1,705	6.9%
33	Protective Service	46,762	1,426	3.0%
19	Life, Physical, and Social Science	31,394	1,416	4.5%
	Totals	2,395,603	202,996	8.5%

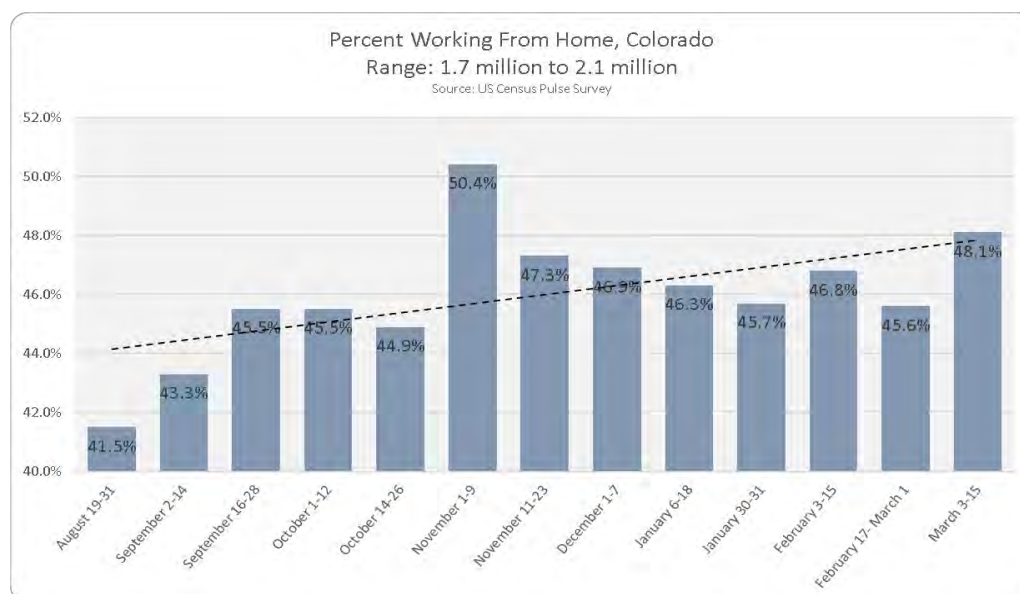
Source: EMSI Developer

This table provides the same estimate of the number and percent jobless in the region by major occupational grouping.

Food preparation and serving related occupations have consistently been the hardest hit.

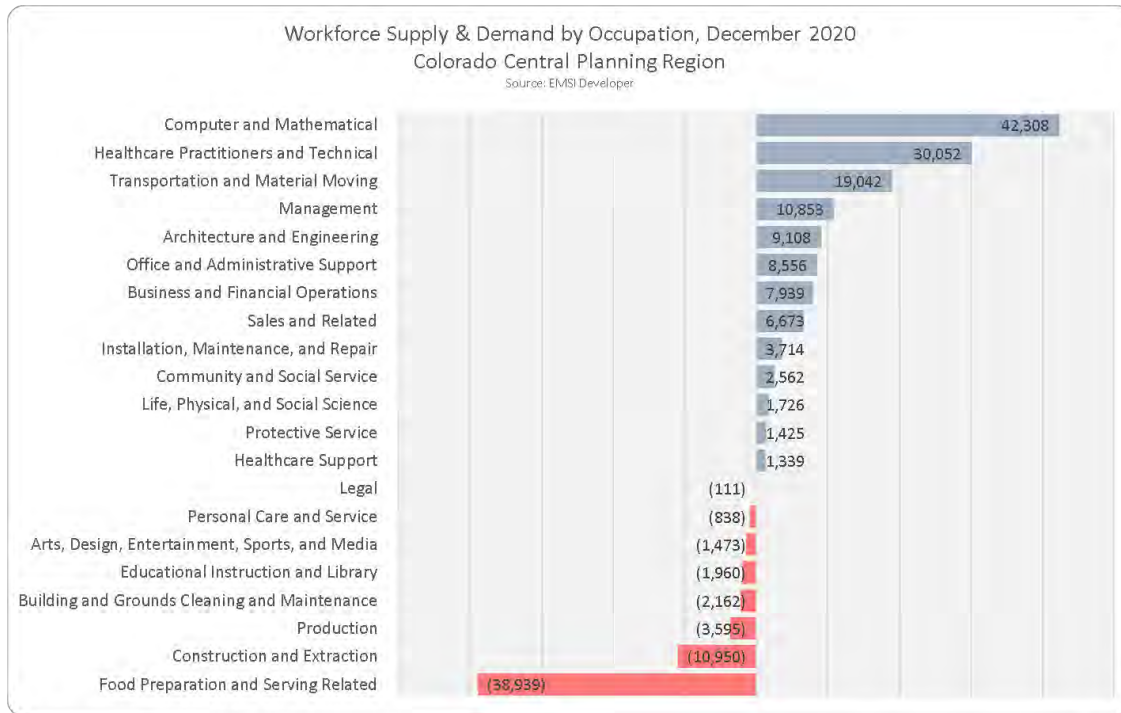
Other hard-hit occupations include staff in brick-and-mortar retail outlets, education, healthcare support, personal care and service, and persons employed in entertainment and recreation occupations.

**Teleworking** This bar graph from the US Census Household Pulse Survey shows the percent of Colorado's labor force working from home during the pandemic. To put this in perspective, the US Census American Community Survey reports that in 2019, 274,765 (9.3%) of Coloradans worked from home. This is already affecting commercial real estate, with 7.4% of businesses decreasing the amount of leased office space.



## Emergent Skill Gap

This bar graph shows the skill gap that has emerged as a result of the pandemic. In December 2020, there were 42,308 more unique job postings in computer and mathematical occupations than there were people to fill them. Conversely, there were 38,939 more unemployed people in food preparation and serving occupations than there were jobs posted.



Top 20 Occupations Posted, Colorado Central Planning Region				
SOC	Occupation	Unique Postings Dec. 2020	Average Monthly Hires 2020	Number Unfilled
15-1256	Software Developers and Software Quality Assurance Analysts and Testers	18,642	1,438	17,204
29-1141	Registered Nurses	17,669	987	16,682
53-3032	Heavy and Tractor-Trailer Truck Drivers	14,364	1,441	12,923
15-1299	Computer Occupations, All Other	8,316	467	7,849
11-2021	Marketing Managers	6,222	151	6,071
15-1244	Network and Computer Systems Administrators	5,001	336	4,665
41-1011	First-Line Supervisors of Retail Sales Workers	5,132	837	4,295
11-2022	Sales Managers	3,669	201	3,468
15-1212	Information Security Analysts	3,343	170	3,173
15-1232	Computer User Support Specialists	3,372	520	2,852
15-1211	Computer Systems Analysts	3,108	319	2,789
43-1011	First-Line Supervisors of Office and Administrative Support Workers	3,528	938	2,590
53-3033	Light Truck Drivers	3,362	1,119	2,243
49-9071	Maintenance and Repair Workers, General	3,045	948	2,097
43-4051	Customer Service Representatives	5,049	2,975	2,074
39-9011	Childcare Workers	2,906	1,174	1,732
13-2011	Accountants and Auditors	2,955	1,563	1,392
53-7065	Stockers and Order Fillers	3,601	2,545	1,056
41-2031	Retail Salespersons	5,816	5,202	614
31-1128	Home Health and Personal Care Aides	3,164	2,810	354

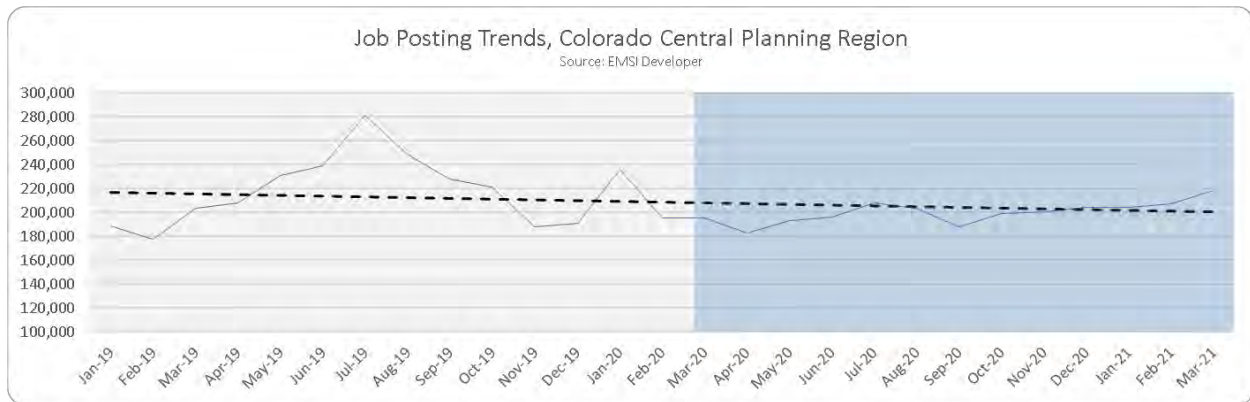
Source: EMSI Job Posting Analytics

The table estimates the top unfilled jobs in the region during December at a more granular level. The workforce centers that make up the region are engaging employers through sector partnerships to expand the number of apprenticeship opportunities available to job seekers, and are working to address the digital skill gap among many of the job seekers seeking help through

the workforce system.



## Job Postings Trending Up



With the increasing numbers of Coloradans who have received the vaccine and loosening restrictions, job postings are trending up.

Job Postings by Industry Sector, December 2020 Colorado Central Planning Region		
Industry Sector (2-Digit)	Unique Postings	Median Posting Duration
Administrative Support, Waste Management and Remediation	45,472	29
Unclassified Industry	36,649	24
Professional, Scientific, and Technical Services	36,394	30
Retail Trade	26,020	38
Health Care and Social Assistance	25,170	31
Information	24,901	42
Manufacturing	18,362	32
Transportation and Warehousing	13,633	23
Accommodation and Food Services	13,606	43
Finance and Insurance	10,808	29
Educational Services	7,835	32
Other Services (except Public Administration)	7,193	24
Construction	5,658	31
Public Administration	5,244	25
Real Estate and Rental and Leasing	4,348	31
Wholesale Trade	3,530	33
Arts, Entertainment, and Recreation	1,183	30
Utilities	809	29
Mining, Quarrying, and Oil and Gas Extraction	527	32
Management of Companies and Enterprises	478	33
Agriculture, Forestry, Fishing and Hunting	446	32
Total Across All Industries	288,266	30

Source: EMSI Developer

Education & Experience Breakdown Unique Postings, December 2020 Colorado Central Planning Region		
Education Level	Unique Postings	% of Total
No Education Listed	138,415	48%
High school or GED	44,028	15%
Associate's degree	26,078	9%
Bachelor's degree	85,710	30%
Master's degree	29,448	10%
Ph.D. or professional degree	11,358	4%
Minimum Experience	Unique Postings	% of Total
No Experience Listed	153,795	53%
0 - 1 Years	37,437	13%
2 - 3 Years	52,870	18%
4 - 6 Years	30,066	10%
7 - 9 Years	8,615	3%
10+ Years	5,731	2%

Source: EMSI Developer

Top Certificates in Demand, December 2020 Colorado Central Planning Region	
Skill or Qualification	Unique Postings Dec. 2020
Commercial Driver's License (CDL)	12,153
Master Of Business Administration (MBA)	4,464
Certified Nursing Assistant	3,521
Licensed Practical Nurse	2,894
Bachelor of Science in Nursing (BSN)	2,644
Bachelor of Science in Business	2,304
Certified Information Systems Security Professional	2,008
CompTIA Security+	1,745
Project Management Professional Certification	1,497
Associates Degree In Nursing	1,470
Critical Care Registered Nurse (CCRN)	1,399
Nurse Practitioner	1,133
Certified Public Accountant	1,122
CNOR Certification	1,114
Licensed Clinical Social Worker (LCSW)	1,090
IAT Level II Certification	1,021
GIAC Certifications	980
Certified Information System Auditor (CISA)	913
Certified Pharmacy Technician	890
Tanker Endorsement	888

Source: EMSI Developer

These tables give insight into the job market within the Colorado Central Planning Region. Of note are the high percentages of job posting that do not specify educational attainment or experience levels. Several workforce centers in the region are using Skillful curriculum to teach employers how to use skill-based hiring techniques.

## Fundamental Strengths of Labor Force in Region, January 2020

### Question 1

Provide an analysis of the regional economic conditions overall, as well as for each area included in this planning region, including existing and emerging in-demand industry sectors and occupations, and the employment needs of employers in those industry sectors and occupations.

### The Colorado Central Planning Region

County	2020 Jobs	Average Earnings Per Job	Payrolled Business Locations
Denver	571,630	\$82,564	33,770
Arapahoe	368,281	\$76,626	22,436
El Paso	354,622	\$59,592	20,393
Jefferson	271,489	\$69,313	20,529
Adams	244,311	\$64,134	11,406
Boulder	211,296	\$77,187	15,756
Larimer	188,265	\$59,249	12,526
Douglas	145,522	\$73,104	12,420
Broomfield	43,572	\$98,947	2,891
Teller	8,848	\$46,167	917
Gilpin	5,051	\$51,964	175
Clear Creek	3,658	\$54,407	377
Totals	2,416,546	\$72,135	153,595

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker

The Colorado Central Planning Region (CCPR) is made up of twelve counties along the eastern slope of the Rocky Mountains. Moving south from the Wyoming border, these are Larimer, Boulder, Broomfield, Adams, Denver, Jefferson, Gilpin, Clear Creek, Arapahoe, Douglas, El Paso, and Teller counties. Together these counties make up over three quarters of the population and labor force in Colorado, and nearly eighty percent of the jobs in the state.

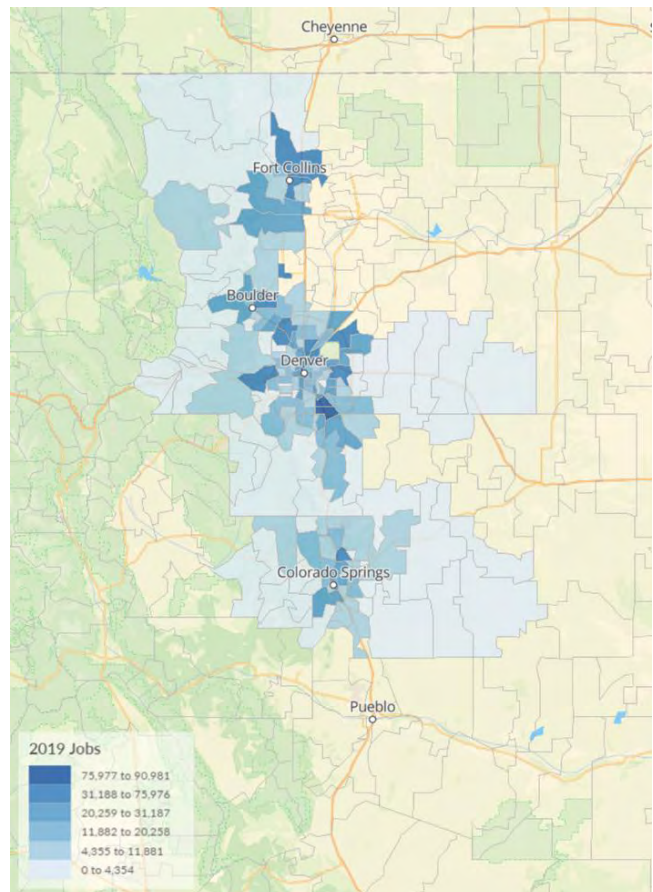
The CCPR contains four metropolitan statistical areas: these are Fort Collins (Larimer), Boulder, Denver (Adams, Jefferson, Gilpin, Clear Creek, Arapahoe and

Douglas), and Colorado Springs (El Paso and Teller).

There are seven federally defined workforce development areas that serve these eleven counties and four urban areas. Broomfield, though a sub-area of the Rural Consortium, is included in this report because it is surrounded by Boulder, Jefferson and Adams counties, and is part of Colorado's urban front range. The seven workforce development areas are:

- Adams (serving Adams County)
- Arapahoe/Douglas (serving Arapahoe and Douglas counties)
- Boulder (serving Boulder County)
- Denver (serving the City and County of Denver)
- Tri-County (serving Jefferson, Clear Creek and Gilpin counties)
- Larimer (serving Larimer County)
- Pikes Peak (serving El Paso and Teller counties)

The map shows employment concentrations by zip code and labels the four urban areas (metropolitan



statistical areas) that make up the CCPR.

Essentially, employment in the state of Colorado is most heavily concentrated in the CCPR. The region has 78.7% of Colorado's jobs, and produces 83% of Gross Regional Product (GRP). At this writing, new data for the tables below is not yet available.

### sRegional Economic Conditions

Regional Comparison							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Colorado	5,776,548	3,178,070	3,072,205	112.7	\$379.8	\$260.6	\$323.5
Percent of State	75.6%	76.6%	78.7%		83.2%	79.3%	83.9%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

A regional economic comparison for each of the seven workforce development areas:

Adams Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Adams Workforce Area	520,126	277,033	244,327	103.6	\$26.6	\$31.4	\$30.3
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	11.9%	11.4%	10.1%		8.4%	15.2%	11.2%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

Arapahoe/Douglas Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Arapahoe/Douglas Workforce Area	1,010,068	567,905	513,844	114.0	\$72.7	\$61.9	\$61.5
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	23.1%	23.3%	21.3%		23.0%	29.9%	22.7%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

Boulder Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Boulder Workforce Area	329,432	200,566	211,313	116.7	\$28.8	\$22.3	\$27.9
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	7.5%	8.2%	8.7%		9.1%	10.8%	10.3%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

Broomfield Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Broomfield Workforce Area	71,134	40,902	43,584	122.6	\$8.2	\$6.8	\$9.4
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	1.6%	1.7%	1.8%		2.6%	3.3%	3.5%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker



Denver Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Denver Workforce Area	729,311	423,116	571,659	126.4	\$87.1	\$48.2	\$92.0
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	16.7%	17.4%	23.7%		27.6%	23.3%	33.9%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

Jefferson (Tri-County) Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Tri-County Workforce Area	601,333	352,580	280,221	115.3	\$34.5	\$41.8	\$39.0
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	13.8%	14.5%	11.6%		10.9%	20.2%	14.4%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

Larimer Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Larimer Workforce Area	356,604	211,381	188,291	108.0	\$19.6	\$20.0	\$20.4
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	8.2%	8.7%	7.8%		6.2%	9.7%	7.5%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

Pikes Peak Workforce Area							
Geography	Population (2019)	Labor Force (2019)	Jobs (2019)	Cost of Living	GRP (\$Billions)	Imports (\$Billions)	Exports (\$Billions)
Pikes Peak Workforce Area	749,951	360,437	363,482	107.3	\$38.6	\$43.4	\$51.0
Colorado Central Planning Region	4,367,959	2,433,920	2,416,721	113.8	\$316.1	\$206.7	\$271.4
Percent of Colorado Central Planning Region	17.2%	14.8%	15.0%		12.2%	21.0%	18.8%

Source: EMSI - QCEW, Non-QCEW, Self-Employed & Extended Proprietor Class of Worker

## Historical Trends

Except where indicated, source for all bar and line graphs in this Plan is EMSI Developer. Data elements from EMSI may include Class of Worker, Instructional Program Education Data System (IPEDS), age, race/ethnicity, and job posting records.



This figure shows growth in jobs and establishments over the last decade in the CCPR.

Between 2010 and 2019, the number of jobs in the region grew from 1.9 million jobs in 2010 to 2.4 million jobs in 2019, a total growth of 24.3%. This is a 1.6% annual growth rate.

The average annual earnings per worker for all jobs in the region grew 25% in the same timeframe, an annual growth rate of 2.2%.



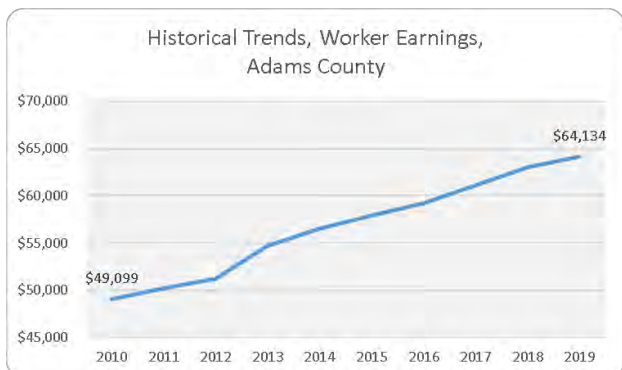
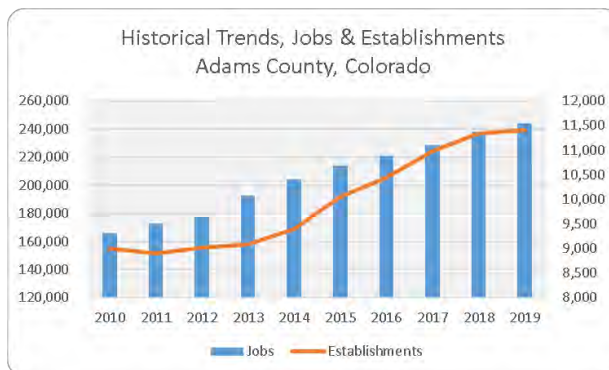
Unemployment in the CCPR has been below 4.7% since July 2014. U.S. Federal Reserve economists currently consider full employment at between 4.1% and 4.7%. Full employment is defined as the lowest unemployment rate that won't cause inflation. As of November 2019, the CCPR unemployment rate was 2.4%. The wage growth may be, in part, due to full employment.

Industries in the CCPR that added the most jobs

between 2010 and 2019 were:

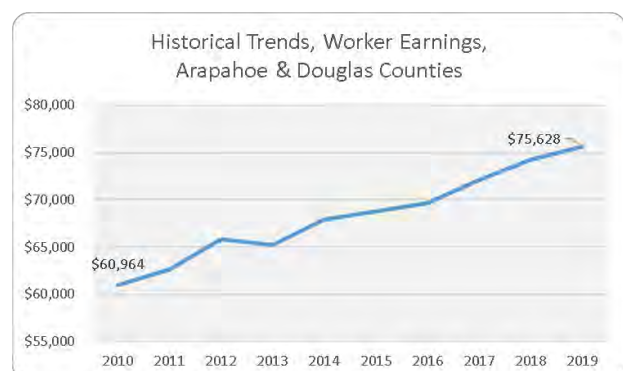
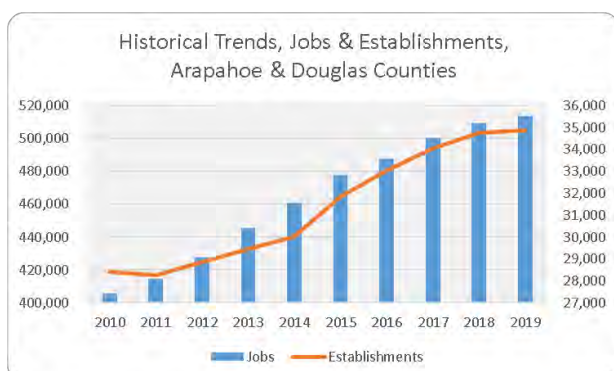
- Professional, scientific and technical services added 63,893 jobs, an annual growth rate of 3.5%.
- Healthcare and social assistance added 55,279 jobs (2.8% annual growth).
- Accommodation and food service added 53,088 jobs (3.2% annual growth).

#### Historical Trends for Each Local Workforce Area



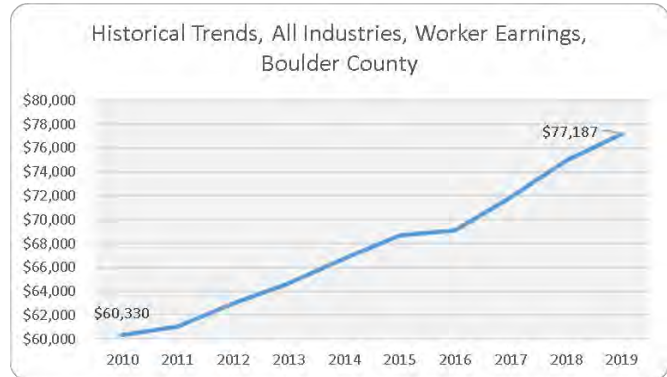
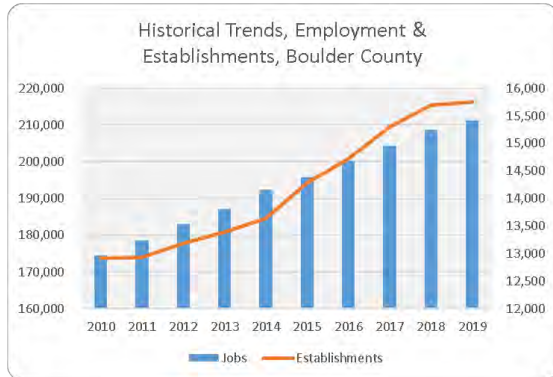
Between 2010 and 2019, Adams County added 78,559 jobs, a 4.4% annual growth rate:

- Government added 24,284 jobs, an annual growth rate of 8.1%.
- Construction added 10,697 jobs (5.6% annual growth).
- Transportation and warehousing added 8,689 jobs (5.6% annual growth).



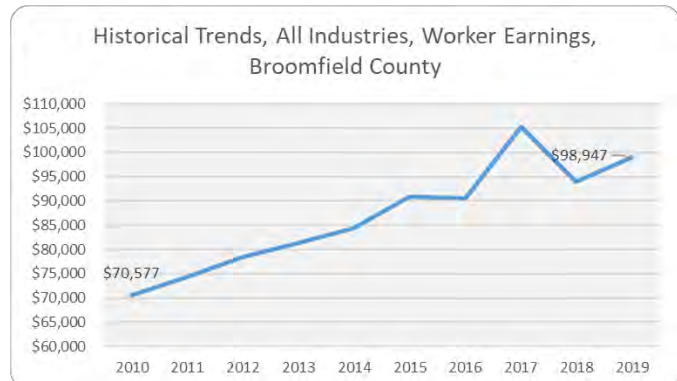
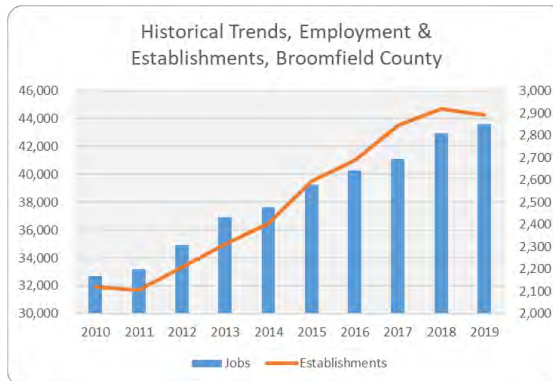
Between 2010 and 2019, Arapahoe and Douglas counties added 108,054 jobs, a 2.7% annual growth rate:

- Healthcare and social assistance added 17,422 jobs, an annual growth rate of 3.9%.
- Professional, scientific and technical services added 14,486 jobs (3.5% annual growth).
- Construction added 12,030 jobs (4.4% annual growth).



Between 2010 and 2019, Boulder County added 10,895 jobs, a 3.2% annual growth rate:

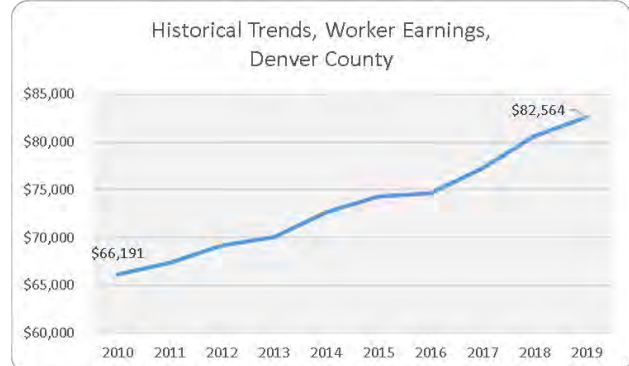
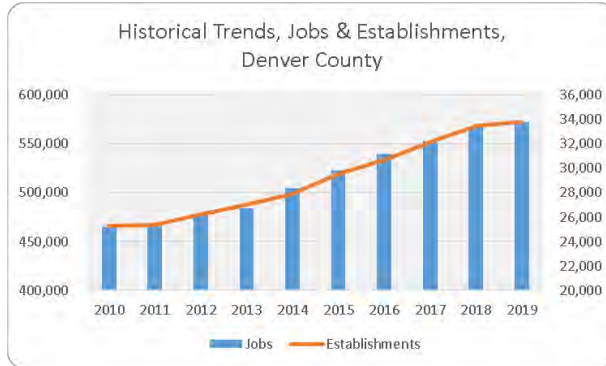
- Professional, scientific and technical services added 8,683 jobs, an annual growth rate of 3.4%.
- Healthcare and social assistance added 5,244 jobs (2.7% annual growth).
- Government added 4,812 jobs (1.6% annual growth).



Between 2010 and 2019, Broomfield County added 36,834 jobs, a 2.2% annual growth rate:

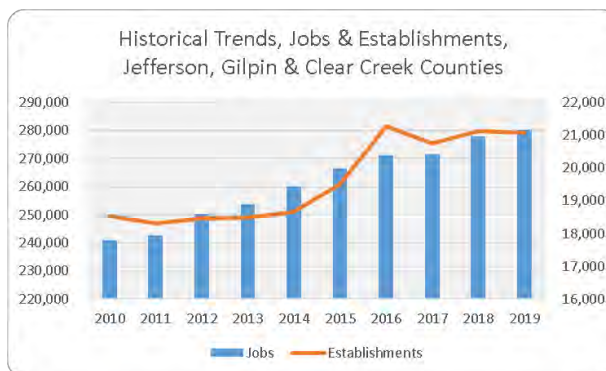
- Information added 2,089 jobs, an annual growth rate of 6.6%.
- Management of companies and enterprises added 1,834 jobs (8.7% annual growth).

- Professional, scientific and technical services added 1,621 jobs (3.5% annual growth).



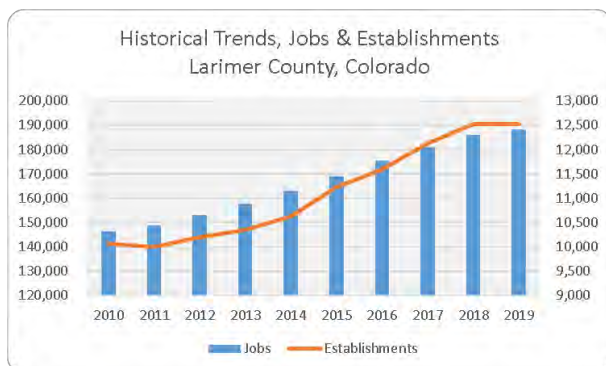
Between 2010 and 2019, the City and County of Denver added 106,791 jobs, a 2.3% annual growth rate:

- Professional, scientific and technical services added 23,541 jobs, an annual growth rate of 5.1%.
- Accommodation and food service added 15,646 jobs (3.8% annual growth).
- Construction added 9,960 jobs (5.1% annual growth).



Between 2010 and 2019, Jefferson, Gilpin and Clear Creek counties, which make up the Tri-County Workforce Area added 39,149 jobs, a 1.7% annual growth rate:

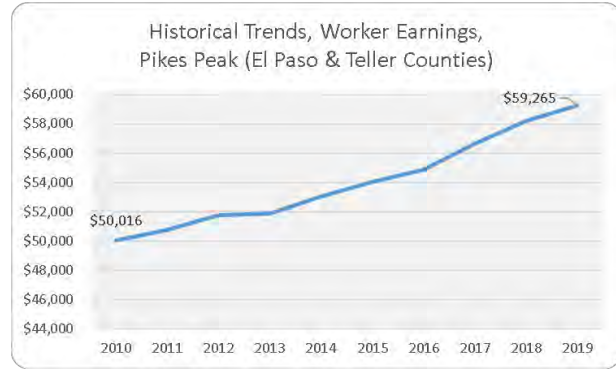
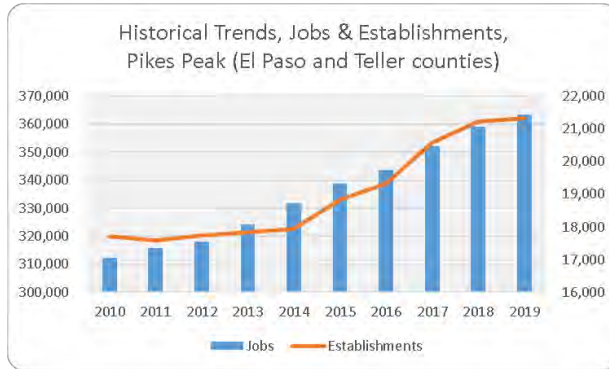
- Healthcare and social assistance added 8,553 jobs, an annual growth rate of 3.4%.
- Construction added 6,216 jobs (3.8% annual growth).
- Accommodation and food service added 5,604 jobs (2.5% annual growth).





Between 2010 and 2019, the Larimer County added 41,664 jobs, a 2.8% annual growth rate:

- Government added 13,393 jobs, an annual growth rate of 4.4%.
- Accommodation and food service added 4,861 jobs (3.3% annual growth).
- Construction added 3,993 jobs (3.9% annual growth).



Between 2010 and 2019, El Paso and Teller counties which make up the Pikes Peak Workforce Area, added 51,062 jobs, a 1.7% annual growth rate:

- Healthcare and social assistance added 9,923 jobs, an annual growth rate of 3.5%.
- Accommodation and food service added 7,874 jobs (3.0% annual growth).
- Construction added 6,556 jobs (4.0% annual growth).

### Growth Projections through 2024

These tables were run in early 2020 and will clearly need post-pandemic revisions. Projections are published by the US Bureau of Labor Statistics. Note that in the 2008-2009 recession, unemployment also outpaced projections that existed at that time. Projections were revised in July 2010, and likely the same thing will happen here, but at a later date.

Regional Industry Growth Projections, Colorado Central Planning Region										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	391,510	400,996	409,265	416,413	423,240	31,729	1.6%	1.08	1,342
62	Health Care and Social Assistance	250,745	260,649	269,377	277,308	284,619	33,874	2.6%	0.82	14,096
54	Professional, Scientific, and Technical Services	237,901	246,801	254,363	260,988	266,763	28,862	2.3%	1.49	32,408
44	Retail Trade	217,509	220,674	223,428	225,892	228,134	10,625	1.0%	0.91	12,330
72	Accommodation and Food Services	215,485	222,038	227,681	232,690	237,233	21,748	1.9%	1.04	9,668
23	Construction	160,309	165,630	170,144	174,090	177,564	17,255	2.1%	1.17	13,235
56	Administrative and Support and Waste Management and Remediation Services	143,546	145,604	147,321	148,797	150,079	6,533	0.9%	0.96	9,071
31	Manufacturing	119,612	121,508	122,916	123,975	124,758	5,146	0.8%	0.63	4,307
81	Other Services (except Public Administration)	115,772	118,130	120,149	121,900	123,482	7,710	1.3%	1.01	12,739
52	Finance and Insurance	107,698	110,040	112,027	113,704	115,277	7,579	1.4%	1.11	9,083
42	Wholesale Trade	92,923	94,365	95,468	96,331	97,025	4,101	0.9%	1.05	11,035
48	Transportation and Warehousing	76,114	79,104	81,532	83,568	85,194	9,081	2.3%	0.84	2,690
51	Information	70,490	71,754	72,811	73,722	74,507	4,017	1.1%	1.61	3,523
61	Educational Services	55,115	56,848	58,336	59,554	60,719	5,604	2.0%	0.89	2,674
53	Real Estate and Rental and Leasing	51,041	52,407	53,548	54,533	55,367	4,326	1.6%	1.24	9,083
71	Arts, Entertainment, and Recreation	47,044	48,448	49,609	50,597	51,436	4,392	1.8%	1.11	2,366
55	Management of Companies and Enterprises	37,551	38,908	40,019	40,958	41,769	4,218	2.2%	1.08	2,634
21	Mining, Quarrying, and Oil and Gas Extraction	12,525	12,842	13,112	13,349	13,562	1,036	1.6%	1.22	735
11	Agriculture, Forestry, Fishing and Hunting	8,831	9,320	9,739	10,107	10,437	1,606	3.4%	0.31	418
22	Utilities	4,824	4,831	4,832	4,829	4,819	(5)	(0.0%)	0.59	160
	Totals	2,416,546	2,480,899	2,535,677	2,583,306	2,625,985	209,439	1.7%		153,595

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

## Colorado Central Planning Region's Regional Plan

Regional Industry Growth Projections, Adams County Workforce Area										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	50,684	52,934	54,818	56,601	57,845	7,161	2.7%	1.35	125
23	Construction	28,597	29,431	30,156	30,790	31,235	2,638	1.8%	1.97	1,650
48	Transportation and Warehousing	23,755	24,808	25,679	26,406	26,788	3,033	2.4%	2.48	614
62	Health Care and Social Assistance	22,348	23,247	24,064	24,820	25,397	3,049	2.6%	0.68	853
44	Retail Trade	22,082	22,506	22,878	23,212	23,440	1,358	1.2%	0.89	1,096
72	Accommodation and Food Services	18,248	18,858	19,395	19,877	20,205	1,957	2.1%	0.83	783
42	Wholesale Trade	17,562	17,781	17,951	18,086	18,119	558	0.6%	1.91	1,085
56	Administrative and Support and Waste Management and Remediation Services	16,258	16,747	17,168	17,535	17,769	1,511	1.8%	1.03	755
31	Manufacturing	14,918	15,223	15,467	15,664	15,739	821	1.1%	0.75	489
81	Other Services (except Public Administration)	9,048	9,222	9,376	9,504	9,594	546	1.2%	0.76	885
54	Professional, Scientific, and Technical Services	8,679	8,928	9,145	9,328	9,462	783	1.7%	0.51	1,344
53	Real Estate and Rental and Leasing	4,124	4,210	4,283	4,343	4,381	257	1.2%	0.95	567
52	Finance and Insurance	3,958	4,044	4,116	4,183	4,225	267	1.3%	0.39	505
61	Educational Services	2,826	2,895	2,941	2,999	3,054	228	1.6%	0.43	146
51	Information	2,673	2,680	2,686	2,690	2,697	24	0.2%	0.58	144
71	Arts, Entertainment, and Recreation	2,561	2,680	2,782	2,871	2,927	365	2.7%	0.57	112
11	Agriculture, Forestry, Fishing and Hunting	2,092	2,148	2,199	2,249	2,278	186	1.7%	0.71	53
55	Management of Companies and Enterprises	1,776	1,811	1,841	1,866	1,880	105	1.2%	0.48	118
21	Mining, Quarrying, and Oil and Gas Extraction	1,071	1,158	1,234	1,302	1,346	275	4.7%	0.99	65
22	Utilities	638	637	637	636	635	(2)	(0.1%)	0.75	18
	Totals	253,898	261,949	268,817	274,962	279,018	25,120	1.9%		11,406

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Regional Industry Growth Projections, Arapahoe/Douglas Workforce Area										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
62	Health Care and Social Assistance	63,219	65,708	67,960	70,032	71,603	8,384	2.5%	0.93	3,226
90	Government	57,323	58,314	59,190	60,031	60,698	3,375	1.2%	0.74	222
54	Professional, Scientific, and Technical Services	55,819	57,440	58,866	60,114	61,022	5,203	1.8%	1.59	7,472
44	Retail Trade	55,288	55,909	56,469	56,979	57,367	2,079	0.7%	1.07	2,657
52	Finance and Insurance	42,876	43,887	44,752	45,549	46,093	3,217	1.5%	2.04	2,654
72	Accommodation and Food Services	41,528	42,559	43,478	44,315	44,916	3,388	1.6%	0.91	1,937
23	Construction	38,704	39,704	40,581	41,355	41,899	3,195	1.6%	1.28	2,961
56	Administrative and Support and Waste Management and Remediation Services	36,476	36,907	37,277	37,597	37,797	1,321	0.7%	1.11	2,191
51	Information	25,262	25,610	25,904	26,155	26,304	1,042	0.8%	2.65	837
81	Other Services (except Public Administration)	24,432	24,839	25,194	25,522	25,751	1,319	1.1%	0.98	2,682
42	Wholesale Trade	20,075	20,314	20,506	20,665	20,723	648	0.6%	1.05	2,832
55	Management of Companies and Enterprises	12,702	13,025	13,298	13,534	13,665	963	1.5%	1.66	746
31	Manufacturing	11,341	11,515	11,652	11,757	11,794	453	0.8%	0.27	629
53	Real Estate and Rental and Leasing	11,304	11,533	11,731	11,898	12,015	710	1.2%	1.26	2,060
71	Arts, Entertainment, and Recreation	10,764	11,057	11,308	11,523	11,662	898	1.6%	1.16	452
61	Educational Services	9,848	10,079	10,257	10,438	10,592	743	1.5%	0.72	563
48	Transportation and Warehousing	8,452	8,800	9,095	9,311	9,486	1,034	2.3%	0.42	511
21	Mining, Quarrying, and Oil and Gas Extraction	1,074	1,064	1,055	1,048	1,046	(29)	(0.5%)	0.48	145
11	Agriculture, Forestry, Fishing and Hunting	664	687	706	725	738	74	2.1%	0.11	62
22	Utilities	462	475	486	495	499	37	1.6%	0.26	18
	Totals	527,612	539,426	549,766	559,046	565,668	38,055	1.4%		34,856

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

## Colorado Central Planning Region's Regional Plan

Regional Industry Growth Projections, Boulder County Workforce Area										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	37,103	37,789	38,369	38,947	39,406	2,303	1.2%	1.16	104
54	Professional, Scientific, and Technical Services	34,429	35,422	36,290	37,044	37,582	3,153	1.8%	2.39	4,325
62	Health Care and Social Assistance	25,198	25,939	26,610	27,224	27,688	2,490	1.9%	0.90	1,558
31	Manufacturing	20,301	20,590	20,811	20,979	21,011	710	0.7%	1.20	629
72	Accommodation and Food Services	18,686	19,072	19,419	19,736	19,969	1,284	1.3%	1.00	885
44	Retail Trade	18,603	18,845	19,066	19,269	19,429	826	0.9%	0.88	1,106
51	Information	8,885	8,945	9,000	9,048	9,087	202	0.5%	2.28	516
81	Other Services (except Public Administration)	8,701	8,810	8,905	8,997	9,054	353	0.8%	0.85	1,241
23	Construction	7,707	7,828	7,936	8,033	8,100	393	1.0%	0.62	831
56	Administrative and Support and Waste Management and Remediation Services	7,205	7,223	7,239	7,253	7,265	60	0.2%	0.54	760
42	Wholesale Trade	7,001	7,161	7,296	7,415	7,482	481	1.3%	0.89	1,035
52	Finance and Insurance	4,658	4,668	4,676	4,686	4,697	39	0.2%	0.54	763
61	Educational Services	4,554	4,709	4,839	4,953	5,037	482	2.0%	0.81	375
71	Arts, Entertainment, and Recreation	4,451	4,539	4,615	4,679	4,720	269	1.2%	1.17	319
53	Real Estate and Rental and Leasing	3,863	3,922	3,974	4,016	4,048	185	0.9%	1.05	806
48	Transportation and Warehousing	1,833	1,877	1,915	1,942	1,963	130	1.4%	0.22	107
55	Management of Companies and Enterprises	1,627	1,687	1,737	1,781	1,806	179	2.1%	0.52	290
11	Agriculture, Forestry, Fishing and Hunting	1,046	1,083	1,116	1,145	1,168	122	2.2%	0.42	66
22	Utilities	238	236	233	230	229	(9)	(0.8%)	0.33	13
21	Mining, Quarrying, and Oil and Gas Extraction	186	180	175	170	167	(18)	(2.0%)	0.20	32
	Totals	216,275	220,525	224,218	227,544	229,908	#REF!	1.2%		15,756

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Regional Industry Growth Projections, Broomfield County Workforce Area										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
11	Agriculture, Forestry, Fishing and Hunting	10	11	11	12	12	2	4.0%	0.02	2
21	Mining, Quarrying, and Oil and Gas Extraction	95	105	113	120	125	30	5.6%	0.49	8
22	Utilities	<10	<10	<10	<10	<10	<10	N/A	0.01	0
23	Construction	2,714	2,883	3,029	3,159	3,245	530	3.6%	1.05	171
31	Manufacturing	4,597	4,589	4,577	4,560	4,536	(61)	(0.3%)	1.29	103
42	Wholesale Trade	1,479	1,516	1,545	1,569	1,578	99	1.3%	0.90	246
44	Retail Trade	4,815	4,824	4,833	4,841	4,851	36	0.1%	1.08	266
48	Transportation and Warehousing	356	372	385	395	403	47	2.5%	0.21	30
51	Information	5,037	5,253	5,438	5,600	5,698	661	2.5%	6.17	88
52	Finance and Insurance	1,930	2,023	2,103	2,173	2,217	287	2.8%	1.07	174
53	Real Estate and Rental and Leasing	550	552	555	556	558	9	0.3%	0.71	156
54	Professional, Scientific, and Technical Services	6,269	6,432	6,577	6,703	6,799	530	1.6%	2.08	724
55	Management of Companies and Enterprises	3,766	4,006	4,210	4,387	4,490	724	3.6%	5.73	62
56	Administrative and Support and Waste Management and Remediation Services	1,807	1,860	1,907	1,947	1,973	166	1.8%	0.64	179
61	Educational Services	1,113	1,163	1,199	1,239	1,272	159	2.7%	0.94	61
62	Health Care and Social Assistance	3,308	3,521	3,709	3,879	3,997	688	3.9%	0.57	207
71	Arts, Entertainment, and Recreation	563	583	600	614	624	62	2.1%	0.71	39
72	Accommodation and Food Services	3,537	3,600	3,656	3,708	3,746	209	1.2%	0.90	179
81	Other Services (except Public Administration)	1,377	1,409	1,435	1,461	1,480	102	1.4%	0.65	181
90	Government	1,958	2,018	2,070	2,118	2,152	193	1.9%	0.29	18
	Totals	45,283	46,719	47,951	49,041	49,756	4,473	1.9%		2,891

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker



## Colorado Central Planning Region's Regional Plan

Regional Industry Growth Projections, City and County of Denver Workforce Area										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	75,956	76,782	77,554	78,259	78,817	2,861	0.7%	0.88	239
54	Professional, Scientific, and Technical Services	68,100	70,703	72,978	74,974	76,362	8,261	2.3%	1.75	7,812
72	Accommodation and Food Services	57,059	58,631	60,020	61,273	62,142	5,083	1.7%	1.13	2,269
62	Health Care and Social Assistance	55,693	57,195	58,573	59,846	60,846	5,152	1.8%	0.74	2,603
56	Administrative and Support and Waste Management and Remediation Services	37,144	37,312	37,454	37,574	37,647	502	0.3%	1.02	1,896
44	Retail Trade	33,262	33,797	34,269	34,695	34,994	1,732	1.0%	0.58	2,292
48	Transportation and Warehousing	31,063	31,686	32,219	32,643	32,925	1,861	1.2%	1.40	607
52	Finance and Insurance	29,552	30,004	30,379	30,737	30,978	1,426	0.9%	1.26	2,029
42	Wholesale Trade	29,048	29,217	29,333	29,410	29,378	331	0.2%	1.37	2,627
23	Construction	28,536	29,424	30,198	30,875	31,345	2,809	1.9%	0.85	1,903
81	Other Services (except Public Administration)	26,752	27,160	27,517	27,830	28,038	1,287	0.9%	0.97	3,308
61	Educational Services	21,958	22,640	23,208	23,752	24,167	2,209	1.9%	1.44	564
31	Manufacturing	21,555	21,603	21,620	21,611	21,547	(8)	(0.0%)	0.47	885
53	Real Estate and Rental and Leasing	16,663	17,142	17,554	17,910	18,140	1,477	1.7%	1.67	2,167
51	Information	14,647	14,842	15,012	15,160	15,262	615	0.8%	1.39	952
55	Management of Companies and Enterprises	13,956	14,288	14,568	14,810	14,943	987	1.4%	1.64	690
71	Arts, Entertainment, and Recreation	12,855	13,245	13,575	13,857	14,027	1,172	1.8%	1.25	544
21	Mining, Quarrying, and Oil and Gas Extraction	8,191	8,354	8,498	8,628	8,716	525	1.3%	3.28	306
11	Agriculture, Forestry, Fishing and Hunting	2,180	2,381	2,557	2,704	2,821	641	5.3%	0.32	46
22	Utilities	1,876	1,876	1,875	1,872	1,865	(10)	(0.1%)	0.95	34
	Totals	586,045	598,283	608,964	618,418	624,960	38,914	1.3%		33,770

Regional Industry Growth Projections, Jefferson (Tri-County) Workforce Area (Jefferson, Clear Creek and Gilpin Counties)										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	40,201	40,610	40,982	41,348	41,668	1,467	0.7%	0.95	215
62	Health Care and Social Assistance	33,878	34,717	35,490	36,208	36,776	2,898	1.7%	0.92	1,913
44	Retail Trade	31,074	31,251	31,417	31,577	31,712	639	0.4%	1.11	1,775
54	Professional, Scientific, and Technical Services	29,558	30,329	31,001	31,576	31,983	2,424	1.6%	1.55	4,444
72	Accommodation and Food Services	28,653	29,262	29,810	30,315	30,688	2,035	1.4%	1.16	1,262
23	Construction	22,450	23,014	23,505	23,943	24,231	1,781	1.5%	1.38	2,230
31	Manufacturing	20,912	21,178	21,378	21,528	21,548	636	0.6%	0.93	532
56	Administrative and Support and Waste Management and Remediation Services	16,760	17,118	17,425	17,694	17,858	1,098	1.3%	0.94	1,261
81	Other Services (except Public Administration)	13,723	13,887	14,029	14,162	14,263	540	0.8%	1.02	1,647
52	Finance and Insurance	8,581	8,563	8,543	8,537	8,536	(45)	(0.1%)	0.75	1,233
42	Wholesale Trade	7,619	7,666	7,699	7,723	7,715	95	0.2%	0.74	1,580
71	Arts, Entertainment, and Recreation	6,458	6,467	6,472	6,472	6,473	14	0.0%	1.28	329
51	Information	5,775	6,003	6,200	6,374	6,487	712	2.4%	1.12	375
53	Real Estate and Rental and Leasing	5,261	5,307	5,348	5,378	5,405	144	0.5%	1.08	1,104
61	Educational Services	5,085	5,214	5,326	5,426	5,505	420	1.6%	0.68	397
48	Transportation and Warehousing	4,481	4,620	4,736	4,821	4,881	400	1.7%	0.42	276
55	Management of Companies and Enterprises	2,755	2,810	2,856	2,896	2,917	162	1.1%	0.66	339
21	Mining, Quarrying, and Oil and Gas Extraction	1,020	1,027	1,034	1,039	1,044	24	0.5%	0.84	92
22	Utilities	796	788	780	773	767	(29)	(0.7%)	0.83	35
11	Agriculture, Forestry, Fishing and Hunting	769	776	783	792	797	28	0.7%	0.23	46
	Totals	285,809	290,607	294,814	298,583	301,252	15,442	1.1%		21,080

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker



## Colorado Central Planning Region's Regional Plan

Regional Industry Growth Projections, Larimer County Workforce Area										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	43,300	44,604	45,701	46,748	47,502	4,202	1.9%	1.51	126
44	Retail Trade	20,704	21,068	21,391	21,680	21,886	1,182	1.1%	1.09	1,157
72	Accommodation and Food Services	19,906	20,419	20,873	21,283	21,571	1,665	1.6%	1.19	908
62	Health Care and Social Assistance	18,162	18,728	19,243	19,719	20,086	1,924	2.0%	0.73	1,157
31	Manufacturing	15,418	15,729	15,976	16,174	16,243	825	1.0%	1.01	511
23	Construction	14,056	14,384	14,672	14,929	15,107	1,052	1.5%	1.27	1,389
54	Professional, Scientific, and Technical Services	13,208	13,419	13,605	13,759	13,887	680	1.0%	1.02	2,323
56	Administrative and Support and Waste Management and Remediation Services	9,622	9,730	9,824	9,906	9,960	337	0.7%	0.80	717
81	Other Services (except Public Administration)	8,576	8,795	8,984	9,154	9,274	698	1.6%	0.94	974
42	Wholesale Trade	5,418	5,603	5,756	5,885	5,945	527	1.9%	0.77	736
53	Real Estate and Rental and Leasing	4,222	4,345	4,450	4,539	4,601	379	1.7%	1.28	744
52	Finance and Insurance	4,037	4,062	4,081	4,102	4,120	82	0.4%	0.52	598
71	Arts, Entertainment, and Recreation	3,549	3,638	3,714	3,778	3,819	271	1.5%	1.04	229
51	Information	3,515	3,635	3,738	3,829	3,885	370	2.0%	1.01	236
61	Educational Services	3,392	3,517	3,619	3,714	3,782	391	2.2%	0.67	191
48	Transportation and Warehousing	3,389	3,447	3,494	3,530	3,550	161	0.9%	0.46	206
11	Agriculture, Forestry, Fishing and Hunting	1,523	1,549	1,572	1,596	1,609	87	1.1%	0.68	92
55	Management of Companies and Enterprises	986	1,023	1,055	1,082	1,097	111	2.2%	0.35	154
21	Mining, Quarrying, and Oil and Gas Extraction	581	595	607	618	625	44	1.5%	0.70	61
22	Utilities	284	288	291	294	295	11	0.8%	0.43	19
	Totals	193,845	198,576	202,646	206,319	208,845	15,000	1.5%		12,526

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

Regional Industry Growth Projections, Pikes Peak (El Paso and Teller Counties)										
NAICS Code	Description	2020 Jobs	2021 Jobs	2022 Jobs	2023 Jobs	2024 Jobs	Change	Annual Growth Rate	National Location Quotient	Payrolled Business Locations
90	Government	94,471	96,214	97,729	99,187	100,318	5,847	1.2%	1.72	294
62	Health Care and Social Assistance	38,843	40,321	41,660	42,892	43,822	4,979	2.4%	0.81	2,580
44	Retail Trade	34,846	35,227	35,569	35,881	36,116	1,270	0.7%	0.95	1,982
72	Accommodation and Food Services	34,421	35,280	36,039	36,726	37,206	2,785	1.6%	1.07	1,447
54	Professional, Scientific, and Technical Services	30,739	31,690	32,527	33,265	33,787	3,049	1.9%	1.24	3,966
81	Other Services (except Public Administration)	25,522	26,027	26,459	26,852	27,179	1,657	1.3%	1.46	1,822
23	Construction	22,866	23,478	24,013	24,480	24,809	1,943	1.6%	1.08	2,101
56	Administrative and Support and Waste Management and Remediation Services	20,332	20,424	20,504	20,574	20,628	296	0.3%	0.88	1,313
52	Finance and Insurance	14,447	14,776	15,054	15,309	15,475	1,028	1.4%	0.97	1,128
31	Manufacturing	12,466	12,487	12,493	12,485	12,451	(15)	(0.0%)	0.43	531
61	Educational Services	8,073	8,120	8,165	8,198	8,233	160	0.4%	0.83	377
71	Arts, Entertainment, and Recreation	7,247	7,400	7,531	7,643	7,710	463	1.2%	1.11	342
53	Real Estate and Rental and Leasing	6,420	6,537	6,638	6,726	6,785	365	1.1%	1.01	1,480
42	Wholesale Trade	6,163	6,211	6,245	6,273	6,271	108	0.3%	0.46	895
51	Information	5,962	5,844	5,743	5,651	5,602	(360)	(1.2%)	0.89	377
48	Transportation and Warehousing	5,774	5,923	6,046	6,147	6,215	440	1.5%	0.41	339
55	Management of Companies and Enterprises	1,340	1,368	1,393	1,414	1,425	86	1.2%	0.25	235
11	Agriculture, Forestry, Fishing and Hunting	1,037	1,104	1,163	1,214	1,253	216	3.9%	0.24	52
21	Mining, Quarrying, and Oil and Gas Extraction	624	629	632	635	637	13	0.4%	0.39	27
22	Utilities	537	531	525	519	515	(22)	(0.9%)	0.43	24
	Totals	372,130	379,590	386,129	392,071	396,437	24,308	1.3%		21,310

Source: EMSI – QCEW Employees, Non-QCEW Employees & Self-Employed Class of Worker

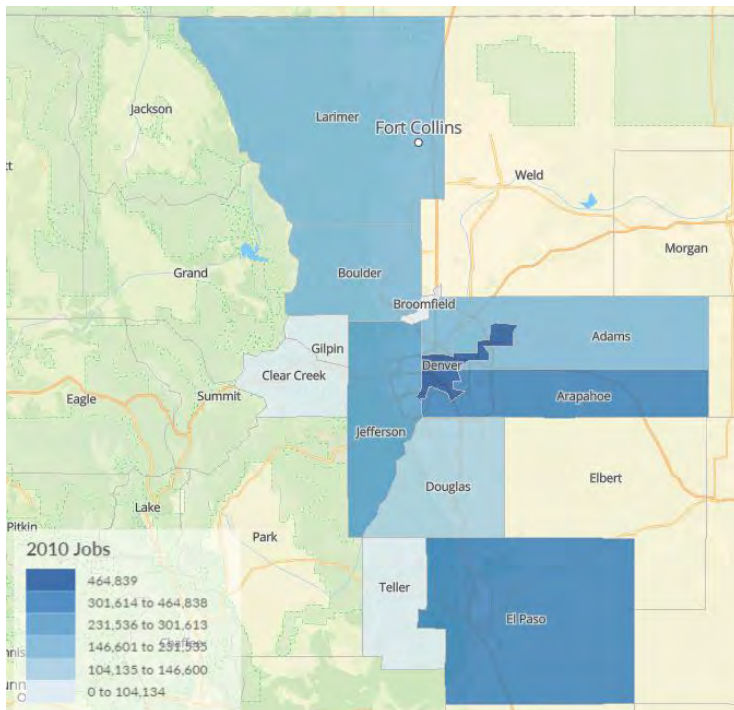
### Existing and Emerging In-Demand Industry Sectors

The tables below are sorted by concentration (location quotient or LQ), which is an index with 1.00 as the national average. Thus, an LQ of 2.96 means employment in that industry is concentrated at 2.96 times the national average. These concentrations may change incrementally, but are likely to stay relatively the same in the near term, despite unemployment.

The reader will note that in all cases in the table below, industries shown are ‘primary’ in nature. This means they may be called ‘traded’ industries in the sense they create goods or services that are then exported, at least in part, and money flows back into the region in the form of net profits, and worker earnings.

NAICS	Description	2019 Jobs	2019 Location Quotient	2019 Payrolled Business Locations
211	Oil and Gas Extraction	6,279	2.96	270
518	Data Processing, Hosting, and Related Services	13,977	2.64	1,120
517	Telecommunications	22,889	2.12	450
481	Air Transportation	16,138	2.10	80
533	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)	652	1.90	90
312	Beverage and Tobacco Product Manufacturing	7,780	1.78	303
511	Publishing Industries (except Internet)	20,269	1.76	979
523	Securities, Commodity Contracts, and Other Financial Investments and Related Activities	24,692	1.59	2,833
515	Broadcasting (except Internet)	6,158	1.50	102
541	Professional, Scientific, and Technical Services	246,801	1.49	32,408

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker



This map shows employment concentrations in the eleven counties that make up the Colorado Central Planning Region. Each county within the region has a unique economic footprint, a different concentration of key industries.

Together, these counties, along with Broomfield and Weld, which are not included in this Plan, are loosely known as Colorado’s Front Range.

The Front Range economy is vibrant and diverse. The CCPR is known throughout the United States and internationally as an opportunity center for highly skilled talent.

It is also on the short list as a good place to do business. Metro Denver is ranked as the No. 1 best place for business and careers by Forbes, and the No. 2 best place to live by US News. Colorado is the second most highly educated state, behind Massachusetts, and Business insider ranks Colorado the No. 3 best economy. Here are tables for each of the local workforce areas. The reader will note some substantive differences between each of the seven workforce development areas that make up the CCPR.

### Adams

Top Industries by Employment Concentration, Adams				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
492	Couriers and Messengers	5,771	4.56	47
324	Petroleum and Coal Products Manufacturing	696	4.01	10
493	Warehousing and Storage	6,657	3.51	50
562	Waste Management and Remediation Services	2,449	3.41	88
902	State Government	25,557	3.10	30
484	Truck Transportation	7,923	2.96	385
237	Heavy and Civil Engineering Construction	4,483	2.57	107
238	Specialty Trade Contractors	21,897	2.34	1,284
423	Merchant Wholesalers, Durable Goods	10,656	2.14	698
532	Rental and Leasing Services	1,799	2.00	115

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker

Adams County makes up the northeastern part of greater metro Denver. Its western border abuts Jefferson County, and the City and County of Denver forms a salient moving northeast through Adams County to Denver International Airport.

Adams County is home to many truck transportation, wholesalers, warehousing and storage companies, as well as courier and messenger services using Denver International Airport as a hub. The county is also home to a number of heavy construction companies and numerous specialty trade contractors.

The county is also home to the Colorado Spaceport, which is being built out for horizontal launches. Because of this, growth in engineering, aerospace manufacturing and technical consultancies is expected moving east from Aurora along the I-70 corridor. The Marriott Hotels Group located its new Gaylord of the Rockies in the City of Aurora in Adams County near Denver International Airport.

Arapahoe/Douglas

Top Industries by Employment Concentration, Arapahoe/Douglas				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
517	Telecommunications	11,586	5.04	162
515	Broadcasting (except Internet)	3,396	3.89	31
525	Funds, Trusts, and Other Financial Vehicles	201	3.89	29
518	Data Processing, Hosting, and Related Services	4,295	3.81	253
523	Securities, Commodity Contracts, and Other Financial Investments and Related Activities	10,257	3.11	781
533	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)	175	2.39	23
524	Insurance Carriers and Related Activities	17,088	1.86	1,082
522	Credit Intermediation and Related Activities	15,329	1.82	763
551	Management of Companies and Enterprises	12,702	1.66	746
541	Professional, Scientific, and Technical Services	55,819	1.59	7,472

Source: EMSI - QCEW, Non-QCEW & Self-Employed Class of Worker

The two-county Arapahoe/Douglas workforce area makes up the southeastern part of greater metro Denver. Like Adams County, Arapahoe County extends into the eastern plains along the I-70 corridor. Its urban area is located in the county's western one third. Municipalities in the urban portion of Arapahoe County include Centennial, Greenwood Village, Englewood, Littleton, Sheridan, and Aurora.

Arapahoe and Douglas counties are a national hub for telecommunications and broadcasting, as well as financial services. Centennial Airport is the second busiest general aviation airport in the United States, with over 900 landings and takeoffs per day. Because of this, 746 companies have located national or regional headquarters in the City of Centennial. The county is also a regional hub for professional, scientific and technical services, which include law and accounting firms, tax preparation services, architectural and engineering services, consultancies, and marketing and advertising companies.





