



Eva J. Henry - District #1  
Charles "Chaz" Tedesco - District #2  
Erik Hansen - District #3  
Steve O'Dorisio - District #4  
Mary Hodge - District #5

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**STUDY SESSION AGENDA  
TUESDAY  
May 22, 2018**

*ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE*

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<b>10:30 A.M.</b>	<b>ATTENDEE(S):</b>	<b>Adam Burg</b>
	<b>ITEM:</b>	<b>Legislative Summary Session</b>
<b>11:15 A.M.</b>	<b>ATTENDEE(S):</b>	<b>Rebecca Zamora</b>
	<b>ITEM:</b>	<b>Southwest Town Hall Update</b>
<b>11:45 A.M.</b>	<b>ATTENDEE(S):</b>	<b>Chris Kline / Jan James</b>
	<b>ITEM:</b>	<b>Family First Prevention Services Act</b>
<b>12:15 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Kristin Sullivan / Doug Clark / Nana Appiah / Greg Baca / Christine Francescani</b>
	<b>ITEM:</b>	<b>Update on Land Use Notification Process</b>
<b>12:45 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Ben Dahlman / Kim Roland / Dave Ruppel</b>
	<b>ITEM:</b>	<b>Results of Protest Review for RFP 2018.321</b>
<b>1:15 P.M.</b>	<b>ATTENDEE(S):</b>	<b>Raymond Gonzales</b>
	<b>ITEM:</b>	<b>Administrative Item Review / Commissioners Communications</b>

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

\*\*\*AGENDA IS SUBJECT TO CHANGE\*\*\*



## STUDY SESSION AGENDA ITEM

<b>DATE:</b> May 22, 2018
<b>SUBJECT:</b> Town Hall Neighborhood Snapshot Report
<b>FROM:</b> Rebecca Zamora
<b>AGENCY/DEPARTMENT:</b> County Managers Office
<b>ATTENDEES:</b> Rebecca Zamora
<b>PURPOSE OF ITEM:</b> Town Hall Neighborhood Discussion
<b>STAFF RECOMMENDATION:</b> Informational

### **BACKGROUND:**

Providing Updates on Southwest Corridor Town Hall Neighborhood.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

All County Departments are involved with this process.

### **ATTACHED DOCUMENTS:**

SW-Town Hall Neighborhood Snapshot PDF

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

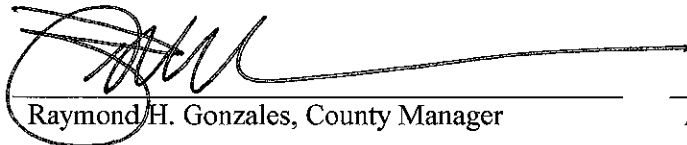
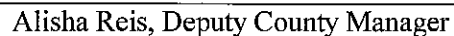
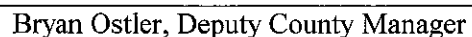
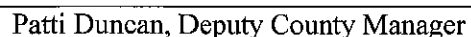
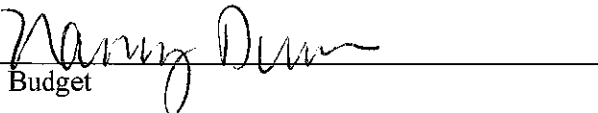
**Fund:****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☐ NO

Future Amendment Needed: ☐ YES ☐ NO

**Additional Note:****APPROVAL SIGNATURES:**  
Raymond H. Gonzales, County Manager  
Alisha Reis, Deputy County Manager  
Bryan Ostler, Deputy County Manager  
Patti Duncan, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**  
Nancy Dunn  
Budget

## May 24, 2018 Town Hall: Neighborhood Snapshot Report

*Southwest Corridor Neighborhoods: Sheridan Boulevard to Pecos Street and 76 Ave. to 52 Ave.*



