



ADAMS COUNTY

COLORADO
BOARD OF COUNTY COMMISSIONERS

Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Erik Hansen - District #3
Steve O'Doriso - District #4
Mary Hodge - District #5

STUDY SESSION AGENDA
TUESDAY
August 7, 2018

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

- | | |
|-------------------|---|
| 10:30 A.M. | ATTENDEE(S): Adam Burg |
| | ITEM: State Lobbyists Update |
| 11:00 A.M. | ATTENDEE(S): Nancy Duncan |
| | ITEM: Second Amendment to the 2018 Adopted Budget |
| 12:00 P.M. | ATTENDEE(S): Nancy Duncan |
| | ITEM: Open Gov Transparency Portal |
| 12:30 P.M. | ATTENDEE(S): Raymond Gonzales |
| | ITEM: Administrative Item Review / Commissioner Communications |

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION AGENDA ITEM

DATE:	August 7, 2018
SUBJECT:	Second Amendment to the 2018 Adopted Budget
FROM:	Nancy Duncan, Budget Manager
AGENCY/DEPARTMENT:	Budget Office
ATTENDEES:	Budget Office Staff
PURPOSE OF ITEM:	Review requested amendment items with the Board of County Commissioners and answer any questions regarding these items.
STAFF RECOMMENDATION:	After review of the Second Amendment, to adopt the 2018 Second Budget Amendment at a future Public Hearing.

BACKGROUND:

This is to amend the 2018 Adams County Budget.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

County Manager's Office and Budget Office

ATTACHED DOCUMENTS:

2018 2nd Amendment Summary
2018 2nd Amendment Detail

FISCAL IMPACT:

Please check if there is no fiscal impact . If there is fiscal impact, please fully complete the section below.

Fund:

Cost Center:

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
Total Revenues:			<hr/>

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
Total Expenditures:			<hr/>

New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

Due to the length of the amendment, please see attached Amendment Summary and Amendment Detail for fiscal impact.

APPROVAL SIGNATURES:



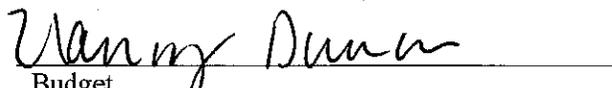
Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager

Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

APPROVAL OF FISCAL IMPACT:



Budget

Exhibit A - Amendments

Second Amendment to the 2018 Budget
Resolution No. TBD
For Adoption on August 14, 2018
Study Session: August 7, 2018



Purpose of Resolution:

A resolution to amend the 2017 Budget. Summary information by Fund and Department is listed below. Additional detailed information is attached for consideration and review.

Fund	Department	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	County Manager - Admin Org	\$ 350,000	\$ -	\$ 350,000	-
	District Attorney's Office	81,000	-	81,000	1.0
	Finance - Purchasing	-	-	-	-
	Facilities	275,000	-	275,000	-
	Sheriff's Office	330,173	407,173	(77,000)	-
CAPITAL FACILITIES FUND	Facilities	2,000,000	-	2,000,000	-
ROAD & BRIDGE FUND	Public Works	1,404,160	-	1,404,160	3.0
SOCIAL SERVICES FUND	Human Services	877,984	790,186	87,798	13.0
STORMWATER UTILITY FUND	Public Works	750,000	-	750,000	-
Total Appropriation		\$ 6,068,317	\$ 1,197,359	\$ 4,870,958	17.00

Fund Summary	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE	
GENERAL FUND	\$ 1,036,173	\$ 407,173	\$ 629,000	1.0	
CAPITAL FACILITIES FUND	2,000,000	-	2,000,000	0.0	
ROAD & BRIDGE FUND	1,404,160	-	1,404,160	3.0	
SOCIAL SERVICES FUND	877,984	790,186	87,798	13.0	
STORMWATER UTILITY FUND	750,000	-	750,000	0.0	
Total Appropriation		\$ 6,068,317	\$ 1,197,359	\$ 4,870,958	17.0