**Boulder**

Top Industries by Employment Concentration, Boulder				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
334	Computer and Electronic Product Manufacturing	8,583	6.19	112
511	Publishing Industries (except Internet)	5,190	5.16	174
312	Beverage and Tobacco Product Manufacturing	1,006	2.64	53
902	State Government	17,207	2.45	18
541	Professional, Scientific, and Technical Services	34,429	2.39	4,325
518	Data Processing, Hosting, and Related Services	1,092	2.36	162
451	Sporting Goods, Hobby, Musical Instrument, and Book Stores	1,382	1.80	108
325	Chemical Manufacturing	1,858	1.67	53
454	Nonstore Retailers	1,587	1.62	153
517	Telecommunications	1,514	1.61	30

Source: EMSI - QCEW, Non-QCEW &amp; Self-Employed Class of Worker

Boulder is a regional and national hub for advanced manufacturing in technology and biosciences, as well as being home to a number of software publishers. Top industry concentrations in Boulder's professional, scientific and technical services sector include architectural and engineering services, specialized design, computer systems design and a number of consultancies.

In addition, because Boulder is home to three national laboratories, the Center for Atmospheric Research (NCAR), the Oceanic and Atmospheric Administration (NOAA) and the National Institute of Standards and Technology (NIST), which houses the atomic clock that is the standard for official time in the United States, as well as the University of Colorado, the county is also a national hub for scientific research and development companies.

**Broomfield**

Top Industries by Employment Concentration, Broomfield				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
517	Telecommunications	2,733	13.86	13
314	Textile Product Mills	376	11.24	3
337	Furniture and Related Product Manufacturing	1,050	9.32	6
511	Publishing Industries (except Internet)	1,378	6.55	25
518	Data Processing, Hosting, and Related Services	622	6.43	35
551	Management of Companies and Enterprises	3,766	5.73	62
334	Computer and Electronic Product Manufacturing	1,346	4.63	8
237	Heavy and Civil Engineering Construction	1,143	3.66	16
448	Clothing and Clothing Accessories Stores	909	2.43	71
519	Other Information Services	225	2.29	9

Source: EMSI - QCEW, Non-QCEW &amp; Self-Employed Class of Worker

Broomfield is a regional hub for telecommunications, with Level 3 as the major employer. A variety of IT companies have offices there, including Code Blue, Webroot, and Avnet. Advanced manufacturing also is highly concentrated in the region, with Brocade Communications Systems and Frontline Aerospace.

It is also home to a number of regional and corporate headquarters, including Vail Resorts, Noodles and Company, SCL Health and Cabela's.

Denver

Top Industries by Employment Concentration, Denver				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
211	Oil and Gas Extraction	5,749	11.46	167
481	Air Transportation	14,967	8.26	29
491	Postal Service	246	4.47	3
712	Museums, Historical Sites, and Similar Institutions	2,187	3.47	21
518	Data Processing, Hosting, and Related Services	3,965	3.17	342
523	Securities, Commodity Contracts, and Other Financial Investments and Related Activities	8,975	2.45	825
533	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)	178	2.19	24
515	Broadcasting (except Internet)	1,858	1.92	34
213	Support Activities for Mining	2,404	1.84	137
312	Beverage and Tobacco Product Manufacturing	1,890	1.83	79

Source: EMSI - QCEW, Non-QCEW &amp; Self-Employed Class of Worker

Skytrax ranks Denver International Airport as the best in the United States. It is the fifth busiest airport in the country with 64 million passengers traveling through each year. Nearly 15,000 people are employed in the air transportation sector in the City and County of Denver. Denver also has high concentrations of employment in oil and gas, financial services and data processing. Known as the Gateway to the Rockies, the City and County of Denver is also a national and international tourist destination, and offers visitors a variety of services, including shopping, a convention center and numerous attractions including twenty-one museums and historical sites.

Jefferson, Gilpin and Clear Creek (Tri-County)

Top Industries by Employment Concentration, Tri-County				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
486	Pipeline Transportation	611	6.96	6
533	Lessors of Nonfinancial Intangible Assets (except Copyrighted Works)	163	4.11	20
518	Data Processing, Hosting, and Related Services	2,351	3.85	125
312	Beverage and Tobacco Product Manufacturing	1,937	3.84	34
339	Miscellaneous Manufacturing	3,511	3.11	69
327	Nonmetallic Mineral Product Manufacturing	1,697	2.29	18
336	Transportation Equipment Manufacturing	6,224	2.06	21
451	Sporting Goods, Hobby, Musical Instrument, and Book Stores	1,641	1.62	137
541	Professional, Scientific, and Technical Services	29,558	1.55	4,444
713	Amusement, Gambling, and Recreation Industries	4,890	1.53	206

Source: EMSI - QCEW, Non-QCEW &amp; Self-Employed Class of Worker

Jefferson County is the home of a variety of advanced manufacturing companies, including Lockheed Martin's Waterton Canyon guided missile and space vehicle manufacturing campus, and Coors Tek, Inc. in Golden, which manufactures technical ceramics for aerospace, automotive, chemical, electronics, medical, metallurgical, oil and gas, semiconductor and many other industries. Coors brewery is also located in Golden. Jefferson County also has substantial employment in the professional, scientific and technical sector, with the highest employment concentrations in engineering services, scientific research and development, consultancies and specialized design services. Voters approved limited gambling in Colorado, and Gilpin County offers visitors a variety of casinos in picturesque Central City and Blackhawk.

Larimer

Top Industries by Employment Concentration, Larimer				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
312	Beverage and Tobacco Product Manufacturing	1,535	4.49	51
902	State Government	24,742	3.93	36
334	Computer and Electronic Product Manufacturing	4,105	3.30	45
451	Sporting Goods, Hobby, Musical Instrument, and Book Stores	1,827	2.65	109
333	Machinery Manufacturing	2,707	2.04	37
518	Data Processing, Hosting, and Related Services	773	1.87	64
326	Plastics and Rubber Products Manufacturing	1,490	1.73	27
511	Publishing Industries (except Internet)	1,313	1.46	82
453	Miscellaneous Store Retailers	1,639	1.45	165
238	Specialty Trade Contractors	10,190	1.43	948

Source: EMSI - QCEW, Non-QCEW &amp; Self-Employed Class of Worker

Larimer is the northernmost county in the CCPR. Colorado State University's main campus is located in Fort Collins. The county is home to a number of large and small breweries, including Anheuser-Busch, Inc. A variety of advanced machinery, electronics and computer manufacturing also exists in the county, with the highest employment concentrations in engine equipment, and in analytical laboratory and other precise measuring and testing instruments.

Pikes Peak (El Paso and Teller Counties)

Top Industries by Employment Concentration, Pikes Peak				
NAICS	Description	2020 Jobs	2020 Location Quotient	2019 Payrolled Business Locations
901	Federal Government	50,824	4.75	134
813	Religious, Grantmaking, Civic, Professional, and Similar Organizations	14,778	2.21	247
511	Publishing Industries (except Internet)	2,624	1.52	110
721	Accommodation	6,869	1.48	164
212	Mining (except Oil and Gas)	564	1.29	7
451	Sporting Goods, Hobby, Musical Instrument, and Book Stores	1,666	1.26	115
453	Miscellaneous Store Retailers	2,710	1.25	251
334	Computer and Electronic Product Manufacturing	2,982	1.25	42
712	Museums, Historical Sites, and Similar Institutions	500	1.25	16
541	Professional, Scientific, and Technical Services	30,739	1.24	3,966

Source: EMSI - QCEW, Non-QCEW &amp; Self-Employed Class of Worker

El Paso and Teller counties are the southernmost counties in the CCPR. Colorado Springs is the main urban Center, and is home to a number of US military facilities, including Fort Carson and the U.S. Air Force Academy. A number of engineering services that support defense, including Stresscon, Titan Systems, Northrop Grumman and Aecom Global operate in the county.

Colorado Springs is also a national and international destination for tourists. The Broadmoor is a five-star hotel that offers access to a variety of tourist attractions including Cave of the Winds, Garden of the Gods, Pikes Peak and the Broadmoor Seven Falls.

### Existing Occupations

This table shows occupation families adding the most jobs, as well as providing an annual growth rate to show which have grown the fastest.

In addition, the location quotient for each family is provided. Note that LQ can be calculated for any industry or any occupation.

SOC	Description	2010 Jobs	2019 Jobs	2010 - 2019 Change	Annual Growth Rate	2019 Location Quotient
13	Business and Financial Operations	135,052	188,780	53,728	3.8%	1.48
35	Food Preparation and Serving Related	155,914	203,823	47,909	3.0%	1.01
15	Computer and Mathematical	77,636	118,720	41,084	4.8%	1.69
41	Sales and Related	221,532	261,109	39,577	1.8%	1.09
53	Transportation and Material Moving	100,671	135,893	35,222	3.4%	0.82
11	Management	90,498	122,723	32,225	3.4%	0.89
47	Construction and Extraction	91,082	122,690	31,608	3.4%	1.08
29	Healthcare Practitioners and Technical	93,704	125,248	31,544	3.3%	0.93
39	Personal Care and Service	70,277	100,579	30,302	4.1%	0.94
43	Office and Administrative Support	298,697	319,939	21,242	0.8%	0.93
25	Education, Training, and Library	108,841	126,905	18,064	1.7%	0.93
49	Installation, Maintenance, and Repair	72,155	86,877	14,722	2.1%	0.92
51	Production	70,966	82,351	11,385	1.7%	0.59
31	Healthcare Support	46,820	57,103	10,283	2.2%	0.88
27	Arts, Design, Entertainment, Sports, and Media	42,312	52,475	10,163	2.4%	1.20
17	Architecture and Engineering	49,784	59,554	9,770	2.0%	1.47
21	Community and Social Service	31,178	39,819	8,641	2.8%	0.98
33	Protective Service	40,316	48,218	7,902	2.0%	0.90
37	Building and Grounds Cleaning and Maintenance	72,981	79,656	6,675	1.0%	0.91
19	Life, Physical, and Social Science	22,962	28,941	5,979	2.6%	1.48
23	Legal	19,077	23,022	3,945	2.1%	1.15
45	Farming, Fishing, and Forestry	4,382	7,491	3,109	6.1%	0.42
55	Military-only	26,828	24,803	(2,025)	-0.9%	1.79
	Totals	1,943,668	2,416,721	473,053	2.4%	

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

For occupations, LQ is a measure of employment concentration in those occupational areas relative to the national average. So, for the military occupation location quotient of 1.79, we would read, "Military occupations in the CCPR are 1.79 times more concentrated than the national average."

Note that besides military occupations, significant concentrations include business and financial (1.48), computer and mathematical (1.69), architecture and engineering (1.47), and life, physical and social science (1.48).



The top occupational family concentrations are shown by workforce area in the table immediately below.

Top Five Concentrated Occupational Families by Workforce Area, 2010-2019						
Workforce Area	Description	2010 Jobs	2019 Jobs	2010 - 2019 Change	Annual Growth Rate	2019 Location Quotient
Adams County	Construction and Extraction	13,174	20,297	7,123	4.9%	1.77
	Transportation and Material Moving	17,864	27,170	9,306	4.8%	1.61
	Installation, Maintenance, and Repair	7,811	11,450	3,639	4.3%	1.20
	Healthcare Practitioners and Technical	8,274	15,255	6,981	7.0%	1.12
	Life, Physical, and Social Science	956	2,185	1,229	9.6%	1.10
Arapahoe/Douglas	Computer and Mathematical	18,374	30,064	11,690	5.6%	2.01
	Business and Financial Operations	31,310	45,287	13,977	4.2%	1.67
	Architecture and Engineering	10,843	12,477	1,634	1.6%	1.44
	Sales and Related	55,607	66,598	10,991	2.0%	1.31
	Arts, Design, Entertainment, Sports, and Media	8,860	10,806	1,946	2.2%	1.16
Boulder	Life, Physical, and Social Science	5,026	6,483	1,457	2.9%	3.79
	Computer and Mathematical	10,765	15,293	4,528	4.0%	2.49
	Architecture and Engineering	7,006	8,603	1,597	2.3%	2.42
	Arts, Design, Entertainment, Sports, and Media	5,026	6,096	1,070	2.2%	1.59
	Business and Financial Operations	12,233	16,531	4,298	3.4%	1.48
Broomfield	Computer and Mathematical Occupations	2,980	4,913	1,933	5.7%	3.76
	Architecture and Engineering Occupations	1,035	1,226	191	1.9%	1.88
	Business and Financial Operations Occupations	2,684	4,429	1,745	5.7%	1.72
	Sales and Related Occupations	5,327	6,014	687	1.4%	1.56
	Life, Physical, and Social Science Occupations	376	390	14	0.4%	1.39
Denver	Legal	8,257	9,832	1,575	2.0%	2.08
	Business and Financial Operations	37,257	53,358	16,101	4.1%	1.77
	Computer and Mathematical	17,346	29,270	11,924	6.0%	1.76
	Arts, Design, Entertainment, Sports, and Media	10,973	13,944	2,971	2.7%	1.35
	Architecture and Engineering	10,031	12,525	2,494	2.5%	1.30
Jefferson (Tri-County)	Architecture and Engineering	7,318	8,878	1,560	2.2%	1.89
	Life, Physical, and Social Science	3,227	3,669	442	1.4%	1.62
	Computer and Mathematical	8,689	12,051	3,362	3.7%	1.48
	Business and Financial Operations	17,463	21,564	4,101	2.4%	1.46
	Construction and Extraction	13,026	16,442	3,416	2.6%	1.25
Larimer	Life, Physical, and Social Science	2,863	4,030	1,167	3.9%	2.64
	Architecture and Engineering	4,305	5,374	1,069	2.5%	1.70
	Construction and Extraction	8,093	10,978	2,885	3.4%	1.24
	Food Preparation and Serving Related	13,835	18,404	4,569	3.2%	1.17
	Arts, Design, Entertainment, Sports, and Media	3,038	3,822	784	2.6%	1.12
Pikes Peak	Military-only	20,788	18,765	(2,023)	-1.1%	9.02
	Computer and Mathematical	12,859	16,335	3,476	2.7%	1.54
	Community and Social Service	7,057	8,972	1,915	2.7%	1.47
	Business and Financial Operations	18,967	23,810	4,843	2.6%	1.24
	Arts, Design, Entertainment, Sports, and Media	6,788	7,688	900	1.4%	1.17

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker



Regional  
Collaboration

### Existing and Emergent In-Demand Occupations

An effective way to look at emerging in-demand occupations is to use the increase in average hires. The tables below show the highest increases in hires by educational attainment level. For example, the first table in the series, immediately below, shows the ten occupations requiring no formal educational credential that had the greatest increase in hires. On the first row, the reader sees that in 2019, employers in the CCPR hired 35,773 more combined food preparation and serving workers than they did in 2010.

*These tables reflect pre-pandemic trends. Data on average monthly hires is not yet available for March and April, and as the economy begins to recover, it is likely occupations with the most robust hiring may change.*

Occupations With Greatest Increase in Hires by Educational Attainment Level, Colorado Central Planning Region					
SOC	No Formal Educational Credential	2010 Hires	2019 Hires	Increase in Hires	Median Hourly Earnings
35-3021	Combined Food Preparation and Serving Workers, Including Fast Food	42,230	78,003	35,773	\$11.43
35-3031	Waiters and Waitresses	39,165	62,789	23,624	\$10.21
53-7062	Laborers and Freight, Stock, and Material Movers, Hand	16,282	38,815	22,533	\$14.50
41-2031	Retail Salespersons	47,328	69,830	22,502	\$12.15
41-2011	Cashiers	34,609	52,793	18,184	\$11.58
35-2014	Cooks, Restaurant	17,501	32,446	14,945	\$13.78
35-9031	Hosts and Hostesses, Restaurant, Lounge, and Coffee Shop	9,137	16,781	7,645	\$11.29
37-2011	Janitors and Cleaners, Except Maids and Housekeeping Cleaners	26,073	33,013	6,940	\$13.01
37-3011	Landscaping and Groundskeeping Workers	14,296	20,146	5,850	\$15.13
47-2061	Construction Laborers	10,221	15,535	5,314	\$16.71

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Combined Food Preparation and Serving Workers experienced the highest emergent demand in the region for occupations requiring no formal educational credential.

Occupations With Greatest Increase in Hires by Educational Attainment Level, Colorado Central Planning Region					
SOC	High School or Equivalent	2010 Hires	2019 Hires	Increase in Hires	Median Hourly Earnings
39-9021	Personal Care Aides	11,812	24,045	12,233	\$11.98
43-4051	Customer Service Representatives	23,220	35,273	12,053	\$16.73
43-5081	Stock Clerks and Order Fillers	15,190	26,185	10,995	\$13.94
41-3099	Sales Representatives, Services, All Other	14,210	23,639	9,429	\$28.36
35-1012	First-Line Supervisors of Food Preparation and Serving Workers	10,067	17,713	7,647	\$17.93
53-3033	Light Truck or Delivery Services Drivers	6,901	13,021	6,119	\$16.76
43-9061	Office Clerks, General	24,578	29,868	5,291	\$18.80
47-2111	Electricians	5,458	10,518	5,061	\$25.90
47-1011	First-Line Supervisors of Construction Trades and Extraction Workers	5,551	10,166	4,614	\$32.58
43-4171	Receptionists and Information Clerks	9,865	14,374	4,509	\$15.40

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Occupations With Greatest Increase in Hires by Educational Attainment Level, Colorado Central Planning Region					
SOC	Vocational Certificate or Some College	2010 Hires	2019 Hires	Increase in Hires	Median Hourly Earnings
53-3032	Heavy and Tractor-Trailer Truck Drivers	9,518	15,329	5,811	\$22.72
31-1014	Nursing Assistants	8,407	12,690	4,284	\$15.73
43-3031	Bookkeeping, Accounting, and Auditing Clerks	13,281	16,713	3,432	\$20.45
31-9011	Massage Therapists	1,839	4,713	2,874	\$21.21
31-9092	Medical Assistants	4,071	6,498	2,427	\$17.44
39-5012	Hairdressers, Hairstylists, and Cosmetologists	4,676	6,906	2,230	\$13.53
31-9091	Dental Assistants	3,087	5,103	2,017	\$19.58
49-3023	Automotive Service Technicians and Mechanics	4,850	6,355	1,505	\$21.81
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	2,248	3,581	1,333	\$25.13
29-2061	Licensed Practical and Licensed Vocational Nurses	1,960	2,719	759	\$25.42

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Occupations With Greatest Increase in Hires by Educational Attainment Level, Colorado Central Planning Region					
SOC	Associates Degree	2010 Hires	2019 Hires	Increase in Hires	Median Hourly
25-2011	Preschool Teachers, Except Special Education	3,955	5,280	1,325	\$14.38
29-2056	Veterinary Technologists and Technicians	1,275	2,460	1,185	\$17.63
23-2011	Paralegals and Legal Assistants	1,991	2,854	863	\$27.80
31-2021	Physical Therapist Assistants	601	1,271	670	\$27.28
29-2021	Dental Hygienists	1,242	1,765	523	\$42.01
31-2011	Occupational Therapy Assistants	272	600	328	\$28.05
49-9062	Medical Equipment Repairers	307	465	158	\$27.59
17-3011	Architectural and Civil Drafters	980	1,137	157	\$27.59
17-3029	Engineering Technicians, Except Drafters, All Other	596	699	103	\$30.57
29-2032	Diagnostic Medical Sonographers	186	267	81	\$40.87

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Occupations With Greatest Increase in Hires by Educational Attainment Level, Colorado Central Planning Region					
SOC	Bachelors Degree	2010 Hires	2019 Hires	Increase in Hires	Median Hourly
13-2011	Accountants and Auditors	11,940	18,162	6,222	\$35.68
13-1199	Business Operations Specialists, All Other	15,084	20,239	5,156	\$36.53
15-1132	Software Developers, Applications	6,897	11,574	4,678	\$50.47
13-1161	Market Research Analysts and Marketing Specialists	6,332	10,642	4,310	\$32.10
11-1021	General and Operations Managers	14,812	18,742	3,930	\$54.30
13-1071	Human Resources Specialists	5,572	8,913	3,341	\$31.45
15-1199	Computer Occupations, All Other	3,183	6,286	3,102	\$48.00
29-1141	Registered Nurses	8,791	11,418	2,627	\$35.48
13-1111	Management Analysts	3,883	5,844	1,961	\$42.39
21-1018	Substance Abuse, Behavioral Disorder, and Mental Health Counselors	1,807	3,412	1,605	\$21.94

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Occupations With Greatest Increase in Hires by Educational Attainment Level, Colorado Central Planning Region					
SOC	Masters	2010 Hires	2019 Hires	Increase in Hires	Median Hourly Earnings
29-1171	Nurse Practitioners	311	820	509	\$51.43
21-1022	Healthcare Social Workers	987	1,436	449	\$24.27
29-1071	Physician Assistants	678	932	253	\$49.53
21-1013	Marriage and Family Therapists	274	506	232	\$31.73
21-1023	Mental Health and Substance Abuse Social Workers	650	842	192	\$22.35
15-2041	Statisticians	293	475	182	\$40.09
29-1122	Occupational Therapists	839	997	159	\$41.46
21-1015	Rehabilitation Counselors	784	866	82	\$20.63
11-9033	Education Administrators, Postsecondary	537	593	56	\$44.08
29-1151	Nurse Anesthetists	83	136	53	\$83.95

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Occupations With Greatest Increase in Hires by Educational Attainment Level, Colorado Central Planning Region					
SOC	Doctoral or Professional	2010 Hires	2019 Hires	Increase in Hires	Median Hourly Earnings
29-1123	Physical Therapists	1,073	1,364	291	\$38.57
25-1099	Postsecondary Teachers	8,313	8,513	200	\$30.57
29-1051	Pharmacists	991	1,094	103	\$61.15
29-1131	Veterinarians	495	586	91	\$45.00
29-1021	Dentists, General	359	419	60	\$66.29
29-1081	Podiatrists	44	100	56	\$53.73
19-1042	Medical Scientists, Except Epidemiologists	517	556	39	\$28.05
29-1069	Physicians and Surgeons, All Other	466	495	29	\$103.21
19-3031	Clinical, Counseling, and School Psychologists	810	837	27	\$40.45
29-1181	Audiologists	71	93	22	\$40.88

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker





## Highest Occupational Demand in Local Areas

Top Five Occupations by Increase in Hires by Workforce Area, 2010-2019						
Workforce Area	Description	2010 Hires	2019 Hires	Increase in Hires	Annual Growth Rate	2019 Location Quotient
Adams County	Laborers and Material Movers, Hand	4,008	13,697	9,688	14.6%	1.34
	Fast Food and Counter Workers	4,341	9,303	4,963	8.8%	0.92
	Driver/Sales Workers and Truck Drivers	5,317	9,630	4,313	6.8%	2.09
	Retail Salespersons	3,577	6,757	3,180	7.3%	0.97
	Building Cleaning Workers	2,944	5,741	2,797	7.7%	0.93
Arapahoe/Douglas	Fast Food and Counter Workers	10,480	18,514	8,033	6.5%	0.91
	Retail Salespersons	11,981	17,713	5,731	4.4%	1.23
	Laborers and Material Movers, Hand	4,820	9,638	4,818	8.0%	0.55
	Waiters and Waitresses	7,827	12,183	4,356	5.0%	0.93
	Personal Care Aides	2,609	6,872	4,264	11.4%	0.83
Boulder	Fast Food and Counter Workers	4,560	7,389	2,830	5.5%	0.92
	Waiters and Waitresses	3,770	5,455	1,685	4.2%	1.04
	Retail Salespersons	3,403	4,816	1,413	3.9%	0.90
	Cooks	2,912	4,279	1,366	4.4%	1.18
	Cashiers	2,854	3,814	960	3.3%	0.69
Broomfield	Food Preparation and Serving Related Occupations	2,863	4,449	1,586	5.0%	0.85
	Business and Financial Operations Occupations	1,142	2,284	1,141	8.0%	1.92
	Office and Administrative Support Occupations	2,770	3,723	953	3.3%	0.90
	Sales and Related Occupations	4,080	5,027	946	2.3%	1.40
	Personal Care and Service Occupations	717	1,656	939	9.8%	0.85
Denver	Fast Food and Counter Workers	9,831	17,792	7,961	6.8%	0.78
	Waiters and Waitresses	9,530	17,262	7,732	6.8%	1.20
	Laborers and Material Movers, Hand	8,181	14,979	6,798	7.0%	0.75
	Cooks	6,556	11,716	5,159	6.7%	1.16
	Retail Salespersons	7,330	11,315	3,985	4.9%	0.71
Jefferson (Tri-County)	Fast Food and Counter Workers	6,198	10,670	4,471	6.2%	0.98
	Waiters and Waitresses	5,252	8,073	2,821	4.9%	1.18
	Retail Salespersons	7,064	9,755	2,691	3.7%	1.22
	Laborers and Material Movers, Hand	2,422	4,474	2,053	7.1%	0.52
	Cashiers	5,460	7,474	2,014	3.5%	0.99
Larimer	Fast Food and Counter Workers	4,505	8,395	3,890	7.2%	1.15
	Laborers and Material Movers, Hand	2,138	4,171	2,033	7.7%	0.66
	Waiters and Waitresses	3,669	5,571	1,902	4.7%	1.17
	Retail Salespersons	4,681	6,578	1,897	3.9%	1.33
	Cashiers	3,067	4,836	1,768	5.2%	0.94
Pikes Peak	Fast Food and Counter Workers	7,071	12,320	5,248	6.4%	0.87
	Retail Salespersons	7,345	10,822	3,478	4.4%	1.10
	Waiters and Waitresses	5,801	8,742	2,942	4.7%	1.00
	Customer Service Representatives	5,045	7,713	2,667	4.8%	1.32
	Cashiers	5,460	8,072	2,611	4.4%	0.80

Source: EMSI QCEW, Non-QCEW &amp; Self-Employed Class of Worker

This table shows the five occupations with the greatest increase in employment in each local area.

The next table shows the five occupations requiring any postsecondary training with the largest increase in hires for each local area.

When both tables are considered, it is clear that demand is increasing most for semi-skilled occupations in terms of gross count, but is also increasing with skilled occupations that serve in primary industries.

As recovery from the COVID-19 pandemic progresses, it is likely demand will shift either for or against some of the occupations in these tables. As this happens, the workforce areas will work with regional employers to ensure federal funds are targeted to the most critical occupations through traditional classroom training, work-based learning or apprenticeship strategies, as well as the unique occupational needs within each of the workforce areas.

Top Five Most Concentrated Occupations Requiring Any Postsecondary Training by Largest Increase in Hires by Workforce Area, 2010-2019						
Workforce Area	Description	2010 Hires	2019 Hires	Increase in Hires	Annual Growth Rate	2019 Location Quotient
Adams County	Heavy and Tractor-Trailer Truck Drivers	2,932	4,779	1,848	5.6%	2.37
	Postsecondary Teachers	323	1,406	1,083	17.8%	0.48
	Business Operations Specialists, All Other	992	1,959	967	7.9%	1.70
	Registered Nurses	728	1,556	827	8.8%	1.13
	Accountants and Auditors	792	1,514	722	7.5%	1.29
Arapahoe/Douglas	Accountants and Auditors	2,379	3,712	1,333	5.1%	1.69
	Business Operations Specialists, All Other	3,119	4,356	1,237	3.8%	2.27
	Nursing Assistants	1,391	2,592	1,201	7.2%	0.68
	Software Developers, Applications	1,715	2,848	1,133	5.8%	2.39
	Heavy and Tractor-Trailer Truck Drivers	1,256	2,257	1,001	6.7%	0.41
Boulder	Software Developers, Applications	1,247	1,762	515	3.9%	5.41
	Accountants and Auditors	1,050	1,562	513	4.5%	1.78
	Business Operations Specialists, All Other	1,117	1,610	492	4.1%	2.40
	Market Research Analysts and Marketing Specialists	736	1,202	466	5.6%	2.80
	Computer Occupations, All Other	229	658	429	12.4%	3.29
Broomfield	Software Developers, Applications	155	460	305	12.8%	5.70
	Business Operations Specialists, All Other	237	487	251	8.4%	2.84
	Accountants and Auditors	197	402	205	8.3%	1.79
	Market Research Analysts and Marketing Specialists	144	346	202	10.2%	2.87
	Heavy and Tractor-Trailer Truck Drivers	68	230	162	14.4%	0.28
Denver	Accountants and Auditors	3,661	5,818	2,157	5.3%	1.93
	Business Operations Specialists, All Other	3,968	5,928	1,960	4.6%	2.89
	Software Developers, Applications	1,571	3,136	1,565	8.0%	1.83
	Market Research Analysts and Marketing Specialists	1,681	3,079	1,398	7.0%	1.92
	General and Operations Managers	3,291	4,661	1,370	3.9%	1.01
Jefferson (Tri-County)	Accountants and Auditors	1,609	2,314	705	4.1%	1.56
	Nursing Assistants	1,064	1,658	594	5.1%	0.82
	Heavy and Tractor-Trailer Truck Drivers	703	1,102	399	5.1%	0.44
	Market Research Analysts and Marketing Specialists	779	1,143	363	4.3%	1.67
	Software Developers, Applications	741	1,101	360	4.5%	1.87
Larimer	Heavy and Tractor-Trailer Truck Drivers	716	1,185	469	5.8%	0.54
	Postsecondary Teachers	662	1,024	362	5.0%	1.55
	Nursing Assistants	877	1,216	338	3.7%	1.04
	Business Operations Specialists, All Other	869	1,118	249	2.8%	1.65
	Automotive Service Technicians and Mechanics	390	620	231	5.3%	1.02
Pikes Peak	Nursing Assistants	1,852	2,809	957	4.7%	0.93
	Heavy and Tractor-Trailer Truck Drivers	1,422	2,118	695	4.5%	0.52
	Software Developers, Applications	840	1,375	535	5.6%	2.13
	Market Research Analysts and Marketing Specialists	551	987	436	6.7%	1.05
	Accountants and Auditors	1,550	1,968	418	2.7%	1.16

Source: EMSI QCEW, Non-QCEW &amp; Self-Employed Class of Worker

## Question 2

*Provide an analysis of the knowledge and skills needed to meet the employment needs of the employers in the region, as well as for each area included in this planning region, including employment needs in in-demand industry sectors and occupations.*

*As the COVID-19 pandemic has progressed, we have seen some situational changes in demand. Generally, the critical skills that have emerged over the past two months have been related to the remote working technology, and those skills critical to keeping the infrastructure open, including more nurses, drivers, software developers, cybersecurity people and telemarketers. The tables immediately below, courtesy of EMSI (Economic Modeling Specialists, Inc.), show occupations with the most postings, occupations with the most growth in postings, and skills with the highest growing demand.*

Colorado Central Planning Region's Regional Plan

Jobs With Most Unique Postings April 18, 2020 to May 17, 2020, Central Planning Region					
SOC	Occupation	Latest 30 Days Unique Postings	% Change Last 30 Days	Latest 90 Days Unique Postings	% Change Last 90 Days
15-1132	Software Developers, Applications	6,979	(13.7%)	12,929	3.4%
29-1141	Registered Nurses	6,085	(19.4%)	12,340	3.8%
53-3032	Heavy and Tractor-Trailer Truck Drivers	5,468	(16.2%)	11,504	4.8%
15-1199	Computer Occupations, All Other	4,074	(15.1%)	7,542	3.3%
41-2031	Retail Salespersons	3,861	(10.5%)	6,821	(11.5%)
43-4051	Customer Service Representatives	3,521	(9.3%)	6,408	(9.1%)
41-1011	First-Line Supervisors of Retail Sales Workers	3,371	(5.1%)	5,862	(4.4%)
15-1142	Network and Computer Systems Administrators	3,110	(6.2%)	5,445	11.6%
11-2021	Marketing Managers	3,074	(13.6%)	5,436	(0.2%)
43-5081	Stock Clerks and Order Fillers	2,833	0.6%	4,921	29.3%
11-2022	Sales Managers	2,620	(8.6%)	4,613	0.8%
43-1011	First-Line Supervisors of Office and Administrative Support Workers	2,496	(10.5%)	4,672	(9.8%)
13-2011	Accountants and Auditors	2,487	(19.9%)	4,927	(5.4%)
15-1151	Computer User Support Specialists	2,437	(12.5%)	4,335	(2.7%)
53-3033	Light Truck or Delivery Services Drivers	2,113	17.5%	3,465	(1.6%)
49-9071	Maintenance and Repair Workers, General	1,998	(5.1%)	3,608	(6.1%)
15-1121	Computer Systems Analysts	1,877	(13.1%)	3,416	6.1%
11-1021	General and Operations Managers	1,782	(10.4%)	3,138	(4.4%)
39-9011	Childcare Workers	1,777	(7.8%)	3,964	(18.6%)
15-1122	Information Security Analysts	1,775	(16.3%)	3,342	7.2%

Source: EMSI Job Posting Analytics

Jobs With Highest Growth in Number Unique Postings, April 18, 2020 to May 17, 2020, Central Planning Region					
SOC	Occupation	Latest 30 Days Unique Postings	% Change Last 30 Days	Latest 90 Days Unique Postings	% Change Last 90 Days
53-7051	Industrial Truck and Tractor Operators (Forklifts)	406	36.7%	646	76.0%
47-2031	Carpenters	271	24.9%	467	6.6%
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	441	19.5%	748	21.0%
53-3033	Light Truck or Delivery Services Drivers	2,113	17.5%	3,465	(1.6%)
37-3011	Landscaping and Groundskeeping Workers	590	15.7%	1,035	63.0%
31-1011	Home Health Aides	568	12.9%	933	19.0%
29-2061	Licensed Practical and Licensed Vocational Nurses	902	12.5%	1,434	32.5%
53-7062	Laborers and Freight, Stock, and Material Movers, Hand	1,303	11.6%	2,173	57.6%
25-2021	Elementary School Teachers, Except Special Education	247	10.3%	381	53.0%
25-2031	Secondary School Teachers, Except Special and Career/Technical Education	436	9.3%	725	21.8%
47-1011	First-Line Supervisors of Construction Trades and Extraction Workers	806	8.3%	1,428	15.6%
49-3023	Automotive Service Technicians and Mechanics	812	7.1%	1,397	(10.2%)
11-3061	Purchasing Managers	289	6.3%	480	(5.5%)
47-2061	Construction Laborers	349	6.1%	672	13.5%
51-9111	Packaging and Filling Machine Operators and Tenders	248	6.0%	442	0.9%
17-2072	Electronics Engineers, Except Computer	619	5.5%	1,085	27.2%
23-1011	Lawyers	759	4.4%	1,532	(4.7%)
43-4171	Receptionists and Information Clerks	602	2.9%	1,059	(8.2%)
51-9198	Helpers--Production Workers	319	2.9%	562	12.4%
15-1133	Software Developers, Systems Software	1,137	2.9%	1,964	4.1%

Source: EMSI Job Posting Analytics

This table shows industry groups with the highest number of unique postings and the highest growth in postings between April 18, 2020 and May 17, 2020.

Unique Job Postings by Industry Group, April 18, 2020 to May 17, 2020				
Industry Sector (2-Digit)	Latest 30 Days Unique Postings	Latest 30 Days Unique Postings % Change	Latest 90 Days Unique Postings	Latest 90 Days Unique Postings % Change
Administrative and Support and Waste Management and Remediation Services	26,663	(13.6%)	50,944	0.1%
Professional, Scientific, and Technical Services	21,835	(10.4%)	39,492	(2.4%)
Unclassified Industry	18,511	(26.1%)	42,846	29.3%
Retail Trade	17,926	(6.9%)	31,139	(4.0%)
Health Care and Social Assistance	16,067	(11.7%)	30,682	(2.0%)
Information	11,497	(8.6%)	19,843	(1.0%)
Manufacturing	11,097	(11.2%)	20,633	(7.9%)
Educational Services	9,926	54.2%	14,194	41.4%
Accommodation and Food Services	9,229	(6.6%)	16,770	(17.6%)
Finance and Insurance	6,917	(13.9%)	13,329	(12.8%)
Transportation and Warehousing	5,458	(15.2%)	10,703	(9.0%)
Construction	4,780	(4.4%)	8,353	2.7%
Real Estate and Rental and Leasing	3,912	(4.2%)	6,625	(8.2%)
Other Services (except Public Administration)	3,788	(9.3%)	7,080	(13.9%)
Public Administration	3,657	(12.3%)	6,932	0.8%
Wholesale Trade	2,614	(15.3%)	5,047	(11.5%)
Utilities	1,260	55.4%	1,717	65.3%
Arts, Entertainment, and Recreation	913	(15.9%)	1,705	(16.4%)
Mining, Quarrying, and Oil and Gas Extraction	571	(6.7%)	932	1.1%
Agriculture, Forestry, Fishing and Hunting	454	8.6%	729	13.0%
Management of Companies and Enterprises	301	(13.5%)	582	(13.1%)

Source: EMSI Job Posting Analytics

*There are many caveats at this early point in pandemic recovery. First, it may be expected, at least over the rest of this year, that occupations dependent on discretionary income may suffer. People who are unemployed or underemployed are likely to only spend on basic needs and defer discretionary expenditures. People who are working may choose to save their money until they are more confident in the recovery. High labor supply may cause wage levels and benefits to drop.*

*At the same time, positions that support technology, manufacturing, utilities, financial services, information and professional, scientific and technical services will likely continue to be stable or grow. We may also see parts of the retail industry continue growing – supermarkets, big box stores, online merchants and hardware/garden centers.*

*In addition, many issues are affecting the return to work – available childcare, the reopening of public schools, and in many cases there is no business to return to. According to the US Chamber of Commerce, as of April 3, 2020, over 26% of small businesses had closed down in response to the pandemic. At the date of this writing (May 18, 2020) the Los Angeles Times and Forbes are both reporting that 50% of small businesses may fail as a result of lower demand. Note that while the expected failure rate of new businesses over a five-year period is around 50%, many of the small businesses that may fail as a result of the pandemic are not new businesses.*



*The section below was written prior to the pandemic, and the tables were run in January 2020.*

This section will use real time labor market data to explore a variety of employment needs in the CCPR and in each local workforce area. It will begin by showing the educational attainment and experience levels currently required by employers.

It will then use projected annual openings and 2018 training completions (graduation) data to show the top shortfalls in the training pipeline by educational attainment level for the CCPR. *Data is not included here for local areas because it is not meaningful.* Colorado's state university and community college system regularly produces graduates that migrate throughout the eleven counties in the CCPR. For example, someone who graduated from CU Boulder in computer sciences can well end up working for a cybersecurity company in Colorado Springs after graduation. A graduate from the nationally known doctoral program in physical therapy at CSU in Fort Collins, could absolutely end up working for Children's Hospital on the Anschutz Campus in greater metro Denver.

In other words, data is taken from job postings during the last calendar year (2019) that shows skills required. This is shown side-by-side with data from resumes posted online in places like LinkedIn and Monster that mention these particular skills. This is a valuable way of looking at the bench-strength of the labor market in the CCPR and in local areas for key skills.

### Experience and Educational Attainment Requirements

Colorado Central Planning Region, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	600,047	53%
High school or GED	186,489	17%
Associate's degree	61,363	5%
Bachelor's degree	333,474	30%
Master's degree	83,521	7%
Ph.D. or professional degree	23,174	2%

Experience required is generally between 0 and 3 years (87% of postings not specifying experience or calling for 1 to 3 years' experience).

Colorado Central Planning Region, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	576,682	51%
0 - 1 Years	211,527	19%
2 - 3 Years	192,758	17%
4 - 6 Years	104,137	9%
7 - 9 Years	25,196	2%
10+ Years	16,516	1%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

In the current labor market environment which is marked by full employment and increasingly acute labor shortages (to be explored further under Question 3 of this Plan), employers are increasingly questioning whether a successful candidate for a given occupation actually needs the

traditional educational attainment that 'has always been required.'

For example, in Boulder, the very first registered apprenticeship for software development was developed in the face of shortfalls in baccalaureate level graduates that have those specific skills.

While Sector Partnerships and Work-Based Learning will be covered in other areas of this plan, it is appropriate here to mention several other examples. The Greater Metro Denver Healthcare (Sector) Partnership has developed, and is in the process of developing, several new registered apprenticeships in

allied health occupations, such as for medical assistants and surgical technologists.

Lockheed Martin worked with Jefferson (Tri-County) Workforce Centers and economic development partners to create a registered apprenticeship for circuit assemblers who must perform their work under a microscope. Under the new Aerospace and Aviation Sector Partnership launched with the help of Arapahoe/Douglas Works! it is likely the region will see consortia of engineering and manufacturing companies serving the aerospace industry develop even more apprenticeships, particularly for middle-skilled occupations such as engineering and manufacturing technicians or even industrial design technicians.

In addition, Xcel Energy offers a variety of apprenticeship opportunities, as well as the various construction trades, and companies in construction such as RK Mechanical. The number of participants in registered apprenticeships is expected to grow through two U.S. Department of Labor/Employment and Training Administration (DOL/ETA) apprenticeship grants that are currently in operation across Colorado, particularly in the CCPR where most existing apprenticeships in the state operate.

The Colorado Department of Human Services has also responded to employer and job seeker need through the Colorado Works Subsidized Training and Employment Program (STEP), which provides funds to subsidize training for recipients of Temporary Assistance for Needy Families (TANF) who are participating in the Colorado Works program. In the CCPR, STEP is operated through or in partnership with the workforce development system.

In spite of the new approaches to training skilled workers, 39% of the job postings in the CCPR during 2019 required a bachelors degree or above. This also holds true for the local workforce areas, which range between 28% (Larimer) to 46% (Boulder).



Here are tables for the local areas:

Adams County, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	64,539	57%
High school or GED	22,018	19%
Associate's degree	5,792	5%
Bachelor's degree	27,409	24%
Master's degree	6,446	6%
Ph.D. or professional degree	1,810	2%

Adams County, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	62,364	55%
0 - 1 Years	22,385	20%
2 - 3 Years	17,998	16%
4 - 6 Years	7,976	7%
7 - 9 Years	1,711	2%
10+ Years	1,229	1%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Arapahoe & Douglas Counties, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	135,481	50%
High school or GED	48,862	18%
Associate's degree	16,515	6%
Bachelor's degree	82,416	31%
Master's degree	18,765	7%
Ph.D. or professional degree	4,658	2%

Arapahoe & Douglas Counties, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	134,498	50%
0 - 1 Years	51,989	19%
2 - 3 Years	46,185	17%
4 - 6 Years	25,626	10%
7 - 9 Years	5,951	2%
10+ Years	4,090	2%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Boulder County, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	53,437	53%
High school or GED	13,872	14%
Associate's degree	4,211	4%
Bachelor's degree	32,762	32%
Master's degree	9,350	9%
Ph.D. or professional degree	3,923	4%

Boulder County, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	50,310	50%
0 - 1 Years	17,694	18%
2 - 3 Years	18,183	18%
4 - 6 Years	10,293	10%
7 - 9 Years	3,084	3%
10+ Years	1,464	1%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Broomfield County, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	64,539	57%
High school or GED	22,018	19%
Associate's degree	5,792	5%
Bachelor's degree	27,409	24%
Master's degree	6,446	6%
Ph.D. or professional degree	1,810	2%

Broomfield County, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	62,364	55%
0 - 1 Years	22,385	20%
2 - 3 Years	17,998	16%
4 - 6 Years	7,976	7%
7 - 9 Years	1,711	2%
10+ Years	1,229	1%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker



Larimer County, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	39,781	61%
High school or GED	11,015	17%
Associate's degree	3,171	5%
Bachelor's degree	13,510	21%
Master's degree	3,922	6%
Ph.D. or professional degree	920	1%

Larimer County, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	39,398	61%
0 - 1 Years	12,049	19%
2 - 3 Years	8,609	13%
4 - 6 Years	3,658	6%
7 - 9 Years	642	1%
10+ Years	528	1%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Jefferson, Gilpin & Clear Creek Counties, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	88,376	56%
High school or GED	27,393	17%
Associate's degree	8,385	5%
Bachelor's degree	43,102	27%
Master's degree	10,537	7%
Ph.D. or professional degree	3,037	2%

Jefferson, Gilpin & Clear Creek Counties, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	84,779	53%
0 - 1 Years	30,869	19%
2 - 3 Years	25,645	16%
4 - 6 Years	12,643	8%
7 - 9 Years	2,956	2%
10+ Years	1,977	1%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

Denver County, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	142,994	52%
High school or GED	39,242	14%
Associate's degree	14,568	5%
Bachelor's degree	89,871	33%
Master's degree	21,334	8%
Ph.D. or professional degree	5,610	2%

Denver County, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	130,495	47%
0 - 1 Years	51,028	19%
2 - 3 Years	52,607	19%
4 - 6 Years	29,600	11%
7 - 9 Years	6,918	3%
10+ Years	4,909	2%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

El Paso & Teller Counties, Education Breakdown of Job Postings		
Education Level	Unique Postings	% of Total
Unspecified	66,334	53%
High school or GED	21,433	17%
Associate's degree	7,817	6%
Bachelor's degree	37,277	30%
Master's degree	11,087	9%
Ph.D. or professional degree	2,765	2%

El Paso & Teller Counties, Experience Breakdown of Job Postings		
Minimum Experience	Unique Postings	% of Total
Unspecified	66,379	53%
0 - 1 Years	22,445	18%
2 - 3 Years	19,908	16%
4 - 6 Years	11,783	9%
7 - 9 Years	3,139	2%
10+ Years	1,961	2%

Source: EMSI QCEW, Non-QCEW & Self-Employed Class of Worker

## Training Pipeline Shortfalls

*Pandemic update: The CCPR training pipeline will quite likely experience some significant changes. More coursework may be delivered virtually, and sector partnerships, as well as workforce developers, economic developers and industry associations will continue to switch to skill-based hiring and hybrid training that is conducted both in the classroom and on the worksite, at least in the longer term.*

Tables in this section were done by subtracting the projected annual openings for each occupation from the number of program completions (graduations) for the latest year available. A table is provided showing the top ten training pipeline shortfalls by level of postsecondary attainment. As mentioned previously, data is only shown for the CCPR as a whole because of the free movement of graduates from Colorado's universities and colleges throughout the region.



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Top Training Pipeline Shortfalls by Educational Attainment Level in Industry, Colorado Central Planning Region					
SOC	Nondegree Postsecondary Certificate	Jobs	Annual Openings	Regional Completions (2018)	Surplus/ (Shortfall)
53-3032	Heavy and Tractor-Trailer Truck Drivers	19,643	2,692	0	(2,692)
31-1014	Nursing Assistants	17,950	2,500	1,155	(1,345)
39-5012	Hairdressers, Hairstylists, and Cosmetologists	12,073	1,799	1,065	(734)
49-2022	Telecommunications Equipment Installers and Repairers, Except Line Installers	4,177	547	10	(537)
31-9011	Massage Therapists	6,544	1,048	578	(470)
31-9091	Dental Assistants	7,029	987	523	(464)
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	5,533	717	299	(418)
29-2061	Licensed Practical and Licensed Vocational Nurses	5,026	606	190	(416)
25-4031	Library Technicians	2,192	359	0	(359)
49-3011	Aircraft Mechanics and Service Technicians	3,352	338	94	(244)

Source: IPEDS Data Compiled by EMSI

Top Training Pipeline Shortfalls by Educational Attainment Level in Industry, Colorado Central Planning Region					
SOC	Associate's Degree	Jobs	Annual Openings	Regional Completions (2018)	Surplus/ (Shortfall)
23-2011	Paralegals and Legal Assistants	5,152	693	227	(466)
43-4161	Human Resources Assistants, Except Payroll and Timekeeping	2,098	262	0	(262)
29-2021	Dental Hygienists	3,912	372	201	(171)
19-4099	Life, Physical, and Social Science Technicians, All Other	1,295	180	13	(167)
19-4031	Chemical Technicians	943	110	0	(110)
49-9062	Medical Equipment Repairers	948	115	5	(110)
17-3029	Engineering Technicians, Except Drafters, All Other	1,471	168	64	(104)
17-3012	Electrical and Electronics Drafters	842	100	0	(100)
31-2021	Physical Therapist Assistants	1,309	237	146	(91)
53-2021	Air Traffic Controllers	795	82	0	(82)

Source: IPEDS Data Compiled by EMSI

Top Training Pipeline Shortfalls by Educational Attainment Level in Industry, Colorado Central Planning Region					
SOC	Bachelor's Degree	Jobs	Annual Openings	Regional Completions (2018)	Surplus/ (Shortfall)
13-1199	Business Operations Specialists, All Other	41,234	4,558	53	(4,505)
13-2011	Accountants and Auditors	36,035	4,050	1,482	(2,568)
13-1161	Market Research Analysts and Marketing Specialists	18,840	2,489	377	(2,112)
25-2021	Elementary School Teachers, Except Special Education	20,294	1,917	549	(1,368)
41-3031	Securities, Commodities, and Financial Services Sales Agents	11,482	1,293	18	(1,275)
15-1132	Software Developers, Applications	32,228	3,320	2,255	(1,065)
27-2022	Coaches and Scouts	6,702	1,162	200	(962)
25-2031	Secondary School Teachers, Except Special and Career/Technical Education	14,443	1,313	518	(795)
13-1028	Buyers and Purchasing Agents	8,058	834	93	(741)
41-4011	Sales Representatives, Wholesale and Manufacturing, Technical and Scientific Products	5,380	665	7	(658)

Source: IPEDS Data Compiled by EMSI

Top Training Pipeline Shortfalls by Educational Attainment Level in Industry, Colorado Central Planning Region					
SOC	Graduate Level or Professional Degree	Jobs	Annual Openings	Regional Com-pletions (2018)	Surplus/ (Shortfall)
23-1011	Lawyers	14,515	960	606	(354)
21-1012	Educational, Guidance, School, and Vocational Counselors	4,280	537	276	(261)
21-1022	Healthcare Social Workers	2,730	361	152	(209)
25-4021	Librarians	1,672	201	72	(129)
29-1123	Physical Therapists	4,850	371	250	(121)
29-1127	Speech-Language Pathologists	3,384	311	200	(111)
29-1122	Occupational Therapists	2,901	257	150	(107)
21-1023	Mental Health and Substance Abuse Social Workers	1,621	225	152	(73)
29-1071	Physician Assistants	2,835	265	196	(69)
21-1015	Rehabilitation Counselors	1,567	193	144	(49)

Source: IPEDS Data Compiled by EMSI

As can be seen, shortfalls exist at all educational attainment levels, as do surpluses. In order to manage the training pipeline in a more business-relevant way, it is recommended that workforce development areas work through their business services teams to find the most critical shortfalls key sectors, and then mobilize business leaders in sector partnerships to work with postsecondary educators to address the needs. Many times it is appropriate for workforce development to act in a convening role to bring together training partners with business leaders in appropriate sectors.

For example, though labor force data suggested there was a substantial surplus of program completions of medical assistants, hospital system leaders in the Greater Denver Healthcare Partnership said that the graduates of these programs were not qualified for the job in terms of what they were actually asking for. With the help of the workforce system in a convening role, a local community college was brought to the table, and worked with subject matter experts from the healthcare providers to change the curriculum so the school was producing graduates with the business-relevant skills necessary.

### Top Occupations and Certifications/Credentials Posted

In this section, tables are provided that show the total number, total unique number, median duration, and top certifications/credentials sought for jobs listed in 2019. Notice three of the top ten jobs listed are computer related. Though the information technology (IT) sector is highly concentrated in Boulder, Denver and Arapahoe/Douglas workforce areas, it is worth noting that only 45% of professionals working in computer related occupations are in the IT sector per se, while 55% work in other industries.

Top Jobs Currently Listed, Colorado Central Planning Region, January 2019 - December 2019				Top Credentials in Demand
Occupation	Total Postings (Jan 2019 - Dec 2019)	Unique Postings (Jan 2019 - Dec 2019)	Median Posting Duration	Colorado Central Planning Region, January - December 2019
Heavy and Tractor-Trailer Truck Drivers	298,766	54,861	27 days	Commercial Driver's License (CDL)
Registered Nurses	308,524	43,565	29 days	Certified Nursing Assistant
Software Developers, Applications	232,268	42,528	35 days	Master Of Business Administration (MBA)
Computer Occupations, All Other	128,901	25,503	35 days	Licensed Practical Nurse
Retail Salespersons	135,599	23,749	41 days	Bachelor of Science in Nursing (BSN)
Customer Service Representatives	129,478	23,656	34 days	Project Management Professional Certification
First-Line Supervisors of Retail Sales Workers	84,313	19,412	39 days	Certified Information Systems Security Professional
Marketing Managers	70,007	17,767	35 days	CompTIA Security+
First-Line Supervisors of Office and Administrative Support Workers	71,817	16,864	31 days	Associates Degree In Nursing
Network and Computer Systems Administrators	93,137	16,250	34 days	Nurse Practitioner

Source: EMSI Posting Analytics

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Top Jobs Currently Listed, Adams County, January 2019 - December 2019				Top Credentials in Demand	
Occupation	Total Postings (Jan 2019 - Dec 2019)	Unique Postings (Jan 2019 - Dec 2019)	Median Posting Duration	Top Credentials in Demand, Adams County, January - December 2019	
Heavy and Tractor-Trailer Truck Drivers	39,700	7,796	29 days	Commercial Driver's License (CDL)	
Registered Nurses	32,331	4,470	30 days	Certified Nursing Assistant	
Retail Salespersons	17,245	3,119	41 days	Master Of Business Administration (MBA)	
Software Developers, Applications	14,176	3,055	30 days	Licensed Practical Nurse	
First-Line Supervisors of Retail Sales Workers	9,861	2,528	39 days	Bachelor of Science in Nursing (BSN)	
Customer Service Representatives	12,036	2,406	33 days	CDL Class B License	
Light Truck or Delivery Services Drivers	9,887	1,809	34 days	Associates Degree In Nursing	
Stock Clerks and Order Fillers	10,076	1,802	35 days	Certified Information Systems Security Professional	
Computer Occupations, All Other	8,129	1,794	31 days	Automotive Service Excellence (ASE) Certification	
First-Line Supervisors of Office and Administrative Support Workers	6,355	1,619	34 days	Certified Public Accountant	

Source: EMSI Posting Analytics

Top Jobs Currently Listed, Arapahoe & Douglas Counties, January 2019 - December 2019				Top Credentials in Demand	
Occupation	Total Postings (Jan 2019 - Dec 2019)	Unique Postings (Jan 2019 - Dec 2019)	Median Posting Duration	Top Credentials in Demand, Arapahoe & Douglas Counties, January - December 2019	
Registered Nurses	92,892	11,732	30 days	Commercial Driver's License (CDL)	
Software Developers, Applications	65,269	11,091	32 days	Certified Nursing Assistant	
Heavy and Tractor-Trailer Truck Drivers	48,611	9,640	29 days	Master Of Business Administration (MBA)	
Retail Salespersons	36,299	6,897	40 days	Bachelor of Science in Nursing (BSN)	
Computer Occupations, All Other	34,058	6,883	31 days	Licensed Practical Nurse	
Customer Service Representatives	34,141	6,529	34 days	Project Management Professional Certification	
First-Line Supervisors of Retail Sales Workers	22,625	5,450	38 days	Certified Information Systems Security Professional	
Network and Computer Systems Administrators	30,384	4,586	33 days	Associates Degree In Nursing	
First-Line Supervisors of Office and Administrative Support Workers	16,908	4,319	28 days	CompTIA Security+	
Marketing Managers	16,412	3,946	30 days	Certified Public Accountant	

Source: EMSI Posting Analytics

Top Jobs Currently Listed, Boulder County, January 2019 - December 2019				Top Credentials in Demand	
Occupation	Total Postings (Jan 2019 - Dec 2019)	Unique Postings (Jan 2019 - Dec 2019)	Median Posting Duration	Top Credentials in Demand, Boulder County, January - December 2019	
Heavy and Tractor-Trailer Truck Drivers	33,393	6,326	29 days	Commercial Driver's License (CDL)	
Software Developers, Applications	30,803	5,709	42 days	Certified Nursing Assistant	
Registered Nurses	18,098	3,228	29 days	Master Of Business Administration (MBA)	
Computer Occupations, All Other	12,728	2,626	42 days	Project Management Professional Certification	
Marketing Managers	8,529	2,442	39 days	Licensed Practical Nurse	
Retail Salespersons	11,290	1,820	42 days	Bachelor of Science in Nursing (BSN)	
Customer Service Representatives	8,141	1,536	36 days	Associates Degree In Nursing	
Personal Care Aides	5,894	1,435	29 days	Certified Information Systems Security Professional	
Sales Managers	5,888	1,434	43 days	ServSafe Certification	
First-Line Supervisors of Retail Sales Workers	6,681	1,434	43 days	Nurse Practitioner	

Source: EMSI Posting Analytics

Top Jobs Currently Listed, Denver County, January 2019 - December 2019				Top Credentials in Demand	
Occupation	Total Postings (Jan 2019 - Dec 2019)	Unique Postings (Jan 2019 - Dec 2019)	Median Posting Duration	Denver County, January - December 2019	
Software Developers, Applications	56,068	11,802	33 days	Commercial Driver's License (CDL)	
Registered Nurses	62,989	8,832	29 days	Master Of Business Administration (MBA)	
Heavy and Tractor-Trailer Truck Drivers	49,478	7,903	14 days	Certified Nursing Assistant	
Computer Occupations, All Other	36,029	7,378	35 days	Bachelor of Science in Nursing (BSN)	
Sales Managers	24,013	5,978	37 days	Licensed Practical Nurse	
Marketing Managers	22,315	5,779	38 days	Project Management Professional Certification	
Accountants and Auditors	27,039	5,471	34 days	Certified Public Accountant	
Customer Service Representatives	28,181	5,033	33 days	Certified Information Systems Security Professional	
First-Line Supervisors of Office and Administrative Support Workers	19,739	4,557	32 days	Nurse Practitioner	
Sales Representatives, Services, All Other	18,000	3,843	39 days	Professional Engineer	

Source: EMSI Posting Analytics

Top Jobs Currently Listed, Larimer County, January 2019 - December 2019				Top Credentials in Demand
Occupation	Total Postings (Jan 2019 - Dec 2019)	Unique Postings (Jan 2019 - Dec 2019)	Median Posting Duration	Larimer County, January - December 2019
Heavy and Tractor-Trailer Truck Drivers	29,113	5,590	29 days	Commercial Driver's License (CDL)
Registered Nurses	16,964	3,252	25 days	Certified Nursing Assistant
Retail Salespersons	10,880	1,977	41 days	Licensed Practical Nurse
First-Line Supervisors of Retail Sales Workers	6,023	1,537	43 days	Master Of Business Administration (MBA)
Customer Service Representatives	8,458	1,509	35 days	Bachelor of Science in Nursing (BSN)
Software Developers, Applications	7,458	1,123	35 days	Transportation Worker Identification Credential (TWIC) Card
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	11,284	1,089	30 days	Nurse Practitioner
Postsecondary Teachers	3,918	1,061	34 days	Doubles Endorsement
Childcare Workers	2,183	968	24 days	ServSafe Certification
Personal Care Aides	3,553	947	31 days	Hazmat Endorsement

Source: EMSI Posting Analytics

Top Jobs Currently Listed, El Paso & Teller Counties (Pikes Peak), January 2019 - December 2019				Top Credentials in Demand
Occupation	Total Postings (Jan 2019 - Dec 2019)	Unique Postings (Jan 2019 - Dec 2019)	Median Posting Duration	Top Credentials in Demand, El Paso & Teller Counties, January - December 2019
Heavy and Tractor-Trailer Truck Drivers	32,245	7,118	30 days	Commercial Driver's License (CDL)
Registered Nurses	41,826	5,871	29 days	CompTIA Security+
Software Developers, Applications	26,974	3,953	40 days	IAT Level II Certification
Network and Computer Systems Administrators	22,811	3,193	46 days	Certified Nursing Assistant
Customer Service Representatives	17,321	2,920	36 days	Certified Information Systems Security Professional
Computer Occupations, All Other	15,343	2,473	42 days	Licensed Practical Nurse
Retail Salespersons	15,588	2,437	44 days	GIAC Certifications
Information Security Analysts	17,048	2,329	47 days	Master Of Business Administration (MBA)
Computer User Support Specialists	14,217	2,102	37 days	Nurse Practitioner
First-Line Supervisors of Retail Sales Workers	9,911	1,995	41 days	Associates Degree In Nursing

Source: EMSI Posting Analytics

This data is available to workforce centers throughout Colorado, and will continue to be used as it evolves to target public funds to get the best return on investment in terms of employment and wage outcomes.

### Supply and Demand in Online Postings

The tables below are useful because they present a more robust picture of the actual dynamics of a tight labor market. The next section, addressing question 3 of this Plan, will provide more information around full employment, unfilled jobs, demographic changes and the racial and ethnic makeup of the labor force in the CCPR and each of its seven workforce areas

At this point, it is important to make a couple of observations concerning these tables. First, there are 'hard,' or job-specific skills such as merchandising, software development and JAVA programming language, and there are common, or 'soft,' skills – things like written communication, basic Microsoft office, customer service and problem solving. The tables present both in terms of percent frequency in postings and in profiles (online resumes).

But the percentages can be misleading. It is best to look at the four columns with a numerator and denominator. Take as an example Agile Software Development, which is in the far-left column of the table immediately below. You would read it thus:

- Of 1,126,816 job postings in the region between January and December 2019, 43,657 (4%) required the candidate to know Agile Software Development.
- Of the 2,011,415 online profiles, 36,299 (3%) mention Agile as a skill.