*Part of Clear Creek Federal FasTrack Station Mural. Photo Credit: Rebecca Zamora*



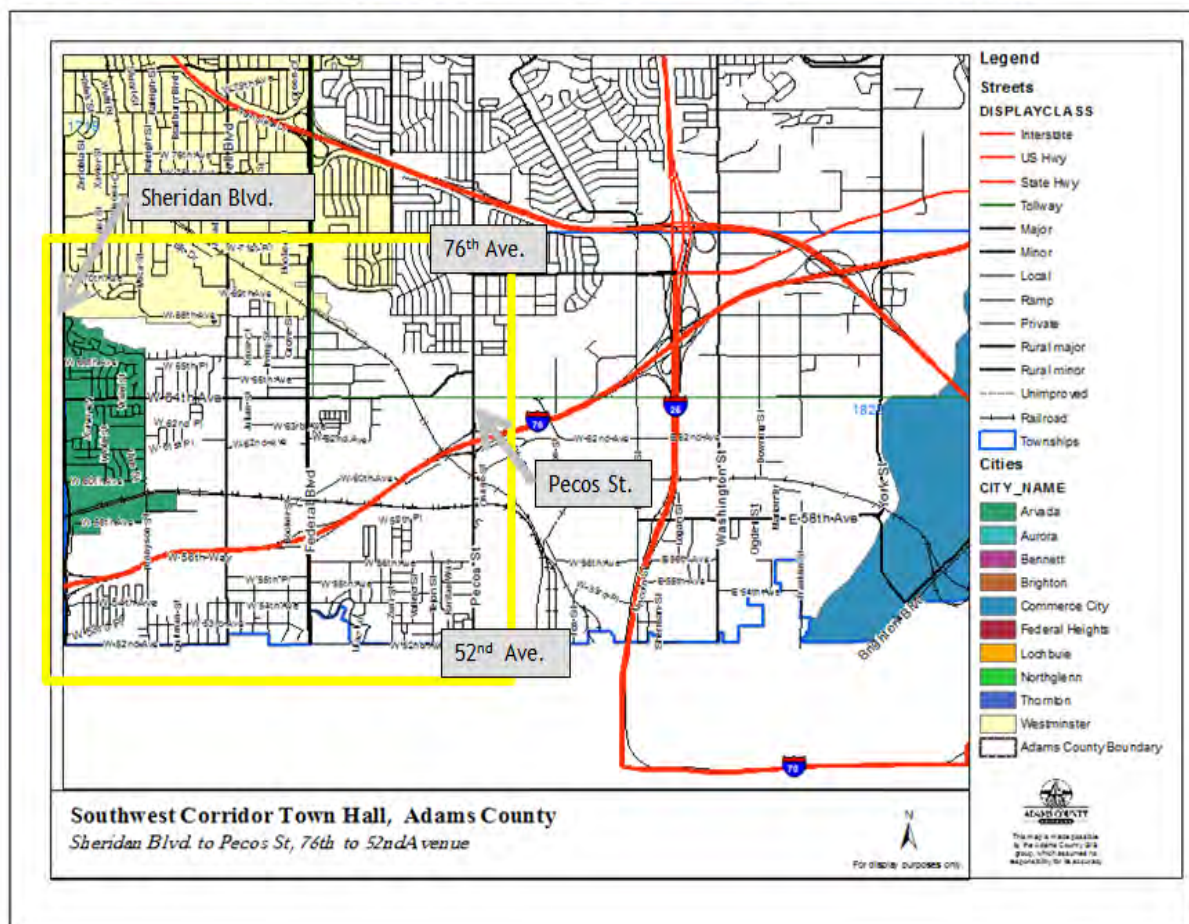
## Index

Southwest Corridor Neighborhoods	2
➤ Area Snapshot	
➤ Crime Statistics	
➤ Demographics	
➤ Neighborhood Snapshots	
Community and Economic Development Project Snapshot	7
Parks and Open Space Project Snapshot	17
Public Works Project Snapshot	20
Animal Shelter and Adoption Project Snapshot	21
Online Resident Services	26
County Contact Information	27