AMENDMENTS

**Second Amendment to the 2018 Budget
Resolution No. TBD
For Adoption on August 14, 2018
Study Session: August 7, 2018**



Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
GENERAL FUND							
County Manager - Admin Org	Designated Fund Balance	\$ 350,000	\$ -	\$ 350,000		On the June 19, 2018 Study Session, the BoCC approved to support the Aerotropolis Transportation Authority. The county is a party to an intergovernmental agreement governing the RTA, approved by the BoCC on February 27, 2018.	-
District Attorney's Office	Fund Balance	81,000	-	81,000	X	This is to request a highly experienced Chief Trial Deputy to oversee high profile cases in Adams County. The homicides in Adams County have increased 22% over the last 4 years. There are currently 31 open/active homicides, 12 of which were filed since January. Since January we have had 2 mass shootings and several other high profile homicides. If this is approved, the 2019 FTE request will be removed.	1.0
Finance - Purchasing	Fund Balance	-	-	-	X	Since February 2015, the Purchasing staffing level has remained unchanged with the exception of the Project Designated position. Project workload has increased 103% and Procurement Agenda items have increased 160%. This trend is expected to continue into the future. A Project Designated Contract Specialist II position was approved in the 2016 budget for an 18-24 month timeframe. The request is for the positions to be transitioned to a Regular FTE with the adoption of this amendment. The current Project Designated employee is performing well above expectations and would be a critical addition to the Adams County Purchasing staff. The effective date of this change is September 1, 2018 and retirement costs of \$5,500 for this position can be covered with current budget. This FTE is already in the authorized position count and will be included in the 2019 Budget.	
Facilities	Fund Balance	275,000	-	275,000		Homes for Hope was originally developed as a renovation of two existing residences to support the foster care program through Human Services. Unforeseen conditions, including septic field replacements, asbestos, replacement of MEP systems due to vandalism, and programmatic changes significantly increased the scope of work. These additional findings increased the project costs from \$400,000 to \$675,000. This was discussed at Study Session on May 15, 2018.	
Sheriff's Office - CJCC	Grant	10,625	10,625	-		This is for an additional grant award in conjunction with the development of an Intergovernmental Justice Information Sharing Agreement.	
Sheriff's Office	Grant	46,477	46,477	-		In mid 2017, the Department of Justice sent out notifications of a Justice Assistance Grant award to the Sheriff's Office. This is a formula award. The funding for this award was put on hold by the Federal Government. In June 2018, the Sheriff's Office was notified the funding was being released, and the acceptance documents are in the process of being submitted to the BoCC for approval. This was approved by the BoCC in AIR on September 22, 2017.	-
Sheriff's Office	Grant	258,571	258,571	-		This grant is an extension of the State Jail Based Behavioral Health Services (JBBS) grant. The State of Colorado, Department of Human Services extended this grant in May 2018.	-
Sheriff's Office	Grant	-	77,000	(77,000)		During Budget Development, the associated revenue was unknown for this Office of Emergency Management Grant.	-
Sheriff's Office	Grant	14,500	14,500	-		This is a mid year grant from the Colorado Department of Transportation to cover overtime associated with Seatbelt Enforcement.	-
TOTAL GENERAL FUND		\$1,036,173	\$407,173	\$629,000			1.0

Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
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CAPITAL FACILITIES FUND

Facilities	Fund Balance	\$ 2,000,000	\$ -	\$ 2,000,000		This amount being requested in 2018 is part of the original plan and does not increase the amount of the overall project. Funds are needed in 2018 to continue design and early development of the Fleet/Public Works Building. This was discussed in Study Session on March 20, 2018 and July 31, 2018.	0.0
TOTAL CAPITAL FACILITIES FUND		\$2,000,000	\$0	\$2,000,000			0.0

ROAD & BRIDGE FUND

Public Works	Fund Balance	\$ 104,160	\$ -	\$ 104,160	X	Three (3) Highway Worker I were requested and approved in the Study Session on June 26, 2018.	3.0
Public Works	Fund Balance	200,000	-	200,000		Additional funding for the surface change from gravel to asphalt for part of 128th Ave due to traffic impact. This was approved in Study Session on June 26, 2018.	0.0
Public Works	Fund Balance	1,000,000	-	1,000,000		Due to traffic impact, Imboden Road needs to be paved. This was approved in Study Session on June 26, 2018.	0.0
Public Works	Fund Balance	100,000	-	100,000		This additional funding is to realign 86th Ave. between Welby Street and Steele Street.	0.0
TOTAL ROAD & BRIDGE FUND		\$1,404,160	\$0	\$1,404,160			3.0

SOCIAL SERVICES FUND

Human Services	Grant/Fund Balance	\$877,984	\$790,186	\$87,798	X	As part of the Child Welfare Workload Study in 2013, the state has added positions annually to bring the current statewide level to approximately half of the level needed to effectively manage the workload. Adams County was notified that 13 positions will be added for Adams County. These positions are funded as 90/10 positions, with 90% of the costs funded through state and federal funds, and 10% funded through county funds. These positions include: 8 Social Caseworkers; 4 Case Service Aides; and 1 Intake Unit Supervisor. Approved in Study Session on May 22, 2018.	13.0
TOTAL SOCIAL SERVICES FUND		\$877,984	\$790,186	\$87,798			13.0

STORMWATER UTILITY FUND

Public Works	Fund Balance	\$750,000	\$0	\$750,000		These funds will be sent to Urban Drainage Flood Control District to construct three new drop structures to safely adjust the grade for Clear Creek per the Clear Creek Master Drainage Plan. Adams County will own this asset. This was approved in Study Session on February 6, 2018.	0.0
TOTAL STORMWATER UTILITY FUND		\$750,000	\$0	\$750,000			0.0

TOTAL ALL FUNDS - 2018 2ND AMENDMENT

\$6,068,317	\$1,197,359	\$4,870,958	17.0
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STUDY SESSION AGENDA ITEM

DATE:	August 7, 2018
SUBJECT:	Open Gov Transparency Portal
FROM:	Nancy Duncan, Budget Manager
AGENCY/DEPARTMENT:	Budget Office and County Manager's Office
ATTENDEES:	Nancy Duncan, Budget Manager
PURPOSE OF ITEM:	Demonstration of OpenGov
STAFF RECOMMENDATION:	Informational Only

BACKGROUND:

The State of Colorado is requiring each local government to participate in a transparency initiative subject to items included in the revenues and expenditures for each local government.

AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:

Budget Office and County Manager's Office

ATTACHED DOCUMENTS:

None

FISCAL IMPACT:

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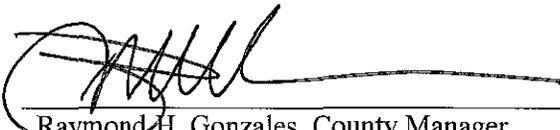
New FTEs requested: YES NO

Future Amendment Needed: YES NO

Additional Note:

Informational Only

APPROVAL SIGNATURES:



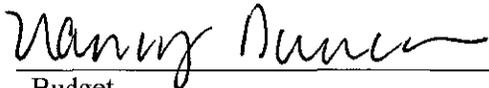
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Budget