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Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019 Colorado Central Planning Region									
Top Hard Skills	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Top Common (Soft) Skills	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Selling Techniques	5%	56,771 / 1,126,816	4%	70,419 / 2,011,445	Management	24%	267,803 / 1,126,816	31%	619,200 / 2,011,445
Accounting	5%	56,311 / 1,126,816	6%	112,873 / 2,011,445	Customer Service	20%	221,871 / 1,126,816	28%	572,138 / 2,011,445
Auditing	5%	52,544 / 1,126,816	3%	62,544 / 2,011,445	Sales	19%	219,255 / 1,126,816	25%	494,498 / 2,011,445
Merchandising	4%	50,318 / 1,126,816	3%	58,134 / 2,011,445	Communications	19%	211,230 / 1,126,816	1%	19,979 / 2,011,445
Restaurant Operation	4%	46,233 / 1,126,816	3%	53,664 / 2,011,445	Leadership	15%	172,342 / 1,126,816	26%	516,765 / 2,011,445
Agile Software Development	4%	43,657 / 1,126,816	2%	36,299 / 2,011,445	Operations	15%	166,162 / 1,126,816	11%	227,295 / 2,011,445
Nursing	4%	40,946 / 1,126,816	2%	33,354 / 2,011,445	Problem Solving	10%	111,557 / 1,126,816	2%	34,315 / 2,011,445
Customer Experience	3%	37,763 / 1,126,816	1%	21,174 / 2,011,445	Presentations	9%	102,001 / 1,126,816	4%	79,846 / 2,011,445
Basic Life Support	3%	34,369 / 1,126,816	1%	22,542 / 2,011,445	Valid Driver's License	8%	90,613 / 1,126,816	0%	228 / 2,011,445
Customer Relationship Management	3%	33,547 / 1,126,816	5%	105,906 / 2,011,445	Innovation	7%	83,077 / 1,126,816	0%	3,937 / 2,011,445
Automation	3%	32,619 / 1,126,816	1%	23,976 / 2,011,445	Written Communication	7%	82,268 / 1,126,816	0%	8,475 / 2,011,445
SQL (Programming Language)	3%	32,322 / 1,126,816	3%	62,125 / 2,011,445	Microsoft Excel	7%	81,063 / 1,126,816	17%	338,668 / 2,011,445
Project Management	3%	31,957 / 1,126,816	7%	149,537 / 2,011,445	Research	7%	76,576 / 1,126,816	12%	251,072 / 2,011,445
Cardiopulmonary Resuscitation (CPR)	3%	30,576 / 1,126,816	2%	47,818 / 2,011,445	Microsoft Office	6%	72,447 / 1,126,816	19%	374,580 / 2,011,445
Customer Satisfaction	3%	30,549 / 1,126,816	5%	96,003 / 2,011,445	Coordinating	6%	72,160 / 1,126,816	3%	67,609 / 2,011,445
Business Development	3%	30,214 / 1,126,816	6%	126,395 / 2,011,445	Troubleshooting (Problem Solving)	6%	63,769 / 1,126,816	3%	58,214 / 2,011,445
Java (Programming Language)	3%	29,679 / 1,126,816	2%	46,217 / 2,011,445	Interpersonal Skills	5%	61,883 / 1,126,816	1%	16,382 / 2,011,445
Software Development	3%	29,406 / 1,126,816	3%	50,666 / 2,011,445	Computer Literacy	5%	55,966 / 1,126,816	1%	29,538 / 2,011,445
Strategic Planning	3%	28,868 / 1,126,816	10%	194,454 / 2,011,445	Teamwork	5%	52,816 / 1,126,816	3%	69,954 / 2,011,445
Software Engineering	3%	28,679 / 1,126,816	2%	36,933 / 2,011,445	Verbal Communication Skills	4%	50,262 / 1,126,816	0%	9,016 / 2,011,445

Source: EMSI Job Posting Analytics

There are several conclusions we can make from the two pieces of information above:

1. The latest local unemployment statistics (November 2019 at this writing) estimate there are only 59,312 people who are unemployed in the entire CCPR.
2. The CCPR *has a total labor force of 2.2 million*, so we can infer that at least over 2.1 million people who are already working have resumes online, suggesting that they are quite willing to change jobs on the right terms.
3. The difference between the number of postings requiring the skill (43,657) and the number of online profiles with the skill (36,299), is more important that the percentages of postings and profiles. What we can see from this line is that there were more jobs requiring this skill than there were candidates who have it, a shortfall of 7,358 candidates. In terms of real-time labor market information, this is a real shortage suggesting that workforce developers in the region could work with employer groups who need this skill and postsecondary educators to offer this training to job candidates or even apprentices, should there be other skills also necessary but in short supply.

The tables below show the same information for each of the local workforce areas that make up the CCPR.

Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019 Adams County									
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Merchandising	6%	6,654 / 113,663	3%	3,846 / 114,506	Management	21%	23,791 / 113,663	24%	27,507 / 114,506
Selling Techniques	5%	6,172 / 113,663	3%	3,050 / 114,506	Customer Service	21%	23,652 / 113,663	29%	33,062 / 114,506
Restaurant Operation	5%	5,340 / 113,663	3%	2,992 / 114,506	Sales	20%	22,486 / 113,663	21%	24,170 / 114,506
Accounting	4%	5,071 / 113,663	5%	6,180 / 114,506	Communications	18%	19,935 / 113,663	1%	754 / 114,506
Auditing	4%	4,912 / 113,663	3%	3,407 / 114,506	Operations	14%	15,436 / 113,663	10%	11,243 / 114,506
Nursing	4%	4,108 / 113,663	2%	2,051 / 114,506	Leadership	13%	14,838 / 113,663	18%	21,112 / 114,506
Warehousing	4%	4,031 / 113,663	1%	959 / 114,506	Valid Driver's License	9%	10,795 / 113,663	0%	6 / 114,506
Customer Experience	3%	3,857 / 113,663	1%	1,170 / 114,506	Problem Solving	9%	9,794 / 113,663	1%	1,581 / 114,506
Basic Life Support	3%	3,516 / 113,663	1%	1,332 / 114,506	Presentations	7%	8,404 / 113,663	3%	3,063 / 114,506
Cardiopulmonary Resuscitation (CPR)	3%	3,390 / 113,663	3%	3,091 / 114,506	Written Communication	6%	7,196 / 113,663	1%	615 / 114,506
Agile Software Development	3%	2,962 / 113,663	1%	1,026 / 114,506	Innovation	6%	7,071 / 113,663	0%	107 / 114,506
Customer Satisfaction	2%	2,839 / 113,663	5%	5,951 / 114,506	Microsoft Excel	6%	6,811 / 113,663	16%	17,879 / 114,506
Customer Relationship Management	2%	2,833 / 113,663	4%	4,346 / 114,506	Microsoft Office	6%	6,415 / 113,663	14%	16,466 / 114,506
Purchasing	2%	2,733 / 113,663	3%	3,441 / 114,506	Coordinating	5%	6,173 / 113,663	3%	3,036 / 114,506
Business Development	2%	2,412 / 113,663	3%	3,643 / 114,506	Computer Literacy	5%	5,801 / 113,663	2%	2,860 / 114,506
Automation	2%	2,384 / 113,663	1%	1,037 / 114,506	Research	5%	5,570 / 113,663	8%	8,862 / 114,506
Project Management	2%	2,352 / 113,663	4%	4,987 / 114,506	Teamwork	5%	5,319 / 113,663	3%	3,477 / 114,506
SQL (Programming Language)	2%	2,278 / 113,663	2%	2,230 / 114,506	Interpersonal Skills	5%	5,278 / 113,663	1%	1,145 / 114,506
Strategic Planning	2%	2,240 / 113,663	5%	5,880 / 114,506	Troubleshooting (Problem Solving)	5%	5,216 / 113,663	3%	3,202 / 114,506
Billing	2%	2,232 / 113,663	4%	4,941 / 114,506	Teaching	4%	4,498 / 113,663	4%	4,770 / 114,506

Source: EMSI Job Posting Analytics

## Colorado Central Planning Region's Regional Plan

Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019									
Arapahoe & Douglas Counties									
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Merchandising	5%	14,363 / 268,339	3%	8,418 / 245,539	Management	25%	67,074 / 268,339	29%	71,604 / 245,539
Accounting	5%	14,218 / 268,339	7%	16,580 / 245,539	Customer Service	22%	59,330 / 268,339	29%	70,874 / 245,539
Selling Techniques	5%	13,483 / 268,339	4%	9,726 / 245,539	Communications	20%	52,702 / 268,339	1%	1,960 / 245,539
Auditing	5%	13,435 / 268,339	4%	8,939 / 245,539	Sales	19%	51,959 / 268,339	26%	63,037 / 245,539
Agile Software Development	5%	12,318 / 268,339	2%	3,936 / 245,539	Operations	16%	43,972 / 268,339	12%	29,827 / 245,539
Restaurant Operation	5%	12,189 / 268,339	3%	6,968 / 245,539	Leadership	16%	42,598 / 268,339	22%	53,432 / 245,539
Customer Experience	5%	12,132 / 268,339	1%	2,784 / 245,539	Problem Solving	11%	28,284 / 268,339	1%	3,607 / 245,539
Nursing	4%	10,862 / 268,339	2%	4,589 / 245,539	Presentations	9%	24,622 / 268,339	4%	10,295 / 245,539
Basic Life Support	3%	9,291 / 268,339	1%	2,811 / 245,539	Microsoft Excel	8%	21,984 / 268,339	16%	38,629 / 245,539
SQL (Programming Language)	3%	8,968 / 268,339	3%	7,673 / 245,539	Written Communication	8%	21,184 / 268,339	1%	1,451 / 245,539
Automation	3%	8,933 / 268,339	1%	3,127 / 245,539	Valid Driver's License	8%	21,022 / 268,339	0%	18 / 245,539
Java (Programming Language)	3%	8,121 / 268,339	2%	5,435 / 245,539	Innovation	7%	19,567 / 268,339	0%	344 / 245,539
Software Development	3%	7,958 / 268,339	2%	5,259 / 245,539	Coordinating	7%	19,334 / 268,339	4%	8,800 / 245,539
Customer Satisfaction	3%	7,841 / 268,339	5%	13,053 / 245,539	Microsoft Office	7%	19,070 / 268,339	15%	35,906 / 245,539
Project Management	3%	7,708 / 268,339	6%	15,640 / 245,539	Research	7%	18,663 / 268,339	9%	21,875 / 245,539
Cardiopulmonary Resuscitation (CPR)	3%	7,685 / 268,339	2%	5,716 / 245,539	Troubleshooting (Problem Solving)	6%	16,601 / 268,339	3%	6,143 / 245,539
Customer Relationship Management	3%	7,203 / 268,339	5%	13,058 / 245,539	Interpersonal Skills	6%	15,653 / 268,339	1%	2,858 / 245,539
Python (Programming Language)	3%	7,193 / 268,339	1%	1,346 / 245,539	Computer Literacy	5%	13,719 / 268,339	2%	5,705 / 245,539
Strategic Planning	3%	6,932 / 268,339	7%	16,762 / 245,539	Teamwork	5%	12,975 / 268,339	3%	6,955 / 245,539
Software Engineering	3%	6,920 / 268,339	2%	3,957 / 245,539	Verbal Communication Skills	5%	12,111 / 268,339	1%	1,730 / 245,539

Source: EMSI Job Posting Analytics

Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019									
Boulder County									
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Software Engineering	6%	5,610 / 101,028	4%	3,709 / 98,202	Management	24%	23,747 / 101,028	29%	28,176 / 98,202
Selling Techniques	5%	5,441 / 101,028	3%	2,800 / 98,202	Sales	21%	20,829 / 101,028	23%	22,373 / 98,202
Python (Programming Language)	5%	5,041 / 101,028	3%	2,994 / 98,202	Communications	19%	19,153 / 101,028	1%	941 / 98,202
Agile Software Development	5%	4,934 / 101,028	3%	2,668 / 98,202	Leadership	16%	16,656 / 101,028	24%	23,459 / 98,202
New Product Development	4%	4,493 / 101,028	5%	4,625 / 98,202	Customer Service	16%	16,604 / 101,028	25%	24,126 / 98,202
Software Development	4%	4,341 / 101,028	4%	4,006 / 98,202	Operations	13%	13,446 / 101,028	10%	10,069 / 98,202
Accounting	4%	4,317 / 101,028	5%	4,732 / 98,202	Presentations	11%	10,683 / 101,028	5%	4,431 / 98,202
Auditing	4%	4,092 / 101,028	3%	2,460 / 98,202	Problem Solving	10%	10,286 / 101,028	2%	1,516 / 98,202
Merchandising	4%	3,942 / 101,028	3%	2,769 / 98,202	Innovation	9%	8,711 / 101,028	0%	246 / 98,202
Project Management	4%	3,876 / 101,028	8%	7,390 / 98,202	Written Communication	8%	7,988 / 101,028	0%	332 / 98,202
Linux	4%	3,850 / 101,028	3%	3,127 / 98,202	Research	8%	7,971 / 101,028	17%	16,894 / 98,202
Java (Programming Language)	4%	3,810 / 101,028	4%	4,204 / 98,202	Mentorship	7%	6,638 / 101,028	5%	4,903 / 98,202
Automation	4%	3,670 / 101,028	2%	1,612 / 98,202	Valid Driver's License	6%	6,409 / 101,028	0%	10 / 98,202
Business Development	3%	3,488 / 101,028	6%	6,111 / 98,202	Troubleshooting (Problem Solving)	6%	6,376 / 101,028	2%	2,252 / 98,202
Restaurant Operation	3%	3,458 / 101,028	3%	2,791 / 98,202	Interpersonal Skills	6%	6,196 / 101,028	1%	821 / 98,202
Forecasting	3%	3,390 / 101,028	2%	2,244 / 98,202	Microsoft Excel	6%	6,070 / 101,028	17%	16,389 / 98,202
Operating Systems	3%	3,371 / 101,028	2%	1,923 / 98,202	Coordinating	6%	5,824 / 101,028	3%	3,080 / 98,202
Customer Relationship Management	3%	3,334 / 101,028	5%	4,716 / 98,202	Teamwork	5%	4,984 / 101,028	3%	3,303 / 98,202
Customer Satisfaction	3%	3,310 / 101,028	4%	3,614 / 98,202	Microsoft Office	5%	4,962 / 101,028	18%	17,905 / 98,202
Customer Experience	3%	3,125 / 101,028	1%	794 / 98,202	Verbal Communication Skills	5%	4,817 / 101,028	0%	398 / 98,202

Source: EMSI Job Posting Analytics

Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019									
Denver County									
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Accounting	6%	16,828 / 275,557	6%	58,449 / 966,316	Management	25%	70,203 / 275,557	35%	334,186 / 966,316
Auditing	5%	14,430 / 275,557	3%	33,464 / 966,316	Sales	20%	55,438 / 275,557	27%	260,615 / 966,316
Selling Techniques	5%	13,654 / 275,557	4%	38,735 / 966,316	Communications	20%	55,156 / 275,557	1%	11,428 / 966,316
Agile Software Development	4%	11,676 / 275,557	2%	21,792 / 966,316	Customer Service	18%	49,841 / 275,557	29%	283,634 / 966,316
Customer Relationship Management	4%	11,228 / 275,557	6%	60,709 / 966,316	Leadership	17%	45,698 / 275,557	29%	281,517 / 966,316
Business Development	4%	10,470 / 275,557	8%	79,439 / 966,316	Operations	15%	40,790 / 275,557	11%	108,991 / 966,316
SQL (Programming Language)	3%	9,269 / 275,557	4%	34,091 / 966,316	Problem Solving	11%	30,360 / 275,557	2%	18,473 / 966,316
Restaurant Operation	3%	9,206 / 275,557	3%	25,542 / 966,316	Presentations	10%	28,727 / 275,557	5%	44,006 / 966,316
Project Management	3%	9,005 / 275,557	9%	86,643 / 966,316	Innovation	9%	23,649 / 275,557	0%	2,374 / 966,316
Strategic Planning	3%	8,769 / 275,557	12%	119,069 / 966,316	Microsoft Excel	9%	23,489 / 275,557	18%	175,587 / 966,316
Nursing	3%	8,557 / 275,557	2%	14,993 / 966,316	Written Communication	8%	22,452 / 275,557	0%	3,529 / 966,316
Automation	3%	8,504 / 275,557	1%	11,818 / 966,316	Research	8%	22,044 / 275,557	15%	140,585 / 966,316
Forecasting	3%	8,146 / 275,557	3%	30,945 / 966,316	Valid Driver's License	8%	22,023 / 275,557	0%	114 / 966,316
Budgeting	3%	7,983 / 275,557	6%	62,701 / 966,316	Microsoft Office	8%	21,534 / 275,557	21%	205,143 / 966,316
Merchandising	3%	7,513 / 275,557	3%	26,951 / 966,316	Coordinating	7%	18,912 / 275,557	3%	33,737 / 966,316
Java (Programming Language)	3%	7,503 / 275,557	2%	23,020 / 966,316	Interpersonal Skills	6%	16,229 / 275,557	1%	6,493 / 966,316
Salesforce.Com	3%	7,502 / 275,557	3%	25,992 / 966,316	Troubleshooting (Problem Solving)	6%	15,578 / 275,557	3%	29,171 / 966,316
Customer Experience	3%	7,239 / 275,557	1%	11,619 / 966,316	Computer Literacy	6%	15,284 / 275,557	1%	9,201 / 966,316
Customer Satisfaction	3%	7,089 / 275,557	5%	47,624 / 966,316	Verbal Communication Skills	5%	14,025 / 275,557	0%	3,348 / 966,316
Warehousing	3%	7,055 / 275,557	0%	2,438 / 966,316	Microsoft PowerPoint	5%	13,217 / 275,557	12%	114,075 / 966,316

Source: EMSI Job Posting Analytics

## Colorado Central Planning Region's Regional Plan

Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019 Jefferson, Gilpin & Clear Creek Counties (Tri-County)									
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Selling Techniques	5%	8,010 / 158,869	3%	2,966 / 96,401	Management	23%	36,937 / 158,869	26%	24,902 / 96,401
Accounting	5%	7,979 / 158,869	6%	5,420 / 96,401	Customer Service	20%	32,488 / 158,869	26%	24,953 / 96,401
Merchandising	5%	7,957 / 158,869	3%	2,927 / 96,401	Sales	19%	30,082 / 158,869	22%	21,270 / 96,401
Restaurant Operation	5%	7,346 / 158,869	3%	2,856 / 96,401	Communications	18%	29,129 / 158,869	1%	595 / 96,401
Auditing	5%	7,331 / 158,869	3%	2,999 / 96,401	Leadership	15%	23,095 / 158,869	19%	18,344 / 96,401
Nursing	4%	5,745 / 158,869	2%	1,593 / 96,401	Operations	14%	22,065 / 158,869	10%	9,917 / 96,401
Customer Experience	3%	5,004 / 158,869	1%	659 / 96,401	Problem Solving	9%	15,090 / 158,869	1%	1,301 / 96,401
Agile Software Development	3%	4,949 / 158,869	1%	970 / 96,401	Valid Driver's License	9%	13,550 / 158,869	0%	13 / 96,401
Basic Life Support	3%	4,527 / 158,869	1%	967 / 96,401	Presentations	8%	13,409 / 158,869	4%	3,552 / 96,401
Cardiopulmonary Resuscitation (CPR)	3%	4,433 / 158,869	2%	2,360 / 96,401	Written Communication	7%	11,034 / 158,869	0%	448 / 96,401
Project Management	3%	4,195 / 158,869	6%	5,314 / 96,401	Innovation	7%	10,786 / 158,869	0%	121 / 96,401
Customer Relationship Management	3%	4,099 / 158,869	4%	4,025 / 96,401	Research	7%	10,407 / 158,869	10%	9,627 / 96,401
Automation	3%	4,061 / 158,869	1%	1,015 / 96,401	Microsoft Excel	7%	10,339 / 158,869	15%	14,538 / 96,401
SQL (Programming Language)	3%	4,011 / 158,869	2%	2,191 / 96,401	Coordinating	6%	9,627 / 158,869	3%	2,914 / 96,401
Customer Satisfaction	3%	4,007 / 158,869	4%	3,960 / 96,401	Microsoft Office	6%	9,497 / 158,869	14%	13,839 / 96,401
Warehousing	2%	3,887 / 158,869	1%	523 / 96,401	Interpersonal Skills	5%	8,571 / 158,869	1%	966 / 96,401
Strategic Planning	2%	3,806 / 158,869	6%	6,061 / 96,401	Computer Literacy	5%	8,137 / 158,869	2%	2,084 / 96,401
Purchasing	2%	3,767 / 158,869	3%	3,117 / 96,401	Troubleshooting (Problem Solving)	5%	7,883 / 158,869	2%	1,982 / 96,401
Business Development	2%	3,703 / 158,869	4%	4,263 / 96,401	Teamwork	5%	7,343 / 158,869	3%	2,761 / 96,401
Billing	2%	3,466 / 158,869	4%	3,539 / 96,401	Verbal Communication Skills	4%	6,762 / 158,869	1%	542 / 96,401

Source: EMSI Job Posting Analytics

Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019 Larimer County									
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Merchandising	6%	3,983 / 64,884	3%	4,434 / 158,342	Customer Service	21%	13,388 / 64,884	28%	44,159 / 158,342
Selling Techniques	5%	3,281 / 64,884	3%	4,272 / 158,342	Sales	19%	12,239 / 64,884	22%	34,541 / 158,342
Restaurant Operation	5%	3,272 / 64,884	3%	4,525 / 158,342	Management	18%	11,916 / 64,884	26%	41,875 / 158,342
Nursing	4%	2,840 / 64,884	2%	2,766 / 158,342	Communications	16%	10,100 / 64,884	1%	1,294 / 158,342
Basic Life Support	4%	2,717 / 64,884	1%	1,761 / 158,342	Leadership	11%	7,354 / 64,884	24%	37,663 / 158,342
Accounting	4%	2,388 / 64,884	4%	6,809 / 158,342	Operations	11%	7,303 / 64,884	8%	12,804 / 158,342
Cardiopulmonary Resuscitation (CPR)	4%	2,386 / 64,884	3%	4,726 / 158,342	Valid Driver's License	10%	6,455 / 64,884	0%	14 / 158,342
Auditing	3%	2,092 / 64,884	2%	3,241 / 158,342	Problem Solving	8%	4,985 / 64,884	2%	2,716 / 158,342
Customer Experience	3%	1,832 / 64,884	1%	1,249 / 158,342	Presentations	6%	4,155 / 64,884	3%	4,899 / 158,342
Warehousing	2%	1,585 / 64,884	0%	467 / 158,342	Research	5%	3,517 / 64,884	13%	21,319 / 158,342
Purchasing	2%	1,484 / 64,884	3%	4,374 / 158,342	Innovation	5%	3,442 / 64,884	0%	272 / 158,342
Caregiving	2%	1,469 / 64,884	0%	522 / 158,342	Written Communication	5%	3,382 / 64,884	0%	662 / 158,342
Customer Satisfaction	2%	1,418 / 64,884	4%	6,619 / 158,342	Coordinating	5%	3,164 / 64,884	3%	4,607 / 158,342
Cash Register	2%	1,352 / 64,884	1%	1,107 / 158,342	Teaching	5%	3,125 / 64,884	8%	13,091 / 158,342
Customer Relationship Management	2%	1,280 / 64,884	4%	6,060 / 158,342	Microsoft Excel	5%	3,072 / 64,884	16%	25,910 / 158,342
Food Services	2%	1,274 / 64,884	1%	1,704 / 158,342	Computer Literacy	4%	2,898 / 64,884	2%	2,551 / 158,342
Agile Software Development	2%	1,221 / 64,884	1%	2,079 / 158,342	Teamwork	4%	2,861 / 64,884	4%	6,652 / 158,342
Budgeting	2%	1,154 / 64,884	4%	6,603 / 158,342	Troubleshooting (Problem Solving)	4%	2,721 / 64,884	2%	3,862 / 158,342
Advanced Cardiovascular Life Support (ACLS)	2%	1,149 / 64,884	1%	1,076 / 158,342	Good Driving Record	4%	2,688 / 64,884	0%	2 / 158,342
Strategic Planning	2%	1,053 / 64,884	8%	12,516 / 158,342	Microsoft Office	4%	2,544 / 64,884	19%	29,326 / 158,342

Source: EMSI Job Posting Analytics

Supply & Demand, Top Hard and Common (Soft) Skills, January - December 2019 El Paso & Teller Counties (Pikes Peak)									
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)	Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2019 - Dec 2019)	Frequency in Profiles	Profiles with Skill / Total Profiles (2018 - 2020)
Nursing	4%	5,484 / 125,615	2%	5,518 / 310,076	Management	23%	28,639 / 125,615	27%	84,058 / 310,076
Selling Techniques	4%	5,356 / 125,615	3%	8,168 / 310,076	Customer Service	18%	22,962 / 125,615	27%	84,644 / 310,076
Auditing	4%	5,160 / 125,615	2%	7,276 / 310,076	Sales	17%	21,301 / 125,615	20%	62,929 / 310,076
Top Secret-Sensitive Compartmented Information (TS/SCI Clearance)	4%	5,147 / 125,615	2%	6,484 / 310,076	Communications	17%	20,929 / 125,615	1%	2,742 / 310,076
Basic Life Support	4%	4,951 / 125,615	1%	3,685 / 310,076	Operations	16%	20,056 / 125,615	13%	41,747 / 310,076
Merchandising	4%	4,872 / 125,615	3%	8,059 / 310,076	Leadership	14%	18,102 / 125,615	24%	75,702 / 310,076
Restaurant Operation	4%	4,601 / 125,615	2%	7,351 / 310,076	Problem Solving	8%	10,497 / 125,615	2%	4,689 / 310,076
Cardiopulmonary Resuscitation (CPR)	4%	4,585 / 125,615	3%	8,443 / 310,076	Presentations	8%	9,545 / 125,615	3%	8,707 / 310,076
Agile Software Development	3%	4,377 / 125,615	1%	3,202 / 310,076	Valid Driver's License	7%	9,361 / 125,615	0%	51 / 310,076
Accounting	3%	4,209 / 125,615	4%	13,303 / 310,076	Coordinating	6%	7,995 / 125,615	3%	10,616 / 310,076
Systems Engineering	3%	3,958 / 125,615	3%	8,432 / 310,076	Troubleshooting (Problem Solving)	6%	7,994 / 125,615	3%	10,706 / 310,076
Customer Experience	3%	3,767 / 125,615	1%	2,634 / 310,076	Innovation	6%	7,863 / 125,615	0%	432 / 310,076
Linux	3%	3,763 / 125,615	2%	4,668 / 310,076	Microsoft Excel	6%	7,709 / 125,615	15%	45,665 / 310,076
Software Engineering	3%	3,576 / 125,615	2%	4,897 / 310,076	Written Communication	6%	7,485 / 125,615	0%	1,353 / 310,076
Operating Systems	3%	3,568 / 125,615	2%	4,937 / 310,076	Microsoft Office	6%	7,196 / 125,615	17%	51,672 / 310,076
Software Development	3%	3,250 / 125,615	2%	6,297 / 310,076	Research	5%	6,894 / 125,615	9%	29,306 / 310,076
Customer Satisfaction	3%	3,238 / 125,615	5%	13,978 / 310,076	Interpersonal Skills	5%	6,205 / 125,615	1%	2,637 / 310,076
Automation	3%	3,163 / 125,615	1%	3,039 / 310,076	Integration	5%	6,061 / 125,615	4%	11,285 / 310,076
Java (Programming Language)	2%	3,115 / 125,615	2%	5,744 / 310,076	Computer Literacy	4%	5,625 / 125,615	2%	5,296 / 310,076
SQL (Programming Language)	2%	2,955 / 125,615	2%	7,370 / 310,076	Teamwork	4%	5,302 / 125,615	3%	8,867 / 310,076

Source: EMSI Job Posting Analytics



### Question 3

*Provide an analysis of the workforce in the region, as well as for each area included in this planning region, including current labor force employment and unemployment data, and information on labor market trends, and the educational and skill levels of the workforce in the region, including individuals with barriers to employment, **New Americans (defined as Coloradans who arrived in the U.S. as immigrants or their children)** and veterans;*

*For reasons cited above, we may expect the workforce recovery to be slow, as it was in the last recession, where jobs lost were not replaced fully until 2012, though the recession officially ended in July 2009. Right now, younger people have been most adversely affected. Millennials, who now make up 34% of the labor force, have lived through the 2008-2009 recession, and are now experiencing the current downturn. This may affect their spending and saving behavior.*

*Consumer confidence has taken two major blows in the last two decades, and this will likely leave a mark. Uncertainty among consumers and among businesses is projected to continue for some time into the post-pandemic recovery, and for those working, saving more and spending less will become the norm. This may drive efforts to increase solar and wind usage on a micro level, and lead to more home gardening and greater efforts at general preparedness.*

*Other concerns include workers in special populations, who may be more deeply affected longer as a result of COVID-19.*

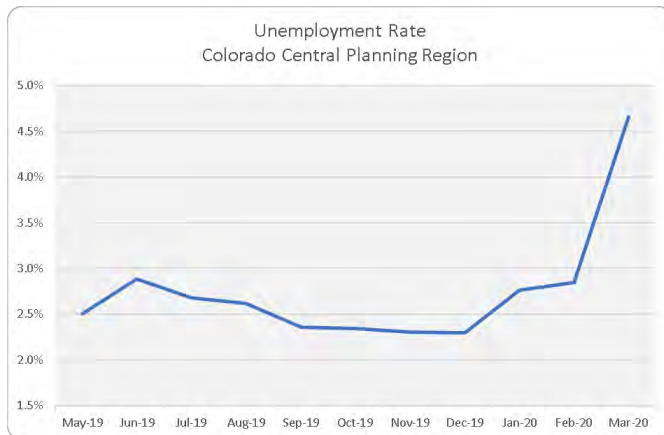
- Mature workers 55 years or older traditionally have harder time reattaching to employment. As companies cut costs, they may cut more expensive mature workers, and when this happens, the affected workers may not be able to find jobs at the same wage.*
- Individuals with disabilities may need hands on services and not be able to get them.*
- Individuals in the WIOA priority groups may need greater career services and training interventions to be employable. Since the pandemic began, and during the high unemployment we will experience during the recovery, it is likely that the number of persons receiving TANF (Temporary Assistance to Needy Families) assistance, as well as assistance from other safety net programs such as the Supplemental Nutritional Assistance Program (SNAP), will increase, perhaps substantially.*
- People dependent on transit systems may experience challenges returning to work as the Regional Transportation District (RTD) attempts to run with social distancing.*

*Remote working has proven itself and may well become far more mainstream than it has heretofore. This means the knowledge workforce may become more diffuse, and economic development efforts will be driven even more toward attracting high-skilled knowledge workers, who will increasingly choose to live where they wish and offer their services using the remote technologies in an increasingly networked economy.*

*The heavy emphasis on cloud computing, networking and remote work technology will drive higher demand for computer professionals, engineers, high-skilled technicians and may spur efforts to better*

secure high-speed internet systems.

## Full Employment and the COVID-19 Pandemic



This line graph showing unemployment rates uses data from the BLS. The spike in unemployment between February and March is likely to steepen. With the known number of new and continuing unemployment claims, the April and May unemployment numbers may well be substantially higher, above 10%.

Economists at the Federal Reserve (Fed) currently consider full employment as being between 4.1 percent and 4.7 percent. As

unemployment has stayed low over this period, which is the longest economic expansion in the United States since this data has been tracked, the estimate of just what exactly constitutes ‘full employment’ has been revised steadily downward.

If we take ‘full employment’ as being at 4.7%, the CCPR has been at full employment since July 2014. If it is at the Fed’s low estimate (4.1%), then employment in the CCPR went above full in April 2015. The line graph above shows that the CCPR has now gone to a 4.7% rate, again likely to climb over the next months.

This line graph shows the unemployment rate in the seven workforce areas that make up the CCPR.

While it is beyond the scope of this Plan to fully discuss inflation, it may well be pointed out that the labor market is a market, and as such is subject to the laws of supply and demand. If demand is higher than supply, then wages, benefits and other perks, such as signing bonuses, increase. If supply is higher than demand, the converse is true.



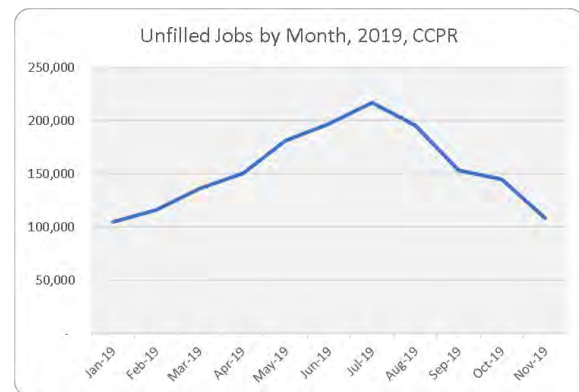
In the years before the pandemic, the region has also experienced very rapid inflation of home prices, as well as residential rent prices. A 2019 analysis of Douglas County rental housing found that nearly 90% of the people working in Douglas County could not afford to rent housing there at or below 30% of their gross income. However, with the pandemic rental vacancies have risen.

## Unfilled Jobs

*This section has been left as it was because there is still a skills gap, and the workforce development system is working with its partners through business led sector partnerships to ensure that federal workforce development monies are targeted toward critical business-relevant outcomes.*

By comparing the number of monthly job postings with the average number of monthly hires, it is possible to arrive at a reasonable estimate of the number of unfilled jobs in the CCPR. Using this method, there were an average of 155,075 unfilled jobs per month in the CCPR during 2019.

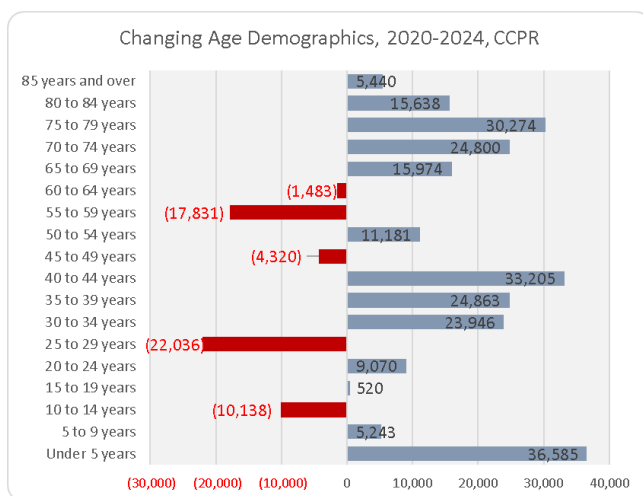
The line graph shows the number of unfilled jobs was at its lowest in January, with an estimated 104,993 jobs unfilled, and peaked at 217,120 unfilled jobs during the month of July.



With the new data capabilities available to local workforce development areas, this analysis can be done for all occupations, occupational families or individual occupations, and such analysis can be useful to inform discussion and set priorities within sector partnerships.

## Changing Age Demographics

Age demographics have been changing in Colorado over the last decade. During the 1990s, 2000s and into the 2010s, the CCPR attracted young, educated, high-skilled workers in substantial numbers. They came seeking opportunity. Now, as they leave the labor force, they are staying in the region, with house prices many are retiring in place.



This bar graph shows the patterns of population growth by age band. Note that 51% of the projected growth through 2024 is in the age bands 65 years old and over.

Because older consumers purchase more services than they do goods, the service portion of the economy is expected to grow, particularly in health care services.

Other areas for growth include food delivery from gig workers (Grub Hub), personal care

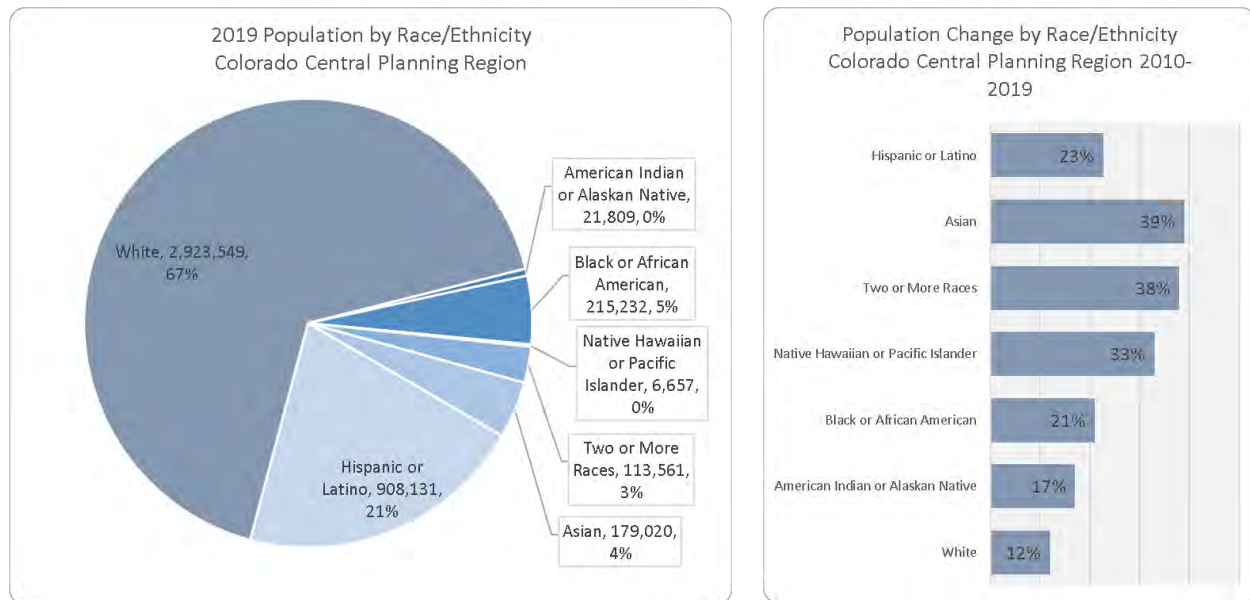
aides, fitness trainers, house cleaning services.

Supermarkets are now increasingly offering home delivery for groceries, or even in-store pickup, and customer bases are growing, and in-home entertainment options have been growing with more streaming opportunities.

In the meantime, key elements of the labor force are shrinking, particularly the 25 to 29 age group, and the 55 to 64 age groupings. This systemic pattern will leave local businesses with fewer entry-age workers, and suggests that efforts be made through economic development partners to increase net migration in those age groupings.

With existing data capabilities, each local area should work with economic development partners to identify patterns in population growth, and put strategies in place that will allow for the growth of services, as well as the sustainability of skilled workers in key primary industry sectors.

### Racial and Ethnic Makeup of Labor Force

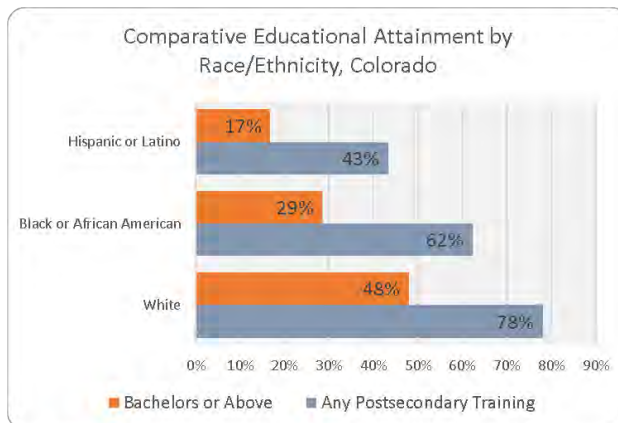


This pie chart and bar graph tell a story as well. The pie shows the number and percent of each racial and ethnic group in the CCPR. The bar chart shows projected growth rates for each of these groups. Notice that the highest growth is expected in the Asian and Two or More racial categories, while the Hispanic or Latino population is expected to grow by over 168,200 (23%) by 2024.

This bar graph shows these figures for the CCPR, important because of the disparity in educational attainment for racial and ethnic minorities, particularly black or African American and Hispanic or Latino. First, there is a very high positive correlation between educational attainment and earnings. Median earnings for workers by race/ethnicity may be derived from existing data sources by calculating the proportion of racial/ethnic minorities in each occupation group and then using wage data to estimate median earnings for each group.



This graph uses data from the US Census to show comparative educational attainment by race/ethnicity in Colorado.



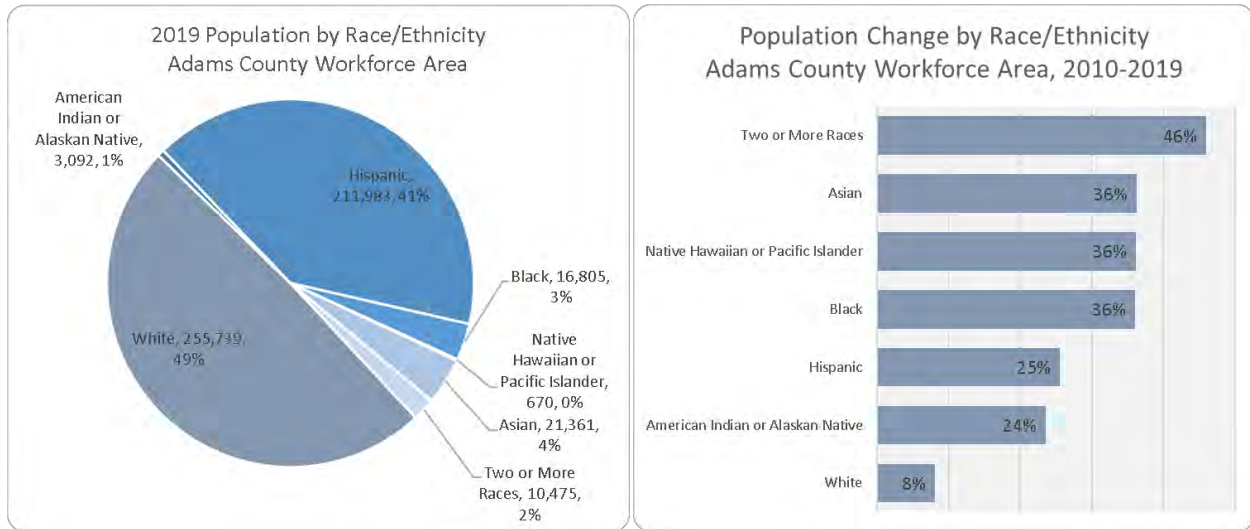
The disparity in educational attainment levels shown exists in all geographic areas within the state, including the CCPR and the local workforce areas that make it up.

Considering that 45% of job postings in the CCPR call for some level of postsecondary training, and 39% of postings call for a bachelor's degree or higher, it is vital for Colorado as a whole, as well as each local workforce area and its education

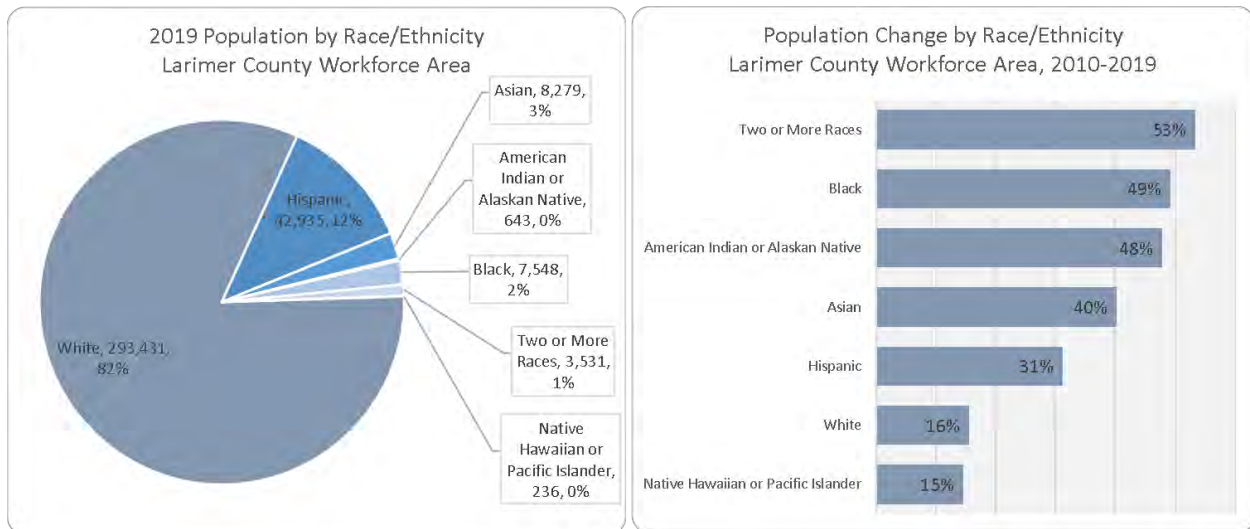
partners, form strategies to systemically increase the educational attainment levels of racial and ethnic minorities. Those populations are growing at higher rates than the white population, and by 2050, according to the Colorado Demography Office, racial and ethnic minorities will make up 48% of the state's labor force.



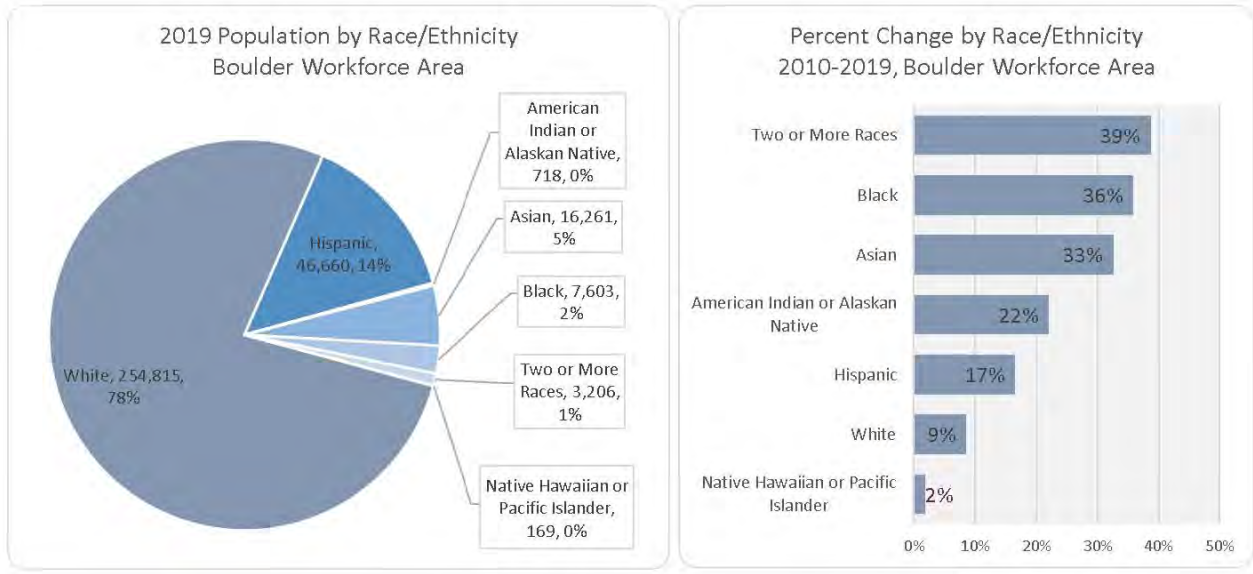
Adams County



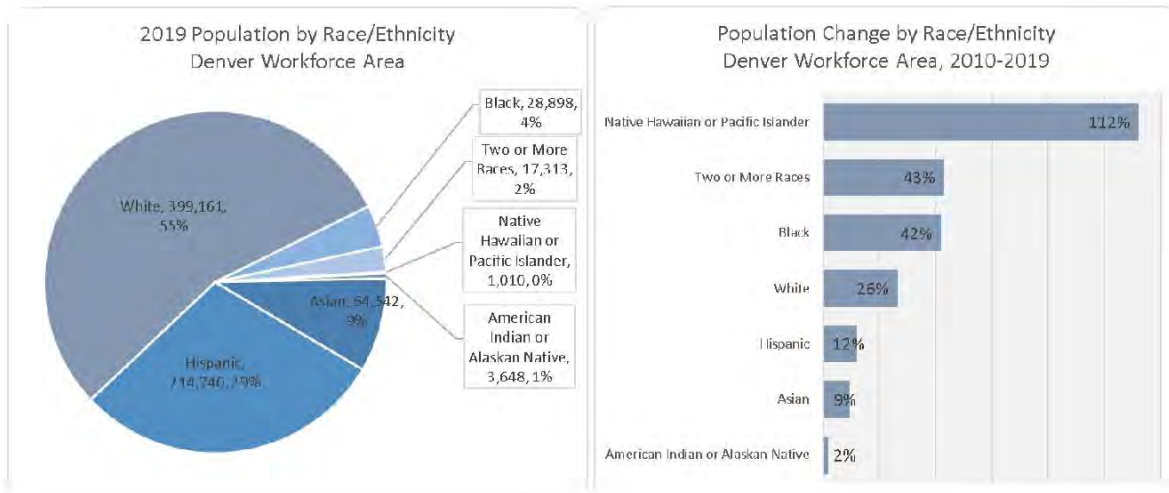
Arapahoe/Douglas



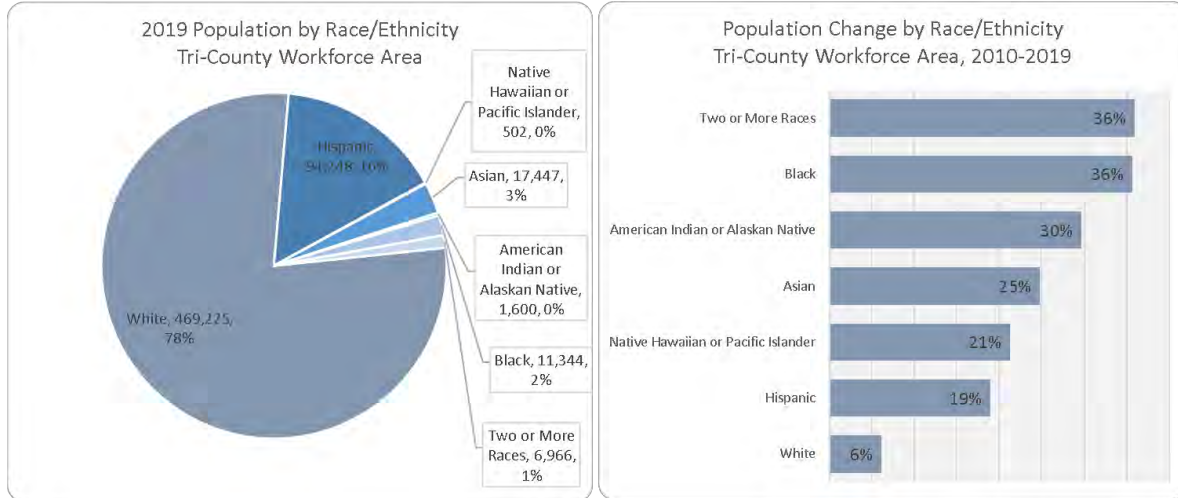
**Boulder**



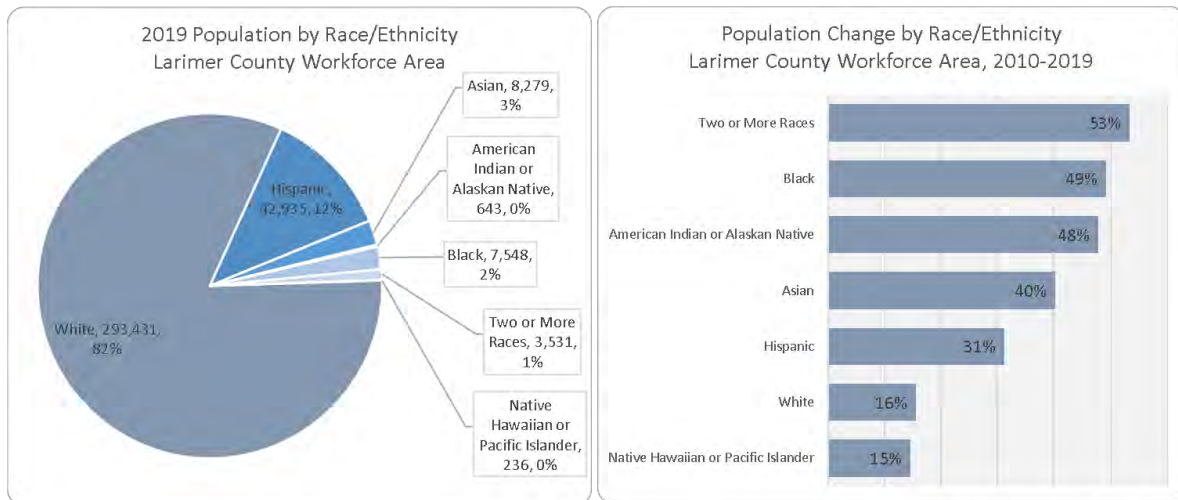
**Denver**



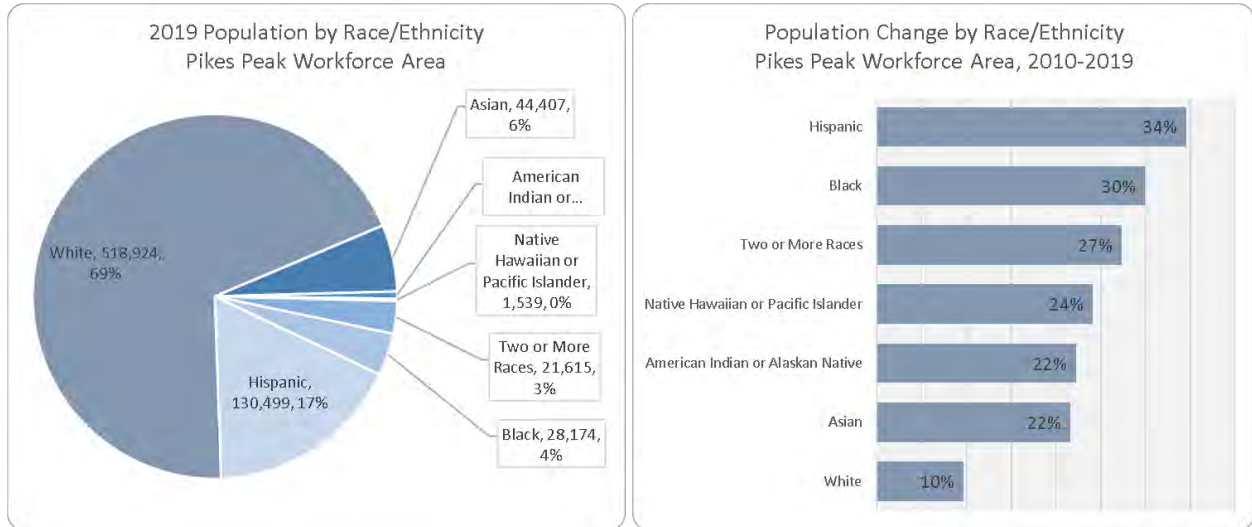
Jefferson, Clear Creek and Gilpin Counties (Tri-County)



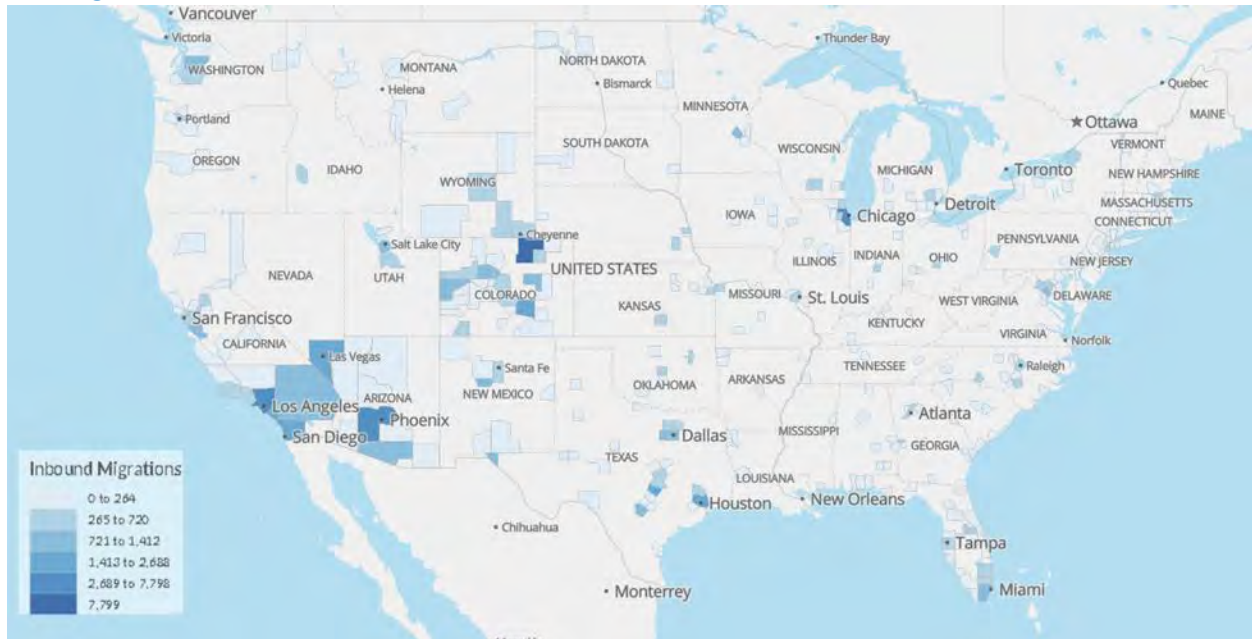
Larimer County



### El Paso and Teller Counties (Pikes Peak)



### Net Migration



This map, taken from EMSI, uses year-over-year tax return data from the Internal Revenue Service to show the origins of inbound migration into the CCPR.

The line graph shows that net migration into the CCPR is trending down since 2012.

Local workforce areas, boards and their business services teams should work with economic development



and sector partners to create strategies to increase net migration of high-skilled workers.

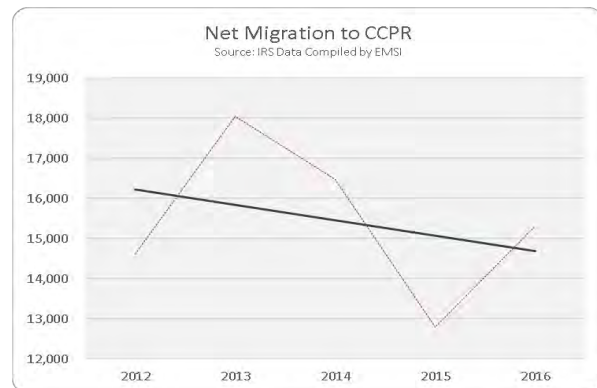
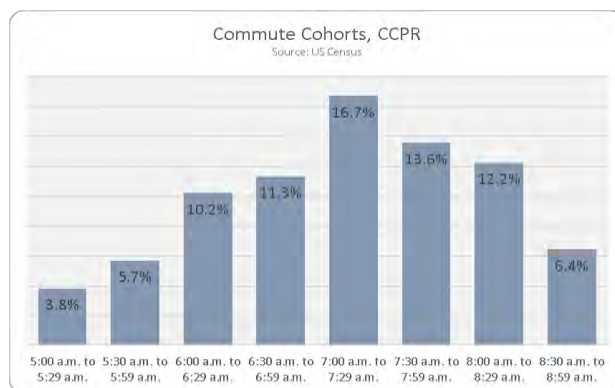
## Commute Patterns

LIVE IN County	WORK IN											
	Adams	Arapahoe	Boulder	Broomfield	Clear Creek	Denver	Douglas	El Paso	Gilpin	Jefferson	Larimer	Teller
Adams	64,380	23,491	15,029	8,187	93	56,366	5,902	3,838	718	26,409	3,268	68
Arapahoe	27,633	104,090	5,113	2,136	115	86,825	24,562	6,448	326	20,954	3,218	82
Boulder	7,037	5,639	77,573	4,623	53	11,875	2,191	2,088	101	7,092	4,068	24
Broomfield	4,939	1,912	7,740	4,253	18	5,736	706	427	55	3,859	541	9
Clear Creek	229	342	166	36	825	595	116	69	95	851	91	2
Denver	31,457	56,548	9,458	3,373	184	137,009	14,151	4,799	531	30,469	3,210	83
Douglas	7,763	45,009	3,047	1,340	70	33,119	39,796	4,994	108	13,803	1,635	110
El Paso	6,297	10,982	2,778	883	59	12,835	5,594	189,899	25	6,392	2,596	1,518
Gilpin	119	149	487	49	36	259	61	38	722	341	31	0
Jefferson	24,673	35,649	13,407	6,051	622	70,423	11,197	5,408	1,745	87,754	3,560	105
Larimer	4,894	4,674	9,350	913	48	7,728	1,891	2,760	15	4,178	87,763	40
Teller	178	430	77	47	8	596	236	3,195	15	316	77	3,532

Source: US Census, Longitudinal Employer-Household Dynamics, On the Map

This table shows intra-county commute patterns within the CCPR. Data is the latest available (2017).

Since 80% of all commuters travel to work between the hours of 5:00am and 8:59am, local workforce areas and their boards stakeholders in transportation strategies.



Business service teams can assist in overall strategies to address traffic volume by researching and providing information to businesses about the most effective strategies for worker retention, including flex scheduling and telecommute options.

## Issues for Special Populations

Population	Estimated Rate
White	2.2%
Black/African American	3.9%
Asian	1.8%
Hispanic/Latino	2.9%
All Teens	8.3%
White, Age 16-19	7.4%
Black/African American, Age 16-19	13.5%
Hispanic/Latino, Age 16-19	11.2%
Individuals with Disability	4.9%

Source: US Bureau of Labor Statistics

Unemployment is generally low in the CCPR, with disparities in race/ethnicity and disability status. Unemployment for teens, particularly those who are black/African American, or Hispanic/Latino.

The WIDE group has been able to work with CDLE for access to data on wage outcomes by special population, which can be used to improve services.

## Veterans

Unemployment, Veterans, Colorado Central Planning Region	
Population	Estimated Rate
All Veterans	1.9%
Gulf-Era II Veterans	2.2%
Gulf-Era I Veterans	1.7%
Vietnam Era Veterans	2.3%
Other Service Periods	1.8%
Non-Veterans	2.3%

Source: US Bureau of Labor Statistics

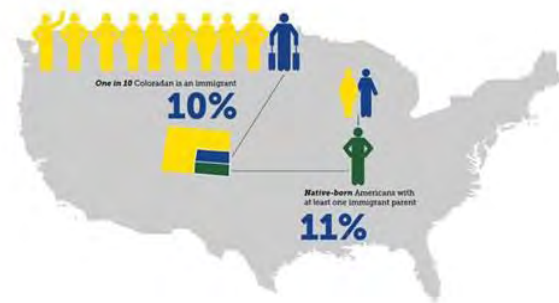
The CCPR is known nationally for the quality of services to veterans. Generally, unemployment among veteran groups is low in the region, and local workforce boards, as well as business leaders in the region are committed to ensuring returning veterans are hired.

The CCPR is a particularly 'veteran-friendly' region due to the high concentrations of civilian employment in aerospace and homeland security. As the aerospace industry grows with the new Colorado spaceport, veterans will find even more opportunity in the regional economy.

### New Americans in the Colorado Central Planning Region

In November 2019, Governor Polis announced a new position in his administration titled the New American Advisor, co-housed at Colorado Department of Labor & Employment and the Governor's Office. In 2020, the New American Initiative released the New American Annual Report. This report defines New Americans as "Coloradans who arrived in the US as immigrants or their children which includes refugees, asylees, Special Immigrant Visa Holders, victims of trafficking, Deferred Action for Childhood Arrival (DACA) recipients, other immigrants and aspiring citizens seeking opportunity, safety and/or unification of family." In Colorado, 10% of the population are New Americans.

For example, in the Colorado Central Planning Region, which includes Adams, Arapahoe, Boulder, Broomfield, Clear Creek, Denver, Douglas, El Paso, Gilpin, Jefferson, Larimer, and Teller counties, the percentage of New Americans is slightly higher than the national number shown on the map, with the range in the 12-county region going from 3.3% to 15.3%. Nearly half of the region's New American population originated in Latin America.

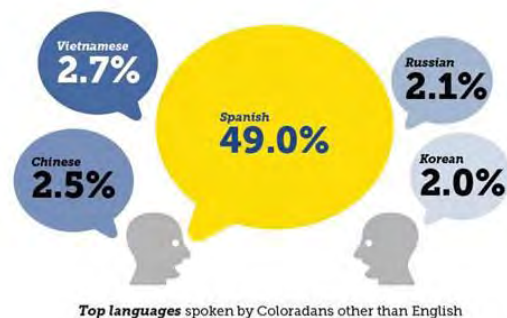


Source: [New American Annual Report](#)

### Number, Origin, Multilingual Ability

The Colorado Workforce Intelligence Data Experts (WIDE) group reviewed data from the US Census Bureau for the Central Planning Region. This data mirrors what is presented in the New American Annual Report.