## Area Snapshot

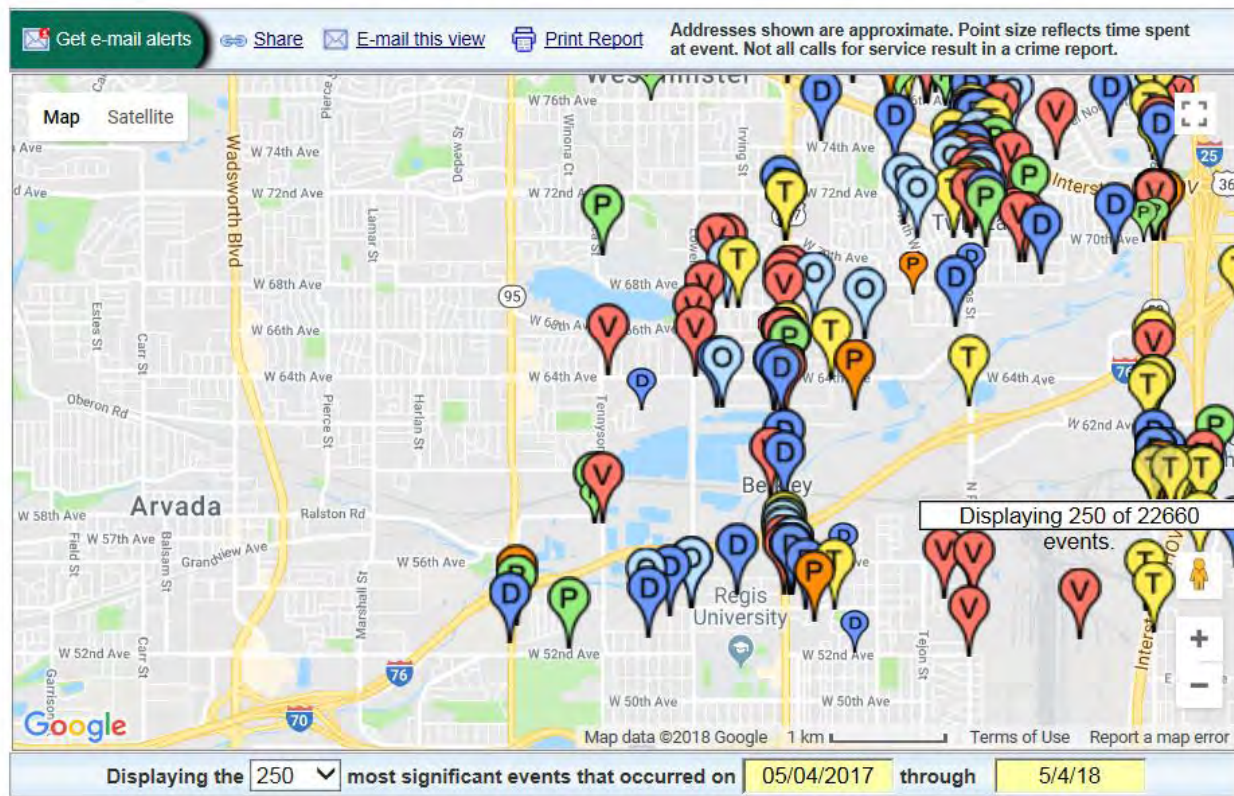
The Southwest Corridor Town Hall area encompasses the communities between Sheridan Blvd. and Pecos Street and 76 Avenue to 52 Avenue. This community encompasses unincorporated Adams County and shares a boundary with the City of Arvada, City of Westminster, Commerce City, and the City of Denver. This community has experienced a lot of recent development as it has received three FasTrack stops. This area encompasses both new and established neighborhoods and businesses.








# Southwest Corridor Town Hall





## Crime and Traffic Statistics



On	Category	#
<input checked="" type="checkbox"/>	 <u>Property</u>	2974
<input checked="" type="checkbox"/>	 <u>Violent</u>	1558
<input checked="" type="checkbox"/>	 <u>Traffic</u>	5799
<input checked="" type="checkbox"/>	 <u>Proactive Policing</u>	2399
<input checked="" type="checkbox"/>	 <u>Noise</u>	459
<input checked="" type="checkbox"/>	 <u>Disorder</u>	6549
<input checked="" type="checkbox"/>	 <u>Other</u>	2922

This report was generated by the Adams County Sheriff's Office *My Neighborhood Update* tool. The main issue in this area seems to be Disorder, followed by Traffic, and Property police calls.

It is important to note that "Disorder" includes matters such as: abandoned vehicles, shots fired suspicious incidents, disturbances, disorderly conduct, and animal issues. "Property" includes matters such as: burglary, criminal mischief, alarms, shoplifting, forgery, car theft, and trespassing.

## Southwest Corridor Area Demographics

Town Hall Area

Adams County



23,889



491,337

Population



34.4



33.4

Mean Resident Age



\$ 267,362



\$ 327,552

Mean Property Value



\$ 51,571



\$ 63,493

Avg. Household Income



27 Min.



28.5 Min.

Avg. Commute Time

Gender Population in Area

49%

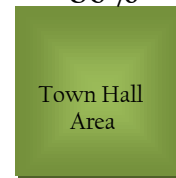
51%



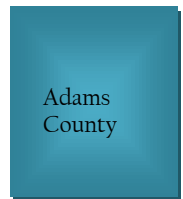
Educational Information

80%

81%



Town Hall  
Area



Adams  
County

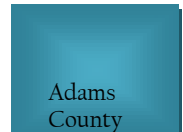
High School Diploma

18%

21.6%



Town Hall  
Area



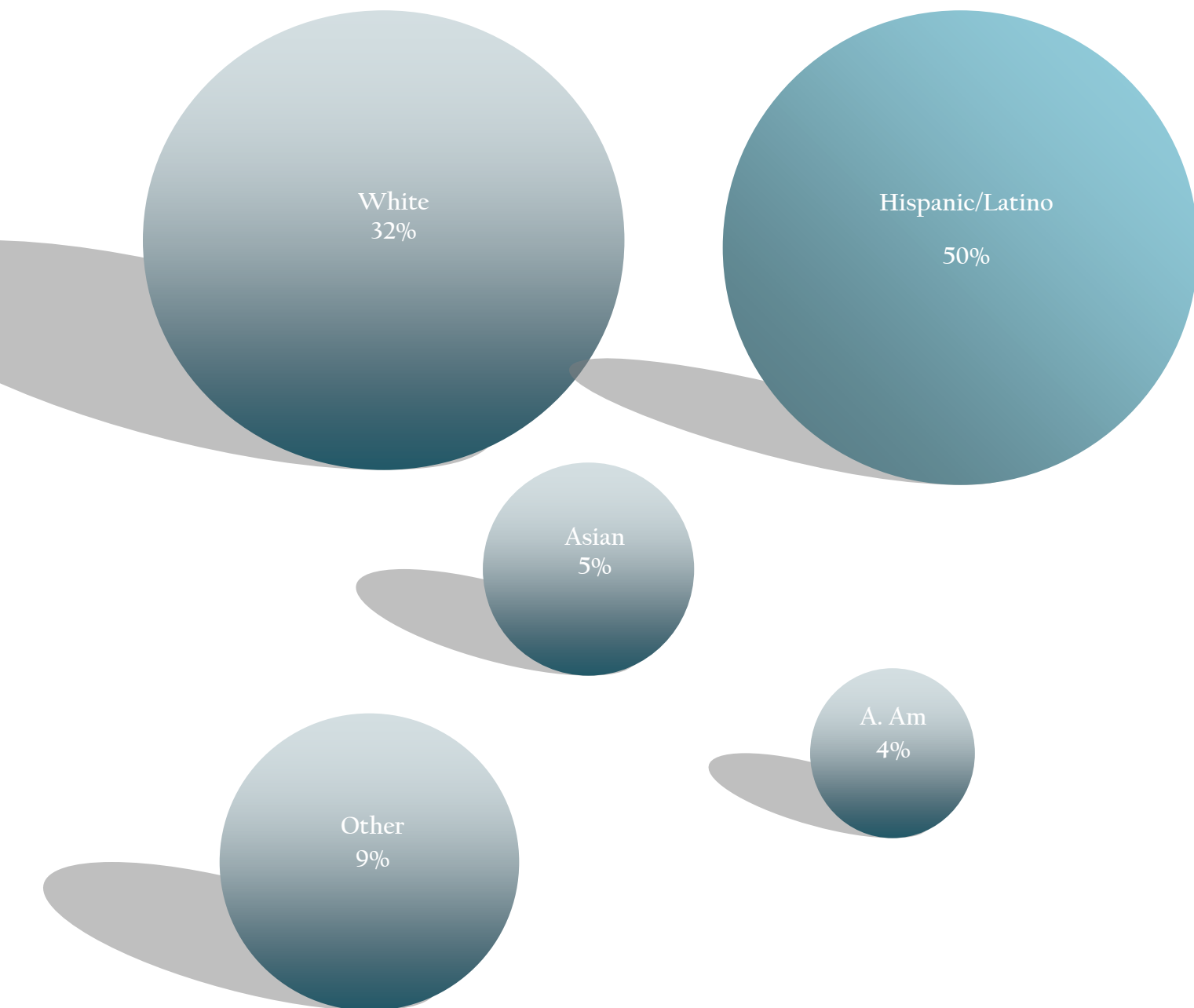
Adams  
County

Bachelors Degree or Higher

Reference: Census Tract Data, and Zillow websites.



## Southwest Corridor Area Ethnicity Demographics



Reference: Census Reporter website.

## Neighborhood Snapshots



*New residential MIDTOWN homes at Pecos Street just South of HWY 76.*



*RTD FasTraks Development. This demonstrates the Clear Creek Federal Station in the Town Hall*