Data for the Central Planning Region indicates that 706,936 individuals in the population over 5 -years old are multi-lingual. Of these, approximately 63.8% speak Spanish, 14.8% speak languages from Indo-European Countries and 14.3% speak languages of Asian/Pacific Islander origin and 7% speak languages from other regions throughout the world. The Central Planning Region has a higher percentage of individuals who speak Spanish but appears consistent with the New American Annual Report for other languages spoken.



Source: [New American Annual Report](#)

The map and table below give a picture of the regions of origin for Colorado's New American population. Again, there are significant consistencies between data from the New American Annual Report and the US Census American Community Survey data compiled for the Central Planning Region for countries that abut to the United States.



Source: [New American Annual Report](#)

New Americans in Colorado Central Planning Region								
County Name	Total Population	Foreign-Born (New Americans)	% Foreign-Born (New Americans)	% English Only	% language other than English	Most Common Region of Origin	2nd Most Common Region of Origin	3rd Most Common Region of Origin
Adams	504,108	77,129	15.3%	71.0%	29.0%	Latin America	Asia	Europe
Arapahoe	644,650	97,342	15.1%	76.6%	23.4%	Latin America	Asia	Africa
Boulder	322,510	34,509	10.7%	84.3%	15.7%	Latin America	Asia	Europe
Broomfield	67,886	6,042	8.9%	87.8%	12.2%	Asia	Latin America	Europe
Clear Creek	9,495	209	2.2%	93.3%	6.7%	Europe	Asia	Africa
Denver	705,576	105,836	15.0%	74.5%	25.5%	Latin America	Asia	Africa
Douglas	336,041	25,539	7.6%	90.5%	9.5%	Asia	Latin America	Europe
El Paso	698,974	48,928	7.0%	88.1%	11.9%	Latin America	Asia	Europe
Gilpin	6,018	277	4.6%	93.3%	6.7%	Europe	Latin America	Asia
Jefferson	574,798	36,787	6.4%	89.4%	10.6%	Latin America	Asia	Europe
Larimer	344,786	19,308	5.6%	90.7%	9.3%	Latin America	Asia	Europe
Teller	24,524	809	3.3%	96.3%	3.7%	Europe	Latin America	Asia
Totals	4,239,366	452,715	10.7%	82.4%	17.6%	Latin America	Asia	Europe

Source: US Census American Community Survey





This bar graph shows the area of origin for individuals in the Central Planning Region in more detail.

## New Americans in the Economy

New Americans make a significant contribution to the Colorado Central Planning Region economy. Overall, they:

- Have \$10.6 billion in purchasing power (2018).
- Paid \$3.8 billion in taxes (2018).

Immigrants in the Economy, Colorado Central Planning Region												
Immigrants in the Economy	Adams	Arapahoe	Boulder	Broomfield	Clear Creek	Denver	Douglas	El Paso	Gilpin	Jefferson	Larimer	Teller
Immigrant Residents (2019 ACS)	77,166	97,566	34,394	6,055	213	105,658	25,659	48,798	276	36,804	19,284	802
Entered 2010 or later (2019 ACS)	12,668	22,386	9,343	1,072	21	20,462	6,604	9,782	94	6,614	5,206	164
Entered before 2010 (2019 ACS)	64,498	75,180	25,051	4,983	192	85,196	19,055	39,016	182	30,190	14,078	638
Share of Population (2019 ACS)	15.3%	15.1%	10.7%	8.9%	2.2%	15.0%	7.6%	7.0%	4.6%	6.4%	5.6%	3.3%
Taxes Paid (NAE)	\$426.1 M	\$825.4 M	\$363.6 M	\$75.4 M	N/A	\$781.4 M	\$345.3 M	\$380.7 M	N/A	\$413.1 M	\$152.3 M	N/A
Purchasing Power (NAE)	\$1.4 B	\$2.3 B	\$919.0 M	\$193.2 M	N/A	\$2.4 B	\$824.8 M	\$1.1 B	N/A	\$1.1 B	\$423.3 M	N/A
Number Immigrant Entrepreneurs (NAE)	5,028	6,759	2,564	N/A	N/A	5,879	1,215	3,169	N/A	2,570	N/A	N/A
Eligible Immigrant Voters (NAE)	24,998	37,608	13,101	2,758	N/A	37,251	10,846	23,066	N/A	18,995	7,263	N/A

Sources: New American Economy Report (NAE), US Census American Community Survey (2019 ACS). N/A means that data is not available.

Educational Attainment New Americans 25 and Older Colorado Central Planning Region		
Level	Number	Percent
Number	387,217	100.0%
Less than high school graduate	106,343	27.5%
High school graduate or GED	86,383	22.3%
Some college or associate's degree	71,007	18.3%
Bachelor's degree	67,571	17.5%
Graduate or professional degree	55,913	14.4%
Percent High School or above	280,874	72.5%
Percent Bachelors or above	123,484	31.9%

Source: US Census

Occupations with Highest Share of Foreign-Born Workers Colorado Statewide	
Occupation	Percent
Maids and Housekeeping Cleaners	49.0%
Cooks	28.3%
Carpenters	27.5%
Food Preparation Workers	26.6%
Miscellaneous Production Workers	25.4%

Source: New American Economy Report (NAE)

Industries with Highest Share of Foreign-Born Workers Largest Metropolitan Areas in Colorado Central Planning Region			
Denver-Aurora-Lakewood		Colorado Springs	
	Percent		Percent
Construction	28.5%	Construction	16.4%
Manufacturing	22.7%	Administrative Support	13.7%
Administrative Support	21.4%	Manufacturing	13.4%
Tourism, Hospitality and Recreation	17.8%	General Services	10.3%
Agriculture	16.3%	Wholesale Trade	7.9%

Source: New American Economy Report (NAE)

Jobs in fields related to Science, Technology, Engineering, and Mathematics—or “STEM”—fields are some of the most productive jobs in the U.S. economy. These jobs are also expected to experience some of the highest growth rates in the next decade, second only to healthcare jobs. While immigrants already play a huge part in maintaining the United States’ role as a leading innovator, they will also be instrumental in helping high-tech industries meet their full potential as their needs for high-skilled STEM workers increase rapidly in the future – New American Economy Report. In Colorado, approximately 13% of the labor force in STEM occupations are immigrants.

### New Americans in STEM and Contributions to COVID Vaccine

In addition, foreign-born workers have been at the forefront of developing the COVID vaccines.

***Did You Know? Immigrants contribute considerably to the COVID-19 vaccine development and distribution for the nation as they make up a key part of America’s biomedical industry.*** Immigrants make up nearly a quarter of the Pharmaceutical Manufacturing (24.8%) and Medical Equipment and Supplies Manufacturing (23.9%) industries, as well as 15.6% of Pharmacy and Drug Store workers. ***Immigrants are also behind both Moderna’s and Pfizer’s vaccine development success stories.***

### 2020-2021 Action Steps

Colorado Workforce Centers are an integral partner in the actions for New American work that is emerging throughout Colorado. Many of the first-year steps, including the addition of New Americans as a priority population within WIOA have occurred. As the state leads efforts to support this population, the Workforce System will continue to evolve to provide services for an increasingly diverse population.

The Action Steps outlined in the New American Annual Report, show the statewide strategy to better serve the New American population:

- Improved connections to workforce development opportunities.
- Better skills recognition of licenses and credentials earned in country of origin.
- Language access.
- Data privacy.
- Safety-net program access.
- Celebration of leadership and participation in the economy.
- Sustainability of effort through partnerships and fundraising.

*Question 4: Describe the development and implementation of sector initiatives for in-demand industry sectors or occupations for the planning region, and explain how sector partnerships will be utilized to facilitate the engagement of employers, including small employers and employers in in-demand industry sectors and occupations, in workforce development programs.*

#### Development and Implementation

The Workforce Development Areas that make up the Central Planning Region work closely together at all levels, from the Director, Operator and MIS groups, which all meet monthly, to the Business Services teams, which are coordinated throughout Colorado, and especially in the Central Planning Region.

There are a number of central themes in how the areas making up the CCPR approach business services along Colorado's front range.

- **All workforce development areas within the CCPR are now actively partnering with economic development, chambers of commerce, small business development centers, public health, educators, and other stakeholders, to create an information and services clearing house to aid local employers during pandemic recovery. All the workforce development areas have established strong community collaborations that will be maintained during and after the pandemic recovery. The workforce development boards and centers are now recognized throughout the CCPR as an integral part of the local economy.**
- **The Workforce Intelligence Data Expert group has expert members from all workforce areas in the CCPR, and acts to inform workforce areas and their partners with timely, consistent, pertinent, and accurate data to be used to aid in the pandemic recovery. The group works across the region to create a unified data approach to informing all customers in the CCPR. The group has also formed strong partnerships with the Colorado Department of Labor & Employment, the Colorado Demography Office and the Colorado Department of Higher Education. The WIDE group was selected to present at the National Association of Workforce Boards 2020 Forum as a result of its unified approach to services and commitment to assessing economic impact using evidence based outcomes.**
- Business services teams listen to their business customers using a variety of strategies:
  - Leaders from the Business Services Teams regularly meet virtually and discuss new intelligence from regional businesses.
  - Intelligence from in-person (virtual) contacts with business customers are shared in Connecting Colorado, and in area team meetings.
  - Job posting intelligence is regularly gathered by the Workforce Intelligence Data Expert (WIDE) group and shared throughout the region.
- The teams are often called upon to act in a convening role with business customers in setting up sector partnerships, or in guiding program efforts with job seekers in business and industry-relevant directions.
- Teams throughout the region now use a consultative approach with business customers, asking first what is needed, then working within or across multiple workforce development areas within the region to provide relevant services to the business, group of businesses or sector partnership.
- Business services have been standardized across Colorado so that service delivery and successes can be tracked in a meaningful way.
- Two areas in the region are piloting a hub approach to entering job orders in greater metro Denver.

- With the COVID-19 pandemic, teams switched to virtual services for both job seekers and business customers and have found that virtual services are more effective in many cases than the pre-pandemic brick and mortar strategies. This has proven true for workshops, job fairs, custom hiring events and consultative contacts by team members.
- Local directors in the CCPR have increasingly used a hub strategy for more efficient service delivery throughout the region. The hub approach allows funds intended to help in recovery to be put into the region rapidly with a minimum of bureaucratic hurdles. These hub strategies allow for the local areas in the region to take initiative in various cross-regional projects without service duplication. Some examples of the hub approach:
  - Virtual recruitment, workshops and job fairs are regularly provided using resources from multiple local workforce development areas.
  - Local areas are also cooperating around providing required rapid response services in the face of mass layoffs, particularly for those employers who have facilities in several counties within the CCPR.
  - Workforce development areas in the CCPR plan to use the hub approach for more efficient and flexible delivery of grant funds to the region. This began prior to the pandemic, but subsequent emergency and dislocated worker grants that serve job seekers throughout the region will be managed through individual areas acting as service hubs and fiscal agents, again with the coordination of CUWA.
- Work based learning and registered apprenticeships (RA) are stressed over more traditional occupational classroom training. Statewide RA consultants have been hired to deliver technical assistance and training to businesses statewide who desire to develop registered apprenticeship programs that result in industry recognized credentials. These RA Consultants also provide technical assistance and training to staff and partners of the workforce development system as needed on a statewide basis.
- Skill based job descriptions and hiring are increasingly being used by employers in all regions to fill critical positions, and Business Services teams throughout the CCPR have partnered with Skillful to deliver training.
- Local areas are also using technology to schedule remote appointments.



Employer Engagement & Sector Partnerships

The table below shows the sector partnerships that the various workforce development areas in the CCPR are participating in.

Sector Partnerships in Central Planning Region	
Sector Partnerships	Participating Regions
NOCO Health	Larimer
NOCO Manufacturing	Larimer
Aerospace & Aviation	Arapahoe/Douglas, Jefferson, Adams, Denver
Metro Denver Retail, Hospitality, Food & Beverage	Adams, Arapahoe/Douglas, Boulder, Denver, Jefferson
Colorado Tree Care (Arborist)	Denver
Greater Metro Denver Healthcare	Arapahoe/Douglas, Jefferson, Adams, Denver
Metro Denver Construction	Arapahoe/Douglas, Adams, Denver
Tech Talent	Arapahoe/Douglas, Jefferson, Adams, Denver
Metro Manufacturing	Arapahoe/Douglas, Jefferson, Adams, Denver
Early Childhood	Denver
Tech/Talent Boulder/Broomfield	Boulder
Boulder Healthcare	Boulder
COS Health	Pikes Peak
Colorado Springs Manufacturing	Pikes Peak
Colorado Springs Retail & Hospitality	Pikes Peak

Exploring Partnerships	Participating Regions
Finance	Adams

Emerging Partnerships	Participating Regions
Transportation	Adams

Strategies employed by the various workforce development areas in the CCPR for employer engagement include help for individual local businesses, including small businesses, cooperation between areas when appropriate, and may include development of and participation in sector partnership activities. In addition, these efforts, both cooperative and individual, may also include:

- Business education events.
- Intelligence on wage and labor force trends.
- Partnerships with Economic Development entities and Chambers of Commerce.
- Industry focus groups or panel discussions.
- Assistance in developing registered apprenticeships.
- Orientations for apprenticeship opportunities, and communications with staff serving job seekers on trends that can be shared during case management sessions.
- Assistance through disaster and employment recovery grants, as allowable and appropriate.

### Adams

The Adams County Workforce & Business Center focuses efforts on sector initiatives based on trends related to three areas that are monitored frequently:

1. Labor Supply
  - a. This involves taking regular inventory of the ONET codes of program-attached participants, and seeking out employers who hire people with those skills sets.
2. Labor Demand
  - a. The jobs posted most frequently are monitored to determine the skills and occupations that are in greatest need of workforce solutions.
  - b. The labor market information and wages associated with those jobs are shared with youth and job seekers transferring out of various sectors to generate an increased supply to meet this demand.
  - c. Upskilling strategies are designed to increasing the number of skilled and qualified workers to meet business need.
3. Cross-Regional Activity
  - a. Collaboration across workforce regions is key to maintaining a standardized service offering for both job seekers and employers. Such standardized cross-regional services may be made in support of a single business customer or a sector partnership.

### Arapahoe/Douglas

The Arapahoe/Douglas Works! business services team actively participates in the Greater Metro Denver Healthcare Partnership, Denver Metro Retail Partnership, Manufacturing Partnership and the Construction Partnership.

It is a co-convenor of the Tech Talent Denver Partnership and has worked with local and regional aerospace employers to launch the Aerospace and Aviation partnership.

The goal at Arapahoe/Douglas Works! is to participate and listen to industry needs, and to the needs of the individual business customer, including small, medium and large businesses. The business services team works to ensure business customers are receiving relevant training, the services they need, including work-based learning to fill critical staff needs.

Arapahoe/Douglas Works! has built out a Business and Economic Development Hub at its Lima Plaza facility in Centennial. Through this Hub, local businesses and economic developers may use temporary office space, and attend a variety of informational workshops ranging from tax credits to interviewing strategies. These services are now being offered virtually, though as the economy recovers, they will also once again be offered through the Hub.

Arapahoe/Douglas Works! also provides training for employers using the Skillful model of skills-based outreach and hiring. Skillful workshops are designed to help employers refine job descriptions for more efficient and effective outreach, and modify interviewing and hiring policies to identify skills rather than hiring by educational attainment level.



### Boulder

Through the Boulder County Talent Collaborative (formerly called the Boulder County Business Response Team), the Workforce Boulder County, along with other community partners, including local Chambers of Commerce, Front Range Community College, the Colorado Division of Vocational Rehabilitation, and our local public-school districts have partnered to address larger local area business needs.

Out of this collaborative, the following Sector initiatives have been launched:

- Healthcare Sector Group
- Boulder/Broomfield IT Sector Partnership
- New Medical Assistant Registered Apprenticeship

In addition, this group of partners has worked together to convene employers from the restaurant sector, manufacturing, and have partnered to support other local events that connect employers to talent.

### Denver

Denver Workforce Centers are involved in a number of sector partnerships. The Early Childhood Education Sector Partnership was formed to address lack of affordable childcare, childcare worker wage levels and preparation.

Other business led sector partnerships Denver participates in include Tech Talent, Retail, Construction, Metro Manufacturing, the Greater Metro Denver Healthcare Partnership and Aerospace/Aviation.

The Denver business services team routinely works across regions with other workforce development areas in both sector partnerships and to serve business customers with locations in multiple workforce development areas within the region.

The group is working with business customers in both financial services and transportation infrastructure to determine interest in forming sector partnerships serving these industry groupings.

### Jefferson

At the request of local manufacturers, the Jefferson County Business & Workforce Center worked in partnership with Jefferson County Economic Development Center to receive a bridge and growth grant through the Colorado Workforce Development Council that assisted in reconvening the Metro Manufacturing Sector Partnership.

The current initiative includes the partnerships and businesses necessary to successfully support the manufacturing industry in greater metro Denver. Arapahoe/Douglas and Denver workforce development areas are working in partnership to support the Metro Manufacturing Sector Partnership.

Jefferson County is also a co-convenor of Tech Talent Denver Sector Partnership. Additionally, they actively participate in the Healthcare Sector Partnership as well as the Aviation and Aerospace Sector Partnership.

Jefferson County also takes the lead across the Denver metro workforce areas in the recruitment and funding of new apprentices for the Lockheed Martin advanced manufacturing registered apprenticeship program.

#### Larimer

Larimer County Economic and Workforce Development Center takes an active convening role with the Northern Colorado (NoCo) Manufacturing and Health Sector Partnerships, and has over many years developed strong relationships with local businesses.

Each year, the Larimer County Economic and Workforce Development Center hosts a business roundtable to provide local businesses a forum in which they can network and share their concerns around workforce needs.

Larimer County Economic and Workforce Development Center also delivers Skillful workshops to help employers with a more efficient and effective skills-based outreach and hiring process.

#### Pikes Peak

In Program Year 2019, the Pikes Peak Workforce Center participated in three business-led sector partnerships serving the Colorado Springs metro area:

- Retail/Hospitality
- Healthcare
- Manufacturing

The Pikes Peak Workforce Development Board approved the following in-demand industries—Professional, Scientific and Technical Services, Healthcare, Construction Trades, Manufacturing and Lifestyles, Hospitality, Tourism and Sports.

Prior to the pandemic, the strategy with the Hospitality/Retail sector partnership was to begin using Incumbent Worker Training funds to help upskill employees to create Career Pathways that will benefit workers and businesses in the industry, including The Broadmoor, The Lodge at Flying Horse and numerous smaller properties.

Due to the pandemic, some employers have reduced their levels of engagement in the partnerships temporarily, but in other areas there are more employers coming to the table due to the nature of their industries and the urgency around reopening. An example of this is the childcare partnership in greater metro Denver. As recovery occurs, sector partnerships will be reconvened as and when the business partners feel the need.



*Question 5: Describe how career pathways will be used to meet the needs of employers and support work-based learning opportunities.*

Generally, employers in sector partnerships work together to identify current and anticipate future training pipeline needs, and the workforce development center business services teams help them determine the most helpful strategies moving forward, including:

- Promoting career awareness in public school districts.
- Using the Skillful rubric to determine the specific skills needed in critical occupations.
- Developing combinations of postsecondary classroom training and work-based learning opportunities designed to impart those critical skills.
- Maintaining awareness of the need for industry-recognized credential attainment through these training pipeline interventions.

The Pikes Peak Workforce Center is supporting healthcare career pathways in the context of the Healthcare Sector Partnership by partnering with Pikes Peak Community College and Centura Health to promote their Medical Assistant Program Apprenticeship. The workforce center offered informational sessions, interview space and offered co-enrollment in WIOA to help fund the classroom training portion of the apprenticeship.

Lockheed Martin has actively expanded its Advanced Manufacturing Technician Apprenticeship Program (AMTAP), which is a United States Department of Labor Registered Apprenticeship. AMTAP trains candidates on skills to build electronics and prepares them for an exciting career in space operations. The AMTAP apprenticeship began in Lockheed's Waterton Canyon campus in Jefferson County, and has been successful, with outreach, recruitment and funding participation from Jefferson, Adams, Arapahoe/Douglas and Denver workforce centers.

During this training program, participants are paid and offered company benefits. The graduates earn a nationally recognized industry credential and have the opportunity for full-time employment at Lockheed Martin.

Other multi-area sector partnerships have created career pathways, such as the Greater Metro Denver and Northern Colorado Healthcare Partnerships, as well as the Early Childhood Education Sector Partnership. Career pathways continue to be developed through all of the active regional sector partnerships.

*Question 6: Describe other strategies and services that will be used in the planning region to support a local workforce development system that meets the needs of businesses in the planning region.*

All workforce development areas within the CCPR are now actively partnering with economic development, chambers of commerce, small business development centers, public health, educators, and other stakeholders, to create an information and services clearing house to aid local employers during pandemic recovery. All the workforce development areas have established strong community collaborations that will be maintained during and after the pandemic recovery. This includes a strong data

coordination effort through the WIDE group.

*Question 7: Describe efforts that have taken place or anticipated efforts to assess the need for and establish regional service strategies, including the use of cooperative service delivery agreements. In addition:*

- *Describe the strategies and services that will be used in the planning region to better coordinate workforce development programs and services with regional economic development services and providers;*
- *Describe how the planning region will strategically coordinate workforce investment activities with the provision of adult education and literacy activities under title II.*
- *Describe how the planning region will strategically coordinate workforce investment activities with the provision of vocational rehabilitation services under title IV.*
- *Describe the strategies and services that will be used in the planning region to better coordinate workforce development programs and services with community-based organizations, including, where applicable, refugee resettlement agencies that serve priority populations, including individuals with barriers and New Americans.*
- *Provide a description of how the local board will coordinate workforce investment activities carried out in the local area with statewide rapid response activities, as described in section 134(a)(2)(A);*

#### *Regional Themes*

An operations work group has been established within the CCPR to coordinate the delivery of workforce development services to all customers and stakeholders. This group creates a uniform strategy around:

- Acts as a resource and information hub for the workforce development system region wide as new initiatives are created and new grants are awarded
- Establishing standard MOUs, and standardizing operations under local policies
- Establish standardized service funding levels across the region
- Streamline service delivery across the region
- Coordinate the delivery of technical assistance, and inform operations across the region
- Deliver federal funding quickly and efficiently throughout the region by using a hub approach, whereby one area is designated as the fiscal agent and the other regions work together to coordinate services and meet project objectives and goals
- Standardized procedures across region for operating new grants

#### *Strategies & Services with Economic Development*

All workforce development areas within the CCPR are now actively partnering with economic development, chambers of commerce, small business development centers, public health, educators, and other stakeholders, to create an information and services clearing house to aid local employers during pandemic recovery. All the workforce development areas have established strong community collaborations that will be maintained during and after the pandemic recovery.

#### *Strategies & Services to Coordinate Programs with Adult Education & Literacy*

Some of the workforce development areas within the CCPR offer Adult Basic Education, GED preparation and English Language programming on site under financial MOUs as specified by the Workforce Innovation and Opportunities Act.

#### *Coordination with Division of Vocational Rehabilitation*

The workforce development areas in the CCPR and the Colorado Division of Vocational Rehabilitation (DVR) have developed MOUs that outline coordinated service delivery and co-location of DVR personnel in designated workforce centers. In addition, a designated DVR representative sits on the Business Services Executive and Leadership Teams. DVR personnel participate in all cross-training with workforce center staff. DVR personnel and local workforce center staff coordinate case management of customers who may be dual-enrolled in other programming to maximize wrap-around services.

#### *Linkages Between One-Stop Delivery and Unemployment Insurance*

Several of the CCPR workforce areas have established call centers to assist job seekers in accessing the unemployment insurance system and other resources in the community.

The WIDE group has coordinated with CDLE UI Division to provide timely data to inform strategies for recovery through local partnerships between the workforce development boards, one-stop centers, economic developers, chambers of commerce, the Small Business Development Centers, and other stakeholders throughout the CCPR.

#### *Coordinating Activities with Statewide Rapid Response*

Business and career services teams are facilitating regional Rapid Response workshops for businesses who anticipate laying off workers. These workshops inform affected employees about available services through local workforce areas. In addition, local workforce regions may help affected workers in businesses anticipating layoffs to obtain employment prior to release.

For example, a large investment firm in greater metro Denver was anticipating layoff of 800 people. Local workforce regions worked together to coordinate a 'reverse hiring event,' whereby they held a job fair for the affected employees to expose them to opportunities in other investment and financial services firms. This resulted in a substantial number of the affected employees being placed in new jobs prior to separation and saved substantial amounts in potential unemployment payments.

#### **New Americans Update April 14, 2021**

The Colorado Central Planning Region (CCPR) has developed a number of strategies and services that will be used to better coordinate workforce development programs and services with community-based organizations, including, where applicable, refugee resettlement agencies that serve priority populations, which includes individuals with barriers and New Americans. Several efforts to ensure equity and inclusivity for individuals accessing services have been developed, including providing technology access and training to individuals where there is a gap, specifically individuals that are deemed New Americans.

#### **Growing List of Partners**

Several of the workforce centers have strong partnerships in the community that serve New Americans, including but not limited to:

- County Human Services departments
- K-20 Educators

- Adult and Family Literacy Programs
- Learning Source
- Catholic Charities
- Focus Points Family Resource Center
- Lutheran Family Services
- Asian Pacific Development Center
- Mi Casa
- A variety of others

### **Statewide Toolkit**

By looking at practices that are currently growing throughout the CCPR, regions are developing effective service approaches for their constituents based on local need. New opportunities, best practices, and emerging strategies are shared by the local workforce areas through:

- Statewide Directors
- Colorado Operators Group
- Workforce Intelligence Data Expert
- Other venues as appropriate

This ensures systemic success throughout the Colorado Workforce Centers through a cohesive approach that is localized for businesses and job seekers throughout the CCPR.

Workforce regions, including CCPR regions, have begun the process of developing a toolkit to serve New Americans. This work, led by Weld County and the Immigrant and Refugee Center of Northern Colorado, will survey local workforce regions throughout the state and create a toolkit of resources and services to assist New Americans. This toolkit is anticipated to include training workshops, resources, fact sheets and access to other information that can be shared and localized throughout Colorado.

In addition, local workforce areas within the CCPR are conducting focus groups to get a better understanding of how best to serve New Americans in a local workforce area and share any resources developed across the CCPR region.

### **Regional Collaboration**

An example of a regional collaboration is the Early Childhood Education (ECE) Pre-Apprenticeship Initiative designed to create career pathways for New Americans. This pre-apprenticeship feeds the Early Childhood Education (ECE) Registered Apprenticeship program through Red Rocks Community College and Lutheran Family Services. Adams County Workforce and Business Center was able to pay for English as a Second Language (ESL) classes for a group of Afghani refugees that required unique support. This initiative is a great example of how workforce was able to best utilize input from employers and educators to offer targeted assistance where it could help.

A second cohort expanded the reach for the ECE Pre-Apprenticeship Initiative across 6 local workforce regions in the CCPR. This pre-apprenticeship initiative continues to open career pathways for participants while assisting a group of employers in filling open positions with qualified individuals.

Business services teams routinely work with local businesses to address language needs of incumbent workers, and customize training programs to accommodate persons for whom English is not the first language.

PPWFC has close partnerships with District 11 Adult and Family Ed and Pikes Peak Library Districts programs that target New Americans through their English Language Learners by providing connections to our job seeker services and support to their training programs.

PPWFC is an active member of the Hispanic Chamber of Commerce and offer support to New Americans and other populations through small businesses entrepreneurship as part of our WIOA Core Business Services.

PPWFC Executive Director sits on Catholic Charity's board a local non-profit organization that provides legal support, transitioning, and stability services to New Americans

### **Addressing Digital Divide**

In an effort to combat the digital divide that was exacerbated during the pandemic, Denver Workforce and Economic Development began a partnership with its library system for a computer loaner program. This partnership, which includes more than 400 computers and hotspots, allows individuals to check out the technology they need to be used for education, training, or employment related activities. Like a library book, they are checked out through the system, and then "cleaned" when returned for use for another customer. Options to purchase used computers at a discount are also available through this initiative. Library partnerships are now being explored by other workforce areas in the CCPR.

Arapahoe/Douglas Works! is looking to utilize the Supportive Services Program (HB 19-1107) to support customers needing access to technology to secure and maintain employment. In addition, a partnership with Arapahoe Community College offers workforce related digital skills classes to help job seekers, including New Americans, be able to fully participate in the post-pandemic labor force.

### **Accessing Information in a Variety of Languages**

Local workforce centers in the CCPR have also begun working to expand multi-lingual access for customers, including implementing kiosks in certain areas, the translation of documents into a variety of languages (including Unemployment Information (UI) documents) and delivering virtual training programs in alternate languages.

Each region has identified the top languages spoken by customers, and has developed a language assistance plan in which key eligibility and information documents have been translated into those languages. (See local language assistance plans).

In addition, translation services are made available to workforce center customers requiring those services.

Adult Basic Education partners offer access to English Language Learning (ELL) classes designed to promote conversational English in the workplace.

### **Future Goals**

During the remainder of the period of this plan, the CCPR will continue to push for the system of record, Connecting Colorado, to have the ability to be used by individuals in their native language and have the ability to capture documents safely and securely from the customers that are required for program

enrollment. Currently, a number of Connecting Colorado documents are being translated into a number of alternate languages. By continuing to work toward equity, this will allow the system to assist individuals in a variety of ways.

*Question 8: Provide a description of the replicated cooperative agreements (as defined in section 107(d)(11)) between the local board or other local entities described in section 101(a)(11)(B) of the Rehabilitation Act of 1973 (29 U.S.C. 721(a)(11)(B)) and the local office of a designated State agency or designated State unit administering programs carried out under title I of such Act (29 U.S.C. 720 et seq.) (other than section 112 or part C of that title (29 U.S.C. 732, 741) and subject to section 121(f)) in accordance with section 101(a)(11) of such Act (29 U.S.C. 721(a)(11)) with respect to efforts that will enhance the provision of services to individuals with disabilities and to other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination;*

The Central Planning Region is committed to providing services to individuals with disabilities and other untapped talent. It will explore opportunities for cooperative agreements among local boards and other local entities. Examples of these cooperative agreements may include, but are not limited to: 1) sharing labor market information with WIOA partners, including adult basic education providers and the Division of Vocational Rehabilitation; 2) engaging key stakeholders from businesses and industries cooperatively; and 3) enhancing the coordination of the continuum of talent development strategies for shared customer bases across systems to build and maximize staff capacity, resources and communication.

CDLE applied for a Disability Employment Initiative grant on behalf of several of the workforce areas within the CCPR. This has allowed workforce areas within the region to enhance services to individuals with disabilities, and evaluate programmatic and physical accessibility in the local workforce centers within the CCPR.

Launched in January 2018, Colorado Works Subsidized Training and Employment Program (CW STEP) helped connect at-risk populations eligible for basic cash assistance under the Temporary Aid to Needy Families program to fully access workforce center services and gain work-based learning opportunities in demand fields at livable wages.

*Question 9: If determined appropriate by the planning region, describe the coordination of transportation and other supportive services or discuss why these are not appropriate for the CCPR at this time.*

The Central Planning Region's strategy for the coordination of transportation and other supportive services will center on using the collective voice of the region to approach agencies and negotiate competitive rates. This should improve the accessibility and affordability of these services to its customers. The region anticipates that the size and volume of its customer base will contribute to its ability to negotiate the best possible value for these services.

The region will prioritize these efforts based on the most prevalent needs of customers across the region

(e.g., transportation services, childcare). This will require all local area workforce development boards to develop a comprehensive understanding of each other's local area needs and available resources, which has been achieved through the State Operators Group.

Workforce boards will acquire this knowledge through regular informal meetings as well as through formal regional planning sessions, as described above.

As an update, the workforce development areas that make up the Central Planning Region are committed to identifying and partnering with any additional resources that can provide a more comprehensive package of braided wrap-around supportive services than are allowable under WIOA.

For example, state apprenticeship expansion grants now allow for supportive services to be funded for enrolled apprentices in USDOL registered apprenticeship programs. This includes transportation, equipment, tools, clothing and other relevant services necessary for success in the apprenticeship.

Several local areas within the CCPR are increasingly moving to debit cards rather than vouchers for delivery of supportive services and other customer expenses.

*Question 10: If determined appropriate by the planning region, describe how administrative cost arrangements have been coordinated, including the pooling of funds for administrative costs or discuss why these are not appropriate for the planning region at this time.*

The Central Planning Region will not pursue administrative cost agreements. Currently, each local area has its own unique budget structure and cost allocation plan that does not permit a regional administrative cost arrangement at this time.

*Question 11: The establishment of an agreement concerning how the planning region will collectively negotiate and reach agreement with the Governor on local levels of performance for, and report on, the performance accountability measures described in WIOA sec. 116(c) for local areas or the planning region.*

Within the Central Planning Region, local area workforce boards will operate autonomously, and the region will work to collectively negotiate with the governor the accountability measures for these local areas. In addition, when it is strategically and financially in the best interest of the region and local areas, the Central Planning Region will report outcomes at the regional rather than local level.

*Question 12: Provide a description of how one-stop centers are implementing and transitioning to an integrated, technology-enabled intake and case management information system for programs carried out under this Act and programs carried out by one-stop partners.*

Though this effort was underway, the pandemic caused workforce centers in the CCPR to have to operate virtually for case management appointments, supportive services, and group orientations and intake. These efforts will continue as the recovery progresses and beyond.

The virtual approach has actually improved attendance at some events such as TANF/Colorado Works and Employment First orientations. For example, at Arapahoe/Douglas Works! attendance at TANF orientations has risen above 80% on average when in person attendance seldom exceeded 55%.

Tools being used include Zoom, Go to Meeting, Skype, Cisco Webex, MS Teams and several regions are using DocuSign to obtain virtual signatures. It is anticipated that a combination of these tools and virtual services with in-person services will be retained in the future.

*Questions 13 and 14: Briefly describe the activities and steps taken to develop this regional plan. Describe the process used by the local boards in this planning region to provide an opportunity for public comment, including comment by representatives of businesses and comment by representatives of labor organizations, and input into the development of the plan prior to its submission.*

The development of this plan was coordinated by CUWA, and included assistance from various regional workforce development board staffs, and the statewide business services leadership team and operators team. Data for questions one through three was supplied by the WIDE group.

Leadership from the local areas making up the CCPR met and reviewed the plan and provided updates and edits. The draft plan will be shared by workforce area directors with their boards, then posted on the CWDC website for public comment. All comments will be incorporated as appropriate and the Final Plan will be submitted to CDLE by July 31, 2020.



## B. FOR YOUR LOCAL AREA IN THE PLANNING REGION

1. PROVIDE AN ANALYSIS OF THE WORKFORCE DEVELOPMENT ACTIVITIES (INCLUDING EDUCATION AND TRAINING) IN THE LOCAL AREA, INCLUDING AN ANALYSIS OF THE STRENGTHS AND WEAKNESSES OF SUCH SERVICES, AND THE CAPACITY TO PROVIDE SUCH SERVICES, TO ADDRESS THE IDENTIFIED EDUCATION AND SKILL NEEDS OF THE WORKFORCE AND THE EMPLOYMENT NEEDS OF EMPLOYERS IN THE LOCAL AREA.

The Adams County Workforce Development Board (ACWDB) continues to strategically guide the workforce development activities in the local area through the Adams County Workforce and Business Center (ACWBC). The Business Services team participates in Sector Partnership activities to monitor the training needs of identified key industries. ACWBC currently offers all the core services developed by the statewide business leadership team for employers. Job Fairs, Job Posting, and Labor Market Information are currently the majority of employer services actively requested in the region.

Sector Partnerships also help identify and address the needs of employers in the local area. The Construction Sector Partnership, for instance, has identified a strong need for a youth talent pipeline and has developed three programs for high school students to engage with the construction industry, including a program with a waiver from the Colorado Department of Labor and Employment (CDLE) for youth who receive training to work in otherwise restricted, hazardous occupations. These programs are currently operating in almost all Adams County school districts. The Greater Metro Denver Healthcare Sector Partnership has identified needs and helped develop registered apprenticeships and a pre-apprenticeship in healthcare partnerships within the industry and other workforce centers.

Monthly performance reports monitor the number of services offered and employer surveys monitor both the quantity and quality of applicants provided to an employer through a given service. This analysis of the strengths and weaknesses of the services are compared to previous quarters and program years to identify needed changes. Any drop in skill quality is red-flagged for further research to determine if new skills are required to meet the industry needs.

The Workforce Innovation and Opportunity Act (WIOA) programs through the ACWBC provide workforce development services to job seekers including education, training, and work-based learning.

Job seekers are enrolled for assistance with intensive job search. Included in the intensive job search enrollment process, staff work with job seekers to develop employment goals, identify skills gaps, and discuss training and work-based learning opportunities through the WIOA program. The ACWBC has developed a broad series of workshops that include job search skills such as resume writing and interviewing, career exploration, networking skills, and a local job club to provide regular networking opportunities for job seekers. In addition, identified staff are now in roles as job developers with the primary goal of matching candidates to open positions through Connecting Colorado and local businesses with hiring needs. Job seekers have their resumes forwarded to hiring managers and job developers solicit feedback for those who are ultimately not hired so they can prepare for future interviews. Many job seekers have been hired before working with job developers by participating in job search workshops and mock interviews offered by ACWBC staff.

Job seekers needing assistance with training are required to complete research on labor market information to determine their training is marketable, in-demand, and will provide a sustainable wage. Customer choice is highly valued, and customers are assisted with research on potential training options with access to the Colorado Eligible Training Provider List (ETPL) and Labor Market Information (LMI) tools such as O\*NET and Colorado LMI Gateway. Monthly and quarterly Connecting Colorado reports are analyzed and shared with WIOA Adults and Youth so they can make informed decisions as to the marketable training programs that are most in-demand. Adult customers complete a Vocational Training Packet subject to a Training Review Committee to approve funding for training. Youth customers must present five jobs they could reasonably expect to obtain upon successful completion of a training subject to a Training Review Committee to approve funding. The ACWBC has

sent job seekers through in-demand trainings in industries such as transportation, healthcare, IT, finance, manufacturing, and construction. Training is provided by local community colleges, universities, private training providers, and apprenticeship programs, and the ACWBC encourages new training providers to apply to become a WIOA Eligible Training Provider.

2. DESCRIBE THE LOCAL BOARD'S STRATEGIC VISION AND GOALS FOR PREPARING AN EDUCATED AND SKILLED WORKFORCE (INCLUDING YOUTH AND INDIVIDUALS WITH BARRIERS TO EMPLOYMENT, AND NEW AMERICANS,), INCLUDING GOALS RELATING TO THE PERFORMANCE ACCOUNTABILITY MEASURES BASED ON PRIMARY INDICATORS OF PERFORMANCE DESCRIBED IN SECTION 116(B)(2)(A) IN ORDER TO SUPPORT ECONOMIC GROWTH AND ECONOMIC SELF-SUFFICIENCY.

The ACWDB has adopted the following strategic vision statement:  
*Connecting business with a talented workforce.*

The ACWDB has identified three areas of focus: Economic Mobility (serving New Americans, youth and those with barriers), System Capacity-Building, and Labor Market Intelligence.

We will build upon and align more closely with WIOA the previously approved goals.

GOAL 1: Strengthen the local economy through an employer-focused workforce system

~ Strategy 1.1 - Provide quality workforce services and programs to area employers

GOAL 2: Manage resources in a fiscally responsible manner

~ Strategy 2.1 - Stay within the program year-to-date spending plan

~ Strategy 2.2 - Receive successful financial audits and reviews

GOAL 3: Provide area employers a skilled workforce

~ Strategy 3.1 - Meet or exceed mandated performance standards

~ Strategy 3.2 - Correlate expended training funds with program enrollments

~ Strategy 3.3 - Improve employment placement success

~ Strategy 3.4 - Deliver quality internal customer training

~ Strategy 3.5 - Administer excellent customer service

GOAL 4 - Achieve a high standard of workplace effectiveness

~ Strategy 4.1 - Provide a workplace that helps employees succeed at work and yields positive organizational results

~ Strategy 4.2 - Increase staff knowledge of programs, policies, and procedures

GOAL 5 – Identify and address Continuous Improvement initiatives

~ Strategy 5.1 - Update policies and procedures to improve efficiencies

3. DESCRIBE THE STRATEGIES AND SERVICES THAT WILL BE UTILIZED TO FACILITATE ENGAGEMENT OF EMPLOYERS, INCLUDING SMALL EMPLOYERS AND EMPLOYERS IN IN-DEMAND INDUSTRY SECTORS AND OCCUPATIONS, IN WORKFORCE DEVELOPMENT PROGRAMS. SPECIFICALLY:

i. What outreach activities are planned to increase business engagement in your local area?

The following outreach activities will continue to be utilized to increase business engagement in the Adams County area:

- Continued participation in Economic Development Business Retention visits
- Continued participation in networking events hosted by community partners
- Sector-based outreach for the purpose of sector grant initiatives
- Regional cold canvassing of developing areas
- Email blast advertising the recruiting and wage subsidy benefits of working with the workforce center
- Job development employer engagement calls and emails for job seekers

- Targeted outreach to employers with occupations indicated by TANF participants for the purposes of Subsidized Employment services
- Targeted outreach for business education services to employers who could benefit from Enterprise or Opportunity Zone benefits offered by the county's economic development services

ii. How will the business services team be utilized for this purpose?

- The Business Development Representatives will coordinate all outreach efforts.
- Job Developers will engage employers by advocating for job seekers enrolled in job development services and follow up on reverse referrals.
- Business Services team members will engage employers for skills and credentials in demand when job postings are submitted.

iii. How will the members (particularly business members) of the Local Workforce Development Board (LWDB) and Youth Council/committee support these efforts?

The ACWDB will be informed of sector selections and consulted on short-term and long-term partnership strategies. The ACWDB will promote workforce development programs within their industries and have attended multiple talent development system activities.

iv. How will sector partnerships be utilized for this purpose?

After the ACWDB advises on sector strategies, ACWBC will work with sector partnerships to discover how workforce can be engaged. Any action will be based on employer-driven strategies.

v. What are your objectives and goals for these activities?

The goals and objectives for Adams County employer engagement are as follows:

- Leverage any and all workforce tools to facilitate the growth of the Adams County economy and its employers
- Build, cultivate, and maintain partnerships with Adams County employers through consistent quality delivery of the statewide core services
- Act as a convener or mediator for sector leaders in Adams County and the region to provide a platform to influence the regional training pipeline.
- Work with the educational community to identify career pathways of targeted sectors and relate those to the staffing patterns of active Adams County employers

4. DISCUSS THE IMPLEMENTATION OF INITIATIVES DESIGNED TO MEET THE NEEDS OF EMPLOYERS IN THE LOCAL AREA THAT SUPPORT THE LOCAL BOARD'S STRATEGY, INCLUDING:

- Work-Based Learning Programs:** Explain how you will utilize and promote incumbent worker training programs, on-the-job training programs, customized training programs, internships, or other activities for PY20, and identify targets for work-based learning activities for your youth, adults/dislocated workers, transitional jobs, and incumbent workers.

Measurable outcomes for all Work-Based Learning programs will be determined specifically for each grant program set forth through the Workplan process.

**Emergency Disaster Grants:** The ACWBC will meet the humanitarian assistance needs of the community by utilizing services of the Department of Labor's two disaster grants. The two grants, Recover CO and CO Responds, are both federally funded for disaster relief, but have separate purposes.

Recover CO allows the ACWBC to supplement the Dislocated Worker funding to upskill individuals who were laid off because of the impact COVID had on area employers. Individuals can obtain funding for individual training accounts for marketable credentials. This grant parallels annual funding for Dislocated Workers so it will allow for greater flexibility to better serve Adams County job seekers.

CO Responds allows the ACWBC to fund temporary employment for COVID-related humanitarian occupations that will assist employers in maintaining safe environments for workers and customers. ACWBC has partnered with other workforce regions to form an upper region “hub” to fund COVID Screeners, sanitization workers, and COVID safety business planning consultants. This grant will serve job seekers who are dislocated workers, but also those who have been unemployed for 27 weeks or more. ACWBC has entered into an agreement with a Temporary Agency to act as the Employer of Record in some circumstances.

**Apprenticeship State Expansion (ASE) Grant and ESF Supplemental Funds:** ASE Grant and ESF Supplemental funds will be leveraged as appropriate to help fund apprenticeships for adults and youth who may not meet eligibility criteria for WIOA.

**Youth Work Experiences:** The WIOA Youth Program will continue to provide quality paid work experiences for participants. Case managers will assess youth participants on caseload to determine their needs. Youth who can benefit from a paid work experience will be offered an opportunity and matched based on their work history, current skill levels, and intended career pathway. By providing referrals of appropriate candidates in industries that align with their intended career pathways, the WIOA Youth Program will expend program funds and ensure the success of work experiences. The Youth Program plans to continue offering a summer work experience through College Works, a summer bridge program providing work experience for youth on a college campus, in addition to services to help youth transition to postsecondary education. This model has been highly successful in ensuring postsecondary enrollment and success. Work experience opportunities will be promoted through a list of partner worksites that have agreed to be work experience placement sites. The WIOA Youth Program will continue to secure additional worksites that offer internships, paid work experiences, or summer employment for youth by conducting outreach to businesses, networking at events, and working with the ACWDB to find new contacts. On-the-job training opportunities are offered to youth as well. They are advertised prominently at the top of the Adams County Open Jobs List regularly sent to all employees of the ACWBC and, in the past, have been provided through reverse referrals from employers and as part of registered apprenticeships.

**Youth Apprenticeships:** The WIOA Youth Program will continue to provide information about apprenticeship opportunities available to youth interested in postsecondary training and/or employment through the ETPL, apprenticeship websites, and an extensive list of local apprenticeship opportunities. Youth are also encouraged to enter pre-apprenticeship programs as appropriate before entering registered apprenticeships. The healthcare pre-apprenticeship through Central Colorado AHEC will continue to be advertised in info sessions for case managers for new cohorts in PY20. Case managers will also promote known local pre-apprenticeships, which are currently only available in construction, to youth interested in that industry. The WIOA Youth Program has secured a technical assistance grant for increasing registered apprenticeships for opportunity youth and will pursue funding for apprentices through the grant organization, Jobs For the Future. The WIOA Youth Program will also partner with the Adams County Education Consortium to provide apprenticeships for youth not eligible for WIOA and receive referrals for youth who are eligible for WIOA.

**Adult/DW:** The ACWBC WIOA Adult/Dislocated Worker (AD/DW) Program staff will continue to work collaboratively with the Business Services staff to train job seekers to meet industry needs by utilizing EMSI real-time labor market information. On-the-job training (OJT) programs, customized training programs, internships, and work experiences with various regional employers will be pursued based on sector initiatives and Emsi data. ACWBC staff will work with employers on job placement and advancement of trained participants. In addition, job seekers will be assessed and screened for job openings, identifying skills and training gaps. ACWBC will focus on training activities and workshops that upgrade job seekers’ skills and make them more marketable for sustainable employment. OJT is marketed to key sector industries.

**Incumbent Worker Training:** Business Services will monitor Worker Adjustment Retraining Notification (WARN) notices to identify employers who may benefit from layoff aversion assistance. In addition, Business Services will monitor labor market data for drops in job growth in an industry and target that industry with incumbent worker training as additional support for layoff aversion. Agreement plans will be offered to provide incumbent worker training to employees that need an industry certification due to a change in industry standards.

**On-the-Job Training (OJT):** These programs will be promoted using the Business Information outreach service. Business Development Representatives will discuss hard-to-fill occupations with employers and complete a “M.A.T.C.H. Form” to identify the skill gap. Those positions will be marketed separately to job seekers with the additional information that the employer will accept lower qualifications and is willing to do additional training. The employer will interview the customer and agree to hire the individual with wage reimbursement assistance from the workforce center for the additional training. A training plan will be developed for each opportunity to identify the skills that will be trained by the employer.

**Internships:** These programs will be promoted to WIOA Adult/DW participants through an Employer Bank, which serves as a list of employers who agree to train and mentor individuals. Business Development Representatives will discuss with employers the options of serving as an Internship workplace. All the aspects of skill training, mentoring, and progress reporting expectations will be discussed. If the employer agrees, then they will be placed in the Employer Bank. When job seekers need experience or mentoring to become job-ready, they will be paired up with an employer and an internship training plan can be developed. A training plan will identify targeted skills and track progress.

- ii. **Apprenticeships:** U.S. Department of Labor (USDOL) and CDLE are emphasizing the importance of apprenticeships. Please provide a detailed response which includes the steps you will take to increase apprenticeship opportunities for your customers during the next program year.

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ACWBC will continue working to increase apprenticeship opportunities by supporting the state’s efforts to encourage the escalation of Industry Recognized Apprenticeship Programs (IRAP) into Registered Apprenticeship (RA) programs. ACWBC will also work with Sector Partnerships to find new critical occupations and develop new RA opportunities. Job seekers will be educated on the career pathways offered in RA programs. ACWBC will continue developing relationships with trade associations and community service groups utilizing RA programs.

ACWBC has partnered with many existing registered apprenticeships in our local and surrounding areas and will continue to promote these opportunities to job seekers. These have included the following industries and apprenticeship sponsors/companies/training providers:

- Manufacturing: Lockheed Martin
- Healthcare: Centura Health, HealthOne, Front Range Community College, Arapahoe Community College
- Electrical: Denver Joint Electrical Apprenticeship and Training Committee (DJEATC), Independent Electrical Contractors Rocky Mountain (IECRM), International Brotherhood of Electrical Workers (IBEW)
- Construction: Associated General Contractors (AGC), Colorado Laborers and Contractors Training (CLCET), DenverWorks
- IT: Techtonic
- Culinary: Colorado Chefs Association, Omni Interlocken Hotel
- Early Childhood Education: Red Rocks Community College, Front Range Community College

ACWBC will continue to screen participants for eligibility for funding for apprenticeships. ACWBC will receive referrals from apprenticeship programs and screen interested participants for eligibility through WIOA or partner programs such as Employment First (EF), Division of Vocational Rehabilitation (DVR), Temporary Assistance to Needy Families (TANF), and State Apprenticeship Expansion (SAE).

Additional steps for increasing apprenticeship opportunities will include developing plans for technical assistance grants for work-based learning and applying for funding grants for apprenticeships.

- iii. **Sector Partnerships Participation:** Explain how you will utilize the relationships built by your business services team to enhance or expand participation in sector partnerships and also expand business services efforts. Indicate PY20-specific planned objectives and measurable outcomes.

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Business Service team members and the Regional Veterans Employment Representative (RVER) are assigned sector areas to serve as subject matter experts for that workforce sector.

Business relationships will be used to enhance or expand participation in Sector Partnerships by offering several deliverables:

- Information to individual job seekers regarding expected wage and specific skill information required to gain employment in the potential industry.
- Resume and interview guidance.
- Training guidance as to what available credentials and/or training institutions are most desirable to employers.
- Vocational guidance as to the career pathway options and critical manufacturing occupations that are available.
- Relationships in the sectors that are conducive to continuous improvement of services.
- Identification of critical occupations and career pathway options.
- Funding any work-based learning solutions that are considered during the Sector Partnership process.

The Business Services Team will continue involvement in five Sector Partnerships: Healthcare, Manufacturing, Construction, Technology, and Retail and Hospitality. Outreach discussions will include information about Sector Partnerships. Measurements of outreach effectiveness will include penetration rate (monthly, quarterly, program year-to-date, and annual), Active Employers and Sector Partnership goal achievements. Outreach canvassing will target employers who fall into a sector strategy. Sector outreach strategies will be monitored to ensure diversified employer groups are contacted regularly. Business Services will stay in touch with local area schools to exchange ideas on the talent pipeline and career pathway to ensure that all entities have a shared understanding of the Sector Partnership vision. ACWBC intends to reference Colorado Workforce Development Council (CWDC) tools and resources as we develop sector partnerships.

Feedback obtained during Sector Partnership convenings will be used to outreach to employers of critical occupations. Members of sector partnerships will also be asked to give advice and/or offer referrals for possible outreach efforts. The marketing of services and resources will be done through the ACWBC website and Constant Contact campaigns. Reports are given to the ACWDB with workforce intelligence and Sector Partnership opportunities. The goal is to engage ACWDB members to utilize their networks to enhance and guide the efforts of the Business Development Representatives (BDRs)/RVER and to provide support for sector strategies.

- iv. **Sector Partnerships - Status and Objectives:** In your local area or with partner local areas, what sector partnerships are you engaged in or do you plan to engage in during PY20? Indicate the current status of your partnerships, (active, emerging, or exploring), plus PY20 planned objectives and measurable outcomes. Note: for sector partnership information, please visit: <https://www.colorado.gov/cwdc/sector-partnerships>

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The Business Services Team is involved in six Sector Partnerships:

- **Greater Metro Healthcare Sector Partnership:** ACWBC serves on the convener team. The partnership is active in developing new Registered Apprenticeships in the industry.
- **Metro Manufacturing Partnership:** The partnership is exploring a relaunch with a new convener team and new objectives. ACWBC's role in this new design will be to support the convener team.
- **Construction Sector Partnership:** ACWBC serves as part of the convener team in this active partnership currently conducting outreach to area high schools.
- **Tech Talent:** ACWBC serves as support for this active partnership.
- **Retail/Hospitality:** ACWBC serves in a support role for this sector partnership. The partnership is currently exploring a new direction.
- **Transportation and Logistics:** ACWBC will be transitioning the sector from the exploring state to a launch phase in 2020. ACWBC will be the convener. ACWBC will be participating in the Freight/Transportation Sector Partnership which will focus on building career pathways. The group is chaired by CDOT.

- v. **Career Pathways:** Explain how you will utilize information gathered through your business services team to provide a baseline for consideration of new or enhanced sector partnerships, and how this information will be



used to inform changes to or development of career pathways in your local area. Indicate specific PY20 planned objectives and measurable outcomes.

The Business Services team will use information gathered during Business Information outreach services to monitor the needs of employers in designated sector areas. That information will be compared to information gathered during Sector Partnership discussions. This comparison will be used to enhance Sector Partnership activities and career pathway guidance. ACWBC will monitor sectors that may benefit from Sector Partnership collaboration by utilizing monthly examination of job growth, location quotients, average earnings, federal grant opportunities and supply/demand changes. Information gathered through the Sector Partnerships will be utilized to determine industry need and develop effective career pathways to meet the need. Education partners are included in Sector Partnerships. ACWBC will use staffing patterns in conjunction with the career pathways as designed by the Colorado Community College System (CCCS) to better inform employers and job seekers.

5. DESCRIBE HOW THE LOCAL BOARD, WORKING WITH THE ENTITIES CARRYING OUT CORE PROGRAMS, WILL EXPAND ACCESS TO EMPLOYMENT, TRAINING, EDUCATION, AND SUPPORTIVE SERVICES FOR ELIGIBLE INDIVIDUALS, PARTICULARLY ELIGIBLE INDIVIDUALS WITH BARRIERS TO EMPLOYMENT, INCLUDING HOW THE LOCAL BOARD WILL FACILITATE THE DEVELOPMENT OF CAREER PATHWAYS AND CO-ENROLLMENT, AS APPROPRIATE, IN CORE PROGRAMS, AND IMPROVE ACCESS TO ACTIVITIES LEADING TO A RECOGNIZED POSTSECONDARY CREDENTIAL (INCLUDING A CREDENTIAL THAT IS AN INDUSTRY-RECOGNIZED CERTIFICATE OR CERTIFICATION, PORTABLE, AND STACKABLE);

The Adams County Workforce & Business Center will receive \$550,000 in grant funds from the U.S. Department of Labor's Technology Employment in Colorado Partnership 2.0 (TEC-P 2.0). Denver Economic Development & Opportunity (DEDO) Workforce Services was awarded the \$7.38 million grant for 2021-2025. As a workforce system, we recognize that we are stronger together so DEDO is partnering with other local area workforce programs including Adams, Arapahoe/Douglas, Boulder, Larimer, Tri-County (Jefferson, Gilpin, Clear Creek), and Weld and providing each county with funding. This grant will focus on training and upskilling the local workforce in key industries such as cybersecurity, advanced manufacturing and software development.

ACWDB, working with the entities carrying out core programs, will:

- Continue to partner with the local community college and training providers to improve access to activities leading to recognized postsecondary credentials including industry-recognized certificates, certifications, and portable and stackable credentials. The local community college will continue to be actively involved at the locations where the workforce investment activities are being provided, to be visible and readily available to the clients.
- Continue to develop partnerships with employers, adult education partners, and training providers to develop specific career pathways. ACWBC has developed long-term relationships with several career and technical education institutions that are approved to provide training.
- Leverage funds by co-enrolling individuals that are appropriate for multiple programs to support training, career pathways, and availability of supportive services. Youth are screened for WIOA Youth eligibility first to facilitate ease of co-enrollment with Adult or DW. Youth that are eligible for WIOA Adult or DW Programs after beginning participation in the Youth Program will be co-enrolled with appropriate documentation from the original enrollment to facilitate ease of co-enrollment. All participants referred for the State Apprenticeship Expansion Grant are screened for WIOA eligibility.
- Leverage funds by referring to and co-enrolling with WIOA partners such as EF, TANF, and DVR for additional access, particularly for those with barriers to employment.
- Partner with nonprofit agencies such as those co-located in the Adams County Pete Mirelez Human Services Center and partners who provide wraparound supports for people with barriers to employment such as the Center for People with Disabilities and A Precious Child.
- Continue partnering with providers of supportive services such as transportation assistance, work uniforms, etc. to eligible individuals with barriers to employment.

6. DESCRIBE THE STRATEGY TO WORK WITH ADULT EDUCATION PROVIDERS FUNDED UNDER TITLE II OF WIOA AND VOCATIONAL REHABILITATION TO ALIGN RESOURCES AVAILABLE TO THE LOCAL AREA, TO ACHIEVE THE STRATEGIC VISION AND GOALS DESCRIBED IN QUESTION 5.

The local DVR currently has a monthly presence at the ACWBC and is an active member of the ACWDB. DVR has been a long-time partner, and we will continue to work together to improve coordination and sharing of resources to serve our job seekers with disabilities. We will work closely with the state on the emerging opportunities for our job seekers, which include co-enrollment in WIOA for OJT, Work Experience and Training. We will continue to seek opportunities to partner with adult education providers such as Metro State University Family Literacy Program-Adams 14 School District's Adult Education, Intergenerational Adult Learning Center for English as a Second Language (ESL) classes, citizenship classes, and General Education Development (GED) preparation classes. We will also seek opportunities for co-enrollment of customers from adult education providers into WIOA for potential training and/or career pathways. The WIOA Youth Program has several Title II organizations on the Youth Vendor List to provide adult education services including GED preparation. ACWBC also purchased software, Essential Education, offered at no charge to customers, for adult basic education. The software is complemented by on-site GED preparation classes. and works in collaboration with Adams 14 Adult Education.

7. DESCRIBE THE STRATEGIES AND SERVICES THAT WILL BE UTILIZED TO STRENGTHEN LINKAGES BETWEEN THE ONE-STOP DELIVERY SYSTEM AND UNEMPLOYMENT INSURANCE PROGRAMS.

Wagner-Peyser Career Services staff will conduct Unemployment Insurance (UI) eligibility assessments during staff-assisted registrations for new and returning job seekers. The ACWBC will help customers with filing their UI claims by phone, in person, and online. Most of the Wagner-Peyser Career Services staff have Colorado Unemployment Benefits System (CUBS) access to provide limited technical assistance with UI claims. Career Services will provide referrals for training and education programs for UI claimants to WIOA and other partner agencies that administer similar services. Wagner-Peyser Career Services staff will also offer technical assistance for Federal Pell Grants at all three workforce center locations. In addition, the Reemployment Services and Eligibility Assessment (RESEA) and the (UCX) (Military Wage Claim Enhanced Job Contact Pilot) Initiatives will be administered by ACWBC. RESEA customers are offered intensive job search assistance and assessed for skills gaps and training needs for successful reemployment. Veteran Priority of Service is observed at all levels of service within the ABWBC.

8. DESCRIBE HOW THE LOCAL BOARD WILL COORDINATE WORKFORCE INVESTMENT ACTIVITIES CARRIED OUT IN THE LOCAL AREA WITH ECONOMIC DEVELOPMENT ACTIVITIES CARRIED OUT IN THE PLANNING REGION, AND PROMOTE ENTREPRENEURIAL SKILLS TRAINING AND MICROENTERPRISE SERVICES.

Adams County has 11 separate Economic Development (ED) agencies. ACWBC will continue to work closely with each one of these. The Adams County Workforce Director sits on the board of the Adams County Regional Economic Partnership (ACREP and formerly known as Adams County Economic Development). Commerce City has a strategic plan focused on workforce development – created by the ED department and ACWBC. We are also closely tied to regional and state economic development agencies, providing them with workforce intelligence to attract potential employers to the state. The President/CEO of the Brighton Economic Development sits on the ACWDB.

To promote entrepreneurial skills training and microenterprise services, the majority of ACWDB members are from the small business sector (20 or less employees), which comprises 90% of all employers.



9. PROVIDE A DESCRIPTION OF THE WORKFORCE DEVELOPMENT SYSTEM IN THE LOCAL AREA THAT IDENTIFIES THE PROGRAMS THAT ARE INCLUDED IN THAT SYSTEM. ALSO DESCRIBE HOW YOU WILL PARTNER WITH THE REQUIRED WIOA PARTNERS TO INCREASE AWARENESS OF CAREER PATHWAYS AND THE CRITICAL ROLE THAT WORKFORCE DEVELOPMENT PLAYS IN ENSURING THAT ALL COLORADANS HAVE ACCESS TO EDUCATIONAL AND CAREER PATHWAYS THAT RESULT IN MEANINGFUL EMPLOYMENT.

ACWBC takes an integrated service approach in providing Wagner-Peyser, WIOA, and Trade Adjustment Act (TAA) services in Adams County. We have developed long-term relationships with educational institutions and approved training providers to provide training for occupations in demand (based on business input and labor market information). ACWBC and the board will take the lead in creating localized career pathways incorporating sector partnership information, educational institution (state-required) created pathways, and local market requirements.

10. DESCRIBE THE ONE-STOP DELIVERY SYSTEM IN THE LOCAL AREA, IN PARTICULAR:

- a. Identify the locations of the comprehensive physical one-stop centers (at least one) within your local area; also list the locations of your network of affiliate sites, both physical and electronically linked, such as libraries.

The Adams County comprehensive one-stop centers are located in the following areas:

- Westminster: Adams County Human Services Center, 11860 Pecos St., 80234
- Brighton: Adams County Government Center, 35 South 18<sup>th</sup> Avenue, Unit A, 4430 S. Adams County Parkway, 80601
- Aurora: Aurora Service Center, 3155 N. Chambers Road, Unit C, 80011
- ACWBC is currently exploring a potential partnership with Children's Hospital to provide on-site workforce services.

- b. Identify your key strategies for integrating the core programs (WIOA Title I, II, III, and IV programs), as well as all required partner programs, within the local one-stop system of comprehensive and affiliate offices.