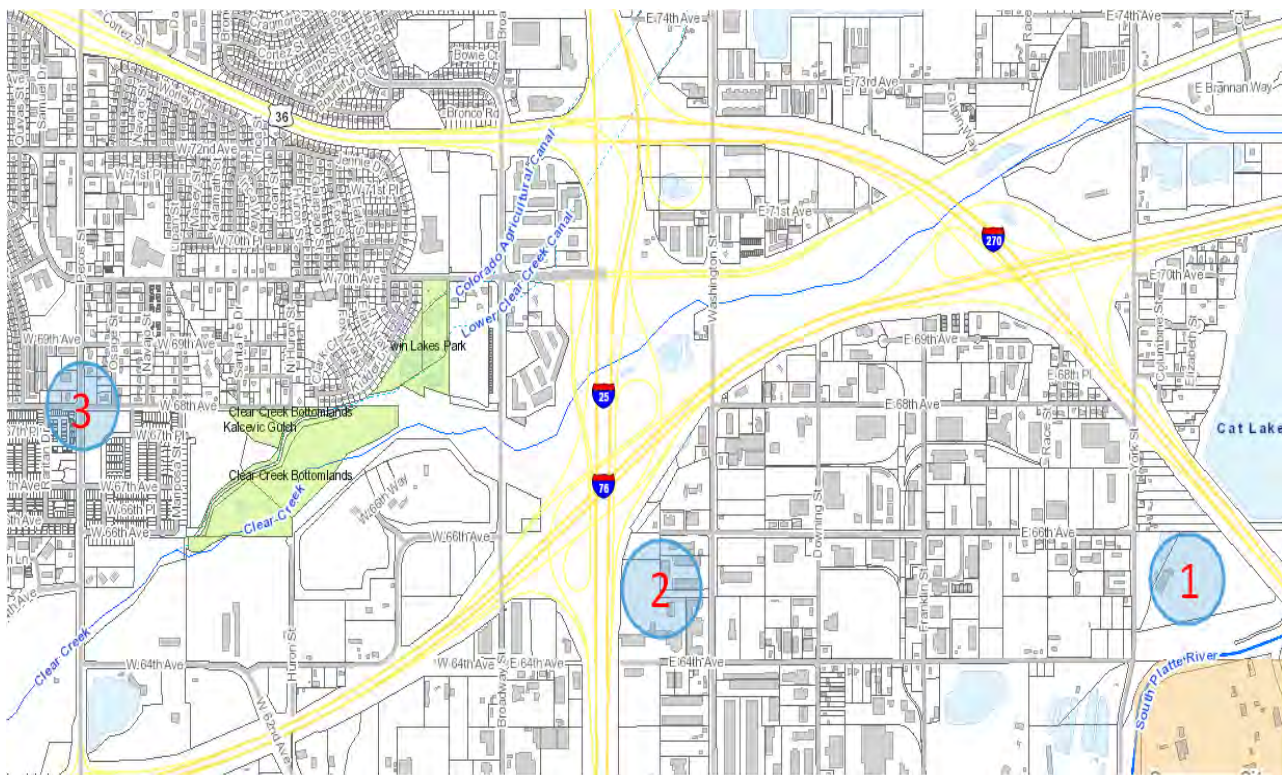


*Traditional Neighborhood on W 66<sup>th</sup> Ave and Varain Street*

# Community and Economic Development

## Top Projects in Town Hall Area

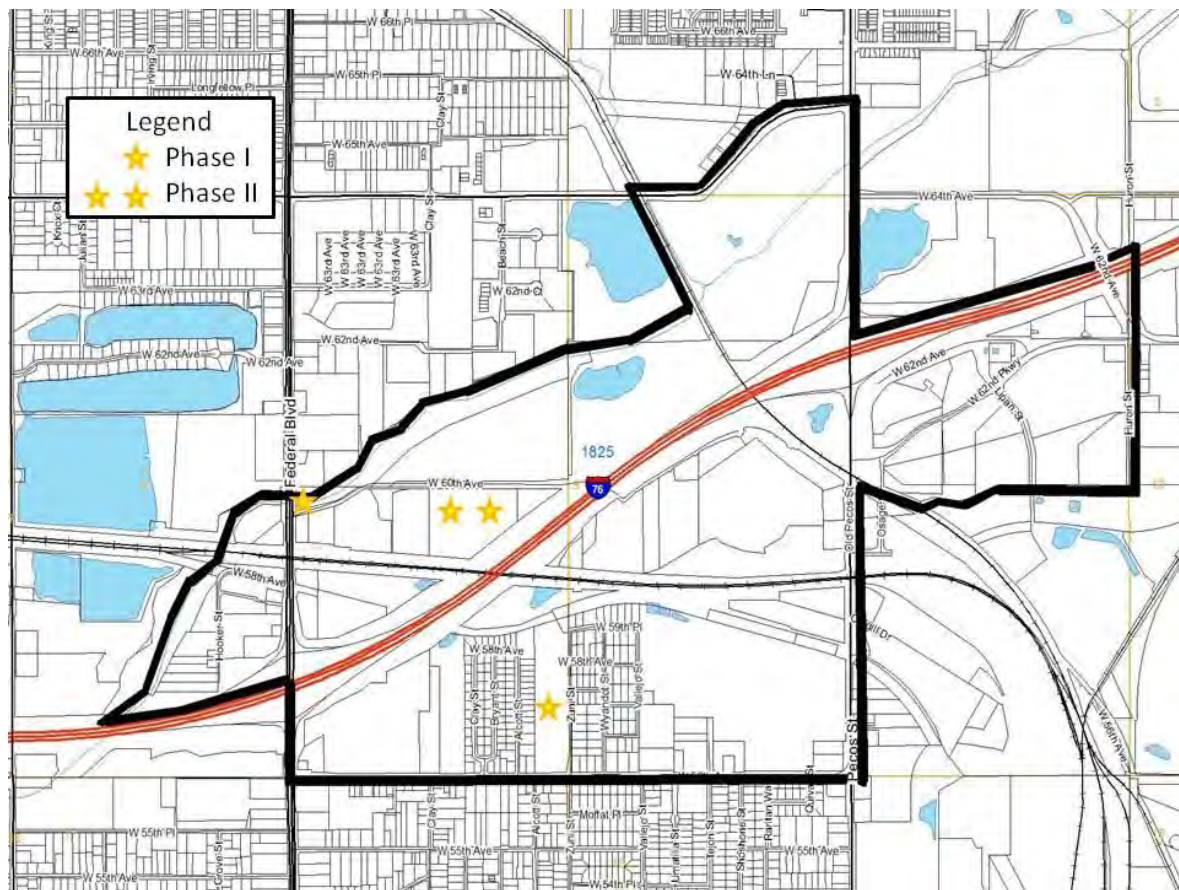
1. Metro Waste water – new subdivision
2. Prologis / Hub 25 / Centercore - office / warehouse
3. New fire station located at the southwest corner of 70th Ave and Pecos St.
4. Brownfields Target Area (see map below for these locations)