ACWBC currently operates the programs including: WIOA Title I (Adult, Dislocated Worker, Youth, Migrant and Seasonal Farm Worker); Title III WP; TAA; the work components for the TANF and EF programs.

DVR, Metro State University Adams 12, Adams 14 Adult Education and Family Literacy (AEFL), and Front Range Community College are key education members of the ACWDB and have been involved in the collaborative development of programs, services, initiatives, and business services activities to the benefit of the local community. Through the execution of the current Memorandums of Understanding (MOU), collaboration with partners will continue.

- Both satellite offices will be fully integrated in this approach and partake in work experience rotations.
- MOUs are in place with local partners.
- Infrastructure Funding Agreements (IFA) are in place with all state (UI, DVR, JVSG) and local partners (Rocky Mountain SER, The Learning Source, SER Jobs for Progress National, Community Resource and Housing Development Corporation, Asian Pacific Development Center, Community Educational Outreach, The Denver Indian Center, Front Range Community College, and AEFL).
- TANF Colorado Works participants complete hours as agreed with case manager to meet monthly requirements as volunteers in community non-profit organizations.

- c. Describe the roles and resource contributions of each of the one-stop partners.

**Title I programs (Adult, Dislocated Worker, Youth, Job Corps, YouthBuild, Native American, and Migrant Seasonal Farmworker):**

ACWBC WIOA Adult/Dislocated Worker (AD/DW) Program provides services to the unemployed, under-employed, veterans, justice involved, low-income, benefits-attached, single parents, UI exhaustees, displaced homemakers, those experiencing homelessness, individuals with disabilities, individuals with barriers, and those who are basic-skills deficient. These services include but are not limited to:

- Offering career services, as appropriate, at satellite locations.
- Continuously evaluating, developing, and modifying workshops and programs to meet the demand and desire in the community.
- Offering career services such as orientation, intake, eligibility determination, skill assessment, job search and placement assistance, labor market navigation, and job development referrals.
- Staff-assisted intensive one-on-one career services including, but not limited to, comprehensive assessment, counseling, case management, and pre-vocational services.

ACWBC recognizes these services are critical to ensuring all Coloradans have access to meaningful employment. Partnering with programs such as Wagner-Peyser, EF, TANF, AEFL, training providers, and community partners increases the efficiency and effectiveness of services provided.

ACWBC WIOA AD/DW Program staff will continue to work collaboratively with the Business Services Team to provide job seekers training that meets the needs of industry by utilizing Workforce Intelligence and the Emsi data. Work-based learning opportunities such as OJTs, internships, apprenticeships, and work experiences with various regional employers will be pursued based on sector initiatives and Emsi data. ACWBC staff work with employers to ensure job placements and advancement of trained participants. In addition, job seekers will be assessed and screened for job openings, identifying skills and training gaps. ACWBC will focus on training activities and workshops that upgrade job seekers' skills and make them more marketable for sustainable employment.

- YouthBuild is administered through Mile High Youth Corps. It is not located in Adams County, but the WIOA Youth Program partners with this resource for construction and healthcare training as well as high school equivalency services. Mile High Youth Corps attends youth job fairs yearly and the WIOA Youth Program will continue to promote their services.
- The WIOA Youth Program works with the area Job Corps representative to collaborate services and referrals to both programs.
- ACWBC is working with the Denver Indian Center and collaborating on a fatherhood program for Native Americans in the region.
- Migrant Seasonal Farm Workers—Rocky Mountain SER—This partner has been co-located with the Workforce and Business Center for over 20 years. This program provides the following:
  - Work Experience
  - Supportive Services
  - On-the-Job Training
  - English as a Second Language
  - Adult Basic Education
  - Job Placement
  - Vocational Training

**Title II Adult Education and Family Literacy (AEFL) activities:**

- ACWBC hosts quarterly meetings to coordinate activities and align services.
- We are offering our services at their location and vice versa.
- AEFL and ACWBC are creating a joint outreach plan.

**Wagner-Peyser Act employment services programs:**

- The Wagner-Peyser program provides a variety of benefits typically referred to as Labor Exchange Services. This program mandates universal access so services are available to all. Services are provided in three tiers: self-serve, self-serve with some staff assistance, and full staff assistance.

**The Vocational Rehabilitation program under Title I of the Rehabilitation Act:**

- The DVR program is collaborating with the ACWBC by serving participants with disabilities. They also have been given onsite, monthly access to meet with customers, and ACWBC staff can schedule participants to meet with the DVR rep while onsite. This provides for greater wrap-around services so the customer doesn't have to continually retell their story.
- WIOA Youth program staff partner with the School to Work Alliance Program (SWAP) and have assisted with their Career Expo which provides hands-on, work-based learning opportunities for in-school youth with disabilities. They also refer youth to the ACWBC WIOA Youth program.

**Postsecondary career and technical education programs authorized under the Carl D. Perkins Career and Technical Education Act:**

- Our two main postsecondary and technical education programs are Bollman Technical High School and Front Range Community College. Both institutions have active participants on our ACWDB and are integral partners in sector initiatives, career pathway development, and development of pre-apprenticeship and apprenticeship programs. They participate in strategic board sub-committees involved with coordination of services and strategy, and one member is part of the WDB Executive Committee.

**Trade Adjustment Assistance (TAA) authorized under the Trade Act:**

- The TAA program provides aid to workers who lose their jobs or whose hours of work and wages are reduced due to increased imports. The TAA program offers a variety of benefits and reemployment services to help unemployed workers prepare for and obtain suitable employment. Workers may be eligible for training, job search services, relocation allowances, income support, and other reemployment services.

**Jobs for Veterans State Grants programs authorized under chapter 41 of title 38, U.S.C.:**

- The Adams County Regional Veterans Employment Representative (RVER) shares many of the same responsibilities as Business Development Representatives. The RVER's workstation is close to the Business Development Representatives to promote cohort job-driven efforts in the outreach to employers, the planning of employment events, and the sharing of labor market information. The RVER has a sector to target for outreach and information sharing.

The primary duties of the RVER are:

- Conduct outreach to employers to assist veterans in gaining employment, including conducting seminars for employers and, in conjunction with employers, conducting job search workshops and establishing job search groups.
- Develop and build capacity for employment, training, and placement services furnished to veterans within all programs.
- Work with other service providers to promote veterans as highly skilled and experienced members of the workforce.
- Advocate for veteran employment and training opportunities with businesses, industry, and community-based organizations.
- Conduct outreach that includes, but is not limited to, planning and participating in job fairs and promoting employment and training opportunities for veterans with business organizations, unions, and apprenticeship programs.

- Promote credentialing and training opportunities for veterans with training providers and licensing agencies.
- Establish and maintain regular contact with employers to include federal contractors.
- Maintain active involvement with the Business Services Team.
- Coordinate the Regional Manager's Report on Services to Veterans using the format found in VPL 01-10. Reasonable attempts are made to include best practices and success stories, special projects, and other RVER and Disabled Veterans' Outreach Program (DVOP) activities.

To increase the overall outreach to employers and business owners for job development for our veteran job-seeking clients, the RVER is integrated within the Business Services Team. The RVER also provides ongoing training for workforce center staff and service delivery partners regarding the federal requirements governing the veterans program, as well as the special needs and barriers specific to veteran job-seeking clients. The RVER promotes veteran job seekers to the business community by advocating and marketing veterans as employees with marketable skills and experience. Job development is an ongoing process; the RVER will continually train; monitor; and, when necessary, retrain the ACWBC staff to recognize and respond to veterans. The training, monitoring, and retraining will help keep ACWBC staff aware of veterans' employment and training needs. The synergy from these relationships builds and enhances the veterans' employment and training program's ability to effectively serve veterans and helps to produce more opportunities for employment.

The results of the employer outreach activities are tracked and measured through Connecting Colorado. The data is real-time and allows the state to measure the success of outreach activities conducted by our RVER. Based on the results, we adjust our outreach activities, as required, to ensure we are effectively marketing our veteran job seekers to employers. The expected outcome of the RVER outreach activities is to meet and exceed our negotiated performance measures in the areas of entered employment, employment retention and average wages.

The DVOP specialists attend weekly WIOA Adult and Youth case manager meetings to promote cross-training in case management and program processes and alignment with other providers of intensive services.

Case management continues to be an appropriate service delivery strategy or framework in which intensive services will be delivered to SBE veterans. Case management will be facilitated using the case management approach taught by the National Veterans Training Institute (NVTI). A veteran who is placed in case management by the DVOP specialist is coded with a Veteran Service (VS) code. VS is not a program in the sense of WIOA but, rather, a code to identify eligible veterans who are being case managed by the DVOP specialist. The DVOP specialist's first approach will be the utilization of intensive services before using core services. The intensive services and the purpose for which they are used by the DVOP specialists are:

- Comprehensive Assessment (CA): Comprehensive and specialized assessments of the skill levels and services which may include diagnostic testing and use of other assessment tools and in-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.
- Counseling (CS): A client-centered service that may involve personal, financial, life management, case management, career guidance, and counseling. This service also includes referrals to other assistance programs and arranges for additional support services not previously acquired.
- Individual Employment Plan (IE): A formal, written document outlining a course of action that will lead to the individual entering employment—to include short- and/or long-term goals to remove barriers to getting and keeping employment.
- Pre-Vocational Services (PV): Short-term, pre-vocational services such as GED, ESL, remediation, and workplace literacy.

WIOA Adult, WIOA Youth, and DVOP representatives identify eligible veterans and transitioning military members, including those with barriers, who can be co-enrolled to provide the most effective wraparound

services. The DVOP representative is a part of Training Review Committee (TRC) meetings with the WIOA Adult and Youth Team to identify veterans and collaborate on appropriate services and supports for individual success.

**Employment and training activities under the Community Services Block Grant:**

- We have added them to a special distribution list for 2021 to receive information on our recruitment events. We will meet soon with each individual nonprofit and talk about strategies for participants that will be more customized to their needs.

**Employment and training activities of the Department of Housing and Urban Development:**

- Maiker Housing Partners (the county housing authority) and the ACWBC maintain a relationship through TANF financial contracts and referrals through the workforce program.

**State unemployment compensation program:**

- The ACWBC provides information on how to file a claim for unemployment.
- Customers are educated on the process to collect and maintain eligibility for unemployment insurance benefits. The ACWBC also participates in several Unemployment Insurance initiatives:
  - Reemployment Services and Eligibility Assessment (RESEA)
  - Regular Approved Training

**Ex-offender programs authorized under section 212 of the Second Chance Act:**

- The Juvenile Services Planning Committee (JSPC) was established to provide services to youth in the judicial system preventing them from incarceration and long-term involvement with the courts. This committee was a result of Senate Bill 94. The WIOA Youth Program has a representative who actively participates in the meetings. The WIOA Youth Program has established a relationship with this committee and has educated the committee about the program and services that can be provided.
- Recognizing Opportunity for Change (ROC) is a program through Senate Bill 94. It is a day treatment program through the Adams County Juvenile Probation Department. It is an accredited school, and the participants earn credits toward a high school diploma and receive mental health counseling. The WIOA Youth Program developed job readiness workshops specifically for this population. The participants learn basic necessities to successfully obtain and maintain employment. These workshops began in 2008 and continue to be held twice per year. This has been a successful collaboration, and the program benefits the youth it serves.

**Temporary Assistance to Needy Families (TANF) authorized under the Social Security Act, unless exempted by the Governor.**

- TANF and all WBC programs report to the Administrator/Director of the ACWBC. This has allowed integration of teams, processes, and services to expand opportunities for our clients. We coordinate co-enrollments for employment, education, and training opportunities.

- d. Describe how the local board will facilitate access to services provided through the one-stop delivery system, including in remote areas, through the use of technology and through other means; include your intended use of virtual job fairs, the upcoming virtual job shadowing capability, and other innovative strategies and initiatives to streamline and enhance services, as well as increase access.

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ACWBC Outreach staff have tablets/laptops/phones that provide them the electronic capability to meet with youth, businesses, migrant seasonal farmworkers, and partners while they are in the community and provide information about one-stop programs and services. The ACWBC will utilize electronic registration for job fairs and hiring events and continue to use virtual job fairs as appropriate. In addition, we plan to complete Employment Services (ES) registration at outreach events using WiFi. Virtual Job Shadow (VJS) will continue to be offered to customers. Teachers and counselors will also be given access to be administrators to enable them to sign up in-school youth for VJS.

- e. Identify the types of assessments and assessment tools that will be utilized within the one-stop delivery system and how these assessments will be coordinated across participating programs to avoid duplication of effort and multiple assessments of customers being served by more than one partner program.

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There are three different types of assessments/tools utilized within the ACWBC:

- Conover is an assessment program to evaluate soft skills. If the individual is identified to be deficient in an area, Conover will assign training modules to enhance that skill.
- GED Flash is a tool that provides GED preparation and pre-tests.
- Aspiring Minds: Prove-It provides industry-specific assessments that assist businesses in effective screening of applicants. This can also be used to demonstrate skill attainment.
- Essential Education is a tool that assesses hard skills and identifies appropriate training modules to increase these skills. This tool also provides GED preparation and pre-tests.
- Kenexa: Prove-It provides industry-specific assessments that assist businesses in effective screening of applicants. This can also be used to demonstrate skill attainment.

Through a partnership with adult education and DVR, assessment results are shared to avoid duplication of effort and multiple assessments of customers being served.

- Aztec is a software tool that assesses math and language arts skills and identifies appropriate training modules to increase these skills. This tool also assesses GED readiness and provides GED preparation and pre-tests.
- CASAS web tests assess basic skills in reading and math to identify current grade level equivalency.
- NorthStar software which assesses and builds digital literacy.

- f. A description of how entities within the one-stop delivery system, including your centers, one-stop operators, and the one-stop partners, will comply with section 188, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) regarding the physical and programmatic accessibility of facilities, programs and services, technology, and materials for individuals with disabilities, including providing staff training and support for addressing the needs of individuals with disabilities.

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The WIOA AD/DW, Youth, and Wagner-Peyser programs will continue to develop and foster strong partnerships with SWAP/DVR to identify eligible customers for co-enrollment. The BDRs will market this population, focusing on the participants' capabilities to local businesses. Every effort will be made to accommodate customer needs through adaptive services and accessible meeting space. The Center for People with Disabilities is given space monthly to meet with clients at the ACWBC. Staff are provided with training on assistive technology, training on how to serve individuals with disabilities, and associated desk aids.

- g. A description of how the local board will ensure the continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers, workers, and job seekers:

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Continuous improvement strategies will be developed from feedback received through work-based learning opportunities and recommendations from sector partners.

The Business Services Team will continue involvement in three sector partnerships: Healthcare, Manufacturing, and Construction. Outreach discussions with employers will include information about sector partnerships. Measurements of outreach effectiveness will include penetration rate (Monthly, Quarterly, Program YTD, and Annual), Active Employers, and Sector partnership goal achievements. Outreach canvassing and cold calling will target employers who fall into a sector strategy. Sector outreach strategy will be monitored to ensure diversified employer groups are contacted regularly. Business Services will stay in touch with local area schools to exchange ideas on the talent pipeline and career pathways to ensure that all entities have a shared understanding of the Sector Partnership vision. ACWBC intends to reference CWDC tools and resources as we develop sector partnerships.

The Business Services Team will monitor sectors that may benefit from sector partnership collaboration by



utilizing monthly examination of job growth, location quotients, average earnings, federal grant opportunities, and supply/demand changes. Education partners are included in sector partnerships. Information gathered through the sector partnerships is utilized to determine industry need and develop effective career pathways to meet the need.

We will use staffing patterns in conjunction with the career pathways as designed by the Colorado Community College System (CCCS) to better inform employers and job seekers.

Customer Satisfaction Surveys will be utilized to improve processes to better service job seekers based on feedback received on workforce programs.

- h. Provide a description of how training services under chapter 3 of subtitle B will be provided in accordance with section 134(c)(3)(G), including, if contracts for the training services will be used, how the use of such contracts will be coordinated with the use of individual training accounts under that chapter, and how the local board will ensure informed customer choice in the selection of training programs regardless of how the training services are to be provided.

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WIOA Youth customers under 18 are provided the ACWDB approved youth vendor list, and WIOA AD/DW customers and WIOA Youth customers over 18 are given the Eligible Training Provider List (ETPL) website to research providers and determine who will best meet their training needs. Case managers provide counseling and guidance for the customer to make informed employment choices. If a customer wants to utilize a vendor that has not been approved and is not on the ETPL (for those 18 years and older), then new potential vendors are requested through the county procurement RFP process. Training providers not on the ETPL will be encouraged to follow the state process for approval.

- i. Outreach to Individuals with Barriers to Employment: Describe how you will engage your LWDB and Youth Council/committee to increase the awareness of the services offered to returning veterans, out-of-school youth, individuals with disabilities, long-term unemployed, and other targeted groups? What additional strategies will be utilized to reach out to these groups? What are your objectives and goals for this effort?

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During meetings, the ACWDB reviews services and initiatives to include outreach efforts to individuals with barriers to employment. These meetings are further utilized to develop strategies for effective outreach to targeted groups. The ACWDB shall coordinate the workforce investment activities authorized under the WIOA, as amended, with economic development strategies implemented by Adams County and develop other employer linkages with such activities. The ACWDB shall promote the participation of private sector employers in the Colorado Workforce Development System (CWDS) to ensure the effective provision, through the system, of connecting, brokering, and coaching activities, through intermediaries such as the ACWBC or other organizations. This will assist these employers in meeting hiring needs while providing work-based learning opportunities for both youth and adults. The ACWDB will identify and promote proven and promising strategies and initiatives for meeting the needs of employers, workers, and jobseekers. The ACWDB will connect with representatives of secondary and postsecondary education programs in the local area to develop and implement career pathways that meet the current and developing needs of business.

- j. Describe your specific outreach strategies to eligible New Americans and your objectives for this effort. In addition, what strategies will you deploy to ensure your services and programs effectively serve eligible New Americans?

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The U.S Census American Community Survey, 2019 indicates Adams County has a population of 504,108 residents. Of these residents, 77,166 are foreign born with the following countries of origin: 3,916 Europe, 13,489 Asia, 3,165 Africa, 136 Oceania, 55,899 Latin America, and 591 Northern America. The WBC has an Outreach Coordinator that brings workforce services to New Americans and their families not reached through normal workforce intake activities at their living, working, and gathering areas. Many New Americans in the local region are special immigrant visa holders, victims of trafficking, Deferred Action for Childhood Arrival (DACA) recipients, and/or legally resident visa holders. WBC outreach activities result in the availability of referrals to employment and training; referrals to support services; referrals to education/English and a

Second Language (ESL); as well as the availability of testing, counseling, and other job development services. Other New Americans such as refugees and asylees are made aware of workforce services through community outreach events, community event days, and school cultural events in partnership with Adams County Head Start, Rocky Mountain SER, Centro de la Familia Migrant Head Start, Migrant Education, Catholic Charities, Almost Home, Colorado Legal Aide, Salvation Army, BUENO Hep, Homeless Gear, Precious Child, Services de la Raza, Salud Family Health Clinics, and Human Service Departments. WBC supports New Americans with education and learning English as a second language with referrals made to the following local partners: Aims community College, Front Range Community College, Community College of Aurora, Brighton Methodist Church, St. Augustine Church, Intercambio, Adams City High School, Coal Creek Adult Education Center, Language Education Institute, Centro San Juan Diego, and the New America School. Services from the workforce center are provided in the primary language of this served population in the Adams County region; English and Spanish. Language services are available for other languages as needed.

11. PROVIDE A DESCRIPTION OF HOW THE LOCAL BOARD WILL COORDINATE EDUCATION AND WORKFORCE INVESTMENT ACTIVITIES CARRIED OUT IN THE LOCAL AREA WITH RELEVANT SECONDARY AND POSTSECONDARY EDUCATION PROGRAMS AND ACTIVITIES TO COORDINATE STRATEGIES, ENHANCE SERVICES, AND AVOID DUPLICATION OF SERVICES:

The ACWDB has membership representing the technical schools, junior colleges, secondary schools, and small business development council of Adams County. The ACWDB coordinates with Rocky Mountain Partnership (RMP) formerly known as Rocky Mountain Cradle to Career (RMC2C) and their postsecondary enrollment Collaborative Action Network (CAN) and has a summer bridge program, College Works, with Front Range Community College and Metro State University to coordinate secondary and postsecondary options for workforce development. ACWDB partners with all school districts, charter schools, and alternative programs such as Gateway to College. The Colorado Department of Education expanded high school graduation requirements to include workforce-related options such as industry certifications and credentials.

12. PROVIDE A DESCRIPTION AND ASSESSMENT OF THE TYPE AND AVAILABILITY OF ADULT AND DISLOCATED WORKER EMPLOYMENT AND TRAINING ACTIVITIES IN THE LOCAL AREA; IN PARTICULAR, IDENTIFY HOW THE LOCAL AREA WILL EXPAND SERVICES TO DISLOCATED WORKERS UTILIZING ALL SOURCES OF FORMULA AND DISCRETIONARY FUNDS TARGETED TO THE DISLOCATED WORKER POPULATION.

To maximize outreach effectiveness, the WIOA AD/DW Team recruit from programs such as Wagner-Peyser, EF, TANF, training providers, and community partners. Through a partnership with Wagner-Peyser, RESEA customers brought in for orientation are screened for appropriateness for the WIOA program. Wagner-Peyser staff have been trained on the WIOA intake process to streamline enrollment into WIOA. This has expedited the process and enabled more applicants/customers to quickly move to the next step for services.

The WIOA AD/DW offers a program orientation that thoroughly presents the benefit of intensive services to assist in a prompt re-entry to the workforce. Additional intensive service tools have been developed by the ACWBC Trainer.

ACWBC supports job seekers who present as unemployed or underemployed. Customers are screened through a comprehensive assessment interview. Intake staff look to identify Dislocated Workers (DW) and those who qualify for Priority of Service (AD-POS) under the Adult program. Cases are presented in front of a Training Review Committee (TRC). The TRC evaluates the probable successful result of the proposed training and placement given the newly obtained marketable credential and/or skill. Frequently, the training presented relates to a work-based learning option. Some customers are presented as a group from a registered apprenticeship cohort that have already gone through an orientation, employer interview, and skill assessment.



ACWBC has training partnerships with Front Range Community College, Emily Griffith Technical School, Truck Driving/CDLE training providers, and several computer support training programs. Work-based learning partnerships include Centura Health, HealthOne, Lockheed Martin, Techtonic, IECRM, IBEW, Adams County ITi, and Lutheran Family Services. Some individuals registered in Connecting Colorado have been contacted by the WBC because they meet the basic requirements for an On-The-Job Training situation. The TRC system can approve the wage subsidy model at a rate of 50% of the hourly wage while remaining within a per-participant cap. The WBC also can utilize work experiences for youth and subsidized employment for TANF participants. This internship model uses a qualified employer bank of employers willing to provide training, even when they cannot hire.

ACWBC will expand services for Dislocated Workers by utilizing the Rapid Response and RESEA programs to identify eligible participants quickly and deploy strategies that will inform those individuals of relevant services. Intake and case management processes have been streamlined and remote work options have been put in place to enhance DW services.

The funding choice for each participant is determined by the eligibility criteria for DW, AD-POS, or the grant-specific criteria with programs like the SAE grant. Whenever possible, individuals are co-enrolled in various programs so case managers can utilize braided funding to provide more comprehensive training assistance. ACWBC has also collaborated with DVR to provide a continuation of services when fund caps are depleted. This will provide services to be extended for those DWs with disabilities.

13. PROVIDE A DESCRIPTION AND ASSESSMENT OF THE TYPE AND AVAILABILITY OF YOUTH WORKFORCE INVESTMENT ACTIVITIES IN THE LOCAL AREA, INCLUDING ACTIVITIES FOR YOUTH WHO ARE INDIVIDUALS WITH DISABILITIES, WHICH DESCRIPTION AND ASSESSMENT SHALL INCLUDE AN IDENTIFICATION OF SUCCESSFUL MODELS OF SUCH YOUTH WORKFORCE INVESTMENT ACTIVITIES; IN ADDITION, INDICATE HOW SERVICES TO OUT-OF-SCHOOL YOUTH WILL BE EXPANDED AND ENHANCED TO INCORPORATE ADDITIONAL WORK-BASED LEARNING OPPORTUNITIES.

WIOA activities available in the local area include all 14 program elements. Youth case managers complete a comprehensive assessment to determine participants' highest needs and offer them opportunities to earn a GED, earn a high school diploma, enter work-based learning activities, attend training, and obtain employment, among other activities. Youth are also offered supportive services on an individual basis determined by need, funding availability, and active program participation.

Disabilities are identified in the initial assessment and discussed as part of the comprehensive assessment for youth. Youth are coached on self-advocacy, given information about accommodations in the workplace, and are referred to DVR and CPWD as appropriate for additional services. The ACWBC also provides referrals to supportive services such as Community Reach Center for mental health counseling, therapy workbooks as supportive services for youth with mental disabilities, accommodations/adaptive software for workplaces, and other services that provide youth with disabilities the opportunity to access the youth program elements. Braided funding with DVR and SWAP has allowed youth with disabilities to participate in longer paid work experiences to address individual needs.

Services to out-of-school youth have been expanded with WIOA. Youth needing a GED are offered online software to complete high school equivalency preparation, and an onsite GED prep class was developed. The ACWBC is expanding access by increasing the availability of this class and exploring an option for drop-in tutoring onsite. The ACWBC is pursuing multiple grant opportunities to expand apprenticeships for opportunity youth and expand thriving work-based learning communities to serve out-of-school youth as well as adults. The Business Services team continues to do outreach to employers to encourage new apprenticeships to register with the Department of Labor and encourage sector partnerships to develop internships, pre-apprenticeships, and other forms of work-based learning. One successful model has been the healthcare pre-apprenticeship program developed out of the youth subcommittee of the healthcare sector partnership. Its success rate has led over 80%

of participants to be employed directly in healthcare upon completion of the pre-apprenticeship, with many entering registered apprenticeships.

Other successful work-based learning models have included College Works, a summer bridge program designed to target low-income youth of color in Adams County at risk of “summer melt” who are considering going to college but not attending. Out-of-school high school graduates are offered work experiences on a college campus with peer mentoring, workshops that provide postsecondary transitional services, and supportive services. This program has successful completion and matriculation rate of over 80% in the first semester of college, and data is emerging to show successful retention rates as well.

The WIOA Youth and Governor’s Summer Job Hunt (GSJH) programs will use the tools provided in E-Colorado as a conduit for youth workers to connect with other youth providers and staff from different counties through the chat rooms. The WIOA Youth Program will continue to use up-to-date information explaining different techniques and programs that are effective when working with the youth population. In addition, the WIOA Youth Program will utilize the youth tool kit accessible through E-Colorado as a resource to assist in finding new and innovative ways to motivate youth. This will be done by adopting best practices from counties throughout the state that have been successful in recruiting, increasing enrollments, and keeping the participants motivated and active in the program. The ACWBC has members in the Skillful Community of Best Practice to adopt best practices from other regions. We also partner with the Denver Opportunity Youth Initiative, which has developed a Career Navigator Toolkit with best practices for youth case managers. The youth staff members have developed community contacts and utilize community resources offering additional assistance for youth. They also provide job readiness workshops to youth in the community.

The youth staff will continue to partner with businesses for reverse referrals, attend monthly SWAP meetings, and meet with Chafee and Ongoing Adolescent Child Protection for presentations, referrals, and partnership to enroll participants and provide wraparound services. The youth staff will continue to partner with the Educational Opportunity Center for referrals and partnership to enroll out-of-school youth. The youth staff will also outreach through strategically placed flyers (laundry mats, apartment complexes, mobile home parks, recreation centers, etc.) throughout the community. To streamline the intake process, all youth staff have mobile technology. This provides greater convenience for youth because staff can meet with them in their community.

14. PROVIDE A DESCRIPTION OF HOW THE LOCAL BOARD WILL COORDINATE WORKFORCE INVESTMENT ACTIVITIES CARRIED OUT UNDER THIS TITLE IN THE LOCAL AREA WITH THE PROVISION OF ADULT EDUCATION AND LITERACY ACTIVITIES UNDER TITLE II IN THE LOCAL AREA, INCLUDING A DESCRIPTION OF HOW THE LOCAL BOARD WILL CARRY OUT, CONSISTENT WITH SUBPARAGRAPHS (A) AND (B)(I) OF SECTION 107(D)(11) AND SECTION 232, THE REVIEW OF LOCAL APPLICATIONS SUBMITTED UNDER TITLE II.

ACWBC works with local education providers to support the in-demand industries previously identified. The Program Coordinator for the Adult Education program for Metro State University Adams 14 is a member of the ACWDB. The Vice President for the Westminster Campus of Front Range Community College is also a member of the ACWDB and the Executive Committee for the ACWDB. The ACWDB has historically reviewed the Carl Perkins Plan prior to its submittal and has voted on its support. With the passage of WIOA and the inclusion of application under Title II, the Board will utilize a similar approach in the review and approval of those plans.

15. PROVIDE A DESCRIPTION OF HOW THE LOCAL BOARD WILL COORDINATE WORKFORCE INVESTMENT ACTIVITIES CARRIED OUT UNDER THIS TITLE IN THE LOCAL AREA WITH THE PROVISION OF TRANSPORTATION, INCLUDING PUBLIC TRANSPORTATION, AND OTHER APPROPRIATE SUPPORTIVE SERVICES IN THE LOCAL AREA.

The ACWDB has directed the ACWBC to attend several local service provider meetings that include the following:

- Local Coordinating Council, which focuses on public transportation primarily for low-income individuals and individuals with disabilities.
- Brighton Resource Coalition, which meets quarterly to discuss services provided in the local area. Services include mental health, domestic violence, education, senior services, housing, financial, food assistance, utilities, etc.
- Colorado Migrant and Rural Coalition, which meets monthly to discuss services provided across the state to the agricultural communities.
- Northern Area Migrant Coalition, which meets monthly from February-October to discuss services provided to local farm workers. Services include housing, food assistance, legal, employment, health services, education, and libraries.

16. PROVIDE A DESCRIPTION OF PLANS AND STRATEGIES FOR, AND ASSURANCES CONCERNING, MAXIMIZING COORDINATION OF SERVICES PROVIDED BY THE STATE EMPLOYMENT SERVICE UNDER THE WAGNER-PEYSER ACT (29 U.S.C. 49 ET SEQ.) AND SERVICES PROVIDED IN THE LOCAL AREA THROUGH THE ONE-STOP DELIVERY SYSTEM, TO IMPROVE SERVICE DELIVERY AND AVOID DUPLICATION OF SERVICES.

The ACWBC has provided integrated services under the Wagner-Peyser Act for over 20 years and has assured services are coordinated with other programs to avoid duplication of effort between programs.

17. IDENTIFY THE ADMINISTRATOR/ADMINISTRATIVE ENTITY RESPONSIBLE FOR THE DISBURSAL OF TITLE I AND III FUNDS IN THE LOCAL AREA, AS DETERMINED BY THE CHIEF ELECTED OFFICIAL OR THE GOVERNOR, AND THE FISCAL AGENT, IF DIFFERENT.

The Adams County Chief Local Elected Official/Board of County Commissioners (CLEO/BOCC) has designated the Adams County Treasurer as its Fiscal Agent, authorized to receive funds on behalf of the CLEO/BOCC and disburse them at the request of the ACWDB as described in the law.

18. A DESCRIPTION OF THE COMPETITIVE PROCESS TO BE USED TO AWARD THE SUB-GRANTS AND CONTRACTS IN THE LOCAL AREA FOR ACTIVITIES CARRIED OUT UNDER THIS TITLE.

Currently, ACWBC does not utilize any subcontractors to provide services. ACWBC follows both division and county policies for grant purchases. ACWBC released a Request for Funding Information (RFI) for the provision of the required WIOA youth elements in February of 2016, to gauge interest in the community and follow through with partnerships as appropriate. ACWBC received no response to this RFI. ACWBC is awaiting guidance on the final procurement rules for the One-Stop Operator and will follow county procurement policies to ensure a competitive process as required.

ACWBC will follow Adams County guidelines and requirements found in the following sections of the Policy & Procedure Manual:

- 1008-Annual (Renewable) Service Agreements
- 1050-Informal Bid Policy and Procedure
- 1060-Formal Invitation for Bid (IFB)
- 1070-Formal Request for Proposal (RFP)
- 1078-Request for Proposal Evaluation and Best and Final Offers
- 1079-Insurance and Bond Requirements
- 1080-Single Sourcing Policy

1081-Professional Services  
1095-Renewals and Extensions

19. PROVIDE A DESCRIPTION OF THE LOCAL LEVELS OF PERFORMANCE NEGOTIATED WITH THE GOVERNOR AND CHIEF ELECTED OFFICIAL PURSUANT TO SECTION 116(C), TO BE USED TO MEASURE THE PERFORMANCE OF THE LOCAL AREA AND TO BE USED BY THE LOCAL BOARD FOR MEASURING THE PERFORMANCE OF THE LOCAL FISCAL AGENT (WHERE APPROPRIATE), ELIGIBLE PROVIDERS UNDER SUBTITLE B, AND THE ONE-STOP DELIVERY SYSTEM, IN THE LOCAL AREA.

Outcomes will be measured using CDLE's statewide database, Connecting Colorado. Negotiation of actual standards for each of the performance outcomes specified above will be conducted at such time as CDLE designates. Current Standards are as follows:

ADULT	Employment Rate, 2 <sup>nd</sup> quarter after exit	81.00%
	Employment Rate 4 <sup>th</sup> quarter after exit	72.60%
	Median Earnings in the 2 <sup>nd</sup> quarter after exit	\$7,200.00
	Credential Attainment Rate	85.00%
DISLOCATED WORKER	Employment Rate 2 <sup>nd</sup> quarter after exit	76.40%
	Employment Rate 4 <sup>th</sup> quarter after exit	76.90%
	Median Earnings in the 2 <sup>nd</sup> quarter after exit	\$10,000.00
	Credential Attainment Rate	75.00%
TRADE ASSISTANCE	Employment Rate 2 <sup>nd</sup> quarter after exit	81.00%
	Employment Rate 4 <sup>th</sup> quarter after exit	76.20%
	Median Earnings in the 2 <sup>nd</sup> quarter after exit	\$8,025.00
	Credential Attainment Rate	85.00%
YOUTH	Education or Training Activities or Employment Rate 2 <sup>nd</sup> quarter after exit	68.00%
	Education or Training Activities or Employment Rate 4 <sup>th</sup> quarter after exit	71.00%
	Credential Attainment Rate	55.00%
WAGNER PEYSER	Employment Rate 2 <sup>nd</sup> quarter after exit	81.00%
	Employment Rate 4 <sup>th</sup> quarter after exit	76.20%
	Median Earnings in the 2 <sup>nd</sup> quarter after exit	\$8,025.00

20. PROVIDE A DESCRIPTION OF THE ACTIONS THE LOCAL BOARD WILL TAKE, IF ANY, TOWARD ACHIEVING THE HIGH-PERFORMING BOARD DESIGNATION AS OUTLINED IN THE COLORADO HIGH-PERFORMING LOCAL WORKFORCE DEVELOPMENT BOARD RUBRIC (PGL GRT-2019-01, ATTACHMENT 3).

The ACWDB was designated as a high-performing board for PY18 and PY19 by the CWDC and plans to continue to operate as a high-performing board and apply for annual designation.

A roster of the ACWDB members is kept by ACWBC Coordinator. This monitoring ensures compliance of the business representation percentage. As vacancies occur, the Adams County BOCC list openings on the county website, and the Business Services Team, in tandem with the BOCC and the ACWDB, conduct outreach to possible board candidates. ACWBC engages a very targeted recruitment strategy by analyzing industry needs for additional representation on the ACWDB and specifically recruit employers in that industry.

ACWDB members are asked and encouraged to recruit for vacancies. The outreach is strategic and targets both employers within 1) geographic areas unrepresented or underrepresented on the board and 2) industries without board representation.

There is an ACWDB orientation to assure that board members have a base knowledge when voting on important issues. A membership spreadsheet was created and includes contact information, meeting attendance, talent development, and community event activity attendance, orientation completion, orientation acknowledgement, and an at-a-glance for high-performing board metrics. The spreadsheet is maintained by the ACWBC Coordinator.

Board members are also encouraged to attend events hosted by ACWBC Business Services team to increase awareness of the board and the workforce center's service offerings to employers.

## 21. USE OF EVIDENCE IN DECISION MAKING AND PROGRAM IMPLEMENTATION

*Colorado is focused on enhancing its use of evidence to inform workforce development strategies and to influence the design and execution of initiatives. By measuring progress and the results of implementation, the state overall and each local area will be able to collect data that can move our work along an evidence continuum. When we refer to an 'evidence-based' program or strategy, it is helpful to have a shared definition. Evidence of effectiveness exists on a spectrum, including:*

- a. **Strong evidence:** meaning at least two evaluation reports have demonstrated that an intervention or strategy has been tested nationally, regionally, at the state- level, or with different populations or locations in the same local area using a well-designed and well-implemented experimental design evaluation (i.e., Randomized Controlled Trial (RCT)) or a quasi-experimental design evaluation (QED) with statistically matched comparison (i.e., counterfactual) and treatment groups. See [CLEAR.dol.gov](https://clear.dol.gov) for full definitions of strong or moderate study design. The overall pattern of evaluation findings must be consistently positive on one or more key workforce outcomes. The evaluations should be conducted by an independent entity external to the organization implementing the intervention.
- b. **Moderate evidence:** meaning at least one evaluation report has demonstrated that an intervention or strategy has been tested using a well-designed and well-implemented experimental or quasi-experimental design showing evidence of effectiveness on one or more key workforce outcomes. The evaluations should be conducted by an independent entity external to the organization implementing the intervention.
- c. **Preliminary evidence:** meaning at least one evaluation report has demonstrated that an intervention or strategy has been tested using a well-designed and well-implemented pre/post-assessment without a comparison group or a post-assessment comparison between intervention and comparison groups showing evidence of effectiveness on one or more key workforce outcomes. The evaluation may be conducted either internally or externally.
- d. **Pre-preliminary evidence:** meaning there is program performance data for the intervention showing improvements for one or more key workforce outputs or outcomes.

*For interventions at each tier of evidence, it is important to leverage administrative data analysis or increasingly rigorous evaluation to build new evidence, improve programs and participant outcomes, and progress to the next tier.*

Please describe which level of evidence applies to the overall approach of your local area in implementing programs. If any specific programs have a higher use of evidence than your programs overall, please highlight those programs. Additionally, would your local area be interested in receiving technical assistance on the application of evidence-based practices to workforce development?

ACWDB uses pre-preliminary data such as Emsi and Connecting Colorado reports for pre-preliminary evidence to be informed of programs performance data for intervention and to determine areas in need of improvement related to workforce and education. ACWBC is a member of the WIDE Data Analysis group which is focused on workforce development data gathering and analysis. The goal of this group is to provide evidence-based performance data to guide local workforce initiatives. Adams County is open to any future technical assistance from state agencies and other public partners.

22.DESCRIBE THE PROCESS USED BY THE LOCAL BOARD, CONSISTENT WITH SUBSECTION (D), TO PROVIDE AN OPPORTUNITY FOR PUBLIC COMMENT, INCLUDING COMMENT BY REPRESENTATIVES OF BUSINESSES AND COMMENT BY REPRESENTATIVES OF LABOR ORGANIZATIONS, AND INPUT INTO THE DEVELOPMENT OF THE LOCAL PLAN, PRIOR TO SUBMISSION OF THE PLAN.

In accordance with the WIOA, Section 108(d), the ACWDB shall make copies of the proposed local plan available to the public through electronic and other means, such as public hearings. ~~and local news media;~~

The Regional-Local Plan updates were posted for 30 days for public comment via the Adams County Workforce and Business Center website, as well as, in the Adams County public newsletter, "Absolutely Adams." No public comments were received.

**Attachment 1 – PY20-23 FOUR-YEAR REGIONAL/LOCAL PLAN NARRATIVE UPDATE****Signature Page**

The undersigned below certify that all Plan modifications are accurately presented here to the best of their knowledge. This signature page shall become an Exhibit to the Master Agreement for Workforce Development Programs, indicating submission and approval.

**Planning Region:** Central Planning Region/Adams County Workforce and Business Center

<u>Elected Official</u>	<u>Elected Official</u>
Signature: _____ Date: __/__/____ Printed Name: Emma Pinter Elected Official for: Adams County Board of County Commissioners	Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text. Elected Official for: Click or tap here to enter text.
<u>Local Workforce Development Board</u>	<u>Local Workforce Development Board</u>
Chair Signature: _____ Date: __/__/____ Printed Name: Amy Clement	Chair Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.
<u>Local Area Director</u>	<u>Local Area Director</u>
Signature: _____ Date: __/__/____ Printed Name: Jodie Kammerzell	Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.
<u>Elected Official</u>	<u>Elected Official</u>
Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text. Elected Official for: Click or tap here to enter text.	Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text. Elected Official for: Click or tap here to enter text.
<u>Local Workforce Development Board</u>	<u>Local Workforce Development Board</u>
Chair Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.	Chair Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.
<u>Local Area Director</u>	<u>Local Area Director</u>
Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.	Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.
<u>Elected Official</u>	<u>Elected Official</u>
Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text. Elected Official for: Click or tap here to enter text.	Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text. Elected Official for: Click or tap here to enter text.
<u>Local Workforce Development Board</u>	<u>Local Workforce Development Board</u>
Chair Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.	Chair Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.
<u>Local Area Director</u>	<u>Local Area Director</u>
Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.	Signature: _____ Date: __/__/____ Printed Name: Click or tap here to enter text.

Elected Official	ADDITIONAL SIGNATURES
<b>BOCC Chair Signature:</b> _____	<b>Signature:</b> _____
<b>Date:</b> ____/____/____	<b>Date:</b> ____/____/____
<b>Printed Name:</b> Click or tap here to enter text.	<b>Printed Name:</b> Jonathon Lubrano, Esq.
<b>BOCC of:</b> Click or tap here to enter text.	<b>Title</b> Assistant County Attorney
<b><u>Local Workforce Development Board</u></b>	
<b>Chair Signature:</b> _____	<b>Signature:</b> _____
<b>Date:</b> ____/____/____	<b>Date:</b> ____/____/____
<b>Printed Name:</b> Click or tap here to enter text.	<b>Printed Name:</b> Click or tap here to enter text.
<b><u>Local Area Director</u></b>	<b>Title</b> Click or tap here to enter text.
<b>Signature:</b> _____	
<b>Date:</b> ____/____/____	<b>Signature:</b> _____
<b>Printed Name:</b> Click or tap here to enter text.	<b>Date:</b> ____/____/____
	<b>Printed Name:</b> Click or tap here to enter text.
	<b>Title</b> Click or tap here to enter text.
	<b>Signature:</b> _____
	<b>Date:</b> ____/____/____
	<b>Printed Name:</b> Click or tap here to enter text.
	<b>Title</b> Click or tap here to enter text.





## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Reimbursement Agreement between 6300 Broadway Associates, LLC and Adams County for the 62 <sup>nd</sup> Avenue Improvements Project for Water Quality/Detention Pond Modification
<b>FROM:</b> Brian Staley, PE, PTOE, RSP, Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approve the Reimbursement Agreement Regarding the 62 <sup>nd</sup> Avenue Improvements Project

### **BACKGROUND:**

Adams County is required to address water quality and detention needs as part of the 62<sup>nd</sup> Avenue project. An identified location where these needs are to be met is between Broadway and I-25. There is limited available land on 62<sup>nd</sup> Avenue between Broadway and I-25 to build a water quality/detention pond for the Project.

6300 Broadway Associates, LLC owns a property at the northeast corner of Broadway and 62<sup>nd</sup> Avenue and has agreed to modify its current pond design to accommodate additional storm runoff from the county project. The property owner will build the pond with its development project, Green Thumb. The pond will be constructed and maintained by the property owner if the county agrees to reimburse the owner. The attached Reimbursement Agreement outlines the responsibilities and associated costs of both the owner and the county regarding the project. The owner has signed the agreement and is attached hereto and incorporated herein by this reference.

The estimated reimbursement to the property owner for the design modification and construction of the pond modifications is \$52,435.20.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works Department  
6300 Broadway Associates, LLC

**ATTACHED DOCUMENTS:**

Reimbursement Agreement  
Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund:** 00013

**Cost Center:** 3056

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9135	30562101	\$15,000,000
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<b>\$15,000,000</b>

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING AN AGREEMENT BETWEEN 6300 BROADWAY  
ASSOCIATES, LLC AND THE COUNTY OF ADAMS REGARDING  
THE 62<sup>ND</sup> AVENUE PROJECT

WHEREAS, Adams County and 6300 Broadway Associates, LLC., hereinafter referred to as the “Parties”, desire to enter into a Reimbursement Agreement regarding the 62<sup>nd</sup> Avenue project (the “Project”); and,

WHEREAS, Adams County is required to address water quality and detention needs as part of the Project; and,

WHEREAS, there is limited available land on 62nd Avenue between Broadway and I-25 to build a water quality/detention pond for the Project; and,

WHEREAS, 6300 Broadway Associates, LLC owns a property at the northeast corner of Broadway and 62nd Avenue and has agreed to modify its current pond design to accommodate additional storm runoff from the county project; and,

WHEREAS, the property owner will build the pond with its development project, Green Thumb. The pond will be constructed and maintained by the property owner if the County agrees to reimburse the owner.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that the Reimburse Agreement, two copies of which are attached hereto and incorporated herein by this reference, be and is hereby approved.

BE IT FURTHER RESOLVED, that the Chair is authorized to execute said agreement on behalf of Adams County.

**REIMBURSEMENT AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the County of Adams, State of Colorado (the "County"), whose address is 4430 S. Adams County Parkway, Brighton, CO 80601, and 6300 Broadway Associates, LLC, a limited liability company eligible to conduct business in the State of Colorado (the "Owner"), whose address is c/o Prologis, Inc., 1800 Wazee Street, Suite 500, Denver, Colorado 80202, Both the Owner and the County are referred to herein as either the "Party" or the "Parties".

WITNESSETH:

WHEREAS, 62<sup>nd</sup> Avenue Improvements between Pecos Street and Washington Street is a County project consisting of widening the roadway, installing curb, gutter, sidewalk, curb ramp, and drainage system; and,

WHEREAS, water quality/detention features are required for runoff generated by a project disturbing more than one acre pursuant to County and State regulations; and,

WHEREAS, due to limited land on 62nd Avenue between Broadway and I-25 to build a water quality/detention pond (the Pond) for the Project, the County has asked to use Owner's property to meet the requirements for the drainage improvement needs; and,

WHEREAS, the Parties find it in their best interests to cooperate on the design and construction of the Pond on the Owner's property; and,

WHEREAS, the Owner agrees to modify its current pond design to accommodate additional storm runoff created by the County's Project; and,

WHEREAS, the Owner will build the Pond with its development project, Green Thumb; and,

WHEREAS, the Pond is on private property and shall be owned and maintained by the Owner as shown on **Exhibit A**; and,

WHEREAS, the County agrees to reimburse the Owner an amount to modify its current drainage report and construction plan including permits from the County and CDOT and construct the Pond for the additional volume for the runoff created by the County's Project; and,

WHEREAS, the cost of design and construction of the Pond for the additional needs by the County's Project is estimated to be \$52,435.20 as shown in **Exhibit B**.

NOW THEREFORE, in consideration of the foregoing, the County and Owner promise, covenant, and agree as follows:

1. **Engineering Services.** The Owner shall furnish the engineering design to amend the drainage report to include off-site water quality and detention needs by the County Project and to revise the design and construction plans to reflect the Pond, revising the design other services in connection with the

design and construction of the Pond's improvements described and detailed on **Exhibit "A"** attached hereto, and by this reference made a part hereof ("Improvements").

2. **Drawings.** The Owner shall furnish the construction drawings and plans for the Pond modification for construction. The Owner shall furnish one set of reproducible "as built" drawings and a final statement of construction for the Pond to the County.
3. **Construction.** Owner shall furnish and construct the Pond in accordance with drawings and materials approved by the County and CDOT shown on **Exhibit A**.
4. **Estimates.** Owner shall furnish the cost estimates for items #1-#3 for the County review and acceptance.
5. **Warranties.** Owner warrants that the Pond improvements shall be installed in good workmanlike manner and in substantial compliance with the Plans and requirements of this Agreement and shall be substantially free of defects in materials and workmanship. These warranties of Owner shall remain in effect until Final Acceptance of the improvements by the County.
6. **Payment.** The County will pay for the actual costs associated with the engineering services and construction identified for items #1-#3. The costs associated with the engineering services and construction for items #1-#3 are estimated to be \$52,435.20 as shown on Exhibit B.
7. **Inspection.** The Owner shall allow the county staff to inspect the Pond Improvements during construction.
8. **Time Limitation.** The Project will be completed before or on March 31, 2022.
9. **Jurisdiction and Venue.** The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The Parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be in Adams County, Colorado. In the event of a dispute, each party shall pay its own attorney fees and costs.
10. **Waiver.** Waiver of strict performance or the breach of any provision of this Agreement shall not be interpreted as a waiver of other performance or breach of this Agreement.
11. **Force Majeure.** Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, riots, fires, floods, earthquakes, or other acts of God.
12. **Integration of Understanding.** This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.
13. **Severability.** If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

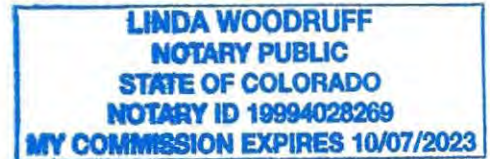


14. **Authorization.** Each Party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

15. **Successors and Assigns.** This Agreement shall be binding upon heirs, executors, personal representatives, successors and assigns of Owner, and shall be deemed a covenant running with the real property described above.

IN WITNESS WHERE OF the parties have executed this instrument as of the 2<sup>nd</sup> day of September, 2021.

Name/s  
Developer  
By: Thoma J. Martin Vice President By: \_\_\_\_\_  
Name, Title Name, Title



The foregoing instrument was acknowledged before me this 2<sup>nd</sup> day of September, 2021, by Thoma J. Martin.

My commission expires: 10-7-23

Address: 8600 E. Arapahoe Rd.  
Centennial, CO 80112

Linda Woodruff  
Notary Public

APPROVED BY resolution at the meeting of \_\_\_\_\_, 2021.

Collateral to guarantee compliance with this agreement and construction of public improvements shall be required in the amount of \_\_\_\_\_. No building permits shall be issued until said collateral is furnished in the amount required and in a form acceptable to the Board of County Commissioners.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, COLORADO

\_\_\_\_\_  
Clerk of the Board

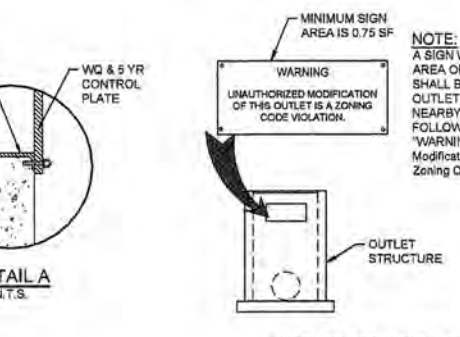
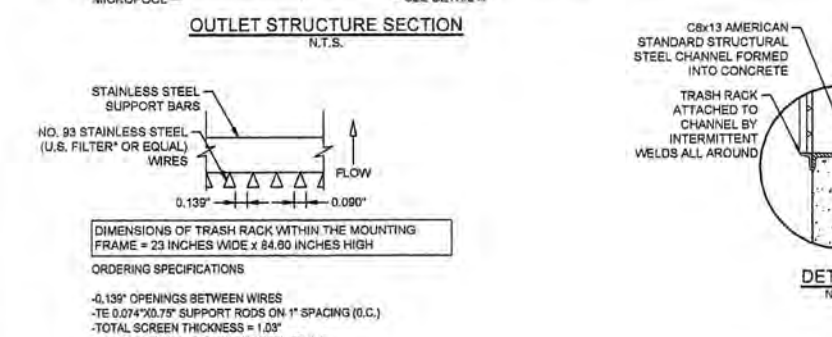
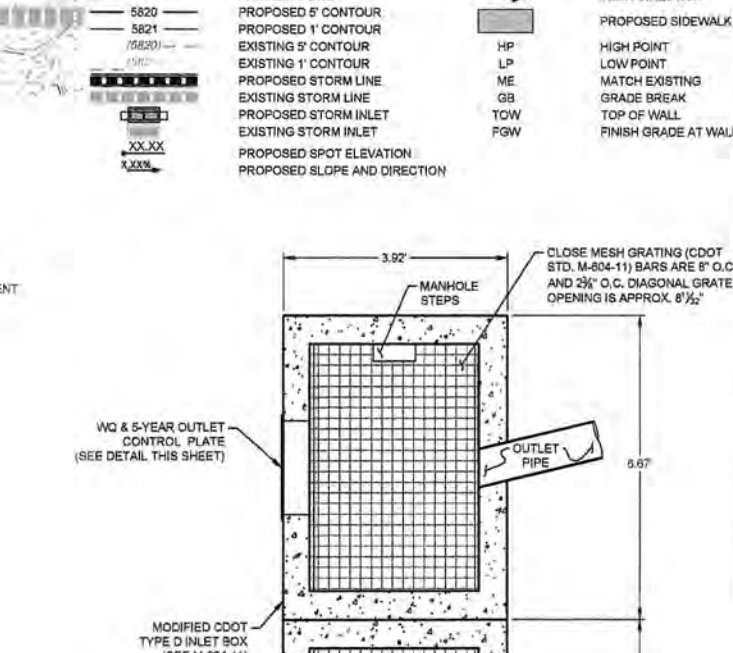
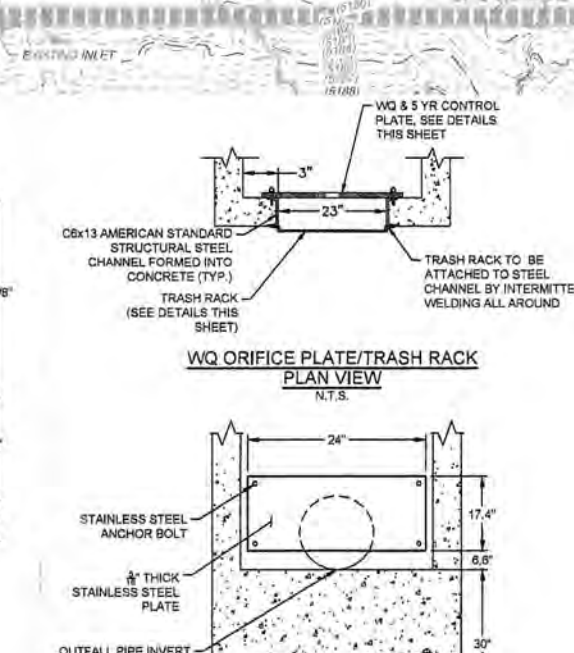
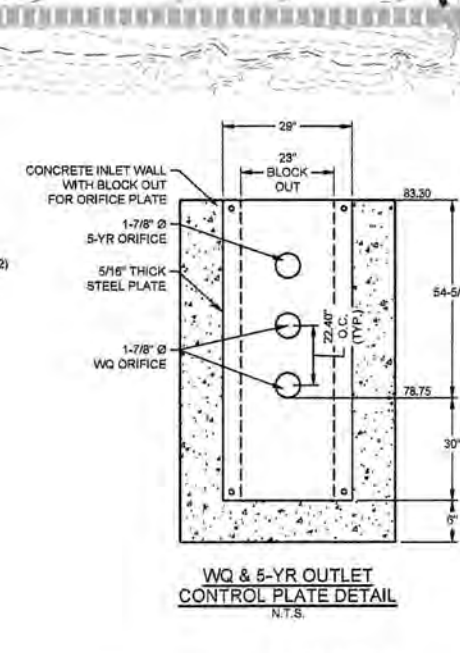
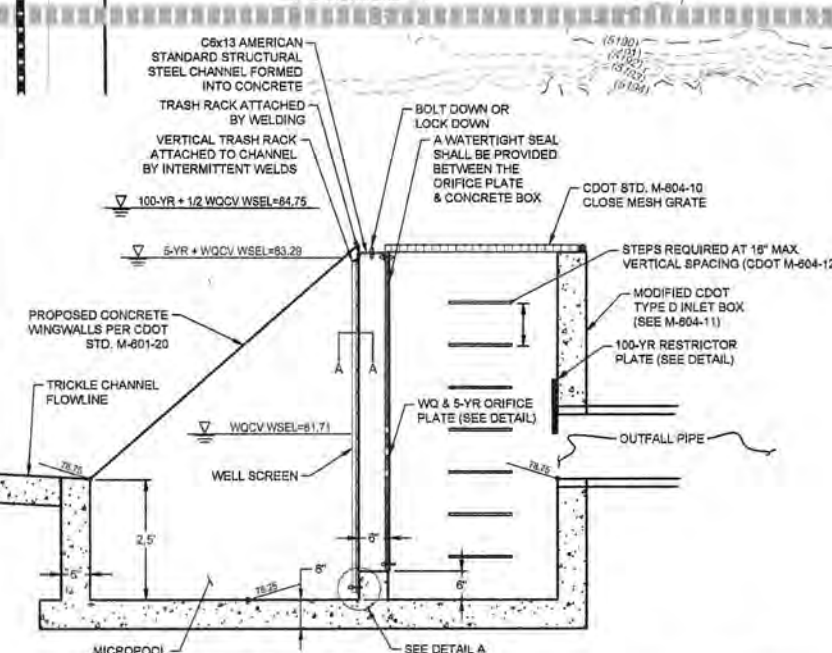
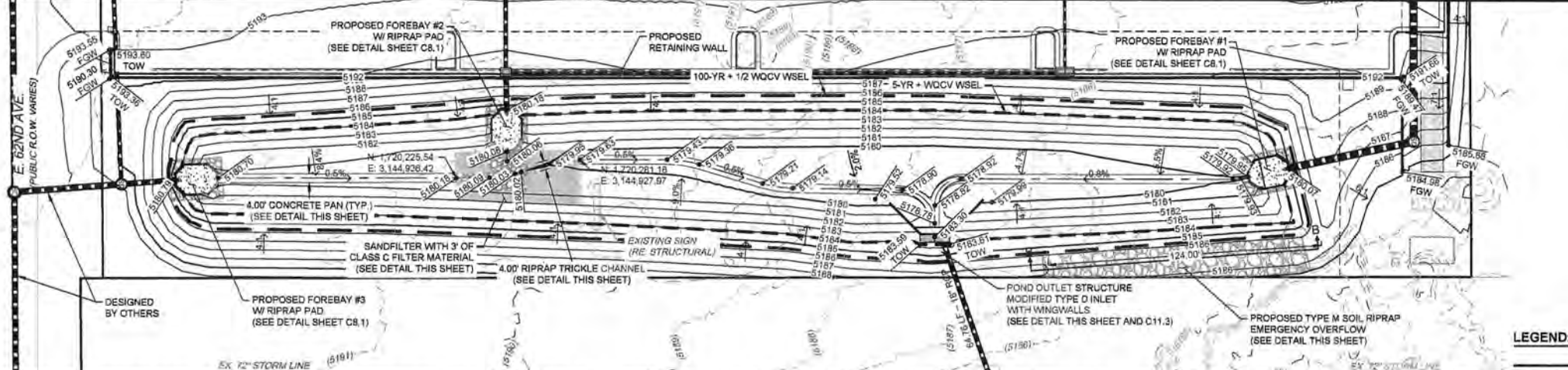
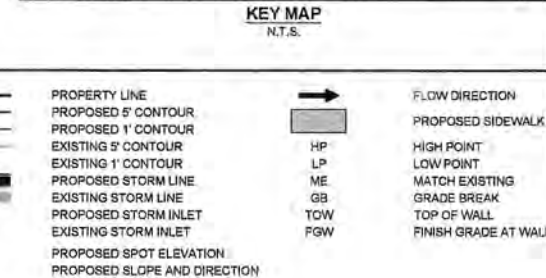
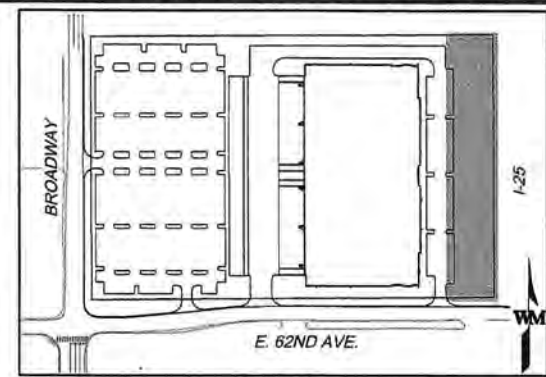
\_\_\_\_\_  
Chair

## **EXHIBIT A**

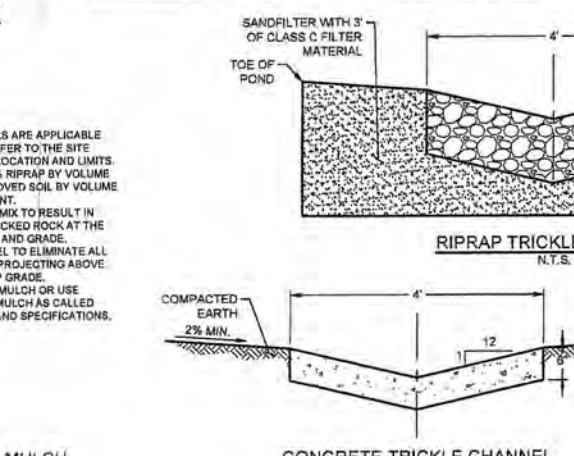
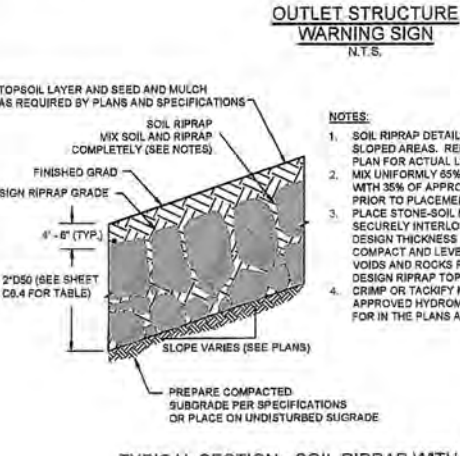
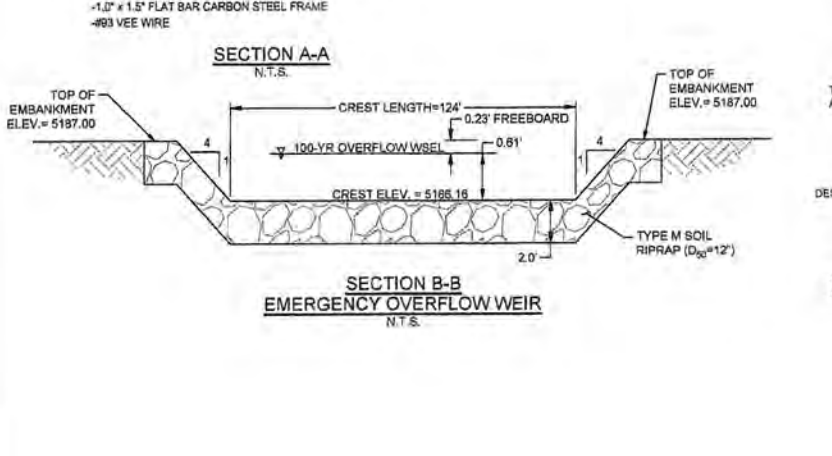


NO.	DATE	REMARKS
1	11/15/2018	1ST ADAMS COUNTY SUBMITTAL
2	03/07/2020	2ND ADAMS COUNTY SUBMITTAL
3	04/24/2020	3RD ADAMS COUNTY SUBMITTAL
4	06/24/2022	TEMP SEED POND REV FOR PHASE 1

JOB NO.	DCS19-4089
PA / PM	T.SWAN
DRAWN BY	D.ALLEN
DATE	04/07/2021



POND	BASED ON GEOM.		HYDROGRAPH RESULTS		
	VOLUME REQ. (FT3)	VOLUME PROV. (FT3)	WATER SURFACE ELEVATION (FT)	VOLUME AT WSEL (FT3)	MAX. DEPTH (FT)
WATER QUALITY	21,910.7	21,910.7	5181.71	22,041.4	2.96
5 YR + WQCV	62,465.0	62,465.0	5183.29	51,052.3	4.54
100 YR + 1/2 WQCV	130,070.2	130,258.0	5184.75	86,597.2	6.00



Gradation Specifications for Class C Filter Material (Source: CDOT Table 703-7)	
Sieve Size	Mass Percent Passing Square Mesh Sieves
19.0 mm (3/4")	100
4.75 mm (No. 4)	60 - 100
300 µm (No. 50)	10 - 30
150 µm (No. 100)	0 - 10
75 µm (No. 200)	0 - 3

WARE MALCOMB assumes no responsibility for utility locations. The utilities shown on this drawing have been plotted from the best available information. It is, however, the contractors responsibility to field verify the location of all utilities prior to the commencement of any construction.





## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution authorizing the acquisition of property interests necessary for the construction of the improvements for the York Street Improvements Project – East 78 <sup>th</sup> Avenue to East 88 <sup>th</sup> Avenue
<b>FROM:</b> Brian Staley, P.E., PTOE, RSP, Public Works Director Janet Lundquist, Deputy Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b>
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners authorizes the acquisition of property interests for the York Street Improvements Project by resolution.

### **BACKGROUND:**

Adams County has submitted and received funding from the Adams County Board of County Commissioners for the York Street Capital Improvements Program Project – East 78<sup>th</sup> Avenue to East 88<sup>th</sup> Avenue (hereinafter “Project”). The County has prepared construction plans, right-of-way plans and legal descriptions that determined the need to acquire various property interests from seventy-five (75) property ownerships. Negotiations with one fee owner of record, to Zayac Properties I LLLP, have not moved forward. Adams County sent a Notice of Intent to Acquire Property to Zayac Properties I LLLP, on September, 29, 2020, pursuant to C.R.S. § 38-1-121(1), and sent a Final Offer to Purchase to acquire Parcel RW-273 and TE-273, Zayac Properties I LLLP, on July 23, 2021, based on an appraisal of such property, to which Adams County received no response. To assure that the acquisitions can be obtained in a timely manner and not jeopardize project deadlines, County staff needs to have authority to use the power of eminent domain to acquire the property interests necessary for the Project should good faith negotiations be unsuccessful. The resolution allows the Board of County Commissioners to authorize the use of eminent domain to acquire property interests for the York Street Project.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works and Office of the County Attorney

**ATTACHED DOCUMENTS:**

Draft resolution  
Legal Description of Parcel RW-273 and TE-273

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

<b>Fund:</b>
<b>Cost Center:</b>

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING THE ACQUISITION OF PROPERTY INTERESTS  
NECESSARY FOR THE CONSTRUCTION OF IMPROVEMENTS FOR THE  
YORK STREET IMPROVEMENTS PROJECT – EAST 78<sup>TH</sup> AVENUE TO EAST 88<sup>TH</sup>  
AVENUE

WHEREAS, Adams County has proposed the construction of York Street from East 78<sup>th</sup> Avenue to East 88<sup>th</sup> Avenue (the Project); and,

WHEREAS, Adams County, through engineering studies and design, has deemed it necessary to construct improvements as part of the Project consisting of the construction of a roadway and its appurtenances, including but not limited to roadway pavement; curb, gutter and sidewalk; pedestrian paths; drainage infrastructures; and streetscaping required for the Project; and,

WHEREAS, to the best knowledge of Adams County, Zayac Properties I LLLP, is the fee owner of record of property necessary to be acquired for the Project identified as Parcel RW-273 and TE-273, described specifically in the attached exhibit; and,

WHEREAS, Adams County sent a General Information Letter to Acquire Property to Zayac Properties I LLLP, on September 29, 2020, pursuant to C.R.S. § 38-1-121(1), and sent a Final Offer to Purchase to acquire Parcel RW-273 and TE-273, to Zayac Properties I LLLP, on July 23, 2021, based on an appraisal of such property, but has been unable to acquire property through negotiation; and,

WHEREAS, the construction of the Project will serve the general public and is necessary for the health, safety and welfare of the citizens of Adams County; and,

WHEREAS, Adams County has the authority to use the power of eminent domain to condemn private property for county road purposes pursuant to C.R.S. § 43-2-112.

NOW, THEREFORE BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that it is in the interest of the general public's health, safety and welfare to acquire the property interests necessary for the Project and to construct the Project.

BE IT FURTHER RESOLVED, that the Public Works Department or its designee is hereby authorized and directed to acquire the property interests necessary for the Project as identified herein above based on good faith negotiations.

BE IT FURTHER RESOLVED, that the County Attorney's Office, or outside counsel hired by the County Attorney's Office, is authorized to acquire by means of eminent domain any of the property interests necessary for the construction of the Project, including Parcel RW-273 and TE-273.

BE IT FURTHER RESOLVED, that immediate possession of the property interests necessary for the construction of the Project is necessary and required for the reasons and purposes described herein.

**EXHIBIT "A"**  
**RIGHT-OF-WAY NUMBER: RW-273**  
**PROJECT NUMBER: IMP-3056-1603**  
**SECTION 25, TOWNSHIP 2 SOUTH, RANGE 68 WEST**  
**SIXTH PRINCIPAL MERIDIAN**  
**ADAMS COUNTY**

**DESCRIPTION**

A tract or parcel of land No. RW-273 of Adams County Project Number IMP-3056-1603, containing 363 square feet, more or less, being a portion of Lot 1, Devonshire Square Third Filing, a subdivision recorded on January 10, 2000, at File 18, Map 162, of the records of the Adams County Clerk and Records Office, situated in the Northwest Quarter of Section 25 Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, being more particularly described as follows:

**COMMENCING** at the Northwest corner of Section 25 whence the West Line of the Northwest quarter of Section 25 bears S01°03'26"E a distance of 2637.47 feet;

Thence S87°09'36"E, a distance of 1019.98 feet to the Northwest corner of said Lot 1, Devonshire Square Third Filing and the

**POINT OF BEGINNING PARCEL RW-273;**

Thence S89°29'27"E along the northerly boundary of said parcel, a distance of 20.07 feet to a point on the easterly boundary of said Lot 1;

Thence S30°41'04"W, a distance of 41.90 feet to a point on the westerly boundary of said Lot 1;

Thence N02°04'33"E along the westerly boundary of said parcel, a distance of 36.23 feet to the

**POINT OF BEGINNING PARCEL RW-273.**

**Containing 363 sq. ft. +/-**

I, Jerry R. Johnson, Colorado Professional Surveyor in the State of Colorado, do hereby certify that this easement description and the field survey on the ground upon which it is based were performed by me or under my direct supervision.

---

Jerry R. Johnson, PLS 29417

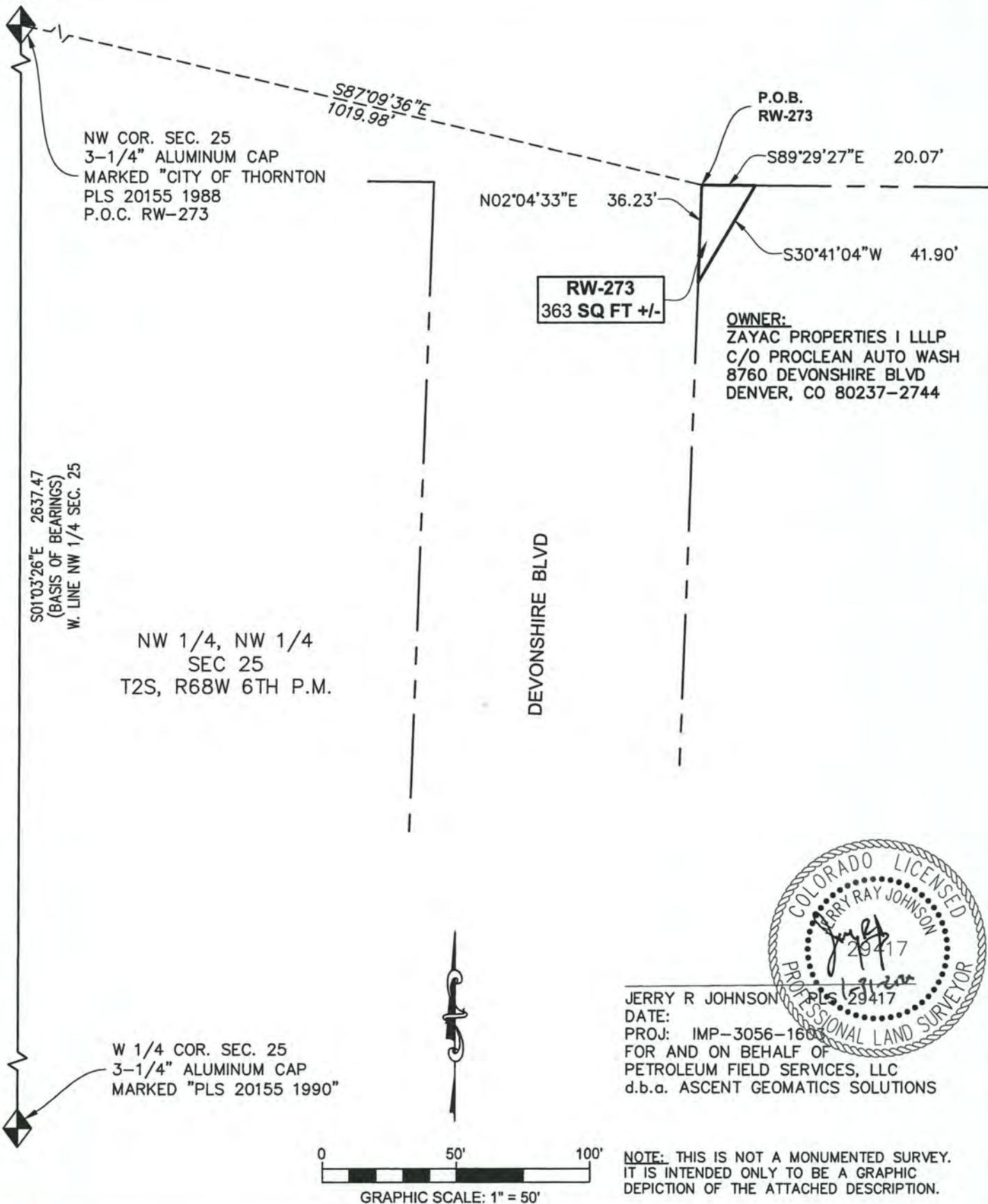
Date:

For and on Behalf of

Petroleum Field Services, LLC

d.b.a. Ascent Geomatics Solutions





JERRY R JOHNSON  
 DATE: \_\_\_\_\_  
 PROJ: IMP-3056-1603  
 FOR AND ON BEHALF OF  
 PETROLEUM FIELD SERVICES, LLC  
 d.b.a. ASCENT GEOMATICS SOLUTIONS

NOTE: THIS IS NOT A MONUMENTED SURVEY.  
 IT IS INTENDED ONLY TO BE A GRAPHIC  
 DEPICTION OF THE ATTACHED DESCRIPTION.



Ascent Geomatics Solutions  
 8620 Wolff Court  
 Westminster, CO 80031  
 (303) 928-7128

# EXHIBIT "B"

YORK ST - 78TH AVE TO 88TH AVE



12076 Grant Street  
 Thornton, CO 80241  
 Ph: (303) 962-9300  
 Fax: (303) 962-9350

# RW-273

ZAYAC PROPERTIES I LLLP  
 C/O PROCLEAN AUTO WASH

File Name: RCG\_B180001-RW-273

Project No. IMP-3056-1603

Print Date: 01-20-2020 Sheet: 2 of 2

**EXHIBIT "A"**

**PROJECT NUMBER: IMP-3056-1603  
TEMPORARY EASEMENT NUMBER: TE-273  
SECTION 25 TOWNSHIP 2 SOUTH, RANGE 68 WEST  
SIXTH PRINCIPAL MERIDIAN  
ADAMS COUNTY**

**LEGAL DESCRIPTION**

A Temporary Easement No. TE-273 of Adams County, Project Number IMP-3056-1603, containing 1,335 square feet, more or less, being a portion of LOT 1, DEVONSHIRE SQUARE THIRD FILING as described in File 18, Map 162 of the Adams County Clerk and Recorders Office, situated in the Northwest Quarter of Section 25 Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, being more particularly described as follows:

**COMMENCING** at the Northwest corner of Section 25 whence the West quarter corner of Section 25 bears S01°03'26"E a distance of 2,637.47 feet;  
THENCE S85°07'36"E a distance of 1,021.11 feet to a **POINT OF BEGINNING PARCEL TE-273;**

Thence departing said westerly boundary of said LOT 1, DEVONSHIRE SQUARE THIRD FILING N30°41'04"E, a distance of 41.90 feet to a point on the northerly boundary of said LOT 1, DEVONSHIRE SQUARE THIRD FILING;  
Thence S89°29'27"E along said northerly boundary, a distance of 37.42 feet;  
Thence departing said northerly boundary S45°30'33"W, a distance of 83.58 feet to a point on the westerly boundary of said LOT 1, DEVONSHIRE SQUARE THIRD FILING;  
Thence N02°04'33"E along said westerly boundary, a distance of 22.89 feet to the **POINT OF BEGINNING PARCEL TE-273.**

**Containing 1,335 sq. ft. +/-**

I, Scott M. Kimble, a Professional Land Surveyor in the State of Colorado, do hereby certify that this Legal Description and the accompanying Graphic Representation are accurate to the best of my knowledge and belief.

Scott M. Kimble, PLS 25740

Date: 1-27-2020

For and on Behalf of

RockSol Consulting Group Inc

Sheet 1 of 2





NW COR. SEC. 25  
3-1/4" ALUMINUM CAP  
MARKED "CITY OF THORNTON"  
PLS 20155 1998"  
P.O.C. TE-273

NW 1/4, NW 1/4  
SEC 25  
T2S, R68W 6TH P.M.

88TH AVE

S85°07'36"E 1021.11'

S89°29'27"E  
37.42'

N30°41'04"E  
41.90'

TE-273  
1,335 SQ FT +/-

**OWNER:**  
ZAYAC PROPERTIES I LLLP  
C/O PROCLEAN CAR WASH  
8760 DEVONSHIRE BLVD  
DENVER, CO

S01°03'26"E 2637.47'  
(BASIS OF BEARINGS)  
W. LINE NW 1/4 SEC. 25

P.O.B. TE-273

N02°04'33"E  
22.89'

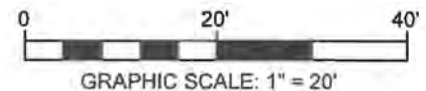
S45°30'33"W  
83.58'

DEVONSHIRE BLVD

WEST QUARTER COR. SEC. 25  
3-1/4" ALUMINUM CAP  
MARKED "PLS 20155 1990"



SCOTT M KIMBLE PLS 25740  
DATE: 1-27-2020  
PROJ: IMP-3056-1603  
FOR AND ON BEHALF OF  
ROCKSOL CONSULTING GROUP INC.



**NOTE:** THIS IS NOT A MONUMENTED SURVEY.  
IT IS INTENDED ONLY TO BE A GRAPHIC  
DEPICTION OF THE ATTACHED DESCRIPTION.



Ascent Geomatics Solutions  
8620 Wolf Court  
Westminster, CO 80031  
(303) 928-7128



**RockSol**  
Consulting Group, Inc.

12076 Grant Street  
Thornton, CO 80241  
Ph: (303) 962-9300  
Fax: (303) 962-9350

EXHIBIT "B"  
YORK ST - 78TH AVE TO 88TH AVE

TE-273  
ZAYAC PROPERTIES I LLLP  
C/O PROCLEAN CAR WASH

File Name: TE-273
Project No. IMP-3056-1603
Print Date: 01-27-2020
Sheet: 2 of 2





## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution approving right-of-way agreement between Adams County and The Angelina Helen Lucero Trust dated January 8, 2009, for property necessary for the Miscellaneous Concrete and ADA Ramps Project
<b>FROM:</b> Brian Staley, P.E., PTOE, RSP, Director of Public Works Janet Lundquist, Deputy Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

### **BACKGROUND:**

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and The Angelina Helen Lucero Trust dated January 8, 2009, for acquisition of road right-of-way in the amount of \$2,035.00. The attached resolution allows the County to acquire ownership of the property needed for the use of the public and provide the necessary documents to close on the property.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

### **ATTACHED DOCUMENTS:**

Draft resolution  
Right-of-way agreement

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 13****Cost Center: 3058**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7820		\$1,000,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<b>\$1,000,000</b>

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT  
BETWEEN ADAMS COUNTY AND THE ANGELINA HELEN LUCERO TRUST DATED  
JANUARY 9, 2009, FOR PROPERTY NECESSARY FOR  
THE MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

WHEREAS, Adams County is in the process of acquiring right-of-way along Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“Improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 8298 Elati Street located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, and owned by The Angelina Helen Lucero Trust dated January 8, 2009, (“Parcel 14”); and,

WHEREAS, Adams County requires ownership of Parcel 14 for construction of the Improvements; and,

WHEREAS, The Angelina Helen Lucero Trust dated January 8, 2009, is willing to sell Parcel 14 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and The Angelina Helen Lucero Trust dated January 8, 2009, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

## **Right-of-Way Agreement**

This Agreement is made and entered into by and between **The Angelina Helen Lucero Trust dated January 8, 2009** whose address is **8294 Elati Street, Denver, Colorado 80221** (“Owner”), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 (“County”) for the conveyance of rights-of-way on property located at **8298 Elati Street, Denver, Colorado 80221** hereinafter (the “Property”) for the 2021 Miscellaneous Concrete and ADA Ramps Project (the “Project”). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **TWO THOUSAND THIRTY-FIVE AND NO/100 DOLLARS (\$2,035.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$1,500.00 for the conveyance of road right-of-way, \$135.00 for sod, \$400.00 for Evergreen Bushes. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.

In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The Owner agrees to pay all 2020 taxes due in 2021 prior to tender by the County.
5. The County through its contractor shall assure that reasonable access shall be maintained to the Owner’s property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.

6. The County will remove approximately 125 square feet of sod and four Evergreen Bushes. But the County has agreed to reimburse the owner the expense of the lost sod and evergreen bushes, and made a part of this Agreement.
7. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
8. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
9. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
10. Owner shall be responsible for reporting proceeds of the sale to taxing authorities, including the submittal of Form 1099-S with the Internal Revenue Service, if applicable.
11. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

**Owner:**

By: Angelina H Lucero  
The Angelina Helen Lucero Trust dated January 8, 2009  
C/O Angelina Helen Lucero, Trustee

Date: 9/22/2020

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
County Attorney

## WARRANTY DEED

**THIS DEED**, dated this 22<sup>nd</sup> day of September, 2021, between **THE ANGELINA HELEN LUCERO TRUST DATED JANUARY 8, 2009**, whose address is 8294 Elati Street, Denver, Colorado 80221, grantor(s), and the **COUNTY OF ADAMS, State of Colorado**, whose legal address is 4430 South Adams County Parkway, Brighton, Colorado 80601 of the said County of Adams and State of Colorado, grantee(s):

**WITNESS**, that the grantor(s), for and in consideration of the sum of TWO THOUSAND THIRTY-FIVE AND NO/100 DOLLARS (\$2,035.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, have granted, bargained, sold and conveyed, and by these presents doth grant, bargain, sell, convey and confirm, unto the grantee(s), its successors and assigns forever, all the real property, together with improvements, if any, situate, lying and being in the said County of Adams, State of Colorado, described as follows:

Legal description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

Also known by street and number as: being a portion of 8298 Elati Street

Assessor's schedule or parcel number: part of 0-1719-27-3-10-025

**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor(s), either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the said premises above bargained and described, with the appurtenances, unto the grantee(s), its successors and assigns forever. The grantor(s), for itself, its successors and assigns, do covenant, grant, bargain and agree to and with the grantee(s), its successors and assigns, that at the time of the ensealing and delivery of these presents, it is well seized of the premises above conveyed, have good, sure, perfect, absolute and indefeasible estate of inheritance, in law, in fee simple, and have good right, full power and authority to grant, bargain, sell and convey the same in manner and form as aforesaid, and that the same are free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of whatever kind or nature soever, except interests of record.

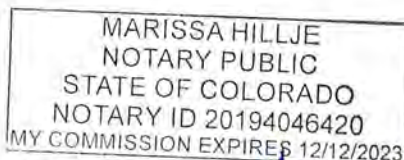
The grantor(s) shall and will WARRANT AND FOREVER DEFEND the above bargained premises in the quiet and peaceable possession of the grantee(s), its successors and assigns, against all and every person or persons lawfully claiming the whole or any part thereof.

**IN WITNESS WHEREOF**, the grantor(s) have executed this deed on the date set forth above.

**THE ANGELINA HELEN LUCERO TRUST  
DATED JANUARY 8, 2009  
ANGELINA HELEN LUCERO, TRUSTEE**

Angelina H. Lucero

STATE OF Colorado )  
County of Adams ) §



The foregoing instrument was acknowledged before me this 22<sup>nd</sup> day of September, 2021, by ANGELINA HELEN LUCERO AS TRUSTEE of THE ANGELINA HELEN LUCERO TRUST DATED JANUARY 8, 2009.

Witness my hand and official seal.

My commission expires: 12/12/2023

Marissa Hillje

Notary Public

**EXHIBIT "A"**  
**DEED FROM THE ANGELINA HELEN LUCERO TRUST**  
**TO**  
**TO THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A parcel of land being a portion of Lot 1, Block 3 of the SHERRELWOOD ESTATES FILING NO. 9, a Subdivision recorded on March 29, 1966 in File No. 12 Map 7 Reception No. 182702 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, being more particularly described as follows:

All bearings are grid bearings of the Colorado State Plane Coordinate System North Zone, North American Datum of 1983 and based on the assumption that the line from the range point at the intersection of Dawson (aka Dakin) St. and Linda Lane, being a found 1" rebar with no cap in a range box and the easterly most corner of Tract A Block 28 SHERRELWOOD ESTATES FILING NO. 1 being a found #4 rebar with no cap bears South 72°55'09" East.

Commencing at said range point at the intersection of Dakin St. and Linda Lane;  
THENCE North 00°52'33" East a distance of 3898.71 feet the Northwest Corner of said Lot 1,  
being the Point of Beginning.


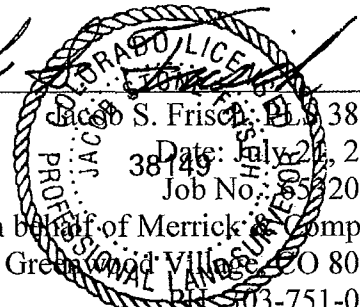
THENCE along the northerly line of said Lot 1, along the arc of a curve to the left, having a central angle of 01°59'46", a radius of 445.02 feet, a chord bearing South 78°29'16" East a distance of 15.50 feet, and an arc distance of 15.50 feet;

THENCE leaving said northerly line South 12°30'37" West along a line being 15.50 feet easterly of and parallel with the westerly line of said Lot 1 a distance of 8.27 feet;

THENCE N77°29'23" West a distance of 15.50 feet to a point on said westerly line of Lot 1;  
THENCE North 12°30'37" East along said westerly line of Lot 1 a distance of 8.00 feet to the Point of Beginning.

Containing 125 square feet, more or less.

Legal description prepared by:

  
  
Jacob S. Frisch, PLS 38149  
Date: July 21, 2021  
Job No.: 85320931  
For and on behalf of Merrick & Company  
5970 Greenwood Plaza Blvd., Greenwood Village, CO 80111  
Phone: 303-751-0741

NOTE:

Exhibit "B" attached and hereby made a part thereof.

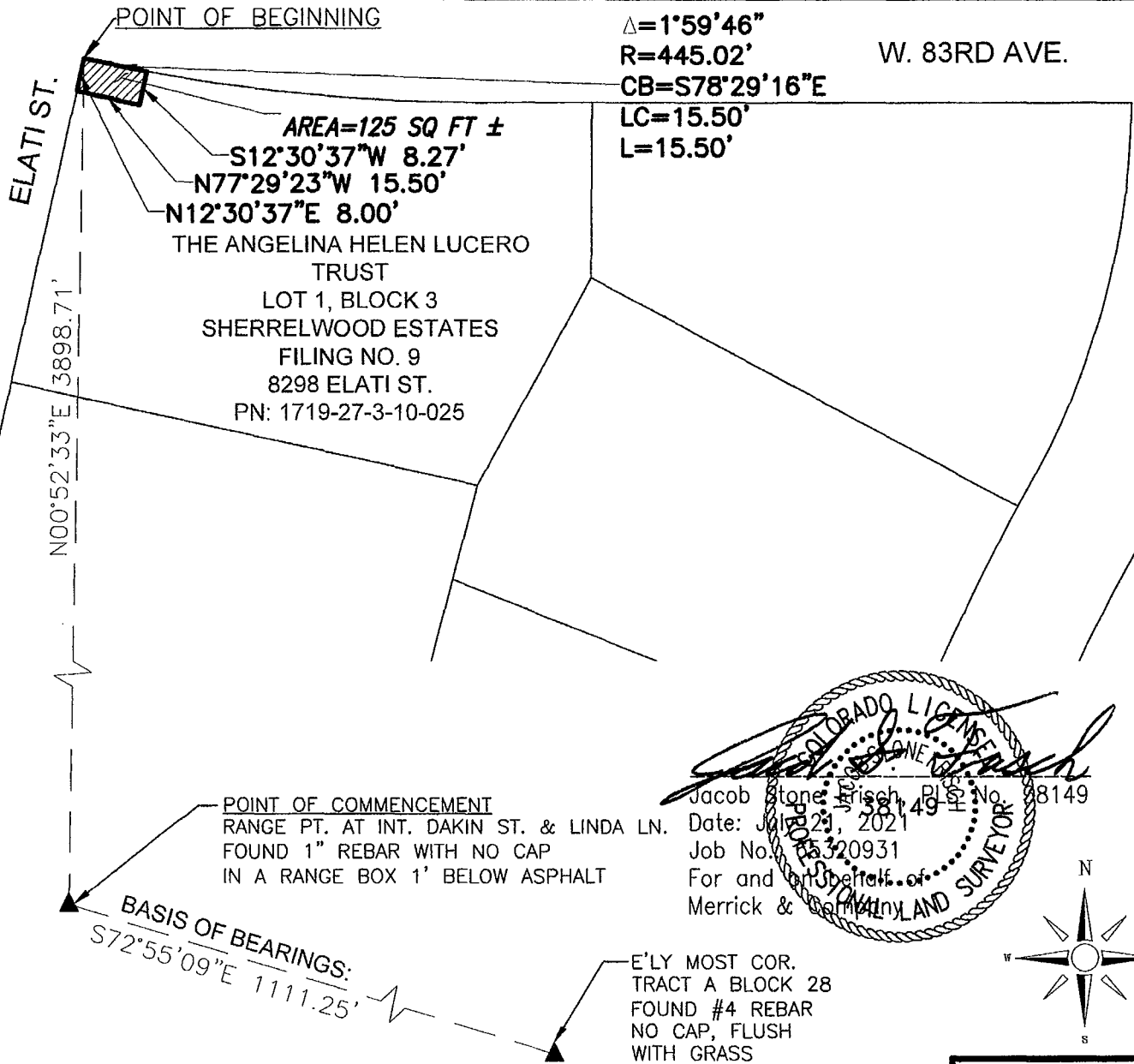
Subdivision base map and ownership data provided by Adams County Public Works.



# ADAMS COUNTY PUBLIC WORKS

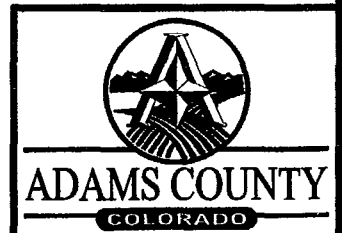
## EXHIBIT "B"

LOCATED in the SW1/4 of SEC 27, T2S, R68W of the 6th P.M.,  
COUNTY OF ADAMS, STATE OF COLORADO



THIS EXHIBIT IS NOT A BOUNDARY  
 SURVEY AND SHOULD NOT BE USED AS  
 SUCH. IT IS INTENDED ONLY TO DEPICT  
 THE ATTACHED LEGAL DESCRIPTION.

LINEAL UNITS=US SURVEY FEET  
 0 40 80  
 Feet







## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution approving right-of-way agreement between Adams County and Katherine Goodman for property necessary for the Miscellaneous Concrete and ADA Ramps Project
<b>FROM:</b> Brian Staley, P.E., PTOE, RSP, Director of Public Works Janet Lundquist, Deputy Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

### **BACKGROUND:**

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and Katherine Goodman, for acquisition of road right-of-way in the amount of \$200.00. The attached resolution allows the County to acquire ownership of the property needed for the use of the public and provide the necessary documents to close on the property.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

### **ATTACHED DOCUMENTS:**

Draft resolution  
Right-of-way agreement

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 13****Cost Center: 3058**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7820		\$1,000,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<b>\$1,000,000</b>

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT  
BETWEEN ADAMS COUNTY AND KATHERINE GOODMAN  
FOR PROPERTY NECESSARY FOR  
THE MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

WHEREAS, Adams County is in the process of acquiring right-of-way along Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“Improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 8348 Cherokee Street located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, and owned by Katherine Goodman, (“Parcel 18”); and,

WHEREAS, Adams County requires ownership of Parcel 18 for construction of the Improvements; and,

WHEREAS, Katherine Goodman is willing to sell Parcel 18 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Katherine Goodman, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

## Right-of-Way Agreement

This Agreement is made and entered into by and between **Katherine Goodman** whose address is **8348 Cherokee Street, Denver, Colorado 80221** ("Owner"), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 ("County") for the conveyance of rights-of-way on property located at **8348 Cherokee Street, Denver, Colorado 80221** hereinafter (the "Property") for the 2021 Miscellaneous Concrete and ADA Ramps Project (the "Project"). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **TWO HUNDRED AND NO/100 DOLLARS (\$200.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$200.00 for the conveyance of road right-of-way. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.

In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The Owner agrees to pay all 2020 taxes due in 2021 prior to tender by the County.
5. The County through its contractor shall assure that reasonable access shall be maintained to the Owner's property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.

6. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
7. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
8. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
9. Owner shall be responsible for reporting proceeds of the sale to taxing authorities, including the submittal of Form 1099-S with the Internal Revenue Service, if applicable.
10. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

Owner:

By: Katherine Goodman  
Katherine Goodman

Date: 09/22/2021

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
County Attorney

### SPECIAL WARRANTY DEED

**THIS DEED**, dated this 22<sup>nd</sup> day of September 2021, between **KATHERINE GOODMAN**, whose address is 8348 Cherokee Street, Denver, Colorado 80221, grantor(s), and **THE COUNTY OF ADAMS, State of Colorado**, whose legal address is 4430 South Adams County Parkway, Brighton, Colorado 80601 of the County of Adams and State of Colorado, grantee(s):

**WITNESS**, that the grantor(s), for and in consideration of the sum of TWO HUNDRED AND NO/100 DOLLARS (\$200.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, have granted, bargained, sold and conveyed, and by these presents doth grant, bargain, sell, convey and confirm, unto the grantee(s), its successors and assigns forever, all the real property, together with improvements, if any, situate, lying and being in the said County of Adams, State of Colorado, described as follows:

Legal description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

Also known by street and number as: being a portion of 8348 Cherokee Street

Assessor's schedule or parcel number: part of 0-1719-27-3-02-005

**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor(s), either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the said premises above bargained and described, with the appurtenances, unto the grantee(s), its successors and assigns forever. The grantor(s), for itself, its successors and assigns, do covenant, grant, bargain and agree to and with the grantee(s), its successors and assigns, does covenant, and agree that it shall and will **WARRANT AND FOREVER DEFEND** the above bargained premises in the quiet and peaceable possession of the grantee(s), its successors and assigns, against all and every person or persons lawfully claiming the whole or any part thereof, by, through or under grantor(s), except and subject to matters of record, and except interests of record.

**IN WITNESS WHEREOF**, the grantor(s) have executed this deed on the date set forth above.

KATHERINE GOODMAN

*Katherine Goodman*

STATE OF Colorado )  
County of Adams ) §

MARISSA HILLJE  
NOTARY PUBLIC  
STATE OF COLORADO  
NOTARY ID 20194046420  
MY COMMISSION EXPIRES 12/12/2023

The foregoing instrument was acknowledged before me this 22<sup>nd</sup> day of September, 2021, by KATHERINE GOODMAN.

Witness my hand and official seal.

My commission expires:

12/12/2023

*Marissa Hillje*

Notary Public

Name and Address of Person Creating Newly Created Legal Description (§38-35-106.5, C.R.S.)



**EXHIBIT "A"**  
**DEED FROM KATHERINE GOODMAN**  
**TO**  
**TO THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A parcel of land being a portion of Lot 5, Block 5 of the SHERRELWOOD ESTATES FILING NO. 7, a Subdivision recorded on February 24, 1960 in File No. 10 Map 352 Reception No. 602722 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, being more particularly described as follows:

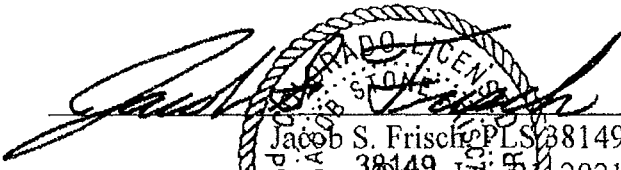
All bearings are grid bearings of the Colorado State Plane Coordinate System North Zone, North American Datum of 1983 and based on the assumption that the line from the range point at the intersection of Dawson (aka Dakin) St. and Linda Lane, being a found 1" rebar with no cap in a range box and the easterly most corner of Tract A Block 28 SHERRELWOOD ESTATES FILING NO. 1 being a found #4 rebar with no cap bears South 72°55'09" East.

Commencing at said range point at the intersection of Dakin St. and Linda Lane; THENCE North 09°02'32" East a distance of 3987.16 feet the Southwest Corner of said Lot 5, being the Point of Beginning.

THENCE North 00°00'37" East along the westerly line of said Lot a distance of 4.00 feet; THENCE leaving said westerly line South 60°14'41" East a distance of 8.06 feet to a point on the southerly line of said Lot 5; THENCE North 89°59'23" West along the southerly line of said Lot 5 a distance of 7.00 feet to the Point of Beginning.

Containing 14 square feet, more or less.

Legal description prepared by:

  
Jacob S. Frisch, LS 38149  
Date: July 5, 2021  
Job No.: 6520931  
For and on behalf of Merrietta Company  
5970 Greenwood Plaza Blvd., Greenwood Village, CO 80111  
PH: 303-751-0741

NOTE:

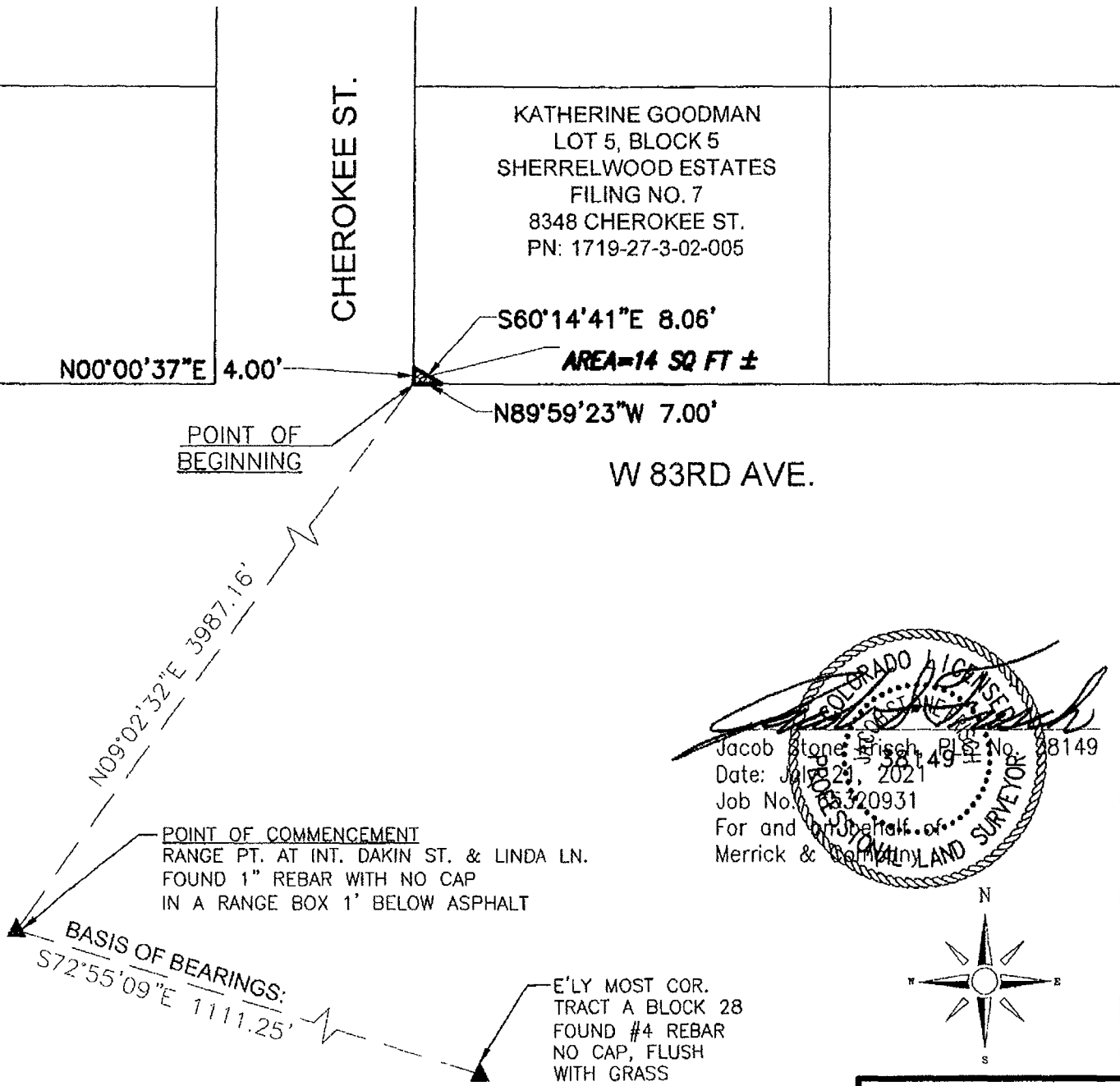
Exhibit "B" attached and hereby made a part thereof.

Subdivision base map and ownership data provided by Adams County Public Works.

# ADAMS COUNTY PUBLIC WORKS

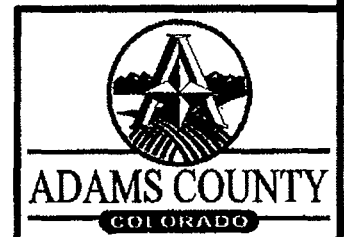
## EXHIBIT "B"

LOCATED in the SW1/4 of SEC 27, T2S, R68W of the 6th P.M.,  
COUNTY OF ADAMS, STATE OF COLORADO



THIS EXHIBIT IS NOT A BOUNDARY  
SURVEY AND SHOULD NOT BE USED AS  
SUCH. IT IS INTENDED ONLY TO DEPICT  
THE ATTACHED LEGAL DESCRIPTION.

LINEAL UNITS=US SURVEY FEET  
0 40 80 Feet







## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Resolution approving right-of-way agreement between Adams County and Manuela O. Cocoa and Francisca Cocoa for property necessary for the Miscellaneous Concrete and ADA Ramps Project
<b>FROM:</b> Brian Staley, P.E., PTOE, RSP, Director of Public Works Janet Lundquist, Deputy Director of Public Works
<b>AGENCY/DEPARTMENT:</b> Public Works
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves the right-of-way agreement for acquisition of property needed for road right-of-way.

### **BACKGROUND:**

Adams County is in the process of acquiring right-of-way along the Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project. The intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps. Attached is a copy of the right-of-way agreement between Adams County and Manuela O. Cocoa and Francisca Cocoa, for acquisition of road right-of-way in the amount of \$645.00. The attached resolution allows the County to acquire ownership of the property needed for the use of the public and provide the necessary documents to close on the property.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Adams County Public Works, Office of the County Attorney and Adams County Board of County Commissioners.

### **ATTACHED DOCUMENTS:**

Draft resolution  
Right-of-way agreement

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund: 13****Cost Center: 3058**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7820		\$1,000,000
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<b>\$1,000,000</b>

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING RIGHT-OF-WAY AGREEMENT  
BETWEEN ADAMS COUNTY AND MANUELA O. COCOA AND FRANCISCA COCOA  
FOR PROPERTY NECESSARY FOR  
THE MISCELLANEOUS CONCRETE AND ADA RAMPS PROJECT

WHEREAS, Adams County is in the process of acquiring right-of-way along Broadway Street-Conifer Road corridor from U.S. Highway 36 to 84<sup>th</sup> Avenue for the Miscellaneous Concrete and ADA Ramps Project (“Project”); and,

WHEREAS, the intention of this Project is to identify and improve the overall mobility and accessibility of maturing neighborhoods with ADA accessibility connectivity including ADA-compliant sidewalks and the addition of ADA pedestrian ramps (“Improvements”) where absent; and,

WHEREAS, this right-of-way acquisition is a portion of 8299 Cherokee Street located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, and owned by Manuela O. Coca and Francisca Cocoa, (“Parcel 21”); and,

WHEREAS, Adams County requires ownership of Parcel 21 for construction of the Improvements; and,

WHEREAS, Manuela O. Cocoa and Francisca Cocoa are willing to sell Parcel 21 to Adams County under the terms and conditions of the attached Right-of-Way Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the attached Right-of-Way Agreement between Adams County and Manuela O. Cocoa and Francisca Cocoa, a copy of which is attached hereto and incorporated herein by this reference, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair of the Board of County Commissioners is hereby authorized to execute said Right-of-Way Agreement on behalf of Adams County.

## **Right-of-Way Agreement**

This Agreement is made and entered into by and between **Manuela O. Cocoa and Francisca Cocoa** whose address is **8299 Cherokee Street, Denver, Colorado 80221** ("Owner"), and the County of Adams, State of Colorado, a body politic, who address is 4430 South Adams County Parkway, Brighton, Colorado, 80601 ("County") for the conveyance of rights-of-way on property located at **8299 Cherokee Street, Denver, Colorado 80221** hereinafter (the "Property") for the 2021 Miscellaneous Concrete and ADA Ramps Project (the "Project"). The legal description and conveyance documents for the interests on said Property are set forth in Exhibit A attached hereto and incorporated herein by this reference.

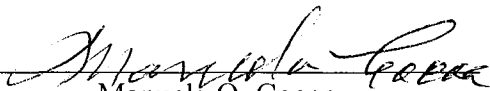
The compensation agreed to by the Owner and the County for the acquisition of the Property interests described herein is **SIX HUNDRED FORTY-FIVE AND NO/100 DOLLARS (\$645.00)**, including the performance of the terms of this Agreement, the sufficiency of which is hereby acknowledged. The parties further agree that the consideration shall consist of \$290.00 for the conveyance of road right-of-way, \$225.00 for landscaping river rock, \$110.00 for shrubs and \$20.00 for concrete mix. This consideration has been agreed upon and between the parties as the total just compensation due to the Owner and the consideration shall be given and accepted in full satisfaction of this Agreement.


In consideration of the above premises and the mutual promise and covenants below, the Owner and the County agree to the following:

1. The Owner hereby warrants that the Owner is the sole Owner of the Property, that the Owner owns the Property in fee simple subject only to matters of record and that the Owner has the power to enter into this Agreement.
2. The Owner agrees to execute and deliver to the County the attached conveyance documents on the property upon tender by the County of a warrant (check) for the compensation agreed upon as soon as possible following the execution of this agreement.
3. Owner hereby irrevocably grants to the County possession and use of the property interests on the Property upon execution of this Agreement by the Owner and the County. This grant of possession shall remain in effect with respect to the Property until such time as the County obtains from the Owner the attached conveyance documents.
4. The Owner agrees to pay all 2020 taxes due in 2021 prior to tender by the County.
5. The County through its contractor shall assure that reasonable access shall be maintained to the Owner's property at all times for ingress and egress. If necessary, any full closure of access shall be coordinated between the contractor and the Owner and/or its agent.

6. The County will remove approximately 24 square feet of landscaping river rock, 3 shrubs and approximately 24 square feet of concrete mix. But the County has agreed to reimburse the owner the expense of the lost landscaping river rock, shrubs and concrete mix, and made a part of this Agreement.
7. The Owner has entered into this Agreement acknowledging that the County has the power of eminent domain and required the Property for a public purpose.
8. If the Owner fails to consummate this agreement for any reason, except the County's default, the County may at its option, enforce this agreement by bringing an action against the Owner for specific performance.
9. This Agreement contains all agreements, understandings and promises between the Owner and the County, relating to the Project and shall be deemed a contract binding upon the Owner and County and extending to the successors, heirs and assigns.
10. Owner shall be responsible for reporting proceeds of the sale to taxing authorities, including the submittal of Form 1099-S with the Internal Revenue Service, if applicable.
11. This Agreement has been entered into in the State of Colorado and shall be governed according to the laws thereof.

**Owner:**

By:   
Manuela O. Cocoa

By:   
Francisca Cocoa

Date: 9.23.21

Date: 9.23.21

Approved:

BOARD OF COUNTY COMMISSIONERS-COUNTY OF ADAMS, STATE OF COLORADO

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

Approved as to Form:

\_\_\_\_\_  
County Attorney

## SPECIAL WARRANTY DEED

**THIS DEED**, dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021, between **MANUELA O. COCOA AND FRANCISCA COCOA**, whose address is 8299 Cherokee Street, Denver, Colorado 80221, grantor(s), and **THE COUNTY OF ADAMS, State of Colorado**, whose legal address is 4430 South Adams County Parkway, Brighton, Colorado 80601 of the County of Adams and State of Colorado, grantee(s):

**WITNESS**, that the grantor(s), for and in consideration of the sum of SIX HUNDRED FORTY-FIVE AND NO/100 DOLLARS (\$645.00), and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, have granted, bargained, sold and conveyed, and by these presents doth grant, bargain, sell, convey and confirm, unto the grantee(s), its successors and assigns forever, all the real property, together with improvements, if any, situate, lying and being in the said County of Adams, State of Colorado, described as follows:

Legal description as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

Also known by street and number as: being a portion of 8299 Cherokee Street

Assessor's schedule or parcel number: part of 0-1719-27-3-12-020

**TOGETHER** with all and singular the hereditaments and appurtenances thereto belonging, or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the grantor(s), either in law or equity, of, in and to the above bargained premises, with the hereditaments and appurtenances;

**TO HAVE AND TO HOLD** the said premises above bargained and described, with the appurtenances, unto the grantee(s), its successors and assigns forever. The grantor(s), for itself, its successors and assigns, do covenant, grant, bargain and agree to and with the grantee(s), its successors and assigns, does covenant, and agree that it shall and will **WARRANT AND FOREVER DEFEND** the above bargained premises in the quiet and peaceable possession of the grantee(s), its successors and assigns, against all and every person or persons lawfully claiming the whole or any part thereof, by, through or under grantor(s), except and subject to matters of record, and except interests of record.

**IN WITNESS WHEREOF**, the grantor(s) have executed this deed on the date set forth above.

MANUELA O. COCOA

FRANCISCA COCOA

\_\_\_\_\_

\_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 ) §  
County of \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by MANUELA O. COCOA and FRANCISCA COCOA.

Witness my hand and official seal.

My commission expires:

\_\_\_\_\_

Notary Public

Name and Address of Person Creating Newly Created Legal Description (§38-35-106.5, C.R.S.)

**EXHIBIT "A"**  
**DEED FROM MANUELA O & FRANCISCO COCOA**  
**TO**  
**TO THE COUNTY OF ADAMS, STATE OF COLORADO**

Legal Description

A parcel of land being a portion of Lot 20, Block 2 of the SHERRELWOOD ESTATES FILING NO. 7, a Subdivision recorded on February 24, 1960 in File No. 10 Map 352 Reception No. 602722 in the Office of the Clerk and Recorder of Adams County, Colorado, located in the Southwest Quarter of Section 27, Township 2 South, Range 68 West of the 6<sup>th</sup> Principal Meridian, County of Adams, State of Colorado, being more particularly described as follows:

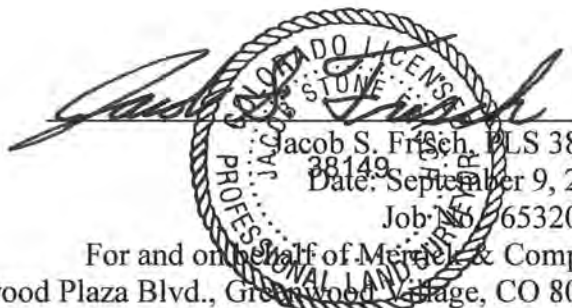
All bearings are grid bearings of the Colorado State Plane Coordinate System North Zone, North American Datum of 1983 and based on the assumption that the line from the range point at the intersection of Dawson (aka Dakin) St. and Linda Lane, being a found 1" rebar with no cap in a range box and the easterly most corner of Tract A Block 28 SHERRELWOOD ESTATES FILING NO. 1 being a found #4 rebar with no cap bears South 72°55'09" East.

Commencing at said range point at the intersection of Dakin St. and Linda Lane;  
THENCE North 08°26'13" East a distance of 3930.15 feet to the Northeast Corner of said Lot 20, being the Point of Beginning.

THENCE South 00°00'37" West along the easterly line of said Lot 20 a distance of 7.00 feet;  
THENCE leaving said easterly line North 44°59'23" West a distance of 9.90 feet to a point on the northerly line of said Lot 20;  
THENCE South 89°59'23" East along said northerly line of Lot 20 a distance of 7.00 feet to the Point of Beginning.

Containing 24 square feet, more or less.

Legal description prepared by:

  
Jacob S. Frisch, PLS 38149  
Date: September 9, 2021  
Job No. 65320931  
For and on behalf of Mergel & Company  
5970 Greenwood Plaza Blvd., Greenwood Village, CO 80111  
PH: 303-751-0741

**NOTE:**

Exhibit "B" attached and hereby made a part thereof.

Subdivision base map and ownership data provided by Adams County Public Works.

ADAMS COUNTY PUBLIC WORKS  
EXHIBIT "B"

LOCATED in the SW1/4 of SEC 27, T2S, R68W of the 6th P.M.,  
COUNTY OF ADAMS, STATE OF COLORADO

W 83RD AVE.

S89°59'23"E 7.00'

AREA=24 SQ FT ±

POINT OF  
BEGINNING

N44°59'23"W 9.90'

S00°00'37"W 7.00'

MANUELA O & FRANCISCO COCOA  
LOT 20, BLOCK 2  
SHERRELWOOD ESTATES  
FILING NO. 9  
8299 CHEROKEE ST.  
PN: 1719-27-3-12-020

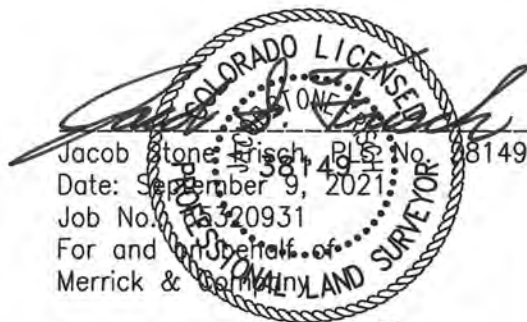
CHEROKEE ST.

N08°26'13"E 3930.15'

POINT OF COMMENCEMENT  
RANGE PT. AT INT. DAKIN ST. & LINDA LN.  
FOUND 1" REBAR WITH NO CAP  
IN A RANGE BOX 1' BELOW ASPHALT

BASIS OF BEARINGS:  
S72°55'09"E 1111.25'

E'LY MOST COR.  
TRACT A BLOCK 28  
FOUND #4 REBAR  
NO CAP, FLUSH  
WITH GRASS



THIS EXHIBIT IS NOT A BOUNDARY  
SURVEY AND SHOULD NOT BE USED AS  
SUCH. IT IS INTENDED ONLY TO DEPICT  
THE ATTACHED LEGAL DESCRIPTION.

LINEAL UNITS=US SURVEY FEET  
0 40 80 Feet





## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Subrecipient Agreements for the Disbursement of Emergency Rental Assistance (ERA2) Funds to Maiker Housing Partners
<b>FROM:</b> Jennifer Grafton, Community & Economic Development Director
<b>AGENCY/DEPARTMENT:</b> Community & Economic Development
<b>HEARD AT STUDY SESSION ON:</b> June 15, 2021
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> Board of County Commissioners approve and authorize the Chair to sign Subrecipient Agreement between Adams County and Maiker Housing Partners to award Emergency Rental Assistance funds.

### **BACKGROUND:**

On May 10, 2021, Adams County was granted \$11,176,138 in Emergency Rental Assistance funds by U.S. Treasury through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2. ERA2 is assistance available for low-income people who have been negatively impacted by the COVID-19 and need assistance with paying their rent and utilities.

On June 15, 2021, the Board of County Commissioners agreed to allocate ERA2 funds to local housing authorities that serve Adams County residents and to the non-profit agency, The Community Firm (d/b/a COVID Eviction Defense Project), to provide rent and utility assistance, and housing stability services.

The attached Subrecipient Agreements allocate ERA2 funds per the Board's recommendation on June 15, 2021 to Maiker Housing Partners. The attached Resolution authorizes the Chair to execute the Agreement.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Manager's Office  
County Attorney's Office  
Budget & Finance Department

**ATTACHED DOCUMENTS:**

Resolution  
Maiker Housing Partners Subrecipient Agreement

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:** 00001**Cost Center:** 9264

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			\$11,176,138
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	8810		\$6,270,221
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING SUBRECIPIENT AGREEMENT BETWEEN ADAMS  
COUNTY AND MAIKER HOUSING PARTNERS FOR THE DISBURSEMENT OF  
EMERGENCY RENTAL ASSISTANCE FUNDS

Resolution 2021-820

WHEREAS, the COVID-19 pandemic has created economic distress and unanticipated costs to individuals and families living in Adams County; and,

WHEREAS, Congress enacted through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2, to provide funding to states and local governments for emergency rental assistance programs that help individuals and families who have been negatively impacted by the COVID-19 pandemic and suffered financial repercussions; and,

WHEREAS, Adams County has been granted \$11,176,138 in ERA2 funds and is collaborating with housing assistance providers to disperse these funds to eligible Adams County residents; and,

WHEREAS, the funding can be used specifically to assist with paying eligible expenses such as, rent, utility, housing stability services, and other housing related costs on behalf of eligible low-income households; and,

WHEREAS, Adams County wishes to partner with Maiker Housing Partners to disburse ERA2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the Subrecipient Agreement between Adams County and Maiker Housing Partners to disburse Emergency Rental Assistance Funds to eligible Adams County applicants, a copy of which is attached hereto and incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is authorized to execute said Subrecipient Agreement on behalf of Adams County.

**SUBRECIPIENT AGREEMENT  
BETWEEN ADAMS COUNTY AND MAIKER HOUSING PARTNERS  
REGARDING DISBURSEMENT OF EMERGENCY RENTAL ASSISTANCE FUNDS**

THIS SUBRECIPIENT AGREEMENT (“Agreement”), is made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between Adams County, Colorado, located at 4430 S. Adams County Parkway, Brighton, CO 80601 (“County”) and Maiker Housing Partners located at 3033 W 71st Avenue, Suite 1000, Westminster, CO 80030 (“Subrecipient”), (collectively “Parties”) for the purpose of disbursing emergency rental assistance funds.

**WITNESSETH:**

WHEREAS, Adams County was granted funding through the Consolidated Appropriations Act, 2021, Public Law 116-260. Division N, Section 501(a) of the Act enacted December 27, 2020 (“ERA 1”) which made funding available from the United States Treasury (“Treasury”) for the purpose of providing rental and utility assistance to eligible households in Adams County; and

WHEREAS, Adams County awarded ERA 1 to the Subrecipients under a separate agreement (“ERA 1 Agreement”) to disperse ERA 1 to eligible households in Adams County; and

WHEREAS, Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) (the “ERA 2”), authorizes the Treasury to provide a second round of funding to certain eligible grantees for emergency rental assistance; and

WHEREAS, Adams County has been granted \$11,176,138.60 in ERA 2 funds and desires to collaborate with local, nonprofit housing assistance providers to disperse these funds; and

WHEREAS, pursuant to the terms of this Agreement, the County wishes to partner with the Subrecipient to disburse ERA 2 funds and the Subrecipient wishes to operate as a Subrecipient of ERA 2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program (“ERA Program”); and

WHEREAS, The Parties agree that the work performed pursuant to this Agreement is necessary for the health, safety, and welfare of all the people who have experienced economic distress because of coronavirus pandemic.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

**I. PROJECT SCOPE**

The Subrecipient understands and agrees that the funds disbursed under this award may only be used for the purposes set forth in Subsection (d) of Section 3201 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) and the guidance issued by the Treasury regarding the Emergency Rental Assistance program established under ERA 2. Subrecipient agrees to carry out the services described in Scope of Services, Exhibit A, in a lawful,

satisfactory, and proper manner, and in accordance with written policies and procedures as may be prescribed by the County and the Treasury. ERA 2 funds shall be spent solely for the costs set forth in ERA 2, as well as the guidance issued by the Treasury and the Adams County Emergency Rental Assistance Program Policies and Procedures (“Policies and Procedures”). Further, the Subrecipient agrees to comply with all reporting obligations established by the County and the Treasury.

Any changes to the services described in Exhibit A shall be approved by written Amendment executed by both Parties. The authority of the County to amend Exhibit A lies with the Director of Community & Economic Development or his or her designee, who may approve changes in writing, provided the changes do not (i) extend the terms of this Agreement, (ii) increase the amount payable hereunder as identified in Section 3 below, or (iii) constitute a major modification of this Agreement under applicable federal law. This is a fixed cost Agreement, and the amount listed in the “Award Amount” section shall cover all direct and indirect costs, services, materials, equipment, and supplies used or expended pursuant to this Agreement. All exhibits are attached hereto and incorporated herein by this reference as if fully set forth herein.

## **II. AWARD**

A. County will disburse a maximum of **Six Million, Two Hundred Seventy Thousand, Two Hundred Twenty One Dollars, and Fifty-six Cents (\$6,270,221.56)** (“Grant Amount”) to the Subrecipient. Payments will be disbursed to Subrecipient in three parts, only after County receives an invoice from Subrecipient for each payment, and as outlined below in Section III.

B. Of this disbursement, Subrecipient may utilize up to 10 percent (10%) of the Grant Amount for administrative costs (“Administrative Costs”) directly related to carrying out the ERA Program. Administrative expenses are considered direct administrative costs and include housing stability services for providing the financial assistance to households.

In the event Subrecipient does not need its full budgeted Administrative Costs allowed under this Agreement, Subrecipient may utilize its Administrative Costs amount to provide rental and utility assistance to eligible applicants.

C. Subrecipient understands and agrees that the County’s obligation to disburse these ERA 2 funds is expressly contingent upon the County receiving said funds from the federal government. In the event the federal government fails to remit said funds, or reduces said funds, the County may reduce or terminate its payment accordingly. No Adams County funds shall be encumbered or involved in this Agreement.

D. Subrecipient shall maintain segregated accounts of grant funds and other organizational funds and make those records available to the County upon request. All receipts and expenditures associated with the ERA Program shall be documented in a detailed and specific manner, in accordance with the Project Budget in Exhibit A.

- E. If an audit is performed on Subrecipient's records for any fiscal year covering a portion of the term of this Agreement or any other grants/contracts with the County, Subrecipient shall submit the final audit report, including a report in accordance with the Single Audit Act and 2 CFR 200.500 et seq.
- F. Subrecipient shall use interest earned from grant funds for the specific purpose of the grant or return interest to the County at the end of the agreement term, as per 2 CFR § 200.400(g).
- G. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number ERAE0292 awarded to Adams County, Colorado by the U.S. Department of the Treasury."

### **III. METHOD OF PAYMENT**

- A. Subrecipient shall request funding by submitting an invoice to the Adams County Community & Economic Development Department, Community Development Division.

Payments will be made in three (3) parts. Part 1 is 40 percent (40%) the Grant Amount awarded under this Agreement. Part 1 is available and can be requested when 90 percent (90%) of ERA 1 is expended per the ERA 1 Agreement. Parts 2 and 3 will be 30 percent (30%) each of the Grant Amount. Part 2 can be requested when part 1 is 35 percent (35%) obligated and part 3 can be requested when part 2 is 25 percent (25%) obligated.

- B. In no event shall the County be liable for or pay any indirect costs, overruns, or additional amounts in excess of the fixed costs; provided, however, that this provision shall not prevent fixed costs in Exhibit A from being increased or decreased by a written amendment to this Agreement.

### **IV. TERM**

This Agreement shall be effective on the date written at the beginning of this Agreement and shall terminate when the work described in Exhibit A is complete, or September 30, 2022, whichever is sooner.

Any ERA 2 funds not obligated and/or expended by September 30, 2022 shall be returned to the County so that the County may reallocate ERA 2 funds. An extension to this Agreement may be made through a mutually executed amendment.

### **V. DATA PROTECTION**

Subrecipient agrees any personal identifiable information ("PII"), as defined in C.R.S. § 24-73-101, provided by the applicant and/or landlord for the purposes of participating in the ERA Program will be utilized for the sole purpose to determine eligibility to receive assistance. Misuse of PII will result in the termination of this Agreement.

Subrecipient shall destroy or properly dispose of the PII in a manner that is compliant with C.R.S. § 24-73-101 when that PII is no longer needed for the performance of this Agreement. Subrecipient shall also implement and maintain reasonable security procedures and practices that are appropriate to the nature of the PII obtained; and reasonably designed to help protect the PII from unauthorized access, use, modification, disclosure, or destruction.

In the event of a security breach, as defined in C.R.S. § 24-72-103, that compromises computerized data that includes PII subject to this Agreement, Subrecipient shall notify the County of the security breach in the most expedient time and without unreasonable delay following discovery of the security breach, if misuse of PII about a Colorado resident occurred or is likely to occur; and cooperate with the County, including sharing with the County any information relevant to the security breach, except that such cooperation does not require the disclosure of confidential business information or trade secrets.

## **VI. RECORDS AND REPORTS**

Subrecipient must submit reports on the expenditure of its ERA 2 funds, including the amount and purpose of each expenditure, to the County monthly by the 15<sup>th</sup> day of the following month. Reports on the Administrative Costs shall identify the staff time and expense per application for services provided as well as any other equipment and materials cost that can be accurately assigned to the activities of the grant award (2 CFR § 200.413).

Subrecipient agrees to retain records for the ERA Program for a period of five (5) years from the date of the last expenditure under this Agreement.

## **VII. COMPLIANCE WITH FEDERAL REGULATIONS**

- A. The Subrecipient shall comply with all the requirements of any current or future supplemental guidance issued by Treasury, and the Policies and Procedures. The County shall notify Subrecipient of changes to the Policies and Procedures in writing.
- B. The federal government imposes expenditure and accounting obligations upon local governments receiving ERA 2 funds. Subrecipient will be provided training or guidance on ERA 2 requirements and program operations. Subrecipient agrees to be solely responsible for ensuring that it spends and accounts for the ERA 2 funds received from the County in strict compliance with ERA 2 program requirements. Because ERA 2 is recent legislation, the Parties anticipate that additional federal legislation, rules, and regulations may be promulgated regarding the expenditure and accounting requirements. Subrecipient shall familiarize itself with, and shall adhere to, all current and subsequent legislation, rules, and regulations. In the event of non-compliance with its legislative and regulatory mandates, the federal government may seek reimbursement of funds it deems were not spent in compliance with its legislation and rules. In the event the federal government seeks reimbursement of funds spent by Subrecipient, the Subrecipient shall be solely responsible for reimbursing said funds, and, in the event the federal government seeks reimbursement of funds spent by Subrecipient from County, then Subrecipient shall reimburse County for



any funds returned by County on the Subrecipient's behalf within thirty (30) days of County's reimbursement.

- C. Subrecipient agrees to prevent and report to the County any issues of fraud, waste, and abuse. Subrecipient must follow the guidance listed in the Policies and Procedures and have internal controls in place to prevent fraud, waste, and abuse.
- D. Subrecipient agrees to take reasonable and necessary measures to prevent duplication of benefits to ERA Program beneficiaries.
- E. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap under any program or activity receiving or benefitting from federal assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
  - vi. Conflict of Interest. Subrecipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c), and that such conflict of interest policy is applicable to each activity funded under this award. Subrecipients must disclose in writing to Treasury or the pass-through agency, as appropriate, any potential conflict of interest affecting the Grant Award in accordance with 2 C.F.R. § 200.112.

## **VIII. INFORMATION FOR SUBAWARDS**

Pursuant to 2 CFR § 200.332(a), Subrecipient understands that it is a subrecipient of a subaward and is aware of and agrees to the following:

- Federal Award Identification: Emergency Rental Assistance Program
- Federal Award Identification Number (FAIN): ERAE0292
- Catalog of Federal Domestic Assistance (CFDA) Number: 21.023
- Federal Award Date: May 10, 2021
- Subaward Period of Performance for ERA 2: March 11, 2021 to September 30, 2022
- Federal Awarding Agency: United States Department of the Treasury
- Name of Pass-Through Entity: Adams County, Colorado
- Contact Information for Pass-Through Entity: Nancy Duncan, Director of Budget and Performance Measurement, 720-523-6276, NDuncan@adcogov.org
- Award is for Research & Development (R&D): No
- Indirect Cost Rate for Federal Award: Not Applicable
- Federal Award Program Description: Emergency Rental Assistance (ERA 2) provides up to \$21.55 billion under the American Rescue Plan Act of 2021, which was enacted on March 11, 2021 to assist households that are unable to pay rent and utilities because of the COVID-19 pandemic. The funds are provided directly to states, U.S. territories, local governments, and (in the case of ERA1) Indian tribes or Tribally Designated Housing Entities, as applicable, and the Department of Hawaiian Home Lands.
- Right to Audit: Subrecipient agrees to cooperate with the County fully and completely in any audit of the ERA 2 funding provided to the Subrecipient pursuant to this Agreement. If the County incurs legal expenses relating to an audit of the Subrecipient's expenditure of ERA 2 funding, Subrecipient agrees to pay the County's reasonable attorneys' fees and costs associated with such audit and/or any legal action in which Subrecipient is alleged to have used the ERA 2 funding for Subrecipient's ineligible expense.

## **IX. LIABILITY**

Each party hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own acts or omissions and may insure against such possibilities as appropriate.

The Parties hereto understand and agree that Subrecipient, the County, their officers and employees are relying on, and do not waive or intend to waive by any provision of the Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et seq.*, as from time-to-time amended, or otherwise available to either party, their officers, or their employees.

## **X. NOTICES**

- A. Any notices, demands, or other communications required or permitted to be given by any provision of this Agreement shall be given in writing, delivered personally or sent by registered mail, postage prepaid and return receipt requested, addressed to Parties at the addresses set forth below or at such other address as either party may hereafter or from time to time designate by written notice to the other party given when personally delivered or mailed, and shall be considered received in the earlier of either the day on which such notice is actually received by the party to whom it is addressed or the third day after such notice is mailed.

### For Adams County:

Adams County Manager's Office  
4430 S. Adams County Parkway  
Brighton, Colorado 80601-8206

Adams County Attorney's Office  
4430 South Adams County Parkway, Suite C5000B  
Brighton, Colorado 80601-8206

Adams County Community & Economic Development  
4430 S. Adams County Parkway, W2000  
Brighton, Colorado 80601-8206

### For Maiker Housing Partners:

3033 W 71st Avenue, Suite 1000, Westminster, CO 80030  
Attention: Peter LiFari, Executive Director

- B. The Parties each agree to designate and assign a representative to act on the behalf of said Parties in all matters related to this Agreement. Each representative shall coordinate all Agreement-related issues between the Parties, shall attend all necessary meetings, and shall be responsible for providing all available related information upon request by the County or Subrecipient. Said representatives shall have the authority for all approvals, authorizations, notices or concurrences required under this Agreement, but shall not be authorized to amend the terms of this Agreement.

## **XI. AMENDMENTS**

This Agreement contains all the terms agreed upon by and among the Parties. Any amendments or modifications to this Agreement shall be in writing and executed by the Parties hereto to be valid and binding.

**XII. SEVERABILITY**

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

**XIII. APPLICABLE LAWS**

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. The venue for any and all legal actions regarding the transaction covered herein shall lie in Adams County, Colorado.

**XIV. ASSIGNABILITY**

No party to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the non-assigning party or parties to this Agreement.

**XV. BINDING EFFECT**

The provisions of this Agreement shall bind and shall inure to the benefit of the Parties hereto and to their respective successors and permitted assigns.

**XVI. EMPLOYMENT STATUS**

This Agreement shall not change the employment status of any employees of the Parties. No party shall have the right to control or direct the activities of any employees of another related to this Agreement.

**XVII. NO DISCRIMINATION IN EMPLOYMENT**

In connection with the performance of work under this Agreement, the Parties agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified because of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability and further agree to insert the foregoing provision in all subcontracts hereunder.

**XVIII. APPROPRIATIONS**

Notwithstanding any other term, condition, or provision herein, each and every obligation of the Parties stated in this Agreement is subject to the requirement of a prior appropriation of funds therefore by the appropriate governing body of the Subrecipient and/or the County.

**XIX. NO THIRD-PARTY BENEFICIARIES**

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of the Parties that any person or party other than either one of the Parties receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

**XX. INDEMNIFICATION**

The County cannot, and by this Agreement does not, agree to indemnify, hold harmless, exonerate, or assume the defense of the Subrecipient or any other person or entity whatsoever, for any purpose whatsoever. Unless Subrecipient is a unit of local government, the Subrecipient shall to the extent permitted by law defend, indemnify, and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Subrecipient need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees. The Subrecipient also agrees to the extent permitted by law defend and hold harmless the County with respect to any and all claims and losses caused by its failure to comply with the ERA 2 requirements or the requirements of applicable Federal, state, and local law.

**XXI. WORKERS WITHOUT AUTHORIZATION**

Compliance with C.R.S. § 8-17.5-101, ET. SEQ., as amended, 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, et. seq., as amended May 13, 2008, the Subrecipient shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- A. The Subrecipient shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)).
- B. The Subrecipient shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.
- C. The Subrecipient shall not enter into a contract with a subcontractor that fails to certify to the Subrecipient that the subcontractor shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.

- D. At the time of signing this public contract for services, the Subrecipient has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- E. The Subrecipient shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- F. If the Subrecipient obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with a worker without authorization, the Subrecipient shall: notify the subcontractor and the County within three (3) days that the Subrecipient has actual knowledge that the subcontractor is employing or contracting with a worker without authorization; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the worker without authorization; except that the Subrecipient shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with a worker without authorization.
- G. Subrecipient shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- H. If Subrecipient violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Subrecipient shall be liable for actual and consequential damages to the County.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by properly authorized signatories as of the date and year first above written.

**[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]**

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, COLORADO**

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Chair

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Date

ATTEST:

APPROVED AS TO FORM:

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Deputy Clerk

---

Adams County Attorney's Office

**Maiker Housing Partners**

---

Peter LiFari, Executive Director

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Date

ATTEST:

APPROVED AS TO FORM:



## **EXHIBIT A SCOPE OF SERVICES**

### **I. INTRODUCTION**

The Scope of Services outlines the activities associated with the Agreement between Maiker Housing Partners (“Subrecipient”) and Adams County (“County”) to carry out the Adams County Emergency Rental Assistance Program (“ERA Program”). The funds are intended to provide emergency rental assistance and housing stability services to eligible households pursuant to Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), commonly referred to as ERA 2, in accordance with US Department of Treasury (“Treasury”) guidance. Assistance can be in the form of rent payments, rental arrears, utilities and home energy costs, and other eligible expenses, as outlined the Adams County Emergency Rental Assistance Policies and Procedures (“Policies and Procedures”).

### **II. SUBRECIPIENT INFORMATION**

**Organization Name:** Maiker Housing Partners

**Organization EIN:** 84-0701701

**DUNS Number:** 025143066

**Address:** 3033 W 71st Avenue, Suite 1000, Westminster, CO 80030

**Name of Authorized Representative:** Peter LiFari, Executive Director

**Phone:** (303) 227-2078

**E-mail:** plifari@maikerhp.org

### **III. USE OF FUNDS**

The Subrecipient shall provide assistance to eligible households throughout the County only as outlined in the Policies and Procedures based on eligible areas served, prioritization, eligible uses, and Treasury Guidance. The Subrecipient shall be responsible for, but is not limited to, the following activities:

- Screening applicants through prioritization standards and determining applicant eligibility, in accordance with the Policies and Procedures.
- Issuance and payment of eligible financial assistance to property owners, property managers, utility companies, or directly to tenants for the benefit of the approved applicants pursuant to the Policies and Procedures.
- Complying with applicable local and federal laws as outlined in the Agreement.
- Ensuring data protection.
- Preventing duplication of benefits that is caused when a person, household, business, or other entity receives financial assistance from multiple sources for the same purpose and same month, and the total assistance is more than the total need.

- Complying with the reporting requirements and monitoring procedures set forth by the Agreement.
- Complying with federal laws focused on financial accounting.
- Utilizing the County's rental assistance software program, Neighborly, as the tenant and landlord application, workflow, and document management system.

#### IV. SERVICE AREA

The ERA 2 Program shall serve eligible households in Adams County, excluding the City of Aurora, as outlined in the Policies and Procedures.

#### V. SUBRECIPIENT'S OBLIGATIONS

- A. **Applicant Assistance:** Subrecipients shall assist applicants with completing the application process and answering questions regarding the process and application, as necessary. Subrecipient will provide individualized assistance to applicants with requests for reasonable accommodations due to a disability, or those without access to or comfort with a computer/internet/smart phone. Subrecipient staff will enter applicant information, upload documents, and complete the review/approval process in Neighborly on behalf of those applicants who need assistance with completing and submitting the application electronically. All applications will be completed in the Neighborly system to ensure comprehensive program data is contained for assistance program records and for grant management (agency projected needs/reimbursement) records.
- B. **Application Screening and Processing:** Subrecipient shall review each application to ensure each tenant household has provided the appropriate documentation that the household annualized income is at or below 80% of the AMI based on one of the methods described in the Policies and Procedures.
- C. **Prioritization:** On an ongoing basis, Subrecipient shall identify the next cases to review using the prioritization method explained in the Policies and Procedures. Generally, priority is based on defined circumstances as outlined in the Policies and Procedures. Each circumstance is scored and the applicant with the highest weight is given highest priority.
- D. **Grant Reporting:** Subrecipient shall provide required documentation to the County to verify that guidance from the Policies and Procedures, ERA 2 regulations, applicable federal laws, and 2 C.F.R. § 200 regulations have been followed. All beneficiary documentation for this program shall be stored in the Neighborly system or any other system launched by the County for the purpose of collection and reviewing applications for ERA.
- E. **Grant Application and Reporting Software:** The Subrecipient shall use software set up by the County and Neighborly with a secured portal to administer this program. ERA administering agencies shall work with the County to get set up in the system, both to review and approve applications for assistance, and for grant funding agreement

administration. Subrecipient staff will be trained through an onboarding program, as needed.

## **VI. DELIVERABLES.**

Subrecipient shall comply with the following milestones and target dates:

- Determine eligibility of applicants – ongoing until fully expended or September 15, 2022, whichever is sooner.
- Make Payments to eligible applicants – ongoing until fully expended or September 30, 2022, whichever is sooner.
- Report on Beneficiary and Payment Data – monthly by the 15<sup>th</sup> of each month until funding is fully expended or September 30, 2022, whichever is sooner.
- Report on Administrative Costs – monthly until fully expended or September 30, 2022, whichever is sooner.

## **VII. PROJECT BUDGET**

### **A. Sources.**

<b>Source</b>	<b>Amount</b>
ERA 2 Grant Funds (Adams County)	\$6,270,221.56
<b>Total Sources</b>	<b>\$6,270,221.56</b>

### **B. Uses.**

<b>Use</b>	<b>Amount</b>
Rent, Utility, or Other Assistance Payments: 90% of Award	\$5,643,199.40
Administrative Costs: 10% of grant total	\$627,022.16
<b>Total Uses</b>	<b>\$6,270,221.56</b>



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Subrecipient Agreements for the Disbursement of Emergency Rental Assistance (ERA2) Funds to Brighton Housing Authority
<b>FROM:</b> Jennifer Grafton, Community & Economic Development Director
<b>AGENCY/DEPARTMENT:</b> Community & Economic Development
<b>HEARD AT STUDY SESSION ON:</b> June 15, 2021
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> Board of County Commissioners approve and authorize the Chair to sign Subrecipient Agreement between Adams County and Brighton Housing Authority to award Emergency Rental Assistance funds.

### **BACKGROUND:**

On May 10, 2021, Adams County was granted \$11,176,138 in Emergency Rental Assistance funds by U.S. Treasury through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2. ERA2 is assistance available for low-income people who have been negatively impacted by the COVID-19 and need assistance with paying their rent and utilities.

On June 15, 2021, the Board of County Commissioners agreed to allocate ERA2 funds to local housing authorities that serve Adams County residents and to the non-profit agency, The Community Firm (d/b/a COVID Eviction Defense Project), to provide rent and utility assistance, and housing stability services.

The attached Subrecipient Agreements allocate ERA2 funds per the Board's recommendation on June 15, 2021 to Brighton Housing Authority. The attached Resolution authorizes the Chair to execute the Agreement.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Manager's Office  
County Attorney's Office  
Budget & Finance Department

**ATTACHED DOCUMENTS:**

Resolution  
Brighton Housing Authority Subrecipient Agreement

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:** 00001**Cost Center:** 9264

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			\$11,176,138
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	8810		\$689,201
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING SUBRECIPIENT AGREEMENT BETWEEN ADAMS  
COUNTY AND BRIGHTON HOUSING AUTHORITY FOR THE DISBURSEMENT OF  
EMERGENCY RENTAL ASSISTANCE FUNDS

Resolution 2021-821

WHEREAS, the COVID-19 pandemic has created economic distress and unanticipated costs to individuals and families living in Adams County; and,

WHEREAS, Congress enacted through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2, to provide funding to states and local governments for emergency rental assistance programs that help individuals and families who have been negatively impacted by the COVID-19 pandemic and suffered financial repercussions; and,

WHEREAS, Adams County has been granted \$11,176,138 in ERA2 funds and is collaborating with housing assistance providers to disperse these funds to eligible Adams County residents; and,

WHEREAS, the funding can be used specifically to assist with paying eligible expenses such as, rent, utility, housing stability services, and other housing related costs on behalf of eligible low-income households; and,

WHEREAS, Adams County wishes to partner with Brighton Housing Authority to disburse ERA2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the Subrecipient Agreement between Adams County and Brighton Housing Authority to disburse Emergency Rental Assistance Funds to eligible Adams County applicants, a copy of which is attached hereto and incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is authorized to execute said Subrecipient Agreement on behalf of Adams County.

**SUBRECIPIENT AGREEMENT  
BETWEEN ADAMS COUNTY AND BRIGHTON HOUSING AUTHORITY  
REGARDING DISBURSEMENT OF EMERGENCY RENTAL ASSISTANCE FUNDS**

THIS SUBRECIPIENT AGREEMENT (“Agreement”), is made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between Adams County, Colorado, located at 4430 S. Adams County Parkway, Brighton, CO 80601 (“County”) and Brighton Housing Authority located at 22 S 4th Avenue, Suite 202, Brighton, CO 80601 (“Subrecipient”), (collectively “Parties”) for the purpose of disbursing emergency rental assistance funds.

**WITNESSETH:**

WHEREAS, Adams County was granted funding through the Consolidated Appropriations Act, 2021, Public Law 116-260. Division N, Section 501(a) of the Act enacted December 27, 2020 (“ERA 1”) which made funding available from the United States Treasury (“Treasury”) for the purpose of providing rental and utility assistance to eligible households in Adams County; and

WHEREAS, Adams County awarded ERA 1 to the Subrecipients under a separate agreement (“ERA 1 Agreement”) to disperse ERA 1 to eligible households in Adams County; and

WHEREAS, Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) (the “ERA 2”), authorizes the Treasury to provide a second round of funding to certain eligible grantees for emergency rental assistance; and

WHEREAS, Adams County has been granted \$11,176,138.60 in ERA 2 funds and desires to collaborate with local, nonprofit housing assistance providers to disperse these funds; and

WHEREAS, pursuant to the terms of this Agreement, the County wishes to partner with the Subrecipient to disburse ERA 2 funds and the Subrecipient wishes to operate as a Subrecipient of ERA 2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program (“ERA Program”); and

WHEREAS, The Parties agree that the work performed pursuant to this Agreement is necessary for the health, safety, and welfare of all the people who have experienced economic distress because of coronavirus pandemic.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

**I. PROJECT SCOPE**

The Subrecipient understands and agrees that the funds disbursed under this award may only be used for the purposes set forth in Subsection (d) of Section 3201 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) and the guidance issued by the Treasury regarding the Emergency Rental Assistance program established under ERA 2. Subrecipient agrees to carry out the services described in Scope of Services, Exhibit A, in a lawful,



satisfactory, and proper manner, and in accordance with written policies and procedures as may be prescribed by the County and the Treasury. ERA 2 funds shall be spent solely for the costs set forth in ERA 2, as well as the guidance issued by the Treasury and the Adams County Emergency Rental Assistance Program Policies and Procedures (“Policies and Procedures”). Further, the Subrecipient agrees to comply with all reporting obligations established by the County and the Treasury.

Any changes to the services described in Exhibit A shall be approved by written Amendment executed by both Parties. The authority of the County to amend Exhibit A lies with the Director of Community & Economic Development or his or her designee, who may approve changes in writing, provided the changes do not (i) extend the terms of this Agreement, (ii) increase the amount payable hereunder as identified in Section 3 below, or (iii) constitute a major modification of this Agreement under applicable federal law. This is a fixed cost Agreement, and the amount listed in the “Award Amount” section shall cover all direct and indirect costs, services, materials, equipment, and supplies used or expended pursuant to this Agreement. All exhibits are attached hereto and incorporated herein by this reference as if fully set forth herein.

## **II. AWARD**

A. County will disburse a maximum of **Six Hundred Eighty Nine Thousand, Two Hundred and One Dollars, and Ninety-nine Cents (\$689,201.99)** (“Grant Amount”) to the Subrecipient. Payments will be disbursed to Subrecipient in three parts, only after County receives an invoice from Subrecipient for each payment, and as outlined below in Section III.

B. Of this disbursement, Subrecipient may utilize up to 10 percent (10%) of the Grant Amount for administrative costs (“Administrative Costs”) directly related to carrying out the ERA Program. Administrative expenses are considered direct administrative costs and include housing stability services for providing the financial assistance to households.

In the event Subrecipient does not need its full budgeted Administrative Costs allowed under this Agreement, Subrecipient may utilize its Administrative Costs amount to provide rental and utility assistance to eligible applicants.

C. Subrecipient understands and agrees that the County’s obligation to disburse these ERA 2 funds is expressly contingent upon the County receiving said funds from the federal government. In the event the federal government fails to remit said funds, or reduces said funds, the County may reduce or terminate its payment accordingly. No Adams County funds shall be encumbered or involved in this Agreement.

D. Subrecipient shall maintain segregated accounts of grant funds and other organizational funds and make those records available to the County upon request. All receipts and expenditures associated with the ERA Program shall be documented in a detailed and specific manner, in accordance with the Project Budget in Exhibit A.

- E. If an audit is performed on Subrecipient's records for any fiscal year covering a portion of the term of this Agreement or any other grants/contracts with the County, Subrecipient shall submit the final audit report, including a report in accordance with the Single Audit Act and 2 CFR 200.500 et seq.
- F. Subrecipient shall use interest earned from grant funds for the specific purpose of the grant or return interest to the County at the end of the agreement term, as per 2 CFR § 200.400(g).
- G. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number ERAE0292 awarded to Adams County, Colorado by the U.S. Department of the Treasury."

### **III. METHOD OF PAYMENT**

- A. Subrecipient shall request funding by submitting an invoice to the Adams County Community & Economic Development Department, Community Development Division.

Payments will be made in three (3) parts. Part 1 is 40 percent (40%) the Grant Amount awarded under this Agreement. Part 1 is available and can be requested when 90 percent (90%) of ERA 1 is expended per the ERA 1 Agreement. Parts 2 and 3 will be 30 percent (30%) each of the Grant Amount. Part 2 can be requested when part 1 is 35 percent (35%) obligated and part 3 can be requested when part 2 is 25 percent (25%) obligated.

- B. In no event shall the County be liable for or pay any indirect costs, overruns, or additional amounts in excess of the fixed costs; provided, however, that this provision shall not prevent fixed costs in Exhibit A from being increased or decreased by a written amendment to this Agreement.

### **IV. TERM**

This Agreement shall be effective on the date written at the beginning of this Agreement and shall terminate when the work described in Exhibit A is complete, or September 30, 2022, whichever is sooner.

Any ERA 2 funds not obligated and/or expended by September 30, 2022 shall be returned to the County so that the County may reallocate ERA 2 funds. An extension to this Agreement may be made through a mutually executed amendment.

### **V. DATA PROTECTION**

Subrecipient agrees any personal identifiable information ("PII"), as defined in C.R.S. § 24-73-101, provided by the applicant and/or landlord for the purposes of participating in the ERA Program will be utilized for the sole purpose to determine eligibility to receive assistance. Misuse of PII will result in the termination of this Agreement.

Subrecipient shall destroy or properly dispose of the PII in a manner that is compliant with C.R.S. § 24-73-101 when that PII is no longer needed for the performance of this Agreement. Subrecipient shall also implement and maintain reasonable security procedures and practices that are appropriate to the nature of the PII obtained; and reasonably designed to help protect the PII from unauthorized access, use, modification, disclosure, or destruction.

In the event of a security breach, as defined in C.R.S. § 24-72-103, that compromises computerized data that includes PII subject to this Agreement, Subrecipient shall notify the County of the security breach in the most expedient time and without unreasonable delay following discovery of the security breach, if misuse of PII about a Colorado resident occurred or is likely to occur; and cooperate with the County, including sharing with the County any information relevant to the security breach, except that such cooperation does not require the disclosure of confidential business information or trade secrets.

## **VI. RECORDS AND REPORTS**

Subrecipient must submit reports on the expenditure of its ERA 2 funds, including the amount and purpose of each expenditure, to the County monthly by the 15<sup>th</sup> day of the following month. Reports on the Administrative Costs shall identify the staff time and expense per application for services provided as well as any other equipment and materials cost that can be accurately assigned to the activities of the grant award (2 CFR § 200.413).

Subrecipient agrees to retain records for the ERA Program for a period of five (5) years from the date of the last expenditure under this Agreement.

## **VII. COMPLIANCE WITH FEDERAL REGULATIONS**

- A. The Subrecipient shall comply with all the requirements of any current or future supplemental guidance issued by Treasury, and the Policies and Procedures. The County shall notify Subrecipient of changes to the Policies and Procedures in writing.
- B. The federal government imposes expenditure and accounting obligations upon local governments receiving ERA 2 funds. Subrecipient will be provided training or guidance on ERA 2 requirements and program operations. Subrecipient agrees to be solely responsible for ensuring that it spends and accounts for the ERA 2 funds received from the County in strict compliance with ERA 2 program requirements. Because ERA 2 is recent legislation, the Parties anticipate that additional federal legislation, rules, and regulations may be promulgated regarding the expenditure and accounting requirements. Subrecipient shall familiarize itself with, and shall adhere to, all current and subsequent legislation, rules, and regulations. In the event of non-compliance with its legislative and regulatory mandates, the federal government may seek reimbursement of funds it deems were not spent in compliance with its legislation and rules. In the event the federal government seeks reimbursement of funds spent by Subrecipient, the Subrecipient shall be solely responsible for reimbursing said funds, and, in the event the federal government seeks reimbursement of funds spent by Subrecipient from County, then Subrecipient shall reimburse County for

any funds returned by County on the Subrecipient's behalf within thirty (30) days of County's reimbursement.

- C. Subrecipient agrees to prevent and report to the County any issues of fraud, waste, and abuse. Subrecipient must follow the guidance listed in the Policies and Procedures and have internal controls in place to prevent fraud, waste, and abuse.
- D. Subrecipient agrees to take reasonable and necessary measures to prevent duplication of benefits to ERA Program beneficiaries.
- E. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap under any program or activity receiving or benefitting from federal assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
  - vi. Conflict of Interest. Subrecipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c), and that such conflict of interest policy is applicable to each activity funded under this award. Subrecipients must disclose in writing to Treasury or the pass-through agency, as appropriate, any potential conflict of interest affecting the Grant Award in accordance with 2 C.F.R. § 200.112.

## **VIII. INFORMATION FOR SUBAWARDS**

Pursuant to 2 CFR § 200.332(a), Subrecipient understands that it is a subrecipient of a subaward and is aware of and agrees to the following:

- Federal Award Identification: Emergency Rental Assistance Program
- Federal Award Identification Number (FAIN): ERAE0292
- Catalog of Federal Domestic Assistance (CFDA) Number: 21.023
- Federal Award Date: May 10, 2021
- Subaward Period of Performance for ERA 2: March 11, 2021 to September 30, 2022
- Federal Awarding Agency: United States Department of the Treasury
- Name of Pass-Through Entity: Adams County, Colorado
- Contact Information for Pass-Through Entity: Nancy Duncan, Director of Budget and Performance Measurement, 720-523-6276, NDuncan@adcogov.org
- Award is for Research & Development (R&D): No
- Indirect Cost Rate for Federal Award: Not Applicable
- Federal Award Program Description: Emergency Rental Assistance (ERA 2) provides up to \$21.55 billion under the American Rescue Plan Act of 2021, which was enacted on March 11, 2021 to assist households that are unable to pay rent and utilities because of the COVID-19 pandemic. The funds are provided directly to states, U.S. territories, local governments, and (in the case of ERA1) Indian tribes or Tribally Designated Housing Entities, as applicable, and the Department of Hawaiian Home Lands.
- Right to Audit: Subrecipient agrees to cooperate with the County fully and completely in any audit of the ERA 2 funding provided to the Subrecipient pursuant to this Agreement. If the County incurs legal expenses relating to an audit of the Subrecipient's expenditure of ERA 2 funding, Subrecipient agrees to pay the County's reasonable attorneys' fees and costs associated with such audit and/or any legal action in which Subrecipient is alleged to have used the ERA 2 funding for Subrecipient's ineligible expense.

## **IX. LIABILITY**

Each party hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own acts or omissions and may insure against such possibilities as appropriate.

The Parties hereto understand and agree that Subrecipient, the County, their officers and employees are relying on, and do not waive or intend to waive by any provision of the Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et seq.*, as from time-to-time amended, or otherwise available to either party, their officers, or their employees.

## **X. NOTICES**

- A. Any notices, demands, or other communications required or permitted to be given by any provision of this Agreement shall be given in writing, delivered personally or sent by registered mail, postage prepaid and return receipt requested, addressed to Parties at the addresses set forth below or at such other address as either party may hereafter or from time to time designate by written notice to the other party given when personally delivered or mailed, and shall be considered received in the earlier of either the day on which such notice is actually received by the party to whom it is addressed or the third day after such notice is mailed.

### **For Adams County:**

Adams County Manager's Office  
4430 S. Adams County Parkway  
Brighton, Colorado 80601-8206

Adams County Attorney's Office  
4430 South Adams County Parkway, Suite C5000B  
Brighton, Colorado 80601-8206

Adams County Community & Economic Development  
4430 S. Adams County Parkway, W2000  
Brighton, Colorado 80601-8206

### **For Brighton Housing Authority:**

22 S 4th Avenue, Suite 202, Brighton, CO 80601  
Attention: Debra Bristol, Interim Executive Director

- B. The Parties each agree to designate and assign a representative to act on the behalf of said Parties in all matters related to this Agreement. Each representative shall coordinate all Agreement-related issues between the Parties, shall attend all necessary meetings, and shall be responsible for providing all available related information upon request by the County or Subrecipient. Said representatives shall have the authority for all approvals, authorizations, notices or concurrences required under this Agreement, but shall not be authorized to amend the terms of this Agreement.

## **XI. AMENDMENTS**

This Agreement contains all the terms agreed upon by and among the Parties. Any amendments or modifications to this Agreement shall be in writing and executed by the Parties hereto to be valid and binding.

**XII. SEVERABILITY**

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

**XIII. APPLICABLE LAWS**

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. The venue for any and all legal actions regarding the transaction covered herein shall lie in Adams County, Colorado.

**XIV. ASSIGNABILITY**

No party to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the non-assigning party or parties to this Agreement.

**XV. BINDING EFFECT**

The provisions of this Agreement shall bind and shall inure to the benefit of the Parties hereto and to their respective successors and permitted assigns.

**XVI. EMPLOYMENT STATUS**

This Agreement shall not change the employment status of any employees of the Parties. No party shall have the right to control or direct the activities of any employees of another related to this Agreement.

**XVII. NO DISCRIMINATION IN EMPLOYMENT**

In connection with the performance of work under this Agreement, the Parties agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified because of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability and further agree to insert the foregoing provision in all subcontracts hereunder.

**XVIII. APPROPRIATIONS**

Notwithstanding any other term, condition, or provision herein, each and every obligation of the Parties stated in this Agreement is subject to the requirement of a prior appropriation of funds therefore by the appropriate governing body of the Subrecipient and/or the County.

**XIX. NO THIRD-PARTY BENEFICIARIES**

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of the Parties that any person or party other than either one of the Parties receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

**XX. INDEMNIFICATION**

The County cannot, and by this Agreement does not, agree to indemnify, hold harmless, exonerate, or assume the defense of the Subrecipient or any other person or entity whatsoever, for any purpose whatsoever. Unless Subrecipient is a unit of local government, the Subrecipient shall to the extent permitted by law defend, indemnify, and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Subrecipient need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees. The Subrecipient also agrees to the extent permitted by law defend and hold harmless the County with respect to any and all claims and losses caused by its failure to comply with the ERA 2 requirements or the requirements of applicable Federal, state, and local law.

**XXI. WORKERS WITHOUT AUTHORIZATION**

Compliance with C.R.S. § 8-17.5-101, ET. SEQ., as amended, 5/13/08: Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, et. seq., as amended May 13, 2008, the Subrecipient shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- A. The Subrecipient shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)).
- B. The Subrecipient shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.
- C. The Subrecipient shall not enter into a contract with a subcontractor that fails to certify to the Subrecipient that the subcontractor shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.



- D. At the time of signing this public contract for services, the Subrecipient has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- E. The Subrecipient shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- F. If the Subrecipient obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with a worker without authorization, the Subrecipient shall: notify the subcontractor and the County within three (3) days that the Subrecipient has actual knowledge that the subcontractor is employing or contracting with a worker without authorization; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the worker without authorization; except that the Subrecipient shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with a worker without authorization.
- G. Subrecipient shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- H. If Subrecipient violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Subrecipient shall be liable for actual and consequential damages to the County.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by properly authorized signatories as of the date and year first above written.

**[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]**

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, COLORADO**

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Chair

---

Date

ATTEST:

APPROVED AS TO FORM:

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Deputy Clerk

---

Adams County Attorney's Office

**Brighton Housing Authority**

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Debra Bristol, Interim Executive Director

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Date

ATTEST:

APPROVED AS TO FORM:

## **EXHIBIT A SCOPE OF SERVICES**

### **I. INTRODUCTION**

The Scope of Services outlines the activities associated with the Agreement between Brighton Housing Authority (“Subrecipient”) and Adams County (“County”) to carry out the Adams County Emergency Rental Assistance Program (“ERA Program”). The funds are intended to provide emergency rental assistance and housing stability services to eligible households pursuant to Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), commonly referred to as ERA 2, in accordance with US Department of Treasury (“Treasury”) guidance. Assistance can be in the form of rent payments, rental arrears, utilities and home energy costs, and other eligible expenses, as outlined the Adams County Emergency Rental Assistance Policies and Procedures (“Policies and Procedures”).

### **II. SUBRECIPIENT INFORMATION**

**Organization Name:** Brighton Housing Authority

**Organization EIN:**

**DUNS Number:**

**Address:** 22 S 4th Avenue, Suite 202, Brighton, CO 80601

**Name of Authorized Representative:** Debra Bristol, Interim Executive Director

**Phone:** (303) 655-2129

**E-mail:** dbristol@brightonhousing.org

### **III. USE OF FUNDS**

The Subrecipient shall provide assistance to eligible households throughout the County only as outlined in the Policies and Procedures based on eligible areas served, prioritization, eligible uses, and Treasury Guidance. The Subrecipient shall be responsible for, but is not limited to, the following activities:

- Screening applicants through prioritization standards and determining applicant eligibility, in accordance with the Policies and Procedures.
- Issuance and payment of eligible financial assistance to property owners, property managers, utility companies, or directly to tenants for the benefit of the approved applicants pursuant to the Policies and Procedures.
- Complying with applicable local and federal laws as outlined in the Agreement.
- Ensuring data protection.
- Preventing duplication of benefits that is caused when a person, household, business, or other entity receives financial assistance from multiple sources for the same purpose and same month, and the total assistance is more than the total need.

- Complying with the reporting requirements and monitoring procedures set forth by the Agreement.
- Complying with federal laws focused on financial accounting.
- Utilizing the County's rental assistance software program, Neighborly, as the tenant and landlord application, workflow, and document management system.

#### IV. SERVICE AREA

The ERA 2 Program shall serve eligible households in Adams County, excluding the City of Aurora, as outlined in the Policies and Procedures.

#### V. SUBRECIPIENT'S OBLIGATIONS

- A. **Applicant Assistance:** Subrecipients shall assist applicants with completing the application process and answering questions regarding the process and application, as necessary. Subrecipient will provide individualized assistance to applicants with requests for reasonable accommodations due to a disability, or those without access to or comfort with a computer/internet/smart phone. Subrecipient staff will enter applicant information, upload documents, and complete the review/approval process in Neighborly on behalf of those applicants who need assistance with completing and submitting the application electronically. All applications will be completed in the Neighborly system to ensure comprehensive program data is contained for assistance program records and for grant management (agency projected needs/reimbursement) records.
- B. **Application Screening and Processing:** Subrecipient shall review each application to ensure each tenant household has provided the appropriate documentation that the household annualized income is at or below 80% of the AMI based on one of the methods described in the Policies and Procedures.
- C. **Prioritization:** On an ongoing basis, Subrecipient shall identify the next cases to review using the prioritization method explained in the Policies and Procedures. Generally, priority is based on defined circumstances as outlined in the Policies and Procedures. Each circumstance is scored and the applicant with the highest weight is given highest priority.
- D. **Grant Reporting:** Subrecipient shall provide required documentation to the County to verify that guidance from the Policies and Procedures, ERA 2 regulations, applicable federal laws, and 2 C.F.R. § 200 regulations have been followed. All beneficiary documentation for this program shall be stored in the Neighborly system or any other system launched by the County for the purpose of collection and reviewing applications for ERA.
- E. **Grant Application and Reporting Software:** The Subrecipient shall use software set up by the County and Neighborly with a secured portal to administer this program. ERA administering agencies shall work with the County to get set up in the system, both to review and approve applications for assistance, and for grant funding agreement

administration. Subrecipient staff will be trained through an onboarding program, as needed.

## **VI. DELIVERABLES.**

Subrecipient shall comply with the following milestones and target dates:

- Determine eligibility of applicants – ongoing until fully expended or September 15, 2022, whichever is sooner.
- Make Payments to eligible applicants – ongoing until fully expended or September 30, 2022, whichever is sooner.
- Report on Beneficiary and Payment Data – monthly by the 15<sup>th</sup> of each month until funding is fully expended or September 30, 2022, whichever is sooner.
- Report on Administrative Costs – monthly until fully expended or September 30, 2022, whichever is sooner.

## **VII. PROJECT BUDGET**

### **A. Sources.**

<b>Source</b>	<b>Amount</b>
ERA 2 Grant Funds (Adams County)	\$689,201.99
<b>Total Sources</b>	<b>\$689,201.99</b>

### **B. Uses.**

<b>Use</b>	<b>Amount</b>
Rent, Utility, or Other Assistance Payments: 90% of Award	\$620,281.79
Administrative Costs: 10% of grant total	\$68,920.20
<b>Total Uses</b>	<b>\$689,201.99</b>



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Subrecipient Agreements for the Disbursement of Emergency Rental Assistance (ERA2) Funds to Commerce City Housing Authority
<b>FROM:</b> Jennifer Grafton, Community & Economic Development Director
<b>AGENCY/DEPARTMENT:</b> Community & Economic Development
<b>HEARD AT STUDY SESSION ON:</b> June 15, 2021
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> Board of County Commissioners approve and authorize the Chair to sign Subrecipient Agreement between Adams County and Commerce City Housing Authority to award Emergency Rental Assistance funds.

### **BACKGROUND:**

On May 10, 2021, Adams County was granted \$11,176,138 in Emergency Rental Assistance funds by U.S. Treasury through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2. ERA2 is assistance available for low-income people who have been negatively impacted by the COVID-19 and need assistance with paying their rent and utilities.

On June 15, 2021, the Board of County Commissioners agreed to allocate ERA2 funds to local housing authorities that serve Adams County residents and to the non-profit agency, The Community Firm (d/b/a COVID Eviction Defense Project), to provide rent and utility assistance, and housing stability services.

The attached Subrecipient Agreements allocate ERA2 funds per the Board's recommendation on June 15, 2021 to Commerce City Housing Authority. The attached Resolution authorizes the Chair to execute the Agreement.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Manager's Office  
County Attorney's Office  
Budget & Finance Department

**ATTACHED DOCUMENTS:**

Resolution  
Commerce City Housing Authority Subrecipient Agreement



**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:** 00001**Cost Center:** 9264

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			\$11,176,138
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	8810		\$1,003,575
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING SUBRECIPIENT AGREEMENT BETWEEN ADAMS  
COUNTY AND COMMERCE CITY HOUSING AUTHORITY FOR THE DISBURSEMENT  
OF EMERGENCY RENTAL ASSISTANCE FUNDS

Resolution 2021-822

WHEREAS, the COVID-19 pandemic has created economic distress and unanticipated costs to individuals and families living in Adams County; and,

WHEREAS, Congress enacted through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2, to provide funding to states and local governments for emergency rental assistance programs that help individuals and families who have been negatively impacted by the COVID-19 pandemic and suffered financial repercussions; and,

WHEREAS, Adams County has been granted \$11,176,138 in ERA2 funds and is collaborating with housing assistance providers to disperse these funds to eligible Adams County residents; and,

WHEREAS, the funding can be used specifically to assist with paying eligible expenses such as, rent, utility, housing stability services, and other housing related costs on behalf of eligible low-income households; and,

WHEREAS, Adams County wishes to partner with Commerce City Housing Authority to disburse ERA2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the Subrecipient Agreement between Adams County and Commerce City Housing Authority to disburse Emergency Rental Assistance Funds to eligible Adams County applicants, a copy of which is attached hereto and incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is authorized to execute said Subrecipient Agreement on behalf of Adams County.

**SUBRECIPIENT AGREEMENT  
BETWEEN ADAMS COUNTY AND COMMERCE CITY HOUSING AUTHORITY  
REGARDING DISBURSEMENT OF EMERGENCY RENTAL ASSISTANCE FUNDS**

THIS SUBRECIPIENT AGREEMENT (“Agreement”), is made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between Adams County, Colorado, located at 4430 S. Adams County Parkway, Brighton, CO 80601 (“County”) and Commerce City Housing Authority located at 7887 E 60th Avenue, Commerce City, CO 80022 (“Subrecipient”), (collectively “Parties”) for the purpose of disbursing emergency rental assistance funds.

**WITNESSETH:**

WHEREAS, Adams County was granted funding through the Consolidated Appropriations Act, 2021, Public Law 116-260. Division N, Section 501(a) of the Act enacted December 27, 2020 (“ERA 1”) which made funding available from the United States Treasury (“Treasury”) for the purpose of providing rental and utility assistance to eligible households in Adams County; and

WHEREAS, Adams County awarded ERA 1 to the Subrecipients under a separate agreement (“ERA 1 Agreement”) to disperse ERA 1 to eligible households in Adams County; and

WHEREAS, Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) (the “ERA 2”), authorizes the Treasury to provide a second round of funding to certain eligible grantees for emergency rental assistance; and

WHEREAS, Adams County has been granted \$11,176,138.60 in ERA 2 funds and desires to collaborate with local, nonprofit housing assistance providers to disperse these funds; and

WHEREAS, pursuant to the terms of this Agreement, the County wishes to partner with the Subrecipient to disburse ERA 2 funds and the Subrecipient wishes to operate as a Subrecipient of ERA 2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program (“ERA Program”); and

WHEREAS, The Parties agree that the work performed pursuant to this Agreement is necessary for the health, safety, and welfare of all the people who have experienced economic distress because of coronavirus pandemic.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

**I. PROJECT SCOPE**

The Subrecipient understands and agrees that the funds disbursed under this award may only be used for the purposes set forth in Subsection (d) of Section 3201 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) and the guidance issued by the Treasury regarding the Emergency Rental Assistance program established under ERA 2. Subrecipient agrees to carry out the services described in Scope of Services, Exhibit A, in a lawful,

satisfactory, and proper manner, and in accordance with written policies and procedures as may be prescribed by the County and the Treasury. ERA 2 funds shall be spent solely for the costs set forth in ERA 2, as well as the guidance issued by the Treasury and the Adams County Emergency Rental Assistance Program Policies and Procedures (“Policies and Procedures”). Further, the Subrecipient agrees to comply with all reporting obligations established by the County and the Treasury.

Any changes to the services described in Exhibit A shall be approved by written Amendment executed by both Parties. The authority of the County to amend Exhibit A lies with the Director of Community & Economic Development or his or her designee, who may approve changes in writing, provided the changes do not (i) extend the terms of this Agreement, (ii) increase the amount payable hereunder as identified in Section 3 below, or (iii) constitute a major modification of this Agreement under applicable federal law. This is a fixed cost Agreement, and the amount listed in the “Award Amount” section shall cover all direct and indirect costs, services, materials, equipment, and supplies used or expended pursuant to this Agreement. All exhibits are attached hereto and incorporated herein by this reference as if fully set forth herein.

## **II. AWARD**

- A. County will disburse a maximum of **One Million, Three Thousand, Five Hundred and Seventy Five Dollars, and Thirteen Cents (\$1,003,575.13)** (“Grant Amount”) to the Subrecipient. Payments will be disbursed to Subrecipient in three parts, only after County receives an invoice from Subrecipient for each payment, and as outlined below in Section III.
- B. Of this disbursement, Subrecipient may utilize up to 10 percent (10%) of the Grant Amount for administrative costs (“Administrative Costs”) directly related to carrying out the ERA Program. Administrative expenses are considered direct administrative costs and include housing stability services for providing the financial assistance to households.

In the event Subrecipient does not need its full budgeted Administrative Costs allowed under this Agreement, Subrecipient may utilize its Administrative Costs amount to provide rental and utility assistance to eligible applicants.

- C. Subrecipient understands and agrees that the County’s obligation to disburse these ERA 2 funds is expressly contingent upon the County receiving said funds from the federal government. In the event the federal government fails to remit said funds, or reduces said funds, the County may reduce or terminate its payment accordingly. No Adams County funds shall be encumbered or involved in this Agreement.
- D. Subrecipient shall maintain segregated accounts of grant funds and other organizational funds and make those records available to the County upon request. All receipts and expenditures associated with the ERA Program shall be documented in a detailed and specific manner, in accordance with the Project Budget in Exhibit A.

- E. If an audit is performed on Subrecipient's records for any fiscal year covering a portion of the term of this Agreement or any other grants/contracts with the County, Subrecipient shall submit the final audit report, including a report in accordance with the Single Audit Act and 2 CFR 200.500 et seq.
- F. Subrecipient shall use interest earned from grant funds for the specific purpose of the grant or return interest to the County at the end of the agreement term, as per 2 CFR § 200.400(g).
- G. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number ERAE0292 awarded to Adams County, Colorado by the U.S. Department of the Treasury."

### **III. METHOD OF PAYMENT**

- A. Subrecipient shall request funding by submitting an invoice to the Adams County Community & Economic Development Department, Community Development Division.

Payments will be made in three (3) parts. Part 1 is 40 percent (40%) the Grant Amount awarded under this Agreement. Part 1 is available and can be requested when 90 percent (90%) of ERA 1 is expended per the ERA 1 Agreement. Parts 2 and 3 will be 30 percent (30%) each of the Grant Amount. Part 2 can be requested when part 1 is 35 percent (35%) obligated and part 3 can be requested when part 2 is 25 percent (25%) obligated.

- B. In no event shall the County be liable for or pay any indirect costs, overruns, or additional amounts in excess of the fixed costs; provided, however, that this provision shall not prevent fixed costs in Exhibit A from being increased or decreased by a written amendment to this Agreement.

### **IV. TERM**

This Agreement shall be effective on the date written at the beginning of this Agreement and shall terminate when the work described in Exhibit A is complete, or September 30, 2022, whichever is sooner.

Any ERA 2 funds not obligated and/or expended by September 30, 2022 shall be returned to the County so that the County may reallocate ERA 2 funds. An extension to this Agreement may be made through a mutually executed amendment.

### **V. DATA PROTECTION**

Subrecipient agrees any personal identifiable information ("PII"), as defined in C.R.S. § 24-73-101, provided by the applicant and/or landlord for the purposes of participating in the ERA Program will be utilized for the sole purpose to determine eligibility to receive assistance. Misuse of PII will result in the termination of this Agreement.

Subrecipient shall destroy or properly dispose of the PII in a manner that is compliant with C.R.S. § 24-73-101 when that PII is no longer needed for the performance of this Agreement. Subrecipient shall also implement and maintain reasonable security procedures and practices that are appropriate to the nature of the PII obtained; and reasonably designed to help protect the PII from unauthorized access, use, modification, disclosure, or destruction.

In the event of a security breach, as defined in C.R.S. § 24-72-103, that compromises computerized data that includes PII subject to this Agreement, Subrecipient shall notify the County of the security breach in the most expedient time and without unreasonable delay following discovery of the security breach, if misuse of PII about a Colorado resident occurred or is likely to occur; and cooperate with the County, including sharing with the County any information relevant to the security breach, except that such cooperation does not require the disclosure of confidential business information or trade secrets.

## **VI. RECORDS AND REPORTS**

Subrecipient must submit reports on the expenditure of its ERA 2 funds, including the amount and purpose of each expenditure, to the County monthly by the 15<sup>th</sup> day of the following month. Reports on the Administrative Costs shall identify the staff time and expense per application for services provided as well as any other equipment and materials cost that can be accurately assigned to the activities of the grant award (2 CFR § 200.413).

Subrecipient agrees to retain records for the ERA Program for a period of five (5) years from the date of the last expenditure under this Agreement.

## **VII. COMPLIANCE WITH FEDERAL REGULATIONS**

- A. The Subrecipient shall comply with all the requirements of any current or future supplemental guidance issued by Treasury, and the Policies and Procedures. The County shall notify Subrecipient of changes to the Policies and Procedures in writing.
- B. The federal government imposes expenditure and accounting obligations upon local governments receiving ERA 2 funds. Subrecipient will be provided training or guidance on ERA 2 requirements and program operations. Subrecipient agrees to be solely responsible for ensuring that it spends and accounts for the ERA 2 funds received from the County in strict compliance with ERA 2 program requirements. Because ERA 2 is recent legislation, the Parties anticipate that additional federal legislation, rules, and regulations may be promulgated regarding the expenditure and accounting requirements. Subrecipient shall familiarize itself with, and shall adhere to, all current and subsequent legislation, rules, and regulations. In the event of non-compliance with its legislative and regulatory mandates, the federal government may seek reimbursement of funds it deems were not spent in compliance with its legislation and rules. In the event the federal government seeks reimbursement of funds spent by Subrecipient, the Subrecipient shall be solely responsible for reimbursing said funds, and, in the event the federal government seeks reimbursement of funds spent by Subrecipient from County, then Subrecipient shall reimburse County for

any funds returned by County on the Subrecipient's behalf within thirty (30) days of County's reimbursement.

- C. Subrecipient agrees to prevent and report to the County any issues of fraud, waste, and abuse. Subrecipient must follow the guidance listed in the Policies and Procedures and have internal controls in place to prevent fraud, waste, and abuse.
- D. Subrecipient agrees to take reasonable and necessary measures to prevent duplication of benefits to ERA Program beneficiaries.
- E. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap under any program or activity receiving or benefitting from federal assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
  - vi. Conflict of Interest. Subrecipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c), and that such conflict of interest policy is applicable to each activity funded under this award. Subrecipients must disclose in writing to Treasury or the pass-through agency, as appropriate, any potential conflict of interest affecting the Grant Award in accordance with 2 C.F.R. § 200.112.

## **VIII. INFORMATION FOR SUBAWARDS**

Pursuant to 2 CFR § 200.332(a), Subrecipient understands that it is a subrecipient of a subaward and is aware of and agrees to the following:

- Federal Award Identification: Emergency Rental Assistance Program
- Federal Award Identification Number (FAIN): ERAE0292
- Catalog of Federal Domestic Assistance (CFDA) Number: 21.023
- Federal Award Date: May 10, 2021
- Subaward Period of Performance for ERA 2: March 11, 2021 to September 30, 2022
- Federal Awarding Agency: United States Department of the Treasury
- Name of Pass-Through Entity: Adams County, Colorado
- Contact Information for Pass-Through Entity: Nancy Duncan, Director of Budget and Performance Measurement, 720-523-6276, NDuncan@adcogov.org
- Award is for Research & Development (R&D): No
- Indirect Cost Rate for Federal Award: Not Applicable
- Federal Award Program Description: Emergency Rental Assistance (ERA 2) provides up to \$21.55 billion under the American Rescue Plan Act of 2021, which was enacted on March 11, 2021 to assist households that are unable to pay rent and utilities because of the COVID-19 pandemic. The funds are provided directly to states, U.S. territories, local governments, and (in the case of ERA1) Indian tribes or Tribally Designated Housing Entities, as applicable, and the Department of Hawaiian Home Lands.
- Right to Audit: Subrecipient agrees to cooperate with the County fully and completely in any audit of the ERA 2 funding provided to the Subrecipient pursuant to this Agreement. If the County incurs legal expenses relating to an audit of the Subrecipient's expenditure of ERA 2 funding, Subrecipient agrees to pay the County's reasonable attorneys' fees and costs associated with such audit and/or any legal action in which Subrecipient is alleged to have used the ERA 2 funding for Subrecipient's ineligible expense.

## **IX. LIABILITY**

Each party hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own acts or omissions and may insure against such possibilities as appropriate.

The Parties hereto understand and agree that Subrecipient, the County, their officers and employees are relying on, and do not waive or intend to waive by any provision of the Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et seq.*, as from time-to-time amended, or otherwise available to either party, their officers, or their employees.



## **X. NOTICES**

- A. Any notices, demands, or other communications required or permitted to be given by any provision of this Agreement shall be given in writing, delivered personally or sent by registered mail, postage prepaid and return receipt requested, addressed to Parties at the addresses set forth below or at such other address as either party may hereafter or from time to time designate by written notice to the other party given when personally delivered or mailed, and shall be considered received in the earlier of either the day on which such notice is actually received by the party to whom it is addressed or the third day after such notice is mailed.

### For Adams County:

Adams County Manager's Office  
4430 S. Adams County Parkway  
Brighton, Colorado 80601-8206

Adams County Attorney's Office  
4430 South Adams County Parkway, Suite C5000B  
Brighton, Colorado 80601-8206

Adams County Community & Economic Development  
4430 S. Adams County Parkway, W2000  
Brighton, Colorado 80601-8206

### For Commerce City Housing Authority:

7887 E 60th Avenue, Commerce City, CO 80022  
Attention: Tracy Jones, Housing and Resident Services Manager

- B. The Parties each agree to designate and assign a representative to act on the behalf of said Parties in all matters related to this Agreement. Each representative shall coordinate all Agreement-related issues between the Parties, shall attend all necessary meetings, and shall be responsible for providing all available related information upon request by the County or Subrecipient. Said representatives shall have the authority for all approvals, authorizations, notices or concurrences required under this Agreement, but shall not be authorized to amend the terms of this Agreement.

## **XI. AMENDMENTS**

This Agreement contains all the terms agreed upon by and among the Parties. Any amendments or modifications to this Agreement shall be in writing and executed by the Parties hereto to be valid and binding.

**XII. SEVERABILITY**

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

**XIII. APPLICABLE LAWS**

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. The venue for any and all legal actions regarding the transaction covered herein shall lie in Adams County, Colorado.

**XIV. ASSIGNABILITY**

No party to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the non-assigning party or parties to this Agreement.

**XV. BINDING EFFECT**

The provisions of this Agreement shall bind and shall inure to the benefit of the Parties hereto and to their respective successors and permitted assigns.

**XVI. EMPLOYMENT STATUS**

This Agreement shall not change the employment status of any employees of the Parties. No party shall have the right to control or direct the activities of any employees of another related to this Agreement.

**XVII. NO DISCRIMINATION IN EMPLOYMENT**

In connection with the performance of work under this Agreement, the Parties agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified because of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability and further agree to insert the foregoing provision in all subcontracts hereunder.

**XVIII. APPROPRIATIONS**

Notwithstanding any other term, condition, or provision herein, each and every obligation of the Parties stated in this Agreement is subject to the requirement of a prior appropriation of funds therefore by the appropriate governing body of the Subrecipient and/or the County.

**XIX. NO THIRD-PARTY BENEFICIARIES**

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of the Parties that any person or party other than either one of the Parties receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

**XX. INDEMNIFICATION**

The County cannot, and by this Agreement does not, agree to indemnify, hold harmless, exonerate, or assume the defense of the Subrecipient or any other person or entity whatsoever, for any purpose whatsoever. Unless Subrecipient is a unit of local government, the Subrecipient shall to the extent permitted by law defend, indemnify, and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Subrecipient need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees. The Subrecipient also agrees to the extent permitted by law defend and hold harmless the County with respect to any and all claims and losses caused by its failure to comply with the ERA 2 requirements or the requirements of applicable Federal, state, and local law.

**XXI. WORKERS WITHOUT AUTHORIZATION**

Compliance with C.R.S. § 8-17.5-101, et seq., as amended, 5/13/08: Pursuant to C.R.S. § 8-17.5-101, et seq., as amended May 13, 2008, the Subrecipient shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- A. The Subrecipient shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)).
- B. The Subrecipient shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.
- C. The Subrecipient shall not enter into a contract with a subcontractor that fails to certify to the Subrecipient that the subcontractor shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.

- D. At the time of signing this public contract for services, the Subrecipient has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- E. The Subrecipient shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- F. If the Subrecipient obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with a worker without authorization, the Subrecipient shall: notify the subcontractor and the County within three (3) days that the Subrecipient has actual knowledge that the subcontractor is employing or contracting with a worker without authorization; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the worker without authorization; except that the Subrecipient shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with a worker without authorization.
- G. Subrecipient shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- H. If Subrecipient violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Subrecipient shall be liable for actual and consequential damages to the County.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by properly authorized signatories as of the date and year first above written.

**[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]**

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, COLORADO**

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Chair

---

Date

ATTEST:

APPROVED AS TO FORM:

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Deputy Clerk

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Adams County Attorney's Office

**Commerce City Housing Authority**

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Tracy Jones,  
Housing and Resident Services Manager

---

Date

ATTEST:

APPROVED AS TO FORM:

## **EXHIBIT A SCOPE OF SERVICES**

### **I. INTRODUCTION**

The Scope of Services outlines the activities associated with the Agreement between Commerce City Housing Authority (“Subrecipient”) and Adams County (“County”) to carry out the Adams County Emergency Rental Assistance Program (“ERA Program”). The funds are intended to provide emergency rental assistance and housing stability services to eligible households pursuant to Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), commonly referred to as ERA 2, in accordance with US Department of Treasury (“Treasury”) guidance. Assistance can be in the form of rent payments, rental arrears, utilities and home energy costs, and other eligible expenses, as outlined the Adams County Emergency Rental Assistance Policies and Procedures (“Policies and Procedures”).

### **II. SUBRECIPIENT INFORMATION**

**Organization Name:** Commerce City Housing Authority

**Organization EIN:** 84-1593011

**DUNS Number:** 968645635

**Address:** 7887 E 60th Avenue, Commerce City, CO 80022

**Name of Authorized Representative:** Tracy Jones, Housing and Resident Services Manager

**Phone:** (303) 289-3696

**E-mail:** tjones@c3gov.org

### **III. USE OF FUNDS**

The Subrecipient shall provide assistance to eligible households throughout the County only as outlined in the Policies and Procedures based on eligible areas served, prioritization, eligible uses, and Treasury Guidance. The Subrecipient shall be responsible for, but is not limited to, the following activities:

- Screening applicants through prioritization standards and determining applicant eligibility, in accordance with the Policies and Procedures.
- Issuance and payment of eligible financial assistance to property owners, property managers, utility companies, or directly to tenants for the benefit of the approved applicants pursuant to the Policies and Procedures.
- Complying with applicable local and federal laws as outlined in the Agreement.
- Ensuring data protection.
- Preventing duplication of benefits that is caused when a person, household, business, or other entity receives financial assistance from multiple sources for the same purpose and same month, and the total assistance is more than the total need.

- Complying with the reporting requirements and monitoring procedures set forth by the Agreement.
- Complying with federal laws focused on financial accounting.
- Utilizing the County's rental assistance software program, Neighborly, as the tenant and landlord application, workflow, and document management system.

#### IV. SERVICE AREA

The ERA 2 Program shall serve eligible households in Adams County, excluding the City of Aurora, as outlined in the Policies and Procedures.

#### V. SUBRECIPIENT'S OBLIGATIONS

- A. **Applicant Assistance:** Subrecipients shall assist applicants with completing the application process and answering questions regarding the process and application, as necessary. Subrecipient will provide individualized assistance to applicants with requests for reasonable accommodations due to a disability, or those without access to or comfort with a computer/internet/smart phone. Subrecipient staff will enter applicant information, upload documents, and complete the review/approval process in Neighborly on behalf of those applicants who need assistance with completing and submitting the application electronically. All applications will be completed in the Neighborly system to ensure comprehensive program data is contained for assistance program records and for grant management (agency projected needs/reimbursement) records.
- B. **Application Screening and Processing:** Subrecipient shall review each application to ensure each tenant household has provided the appropriate documentation that the household annualized income is at or below 80% of the AMI based on one of the methods described in the Policies and Procedures.
- C. **Prioritization:** On an ongoing basis, Subrecipient shall identify the next cases to review using the prioritization method explained in the Policies and Procedures. Generally, priority is based on defined circumstances as outlined in the Policies and Procedures. Each circumstance is scored and the applicant with the highest weight is given highest priority.
- D. **Grant Reporting:** Subrecipient shall provide required documentation to the County to verify that guidance from the Policies and Procedures, ERA 2 regulations, applicable federal laws, and 2 C.F.R. § 200 regulations have been followed. All beneficiary documentation for this program shall be stored in the Neighborly system or any other system launched by the County for the purpose of collection and reviewing applications for ERA.
- E. **Grant Application and Reporting Software:** The Subrecipient shall use software set up by the County and Neighborly with a secured portal to administer this program. ERA administering agencies shall work with the County to get set up in the system, both to review and approve applications for assistance, and for grant funding agreement



administration. Subrecipient staff will be trained through an onboarding program, as needed.

## **VI. DELIVERABLES.**

Subrecipient shall comply with the following milestones and target dates:

- Determine eligibility of applicants – ongoing until fully expended or September 15, 2022, whichever is sooner.
- Make Payments to eligible applicants – ongoing until fully expended or September 30, 2022, whichever is sooner.
- Report on Beneficiary and Payment Data – monthly by the 15<sup>th</sup> of each month until funding is fully expended or September 30, 2022, whichever is sooner.
- Report on Administrative Costs – monthly until fully expended or September 30, 2022, whichever is sooner.

## **VII. PROJECT BUDGET**

### **A. Sources.**

<b>Source</b>	<b>Amount</b>
ERA 2 Grant Funds (Adams County)	\$1,003,575.13
<b>Total Sources</b>	<b>\$1,003,575.13</b>

### **B. Uses.**

<b>Use</b>	<b>Amount</b>
Rent, Utility, or Other Assistance Payments: 90% of Award	\$903,217.62
Administrative Costs: 10% of grant total	\$100,357.51
<b>Total Uses</b>	<b>\$1,003,575.13</b>



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Subrecipient Agreements for the Disbursement of Emergency Rental Assistance (ERA2) Funds to The Community Firm (d/b/a COVID Eviction Defense Project)
<b>FROM:</b> Jennifer Grafton, Community & Economic Development Director
<b>AGENCY/DEPARTMENT:</b> Community & Economic Development
<b>HEARD AT STUDY SESSION ON:</b> June 15, 2021
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> Board of County Commissioners approve and authorize the Chair to sign Subrecipient Agreement between Adams County and The Community Firm (d/b/a COVID Eviction Defense Project) to award Emergency Rental Assistance funds.

### **BACKGROUND:**

On May 10, 2021, Adams County was granted \$11,176,138 in Emergency Rental Assistance funds by U.S. Treasury through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2. ERA2 is assistance available for low-income people who have been negatively impacted by the COVID-19 and need assistance with paying their rent and utilities.

On June 15, 2021, the Board of County Commissioners agreed to allocate ERA2 funds to local housing authorities that serve Adams County residents and to the non-profit agency, The Community Firm (d/b/a COVID Eviction Defense Project), to provide rent and utility assistance, and housing stability services.

The attached Subrecipient Agreements allocate ERA2 funds per the Board's recommendation on June 15, 2021 to The Community Firm (d/b/a COVID Eviction Defense Project). The attached Resolution authorizes the Chair to execute the Agreement.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Manager's Office  
County Attorney's Office  
Budget & Finance Department

**ATTACHED DOCUMENTS:**

Resolution  
The Community Firm Subrecipient Agreement

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:** 00001**Cost Center:** 9264

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			\$11,176,138
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	8810		\$2,654,332
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

**New FTEs requested:** ☐ YES ☒ NO

**Future Amendment Needed:** ☐ YES ☒ NO

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING SUBRECIPIENT AGREEMENT BETWEEN ADAMS  
COUNTY AND THE COMMUNITY FIRM FOR THE DISBURSEMENT OF EMERGENCY  
RENTAL ASSISTANCE FUNDS

Resolution 2021-823

WHEREAS, the COVID-19 pandemic has created economic distress and unanticipated costs to individuals and families living in Adams County; and,

WHEREAS, Congress enacted through Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), further referred to as ERA2, to provide funding to states and local governments for emergency rental assistance programs that help individuals and families who have been negatively impacted by the COVID-19 pandemic and suffered financial repercussions; and,

WHEREAS, Adams County has been granted \$11,176,138 in ERA2 funds and is collaborating with housing assistance providers to disperse these funds to eligible Adams County residents; and,

WHEREAS, the funding can be used specifically to assist with paying eligible expenses such as, rent, utility, housing stability services, and other housing related costs on behalf of eligible low-income households; and,

WHEREAS, Adams County wishes to partner with The Community Firm to disburse ERA2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, County of Adams, State of Colorado, that the Subrecipient Agreement between Adams County and The Community Firm to disburse Emergency Rental Assistance Funds to eligible Adams County applicants, a copy of which is attached hereto and incorporated herein by reference, is hereby approved.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners is authorized to execute said Subrecipient Agreement on behalf of Adams County.

**SUBRECIPIENT AGREEMENT  
BETWEEN ADAMS COUNTY AND THE COMMUNITY FIRM (D/B/A COVID  
EVICTIION DEFENSE PROJECT)  
REGARDING DISBURSEMENT OF EMERGENCY RENTAL ASSISTANCE FUNDS**

THIS SUBRECIPIENT AGREEMENT (“Agreement”), is made this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between Adams County, Colorado, located at 4430 S. Adams County Parkway, Brighton, CO 80601 (“County”) and The Community Firm (d/b/a COVID Eviction Defense Project) located at 410 Acoma Street, #311, Denver, CO 80204 (“Subrecipient”), (collectively “Parties”) for the purpose of disbursing emergency rental assistance funds.

**WITNESSETH:**

WHEREAS, Adams County was granted funding through the Consolidated Appropriations Act, 2021, Public Law 116-260. Division N, Section 501(a) of the Act enacted December 27, 2020 (“ERA 1”) which made funding available from the United States Treasury (“Treasury”) for the purpose of providing rental and utility assistance to eligible households in Adams County; and

WHEREAS, Adams County awarded ERA 1 to the Subrecipients under a separate agreement (“ERA 1 Agreement”) to disperse ERA 1 to eligible households in Adams County; and

WHEREAS, Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) (the “ERA 2”), authorizes the Treasury to provide a second round of funding to certain eligible grantees for emergency rental assistance; and

WHEREAS, Adams County has been granted \$11,176,138.60 in ERA 2 funds and desires to collaborate with local, nonprofit housing assistance providers to disperse these funds; and

WHEREAS, pursuant to the terms of this Agreement, the County wishes to partner with the Subrecipient to disburse ERA 2 funds and the Subrecipient wishes to operate as a Subrecipient of ERA 2 funds to provide assistance to eligible Adams County residents through the Adams County Emergency Rental Assistance Program (“ERA Program”); and

WHEREAS, The Parties agree that the work performed pursuant to this Agreement is necessary for the health, safety, and welfare of all the people who have experienced economic distress because of coronavirus pandemic.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

**I. PROJECT SCOPE**

The Subrecipient understands and agrees that the funds disbursed under this award may only be used for the purposes set forth in Subsection (d) of Section 3201 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021) and the guidance issued by the Treasury regarding the Emergency Rental Assistance program established under ERA 2. Subrecipient

agrees to carry out the services described in Scope of Services, Exhibit A, in a lawful, satisfactory, and proper manner, and in accordance with written policies and procedures as may be prescribed by the County and the Treasury. ERA 2 funds shall be spent solely for the costs set forth in ERA 2, as well as the guidance issued by the Treasury and the Adams County Emergency Rental Assistance Program Policies and Procedures (“Policies and Procedures”). Further, the Subrecipient agrees to comply with all reporting obligations established by the County and the Treasury.

Any changes to the services described in Exhibit A shall be approved by written Amendment executed by both Parties. The authority of the County to amend Exhibit A lies with the Director of Community & Economic Development or his or her designee, who may approve changes in writing, provided the changes do not (i) extend the terms of this Agreement, (ii) increase the amount payable hereunder as identified in Section 3 below, or (iii) constitute a major modification of this Agreement under applicable federal law. This is a fixed cost Agreement, and the amount listed in the “Award Amount” section shall cover all direct and indirect costs, services, materials, equipment, and supplies used or expended pursuant to this Agreement. All exhibits are attached hereto and incorporated herein by this reference as if fully set forth herein.

## **II. AWARD**

- A. County will disburse a maximum of **Two Million, Six Hundred Fifty Four Thousand, Three Hundred Thirty Two Dollars, and Eighty-nine Cents (\$2,654,332.89)** (“Grant Amount”) to the Subrecipient. Payments will be disbursed to Subrecipient in two parts, only after County receives an invoice from Subrecipient for each payment, and as outlined below in Section III.
- B. Of this disbursement, Subrecipient may utilize up to 10 percent (10%) of the Grant Amount for administrative costs (“Administrative Costs”) directly related to carrying out the ERA Program. Administrative expenses are considered direct administrative costs and include housing stability services for providing the financial assistance to households.

In the event Subrecipient does not need its full budgeted Administrative Costs allowed under this Agreement, Subrecipient may utilize its Administrative Costs amount to provide rental and utility assistance to eligible applicants.

- C. Subrecipient understands and agrees that the County’s obligation to disburse these ERA 2 funds is expressly contingent upon the County receiving said funds from the federal government. In the event the federal government fails to remit said funds, or reduces said funds, the County may reduce or terminate its payment accordingly. No Adams County funds shall be encumbered or involved in this Agreement.
- D. Subrecipient shall maintain segregated accounts of grant funds and other organizational funds and make those records available to the County upon request. All receipts and expenditures associated with the ERA Program shall be documented in a detailed and specific manner, in accordance with the Project Budget in Exhibit A.

- E. If an audit is performed on Subrecipient's records for any fiscal year covering a portion of the term of this Agreement or any other grants/contracts with the County, Subrecipient shall submit the final audit report, including a report in accordance with the Single Audit Act and 2 CFR 200.500 et seq.
- F. Subrecipient shall use interest earned from grant funds for the specific purpose of the grant or return interest to the County at the end of the agreement term, as per 2 CFR § 200.400(g).
- G. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number ERAE0292 awarded to Adams County, Colorado by the U.S. Department of the Treasury."

### **III. METHOD OF PAYMENT**

- A. Subrecipient shall request funding by submitting an invoice to the Adams County Community & Economic Development Department, Community Development Division.

Payments will be made in two (2) parts. Part 1 is 40 percent (40%) the Grant Amount awarded under this Agreement. Part 1 is available and can be requested when 90 percent (90%) of ERA 1 is expended per the ERA 1 Agreement. Part 2 will be 60 percent (60%) of the Grant Amount. Part 2 can be requested when part 1 is 25 percent (25%) obligated..

- B. In no event shall the County be liable for or pay any indirect costs, overruns, or additional amounts in excess of the fixed costs; provided, however, that this provision shall not prevent fixed costs in Exhibit A from being increased or decreased by a written amendment to this Agreement.

### **IV. TERM**

This Agreement shall be effective on the date written at the beginning of this Agreement and shall terminate when the work described in Exhibit A is complete, or September 30, 2022, whichever is sooner.

Any ERA 2 funds not obligated and/or expended by September 30, 2022 shall be returned to the County so that the County may reallocate ERA 2 funds. An extension to this Agreement may be made through a mutually executed amendment.

### **V. DATA PROTECTION**

Subrecipient agrees any personal identifiable information ("PII"), as defined in C.R.S. § 24-73-101, provided by the applicant and/or landlord for the purposes of participating in the ERA Program will be utilized for the sole purpose to determine eligibility to receive assistance. Misuse of PII will result in the termination of this Agreement.



Subrecipient shall destroy or properly dispose of the PII in a manner that is compliant with C.R.S. § 24-73-101 when that PII is no longer needed for the performance of this Agreement. Subrecipient shall also implement and maintain reasonable security procedures and practices that are appropriate to the nature of the PII obtained; and reasonably designed to help protect the PII from unauthorized access, use, modification, disclosure, or destruction.

In the event of a security breach, as defined in C.R.S. § 24-72-103, that compromises computerized data that includes PII subject to this Agreement, Subrecipient shall notify the County of the security breach in the most expedient time and without unreasonable delay following discovery of the security breach, if misuse of PII about a Colorado resident occurred or is likely to occur; and cooperate with the County, including sharing with the County any information relevant to the security breach, except that such cooperation does not require the disclosure of confidential business information or trade secrets.

## **VI. RECORDS AND REPORTS**

Subrecipient must submit reports on the expenditure of its ERA 2 funds, including the amount and purpose of each expenditure, to the County monthly by the 15<sup>th</sup> day of the following month. Reports on the Administrative Costs shall identify the staff time and expense per application for services provided as well as any other equipment and materials cost that can be accurately assigned to the activities of the grant award (2 CFR § 200.413).

Subrecipient agrees to retain records for the ERA Program for a period of five (5) years from the date of the last expenditure under this Agreement.

## **VII. COMPLIANCE WITH FEDERAL REGULATIONS**

- A. The Subrecipient shall comply with all the requirements of any current or future supplemental guidance issued by Treasury, and the Policies and Procedures. The County shall notify Subrecipient of changes to the Policies and Procedures in writing.
- B. The federal government imposes expenditure and accounting obligations upon local governments receiving ERA 2 funds. Subrecipient will be provided training or guidance on ERA 2 requirements and program operations. Subrecipient agrees to be solely responsible for ensuring that it spends and accounts for the ERA 2 funds received from the County in strict compliance with ERA 2 program requirements. Because ERA 2 is recent legislation, the Parties anticipate that additional federal legislation, rules, and regulations may be promulgated regarding the expenditure and accounting requirements. Subrecipient shall familiarize itself with, and shall adhere to, all current and subsequent legislation, rules, and regulations. In the event of non-compliance with its legislative and regulatory mandates, the federal government may seek reimbursement of funds it deems were not spent in compliance with its legislation and rules. In the event the federal government seeks reimbursement of funds spent by Subrecipient, the Subrecipient shall be solely responsible for reimbursing said funds, and, in the event the federal government seeks reimbursement of funds spent by Subrecipient from County, then Subrecipient shall reimburse County for

any funds returned by County on the Subrecipient's behalf within thirty (30) days of County's reimbursement.

- C. Subrecipient agrees to prevent and report to the County any issues of fraud, waste, and abuse. Subrecipient must follow the guidance listed in the Policies and Procedures and have internal controls in place to prevent fraud, waste, and abuse.
- D. Subrecipient agrees to take reasonable and necessary measures to prevent duplication of benefits to ERA Program beneficiaries.
- E. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the grounds of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII-IX of the Civil Rights Act of 1968 (42 U.S.C. § 3601et seq.), which prohibits discrimination in housing on the basis of race, color, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap under any program or activity receiving or benefitting from federal assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.) and the Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. The Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
  - vi. Conflict of Interest. Subrecipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c), and that such conflict of interest policy is applicable to each activity funded under this award. Subrecipients must disclose in writing to Treasury or the pass-through agency, as appropriate, any potential conflict of interest affecting the Grant Award in accordance with 2 C.F.R. § 200.112.

## **VIII. INFORMATION FOR SUBAWARDS**

Pursuant to 2 CFR § 200.332(a), Subrecipient understands that it is a subrecipient of a subaward and is aware of and agrees to the following:

- Federal Award Identification: Emergency Rental Assistance Program
- Federal Award Identification Number (FAIN): ERAE0292
- Catalog of Federal Domestic Assistance (CFDA) Number: 21.023
- Federal Award Date: May 10, 2021
- Subaward Period of Performance for ERA 2: March 11, 2021 to September 30, 2022
- Federal Awarding Agency: United States Department of the Treasury
- Name of Pass-Through Entity: Adams County, Colorado
- Contact Information for Pass-Through Entity: Nancy Duncan, Director of Budget and Performance Measurement, 720-523-6276, NDuncan@adcogov.org
- Award is for Research & Development (R&D): No
- Indirect Cost Rate for Federal Award: Not Applicable
- Federal Award Program Description: Emergency Rental Assistance (ERA 2) provides up to \$21.55 billion under the American Rescue Plan Act of 2021, which was enacted on March 11, 2021 to assist households that are unable to pay rent and utilities because of the COVID-19 pandemic. The funds are provided directly to states, U.S. territories, local governments, and (in the case of ERA1) Indian tribes or Tribally Designated Housing Entities, as applicable, and the Department of Hawaiian Home Lands.
- Right to Audit: Subrecipient agrees to cooperate with the County fully and completely in any audit of the ERA 2 funding provided to the Subrecipient pursuant to this Agreement. If the County incurs legal expenses relating to an audit of the Subrecipient's expenditure of ERA 2 funding, Subrecipient agrees to pay the County's reasonable attorneys' fees and costs associated with such audit and/or any legal action in which Subrecipient is alleged to have used the ERA 2 funding for Subrecipient's ineligible expense.

## **IX. LIABILITY**

Each party hereto shall be responsible for any suits, demands, costs or actions at law resulting from its own acts or omissions and may insure against such possibilities as appropriate.

The Parties hereto understand and agree that Subrecipient, the County, their officers and employees are relying on, and do not waive or intend to waive by any provision of the Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. 24-10-101 *et seq.*, as from time-to-time amended, or otherwise available to either party, their officers, or their employees.

## **X. NOTICES**

- A. Any notices, demands, or other communications required or permitted to be given by any provision of this Agreement shall be given in writing, delivered personally or sent by registered mail, postage prepaid and return receipt requested, addressed to Parties at the addresses set forth below or at such other address as either party may hereafter or from time to time designate by written notice to the other party given when personally delivered or mailed, and shall be considered received in the earlier of either the day on which such notice is actually received by the party to whom it is addressed or the third day after such notice is mailed.

### For Adams County:

Adams County Manager's Office  
4430 S. Adams County Parkway  
Brighton, Colorado 80601-8206

Adams County Attorney's Office  
4430 South Adams County Parkway, Suite C5000B  
Brighton, Colorado 80601-8206

Adams County Community & Economic Development  
4430 S. Adams County Parkway, W2000  
Brighton, Colorado 80601-8206

### For The Community Firm (d/b/a COVID Eviction Defense Project):

410 Acoma Street, #311, Denver, CO 80204  
Attention: Zach Neumann, Executive Director

- B. The Parties each agree to designate and assign a representative to act on the behalf of said Parties in all matters related to this Agreement. Each representative shall coordinate all Agreement-related issues between the Parties, shall attend all necessary meetings, and shall be responsible for providing all available related information upon request by the County or Subrecipient. Said representatives shall have the authority for all approvals, authorizations, notices or concurrences required under this Agreement, but shall not be authorized to amend the terms of this Agreement.

## **XI. AMENDMENTS**

This Agreement contains all the terms agreed upon by and among the Parties. Any amendments or modifications to this Agreement shall be in writing and executed by the Parties hereto to be valid and binding.

**XII. SEVERABILITY**

If any clause or provision herein contained shall be adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, such invalid or unenforceable clause or provision shall not affect the validity of the Agreement as a whole and all other clauses or provisions shall be given full force and effect.

**XIII. APPLICABLE LAWS**

This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado. The venue for any and all legal actions regarding the transaction covered herein shall lie in Adams County, Colorado.

**XIV. ASSIGNABILITY**

No party to this Agreement shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the non-assigning party or parties to this Agreement.

**XV. BINDING EFFECT**

The provisions of this Agreement shall bind and shall inure to the benefit of the Parties hereto and to their respective successors and permitted assigns.

**XVI. EMPLOYMENT STATUS**

This Agreement shall not change the employment status of any employees of the Parties. No party shall have the right to control or direct the activities of any employees of another related to this Agreement.

**XVII. NO DISCRIMINATION IN EMPLOYMENT**

In connection with the performance of work under this Agreement, the Parties agree not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified because of race, color, ancestry, creed, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability and further agree to insert the foregoing provision in all subcontracts hereunder.

**XVIII. APPROPRIATIONS**

Notwithstanding any other term, condition, or provision herein, each and every obligation of the Parties stated in this Agreement is subject to the requirement of a prior appropriation of funds therefore by the appropriate governing body of the Subrecipient and/or the County.

**XIX. NO THIRD-PARTY BENEFICIARIES**

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person on such Agreement. It is the express intention of the Parties that any person or party other than either one of the Parties receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

**XX. INDEMNIFICATION**

The County cannot, and by this Agreement does not, agree to indemnify, hold harmless, exonerate, or assume the defense of the Subrecipient or any other person or entity whatsoever, for any purpose whatsoever. Unless Subrecipient is a unit of local government, the Subrecipient shall to the extent permitted by law defend, indemnify, and hold harmless the County, its commissioners, officials, officers, directors, agents, and employees from any and all claims, demands, suits, actions, or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from this Agreement; provided, however, that the Subrecipient need not indemnify or save harmless the County, its officers, agents, and employees from damages resulting from the sole negligence of the County's commissioners, officials, officers, directors, agents, and employees. The Subrecipient also agrees to the extent permitted by law defend and hold harmless the County with respect to any and all claims and losses caused by its failure to comply with the ERA 2 requirements or the requirements of applicable Federal, state, and local law.

**XXI. WORKERS WITHOUT AUTHORIZATION**

Compliance with C.R.S. § 8-17.5-101, et seq., as amended, 5/13/08: Pursuant to C.R.S. § 8-17.5-101, et seq., as amended May 13, 2008, the Subrecipient shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- A. The Subrecipient shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5-102(5)).
- B. The Subrecipient shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.

- C. The Subrecipient shall not enter into a contract with a subcontractor that fails to certify to the Subrecipient that the subcontractor shall not knowingly employ or contract with workers without authorization to perform work under this public contract for services.
- D. At the time of signing this public contract for services, the Subrecipient has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- E. The Subrecipient shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- F. If the Subrecipient obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with a worker without authorization, the Subrecipient shall: notify the subcontractor and the County within three (3) days that the Subrecipient has actual knowledge that the subcontractor is employing or contracting with a worker without authorization; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the worker without authorization; except that the Subrecipient shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with a worker without authorization.
- G. Subrecipient shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- H. If Subrecipient violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Subrecipient shall be liable for actual and consequential damages to the County.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by properly authorized signatories as of the date and year first above written.

**[REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY]**

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, COLORADO**

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Chair

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Date

ATTEST:

APPROVED AS TO FORM:

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Deputy Clerk

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Adams County Attorney's Office



**The Community Firm (d/b/a COVID Eviction Defense Project)**

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Zach Neumann, Executive Director

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Date

ATTEST:

APPROVED AS TO FORM:

## **EXHIBIT A SCOPE OF SERVICES**

### **I. INTRODUCTION**

The Scope of Services outlines the activities associated with the Agreement between The Community Firm (d/b/a COVID Eviction Defense Project) (“Subrecipient”) and Adams County (“County”) to carry out the Adams County Emergency Rental Assistance Program (“ERA Program”). The funds are intended to provide emergency rental assistance and housing stability services to eligible households pursuant to Section 3201(a) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (March 11, 2021), commonly referred to as ERA 2, in accordance with US Department of Treasury (“Treasury”) guidance. Assistance can be in the form of rent payments, rental arrears, utilities and home energy costs, and other eligible expenses, as outlined the Adams County Emergency Rental Assistance Policies and Procedures (“Policies and Procedures”).

### **II. SUBRECIPIENT INFORMATION**

**Organization Name:** The Community Firm (d/b/a COVID Eviction Defense Project)

**Organization EIN:** 84-4867019

**DUNS Number:** 085095242

**Address:** 410 Acoma Street, #311, Denver, CO 80204

**Name of Authorized Representative:** Sam Gilman, COO

**Phone:** (202) 841-3180

**E-mail:** Sam@cedproject.org

### **III. USE OF FUNDS**

The Subrecipient shall provide assistance to eligible households throughout the County only as outlined in the Policies and Procedures based on eligible areas served, prioritization, eligible uses, and Treasury Guidance. The Subrecipient shall be responsible for, but is not limited to, the following activities:

- Screening applicants through prioritization standards and determining applicant eligibility, in accordance with the Policies and Procedures.
- Issuance and payment of eligible financial assistance to property owners, property managers, utility companies, or directly to tenants for the benefit of the approved applicants pursuant to the Policies and Procedures.
- Complying with applicable local and federal laws as outlined in the Agreement.
- Ensuring data protection.
- Preventing duplication of benefits that is caused when a person, household, business, or other entity receives financial assistance from multiple sources for the same purpose and same month, and the total assistance is more than the total need.

- Complying with the reporting requirements and monitoring procedures set forth by the Agreement.
- Complying with federal laws focused on financial accounting.
- Utilizing the County's rental assistance software program, Neighborly, as the tenant and landlord application, workflow, and document management system.
- Providing Housing Stability Services as defined by the U.S. Treasury. Housing stability services are those "that enable eligible households to maintain or obtain housing. Such services may include, among other things, eviction prevention and eviction diversion programs; mediation between landlords and tenants; housing counseling; fair housing counseling; housing navigators or promotoras that help households access ERA programs or find housing; case management related to housing stability; housing-related services for survivors of domestic abuse or human trafficking; legal services or attorney's fees related to eviction proceedings and maintaining housing stability; and specialized services for individuals with disabilities or seniors that support their ability to access or maintain housing. Grantees using ERA funds for housing stability services must maintain records regarding such services and the amount of funds provided to them."

#### IV. SERVICE AREA

The ERA 2 Program shall serve eligible households in Adams County, excluding the City of Aurora, as outlined in the Policies and Procedures.

#### V. SUBRECIPIENT'S OBLIGATIONS

- A. **Applicant Assistance:** Subrecipients shall assist applicants with completing the application process and answering questions regarding the process and application, as necessary. Subrecipient will provide individualized assistance to applicants with requests for reasonable accommodations due to a disability, or those without access to or comfort with a computer/internet/smart phone. Subrecipient staff will enter applicant information, upload documents, and complete the review/approval process in Neighborly on behalf of those applicants who need assistance with completing and submitting the application electronically. All applications will be completed in the Neighborly system to ensure comprehensive program data is contained for assistance program records and for grant management (agency projected needs/reimbursement) records.
- B. **Application Screening and Processing:** Subrecipient shall review each application to ensure each tenant household has provided the appropriate documentation that the household annualized income is at or below 80% of the AMI based on one of the methods described in the Policies and Procedures.
- C. **Prioritization:** On an ongoing basis, Subrecipient shall identify the next cases to review. In general, the Subrecipient shall prioritize the review of the cases based on the following criteria or as otherwise directed by Adams County in accordance with its Policies and Procedures:

1. Households that received eviction notices, demand notices, or any other notice indicating imminent risk of eviction and these notices have been provided.
2. Application submission date
3. Households whose income is at or below 50% Area Median Income (AMI) and adequate documentation has been provided.
4. Households where one or more household members were unemployed for at least 90 days prior to the date of application and adequate documentation has been provided.
5. Other applications as prioritized by the Policies and Procedures.

D. **Grant Reporting:** Subrecipient shall provide required documentation to the County to verify that guidance from the Policies and Procedures, ERA 2 regulations, applicable federal laws, and 2 C.F.R. § 200 regulations have been followed. All beneficiary documentation for this program shall be stored in the Neighborly system or any other system launched by the County for the purpose of collection and reviewing applications for ERA.

E. **Grant Application and Reporting Software:** The Subrecipient shall use software set up by the County and Neighborly with a secured portal to administer this program. ERA administering agencies shall work with the County to get set up in the system, both to review and approve applications for assistance, and for grant funding agreement administration. Subrecipient staff will be trained through an onboarding program, as needed.

## VI. DELIVERABLES.

Subrecipient shall comply with the following milestones and target dates:

- Determine eligibility of applicants – ongoing until fully expended or September 15, 2022, whichever is sooner.
- Make Payments to eligible applicants – ongoing until fully expended or September 30, 2022, whichever is sooner.
- Report on Beneficiary and Payment Data – monthly by the 15<sup>th</sup> of each month until funding is fully expended or September 30, 2022, whichever is sooner.
- Report on Administrative Costs – monthly until fully expended or September 30, 2022, whichever is sooner.

## VII. PROJECT BUDGET

### A. Sources.

Source	Amount
ERA 2 Grant Funds (Adams County)	\$2,654,332.89
<b>Total Sources</b>	<b>\$2,654,332.89</b>

**B. Uses.**

<b>Use</b>	<b>Amount</b>
Rent, Utility, or Other Assistance Payments: 90% of Award	\$2,388,899.60
Administrative Costs: 10% of grant total	\$265,433.29
<b>Total Uses</b>	<b>\$2,654,332.89</b>



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Contract for Employee COVID testing
<b>FROM:</b> Heidi Miller, County Attorney
<b>AGENCY/DEPARTMENT:</b> County Attorney's Office, Risk Division
<b>HEARD AT STUDY SESSION ON:</b> Multiple discussions in September
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners Approves the attached Contract

### **BACKGROUND:**

The BOCC has instructed the County Manager to implement a testing program for unvaccinated employees that fall under his authority. The attached contract provides for a testing program to be administered by an outside vendor.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

People & Culture  
Risk Management  
County Manager's Office  
County Attorney's Office

### **ATTACHED DOCUMENTS:**

Contract  
Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund:** 00001**Cost Center:** 9264

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:	5255		\$50,251,482
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			<u>\$50,251,482</u>

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:	7685		50,251,482
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<u>\$50,251,482</u>

**New FTEs requested:** ☐ **YES** ☐ **NO**

**Future Amendment Needed:** ☐ **YES** ☐ **NO**

**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING PROFESSIONAL SERVICE AGREEMENT BETWEEN  
ADAMS COUNTY AND MOBILE HEALTH SERVICES, P. C., FOR COVID  
TESTING/MONITORING SERVICES AND TEST KITS

WHEREAS, Adams County is in the process of commencing COVID-19 testing for unvaccinated employees; and,

WHEREAS, Adams County wishes to engage the services of Mobile Health Services, P. C., to conduct the employee testing; and,

WHEREAS, Mobile Health Services, P. C., is willing to provide test kits and COVID testing services to Adams County through the end of 2021 pursuant to the terms and conditions of the attached service agreement.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of the County of Adams, State of Colorado, that the Professional Service Agreement between Adams County and Mobile Health Services, P. C., for COVID Testing/Monitoring Services and Test Kits, a copy of which is attached hereto and incorporated by reference herein, be and hereby is approved.

BE IT FURTHER RESOLVED that the Chair is authorized to execute said services agreement on behalf of Adams County.



**ADAMS COUNTY  
PROFESSIONAL SERVICE AGREEMENT  
FOR ONSITE COVID TESTING/MONITORING SERVICES AND TEST KITS**

THIS AGREEMENT ("Agreement") #2021.043 is made this \_\_\_\_ day of \_\_\_\_\_ 2021, by and between the Adams County Board of County Commissioners, located at 4430 South Adams County Parkway, Brighton, Colorado 80601, hereinafter referred to as the "County," and MOBILE HEALTH MEDICAL SERVICES, P.C., located at 229 West 26<sup>th</sup> Street, 10<sup>th</sup> Floor, New York, New York 10018, hereinafter referred to as the "Contractor." The County and the Contractor may be collectively referred to herein as the "Parties."

The County and the Contractor, for the consideration herein set forth, agree as follows:

**1. SERVICES OF THE CONTRACTOR:**

- 1.1. All work shall be in accordance with the attached Schedule 1 and incorporated herein by reference. Should there be any discrepancy between Schedule 1 and this Agreement the terms and conditions of this Agreement shall prevail.
- 1.2. Emergency Services: In the event the Adams County Board of County Commissioners declares an emergency, the County may request additional services (of the type described in this Agreement or otherwise within the expertise of the Contractor) to be performed by the Contractor. If the County requests such additional services, the Contractor shall provide such services in a timely fashion given the nature of the emergency, pursuant to the terms of this Agreement. Unless otherwise agreed to in writing by the parties, the Contractor shall bill for such services at the rates provided for in this Agreement.

**2. RESPONSIBILITIES OF THE COUNTY:** The County shall provide information as necessary or requested by the Contractor to enable the Contractor's performance under this Agreement.

**3. TERM:**

- 3.1. Term of Agreement: The Term of this Agreement shall be from October 1, 2021, through December 31, 2021.
- 3.2. Renewal Option: The County, at its sole option, may offer to renew this Agreement as necessary for up to two, one-year renewals providing satisfactory service is given and all terms and conditions of this Agreement have been fulfilled. Such renewals must be mutually agreed upon in writing by the County and the Contractor.

**4. PAYMENT AND FEE SCHEDULE:** The County shall pay the Contractor for services furnished under this Agreement, and the Contractor shall accept as full payment for those services pricing per the attached Schedule 1.

- 4.1. Payment pursuant to this Agreement, whether in full or in part, is subject to and contingent upon the continuing availability of County funds for the purposes

hereof. In the event that funds become unavailable, as determined by the County, the County may immediately terminate this Agreement or amend it accordingly.

5. **INDEPENDENT CONTRACTOR:** In providing services under this Agreement, the Contractor acts as an independent contractor and not as an employee of the County. The Contractor shall be solely and entirely responsible for his/her acts and the acts of his/her employees, agents, servants, and subcontractors during the term and performance of this Agreement. No employee, agent, servant, or subcontractor of the Contractor shall be deemed to be an employee, agent, or servant of the County because of the performance of any services or work under this Agreement. The Contractor, at its expense, shall procure and maintain workers' compensation insurance as required by law. **Pursuant to the Workers' Compensation Act § 8- 40- 202(2)(b)(IV), C.R.S., as amended, the Contractor understands that it and its employees and servants are not entitled to workers' compensation benefits from the County. The Contractor further understands that it is solely obligated for the payment of federal and state income tax on any moneys earned pursuant to this Agreement.**

6. **NONDISCRIMINATION:**

- 6.1. The Contractor shall not discriminate against any employee or qualified applicant for employment because of age, race, color, religion, marital status, disability, sex, or national origin. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices provided by the local public agency setting forth the provisions of this nondiscrimination clause. Adams County is an equal opportunity employer.

- 6.1.1. The Contractor will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

7. **INDEMNIFICATION:**

- 7.1. The Contractor agrees to indemnify and hold harmless the County, its officers, agents, and employees for, from, and against any and all claims, suits, expenses, damages, or other liabilities, including reasonable attorney fees and court costs, arising out of damage or injury to persons, entities, or property, caused or sustained by any person(s) as a result of the Contractor's performance or failure to perform pursuant to the terms of this Agreement or as a result of any subcontractors' performance or failure to perform pursuant to the terms of this Agreement.

8. **INSURANCE:** The Contractor agrees to maintain insurance of the following types and amounts:

- 8.1. Commercial General Liability Insurance: to include products liability, completed operations, contractual, broad form property damage and personal injury.

8.1.1. Each Occurrence: \$1,000,000  
8.1.2. General Aggregate: \$2,000,000

- 8.2. Comprehensive Automobile Liability Insurance: to include all motor vehicles owned, hired, leased, or borrowed.

8.2.1. Bodily Injury/Property Damage: \$1,000,000 (each accident)

8.2.2. Personal Injury Protection: Per Colorado Statutes

- 8.3. Workers' Compensation Insurance: Per Colorado Statutes

- 8.4. Professional Liability Insurance: to include coverage for damages or claims for damages arising out of the rendering, or failure to render, any professional services, as applicable.

8.4.1. Each Occurrence: \$1,000,000

8.4.2. This insurance requirement applies only to the Contractors who are performing services under this Agreement as professionals licensed under the laws of the State of Colorado, such as physicians, lawyers, engineers, nurses, mental health providers, and any other licensed professionals.

- 8.5. Adams County as "Additional Insured": The Contractor's commercial general liability, and comprehensive automobile liability, insurance policies and/or certificates of insurance shall be issued to include Adams County as an "additional insured" and shall include the following provisions:

8.5.1. Underwriters shall have no right of recovery or subrogation against the County, it being the intent of the parties that the insurance policies so affected shall protect both parties and be primary coverage for any and all losses resulting from the actions or negligence of the Contractor.

8.5.2. The insurance companies issuing the policy or policies shall have no recourse against the County for payment of any premiums due or for any assessments under any form of any policy.

8.5.3. Any and all deductibles contained in any insurance policy shall be assumed by and at the sole risk of the Contractor.

- 8.6. Licensed Insurers: All insurers of the Contractor must be licensed or approved to do business in the State of Colorado. Upon failure of the Contractor to furnish, deliver and/or maintain such insurance as provided herein, this Agreement, at the election of the County, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under this Agreement, nor shall the insurance requirements be construed to conflict with the obligations of the Contractor concerning indemnification.

- 8.7. Endorsement: Each insurance policy herein required shall be endorsed to state that coverage shall not be suspended, voided, or canceled without thirty (30) days prior written notice by certified mail, return receipt requested, to the County.
- 8.8. Proof of Insurance: At any time during the term of this Agreement, the County may require the Contractor to provide proof of the insurance coverage or policies required under this Agreement.

## **9. DAMAGES ARISING FROM BREACH OF PERFORMANCE OBLIGATIONS**

- 9.1. Notwithstanding anything else set forth in this Agreement, if Contractor fails to comply with all terms of this contract, including but not limited to, its obligation to perform its work in an acceptable manner in accordance with all codes, plans, specifications and industry standards, Contractor shall be liable to County for all damages arising from the breach, including but not limited to, all attorney fees, costs and other damages.

## **10. WARRANTY:**

- 10.1. The Contractor warrants and guarantees to the County that all work, equipment, and materials furnished under the Agreement are free from defects in work services and materials for a period of one year after final acceptance by the County. The Contractor further warrants and guarantees that the plans and specifications incorporated herein are free of fault and defect sufficient for Contractor to warrant the finished product after completion date. Should the Contractor fail to proceed promptly in accordance with this guarantee, the County may have such work performed at the expense of the Contractor. This section does not relieve the Contractor from liability for defects that become known after one year.

## **11. TERMINATION:**

- 11.1. For Cause: If, through any cause, the Contractor fails to fulfill its obligations under this Agreement in a timely and proper manner, or if the Contractor violates any of the covenants, conditions, or stipulations of this Agreement, the County shall thereupon have the right to immediately terminate this Agreement, upon giving written notice to the Contractor of such termination and specifying the effective date thereof.
- 11.2. For Convenience: The County may terminate this Agreement at any time by giving written notice as specified herein to the other party, which notice shall be given at least thirty (30) days prior to the effective date of the termination. If this Agreement is terminated by the County, the Contractor will be paid an amount that bears the same ratio to the total compensation as the services actually performed bear to the total services the Contractor was to perform under this Agreement, less payments previously made to the Contractor under this Agreement.

## **12. MUTUAL UNDERSTANDINGS:**

- 12.1. Jurisdiction and Venue: The laws of the State of Colorado shall govern as to the interpretation, validity, and effect of this Agreement. The parties agree that jurisdiction and venue for any disputes arising under this Agreement shall be with Adams County, Colorado.
- 12.2. Compliance with Laws: During the performance of this Agreement, the Contractor agrees to strictly adhere to all applicable federal, state, and local laws, rules and regulations, including all licensing and permit requirements. The parties hereto aver that they are familiar with § 18-8-301, et seq., C.R.S. (Bribery and Corrupt Influences), as amended, and § 18-8-401, et seq., C.R.S. (Abuse of Public Office), as amended, the Clean Air Act (42 U.S.C. 7401- 7671q), and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended, and that no violation of such provisions is present. The Contractor warrants that it is in compliance with the residency requirements in §§ 8-17.5- 101, et seq., C.R.S. Without limiting the generality of the foregoing, the Contractor expressly agrees to comply with the privacy and security requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- 12.3. OSHA: The Contractor shall comply with the requirements of the Occupational Safety and Health Act (OSHA) and shall review and comply with the County's safety regulations while on any County property. Failure to comply with any applicable federal, state or local law, rule, or regulation shall give the County the right to terminate this agreement for cause.
- 12.4. Record Retention: The Contractor shall maintain records and documentation of the services provided under this Agreement, including fiscal records, and shall retain the records for a period of three (3) years from the date this Agreement is terminated. Said records and documents shall be subject at all reasonable times to inspection, review, or audit by authorized Federal, State, or County personnel.
- 12.5. Assignability: Neither this Agreement, nor any rights hereunder, in whole or in part, shall be assignable or otherwise transferable by the Contractor without the prior written consent of the County.
- 12.6. Waiver: Waiver of strict performance or the breach of any provision of this Agreement shall not be deemed a waiver, nor shall it prejudice the waiving party's right to require strict performance of the same provision, or any other provision in the future, unless such waiver has rendered future performance commercially impossible.
- 12.7. Force Majeure: Neither party shall be liable for any delay or failure to perform its obligations hereunder to the extent that such delay or failure is caused by a force or event beyond the control of such party including, without limitation, war, embargoes, strikes, governmental restrictions, pandemics, riots, fires, floods, earthquakes, or other acts of God.

12.8. Notice: Any notices given under this Agreement are deemed to have been received and to be effective:

- 1) Three (3) days after the same shall have been mailed by certified mail, return receipt requested; and
- 2) Immediately upon hand delivery; or
- 3) Immediately upon receipt of confirmation that an E-mail was received. For the purposes of this Agreement, any and all notices shall be addressed to the contacts listed below:

Department: Adams County Risk Management  
Contact: Angelika E. Stockwell or Phil Padilla  
Address: 4430 South Adams County Parkway  
City, State, Zip: Brighton, Colorado 80601  
Phone: 720-523-6348  
E-mail: [astockwell@adcogov.org](mailto:astockwell@adcogov.org)

Department: Adams County Purchasing  
Contact: Anna Forristall, CPPB  
Address: 4430 South Adams County Parkway  
City, State, Zip: Brighton, Colorado 80601  
Phone: 720-523-6297  
E-mail: [aforristall@adcogov.org](mailto:aforristall@adcogov.org)

Department: Adams County Attorney's Office  
Address: 4430 South Adams County Parkway  
City, State, Zip: Brighton, Colorado 80601  
Phone: 720.523.6116

Contractor: Mobile Health Medical Services, P.C.  
Contact: John Bracken  
Address: 229 West 36<sup>th</sup> Street, 10<sup>th</sup> Floor  
City, State, Zip: New York, New York 10018  
Phone: 516-304-9304  
E-mail: [jbracken@mobilehealth.net](mailto:jbracken@mobilehealth.net)

12.9. Integration of Understanding: This Agreement contains the entire understanding of the parties hereto and neither it, nor the rights and obligations hereunder, may be changed, modified, or waived except by an instrument in writing that is signed by the parties hereto.

12.10. Severability: If any provision of this Agreement is determined to be unenforceable or invalid for any reason, the remainder of this Agreement shall remain in effect, unless otherwise terminated in accordance with the terms contained herein.

12.11. Authorization: Each party represents and warrants that it has the power and ability to enter into this Agreement, to grant the rights granted herein, and to perform the duties and obligations herein described.

12.12. Confidentiality: All documentation related to this Agreement will become the property of Adams County. All documentation maintained or kept by Adams County shall be subject to the Colorado Open Records Act, C.R.S. 24-72-201 *et seq.* ("CORA"). The County does not guarantee the confidentiality of any records.

### **13. AMENDMENTS, CHANGE ORDERS, OR EXTENSIONS:**

13.1. Amendments or Change Orders: The County may, from time to time, require changes in the scope of the services of the Contractor to be performed herein including, but not limited to, additional instructions, additional work, and the omission of work previously ordered. The Contractor shall be compensated for all authorized changes in services, pursuant to the applicable provision in the Solicitation, or, if no provision exists, pursuant to the terms of the Amendment or Change Order.

13.2. Extensions: The County may, upon mutual written agreement by the parties, extend the time of completion of services to be performed by the Contractor.

### **14. Security Breaches and Personal Information**

14.1. If Contractor obtains personal identifying information, as that term is defined in C.R.S. 24-73-101, from the County during the course of this Agreement, Contractor shall destroy or properly dispose of the information in a manner that is compliant with C.R.S. 24-73-101 when that information is no longer needed for the performance of this Agreement. Contractor shall also implement and maintain reasonable security procedures and practices that are appropriate to the nature of the personal identifying information obtained; and reasonably designed to help protect the personal identifying information from unauthorized access, use, modification, disclosure, or destruction.

14.2. In the event of a security breach, as defined in C.R.S. 24-73-103, that compromises computerized data that includes personal information subject to this Agreement, Contractor shall notify the County of the security breach in the most expedient time and without unreasonable delay following discovery of the security breach, if misuse of personal information about a Colorado resident occurred or is likely to occur; and cooperate with the County, including sharing with the County any information relevant to the security breach, except that such cooperation does not require the disclosure of confidential business information or trade secrets.

### **15. COMPLIANCE WITH C.R.S. § 8-17.5-101, ET. SEQ. AS AMENDED 5/13/08:**

Pursuant to Colorado Revised Statute (C.R.S.), § 8-17.5-101, *et seq.*, as amended May 13, 2008, the Contractor shall meet the following requirements prior to signing this Agreement (public contract for service) and for the duration thereof:

- 15.1. The Contractor shall certify participation in the E-Verify Program (the electronic employment verification program that is authorized in 8 U.S.C. § 1324a and jointly administered by the United States Department of Homeland Security and the Social Security Administration, or its successor program) or the Department Program (the employment verification program established by the Colorado Department of Labor and Employment pursuant to C.R.S. § 8-17.5- 102(5)) on the attached certification.
- 15.2. The Contractor shall not knowingly employ or contract with a worker without authorization to perform work under this public contract for services.
- 15.3. The Contractor shall not enter into a contract with a subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with a worker without authorization to perform work under this public contract for services.
- 15.4. At the time of signing this public contract for services, the Contractor has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this public contract for services through participation in either the E-Verify Program or the Department Program.
- 15.5. The Contractor shall not use either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this public contract for services is being performed.
- 15.6. If the Contractor obtains actual knowledge that a subcontractor performing work under this public contract for services knowingly employs or contracts with a worker without authorization , the Contractor shall: notify the subcontractor and the County within three (3) days that the Contractor has actual knowledge that the subcontractor is employing or contracting with a worker without authorization ; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to the previous paragraph, the subcontractor does not stop employing or contracting with the worker without authorization ; except that the Contractor shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with a worker without authorization
- 15.7. Contractor shall comply with any reasonable requests by the Department of Labor and Employment (the Department) made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).
- 15.8. If Contractor violates this Section, of this Agreement, the County may terminate this Agreement for breach of contract. If the Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the County.



IN WITNESS WHEREOF, the Parties have caused their names to be affixed hereto:

**ADAMS COUNTY COLORADO  
BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date

**Attest:**

Josh Zygielbaum, Clerk and Recorder

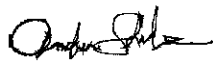
9/3/2021 Doug Edelstein email approval  
\_\_\_\_\_  
Deputy Clerk

Approved as to Form:

\_\_\_\_\_  
Adams County Attorney's Office

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**MOBILE HEALTH MEDICAL SERVICES, P.C.**



Signature

09/09/2021

Date

Andrew Shulman

Printed Name

CEO

Title

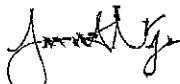
**NOTARIZATION OF CONTRACTOR'S SIGNATURE:**

COUNTY OF Virginia )

STATE OF Lynchburg )SS.

Signed and sworn to before me this 09 day of September, 2021,

by Andrew Shulman



Notary Public

**SAMANTHA NYE**  
ELECTRONIC NOTARY PUBLIC  
COMMONWEALTH OF VIRGINIA  
REGISTRATION # 7747969  
COMMISSION EXP SEPTEMBER 30, 2021

Notary Stamp Placed at 2021/09/09 09:59:16 EST

v0faq

My commission expires on: September 30, 2021

Document Notarized using a Live Audio-Video Connection

## CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, *et. seq.*, as amended 5/13/08, as a prerequisite to entering into a contract for services with Adams County, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with a worker without authorization who will perform work under the attached contract for services and that the Contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, *et. seq.* in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

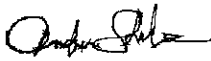
### CONTRACTOR:

Mobile Health Medical Services, PC

Company Name

09/09/2021

Date



Signature

Andrew Shulman

Name (Print or Type)

CEO

Title

Note: Registration for the E-Verify Program can be completed at:

<https://www.vis-dhs.com/employerregistration>.

It is recommended that employers review the sample "memorandum of understanding" available at the website prior to registering

## **Schedule 1**

### **Fee for Onsite Clinic**

Mobile Health shall provide client with COVID-19 testing for its staff. Client agrees to pay the onsite health clinic of services as listed in this Schedule. Any procedures scheduled by the client not explicitly identified in this Agreement, will be invoiced at the price agreed at the time of scheduling. The components of the onsite health clinic include:

### **COVID-19 SCREENING PRICING:**

<b>Procedure</b>	<b>Price</b>
Rapid Antigen	\$40 per test
Rapid Molecular (At-home kits)	\$120 per test
Nurse	\$120 per hou

**Start Date:**

**Time:** TBD

**Frequency:** Weekly, Tuesday-Friday.

**Test Type:** Rapid antigen

**Location(s):**

1)4430 S. Adams County Parkway, Brighton, CO

2)11860 Pecos St, Westminster, CO

**Total Tests:** ~850 tests per week on-site. 50 at-home Lucira kits needed per week.

### **Terms, minimums & notes:**

- 400 tests per week, minimum.
- All shifts require a 4hour minimum.
- Shifts require a minimum of one business day notice for any cancellations.
- In the event a shift is cancelled with less than one business day notice, Labor minimums will apply.

### **Contact information**

**Primary Company Contact:** Angelika Stockwell

**Email:** [astockwell@adcogov.org](mailto:astockwell@adcogov.org)

**Phone Number:** 720.523.6348

### **AGREED AND ACCEPTED:**

Client:

**Adam's County, Colorado**

By: \_\_\_\_\_

Name:

Title:

Mobile Health:

**Mobile Health Medical Services, P.C.:**

By:  \_\_\_\_\_

Name: Andrew Shulman

Title: CEO



## **PUBLIC HEARING AGENDA ITEM**

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> County Manager's Recommended 2022 Adams County Budget
<b>FROM:</b> Nancy Duncan, Budget & Finance Director; Marc Osborne, Deputy Budget Director
<b>AGENCY/DEPARTMENT:</b> County Manager's Office and Budget & Finance Department
<b>HEARD AT STUDY SESSION ON:</b>
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners considers the 2022 Proposed Adams County Budget being recommended by the County Manager

### **BACKGROUND:**

As a political subdivision of the State of Colorado, Adams County prepares an annual budget as required by Colorado State Statutes (CRS 29-1-103). As part of the 2022 annual budget development process, the 2022 Proposed Budget is being proposed during Public Hearing on October 12, 2021. In addition to this Public Hearing, the Board of County Commissioners will review the 2022 Proposed Budget at working sessions in October and November 2021, as needed.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Budget & Finance Department and County Manager's Office

### **ATTACHED DOCUMENTS:**

PowerPoint Presentation

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund:****Cost Center:**

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			<hr/>

	<b>Object Account</b>	<b>Subledger</b>	<b>Amount</b>
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			<hr/>

**New FTEs requested:** ☐ YES ☐ NO

**Future Amendment Needed:** ☐ YES ☐ NO

**Additional Note:**

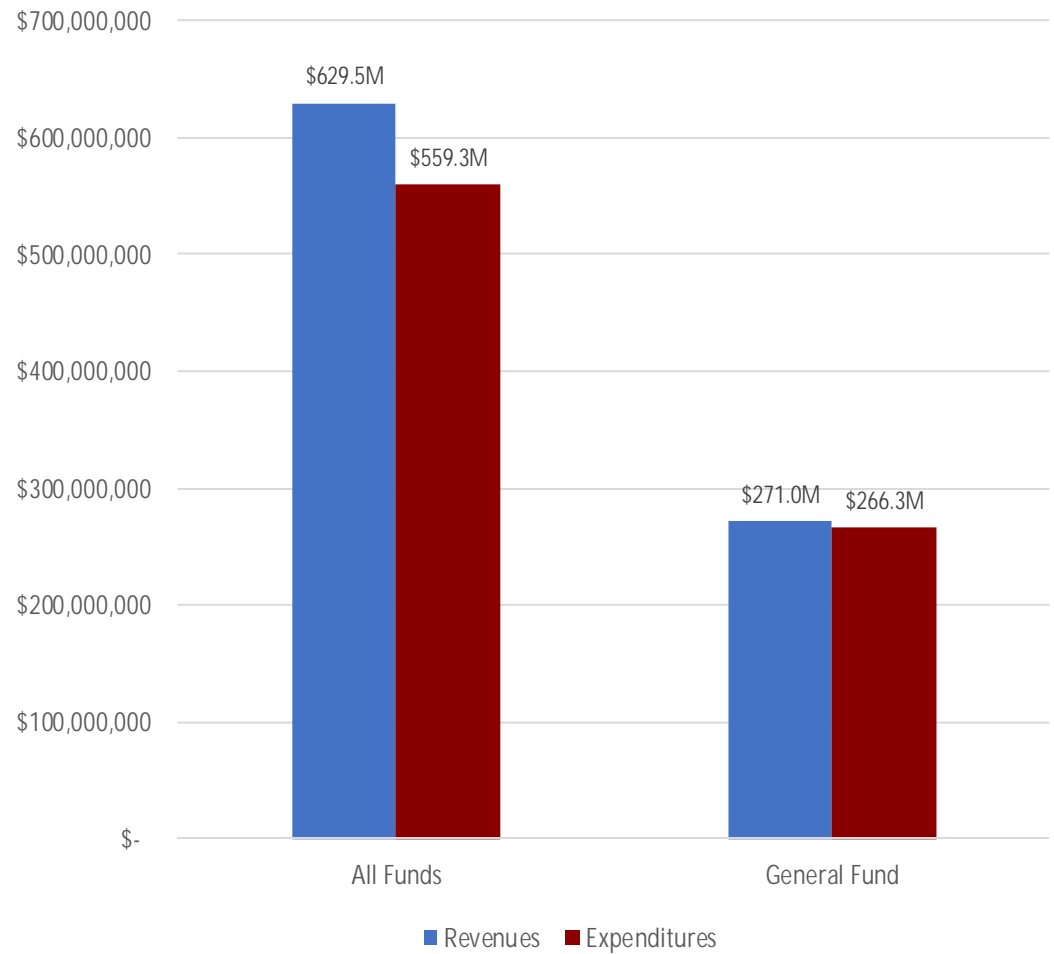
Informational Only

# Adams County County Manager's 2022 Preliminary Budget

October 12, 2021

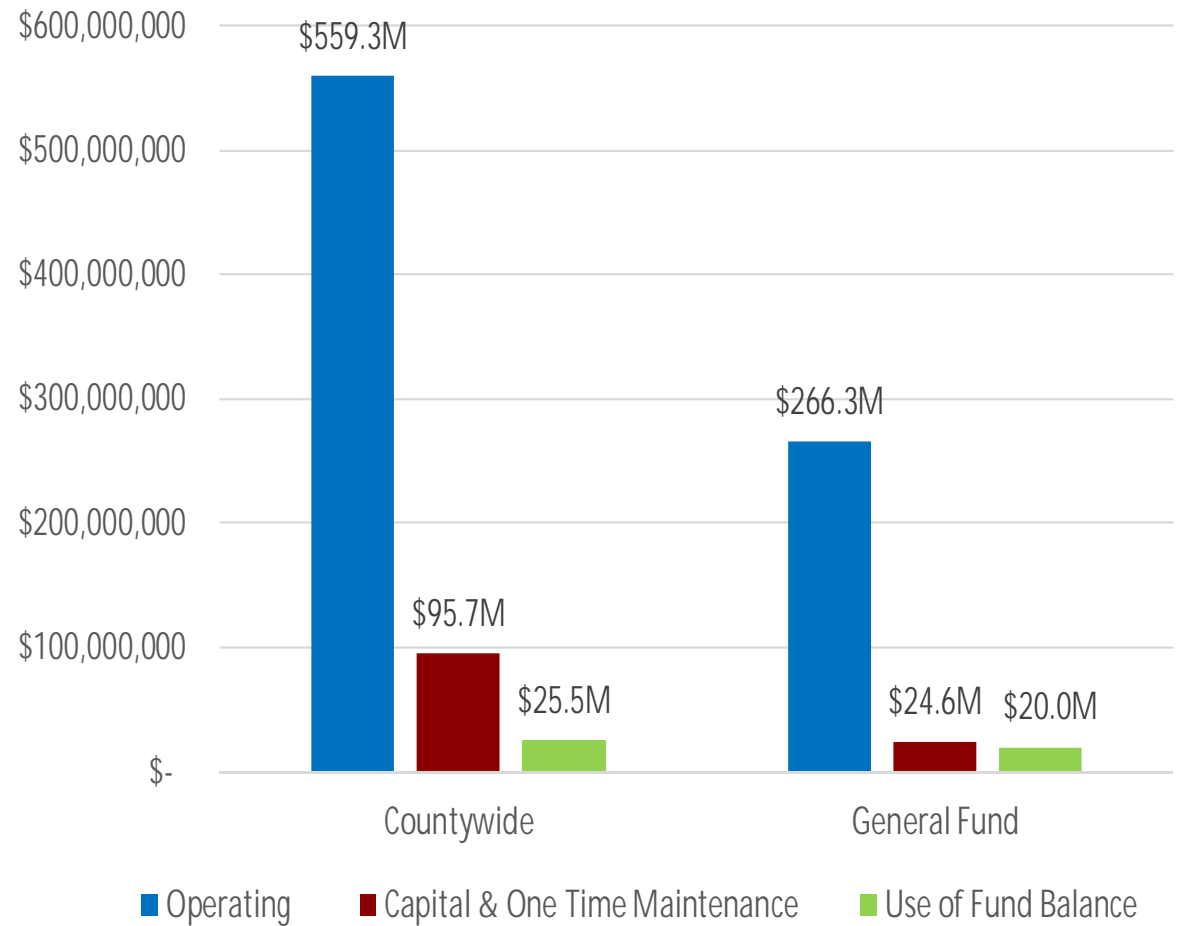
# 2022 Proposed Revenue and Proposed Operating Expenditures

(excludes 1-time maintenance)





# 2022 Proposed Operating Expenditures and Use of Fund Balance



## Next Steps to Adopting the 2022 Budget

- October 15 – County Manager's 2022 Preliminary Budget Posted at [adcogov.org](http://adcogov.org) for resident review.
- October 19 – Review of County Manager's Preliminary Budget Study Session.
- October 26 – Review of County Manager's Preliminary Budget Study Session.
- November 9 – First Reading of the 2022 Proposed Budget at Public Hearing.
- November 16 – Second Reading and Adoption of the 2022 Adams County Budget.
- December 15 – Certification of Mill Levies.



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Adams County Veterans Memorial
<b>FROM:</b> Raymond H. Gonzales, County Manager Alisha Reis, Deputy County Manager Nancy Duncan, Budget & Finance Director Jennifer Tierney Hammer, Procurement & Contracts Manager
<b>AGENCY/DEPARTMENT:</b> Facilities and Fleet Management Department
<b>HEARD AT STUDY SESSION ON:</b> September 28, 2021
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves Amendment One to the Agreement with ECI Site Construction Management, Inc., to provide Construction Manager/General Contractor (CM/GC) Services for the Adams County Veterans Memorial project.

### **BACKGROUND:**

On June 15, 2021, the Board of County Commissioners approved the award of an agreement for Construction Manager / General Contractor (CMGC) Services with ECI Site Construction Management, Inc., for the Adams County Veterans Memorial.

The first phase of the project will include mobilization, demolition, initial site work, erosion control, a portion of the earthwork, and permitting.

Agreement	Project	Date approved	Amount
Original	Preconstruction	June 15, 2021	\$ 13,200.00
Amendment One	Phase 1		\$1,200,957.44
Project Total			\$1,214,157.44

The recommendation is to approve Amendment One to the Agreement with ECI Site Construction Management, Inc., for the first phase of the Veterans Memorial in the amount of \$1,200,957.44 for a total not to exceed agreement amount of \$1,214,157.44.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Facilities and Fleet Management Department

**ATTACHED DOCUMENTS:**

Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund:** 00001**Cost Center:** 9253

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9253	92531903	499,000
Add'l Capital Expenditure not included in Current Budget:	9253	92531903	1,500,000
<b>Total Expenditures:</b>			1,999,000

**New FTEs requested:** ☐ YES ☒ NO**Future Amendment Needed:** ☒ YES ☐ NO**Additional Note:**

Budget Amendment approval pending 9/28/2021 Study Session

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING AMENDMENT ONE TO AGREEMENT BETWEEN ADAMS  
COUNTY AND ECI SITE CONSTRUCTION MANAGEMENT, INC., FOR  
CONSTRUCTION MANAGEMENT GENERAL CONTRACTOR SERVICES FOR THE  
ADAMS COUNTY VETERANS MEMORIAL

WHEREAS, on June 15, 2021, the Board of County Commissioners approved the award with ECI Site Construction Management, Inc., to provide Construction Management General Contractor Services (CM/GC) for the Adams County Veterans Memorial; and,

WHEREAS, ECI Site Construction Management, Inc., agrees to provide the first phase of construction for mobilization, demolition, site work, erosion control, earthwork and permitting for the Adams County Veterans Memorial in the amount of \$1,200,957.44 for a total not to exceed agreement amount of \$1,214,157.44.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that Amendment One to Agreement between Adams County and ECI Site Construction Management, Inc., to provide Construction Management General Contractor Services for the Adams County Veterans Memorial is hereby approved.

BE IT FURTHER RESOLVED that the Chair is hereby authorized to sign Amendment One to Agreement with ECI Site Construction Management, Inc., on behalf of Adams County, after negotiation and approval as to form is completed by the County Attorney's Office.



## PUBLIC HEARING AGENDA ITEM

<b>DATE OF PUBLIC HEARING:</b> October 12, 2021
<b>SUBJECT:</b> Government Center Space Utilization Phase 2 Addition
<b>FROM:</b> Raymond H. Gonzales, County Manager Alisha Reis, Deputy County Manager Nancy Duncan, Budget & Finance Director Jennifer Tierney Hammer, Procurement & Contracts Manager
<b>AGENCY/DEPARTMENT:</b> Facilities and Fleet Management Department
<b>HEARD AT STUDY SESSION ON:</b> N/A
<b>AUTHORIZATION TO MOVE FORWARD:</b> <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>RECOMMENDED ACTION:</b> That the Board of County Commissioners approves Amendment Three to the Agreement with Saunders Construction, LLC, to provide additional Construction Manager / General Contractor (CMGC) Services for Phase 2 of the Space Utilization Project at the Government Center.

### **BACKGROUND:**

The Government Center Space Utilization Project has an objective to improve building and staff security, increase client and public access, and enhance workflow and efficiencies. The Phase 2, fifth-floor space improvements will accommodate a centralized reception and a more welcoming, transparent, and accessible Study Session room for the public. After further design review, additional requirements were identified for the Study Session room. Amendment Three is required for Audio/Visual equipment and installation in the amount of \$85,000.00.

Description	Phase	Amount
Original Agreement	Phase One	\$1,500,641.00
Amendment One	Phase Two	\$1,156,170.00
Amendment Two	Phase Two addition	\$ 298,393.32
Amendment Three	Phase Two addition	\$ 85,000.00
Project Total		\$3,040,204.32

It is recommended to approve Amendment Three to the Agreement with Saunders Construction, LLC, for additional equipment for Phase 2 of the Space Utilization Project at the Government Center in the amount of \$85,000.00 for a total not to exceed Agreement amount of \$3,040,204.32.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Facilities and Fleet Management Department

**ATTACHED DOCUMENTS:**

Resolution

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

**Fund:** 04**Cost Center:** 3098

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:	9055	30981902	\$2,667,726
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			\$2,667,726

**New FTEs requested:** ☐ YES ☒ NO**Future Amendment Needed:** ☐ YES ☒ NO**Additional Note:**

BOARD OF COUNTY COMMISSIONERS FOR  
ADAMS COUNTY, STATE OF COLORADO

RESOLUTION APPROVING AMENDMENT THREE TO THE AGREEMENT BETWEEN  
ADAMS COUNTY AND SAUNDERS CONSTRUCTION, LLC, FOR THE  
GOVERNMENT CENTER SPACE UTILIZATION PHASE 2 PROJECT

WHEREAS, on December 10, 2019, Saunders Construction, LLC, was awarded an Agreement for Construction Manager / General Contractor (CMGC) Services for Phase 1 of the Government Center Space Utilization Project; and,

WHEREAS, in October 2020, Amendment One was approved for Phase 2 of the Government Center Space Utilization Project; and,

WHEREAS, in June 2021, Amendment Two was approved for Phase 2 of the Government Center Space Utilization Project; and,

WHEREAS, Saunders Construction, LLC, has agreed to provide Study Session Audio/Visual equipment and installation for Phase 2 of the Government Center Space Utilization Project in the amount of \$85,000.00, for a total not to exceed agreement amount of \$3,040,204.32.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners, County of Adams, State of Colorado, that Amendment Three to the Agreement between Adams County and Saunders Construction, LLC, for the Government Center Space Utilization Phase 2 Project is hereby approved.

BE IT FURTHER RESOLVED that the Chair is hereby authorized to sign Amendment Three with Saunders Construction, LLC, on behalf of Adams County, after negotiation and approval as to form is completed by the County Attorney's Office.