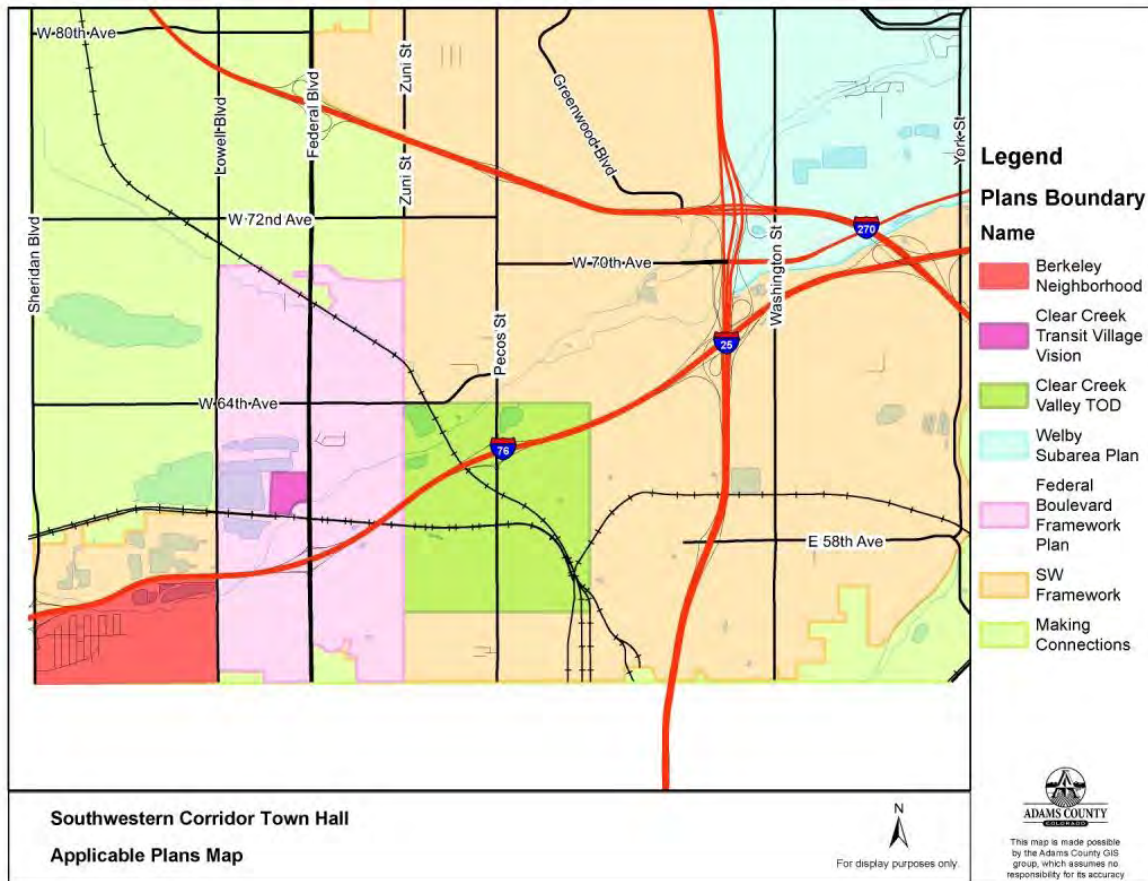


## Ongoing Improvements

Within the Southwest Town Hall region is the Adams County Brownfields Target Area, which is approximately W 56th Ave to W 62nd Ave and Federal Blvd to Huron St (see attached map). The County has been spending down the last of a \$200,000 EPA Assessment Grant to aid in the redevelopment of potentially polluted parcels into commercially viable land for development. Three Phase I Environmental Site Assessments have been completed and one Phase II Environmental Site Assessment is currently underway.



## Future Plans



**Berkeley Neighborhood Plan** - <http://www.adcogov.org/long-range-planning>

The plan, passed in 2008, identifies the community's assets (+) and challenges (-), along with associated goals and strategies:

- + Proximity to a higher education institution, Regis University;
- + A well-connected trail system; and
- + A strong Organized Citizen Group
- Older housing stock: maintain single-family nature, support Berkeley W&S MP
- Decreased homeownership: provide safe and adequate public improvements, expand youth activities, redevelop Berkeley Gardens school site
- Changing demographics: opportunities for cultural exchange with Regis students
- Parking issues with students: increase transit opportunities, address circulation issues
- Neighborhood safety and visual appearance: eliminate graffiti, address animal nuisances, build relationships with public safety agencies

**Clear Creek Valley TOD Plan** - <http://www.adcogov.org/long-range-planning>

The plan, passed in 2009, summarizes TOD best practices, applies them to the Clear Creek Valley Station study area, and provides a conceptual site plan, including massing and design views for the Transit Village. The goals include:

- Cleanup strategies for contaminated properties on the east side of Federal
- Floodplain mitigation in cooperation with the Urban Drainage and Flood Control District
- Encourage mixed-use and sustainable development
- Development of market potential, including land assembly and open space development

**Welby Subarea Plan** - <http://www.adcogov.org/long-range-planning>

The Welby area was identified in the 2012 Comprehensive Plan update as an area with a diverse mix of uses that includes single and multifamily residences, commercial businesses, agriculture, and industry. The diverse mix of uses and eclectic character is valued by area residents and reflects its unique history; however, as the diversity of uses in the area has increased over time, conflicts between different uses, such as conflicts between the residential neighborhood and industrial operations, have emerged. The purpose of the plan is to:

- Complete a more detailed analysis of the area, including inventories of land uses, assets and constraints, and infrastructure;
- Identify development trends; and
- Prepare a new land use plan

**Federal Boulevard Framework Plan** - <http://www.adcogov.org/long-range-planning>

The goal of the Federal Boulevard Corridor Framework Plan, passed in 2012, is to provide guidance for future planning, transportation and economic development investments along this important north-south corridor, which has experienced disinvestment over several decades and is challenged by health and safety concerns for motorists, bicyclists and pedestrians alike. Its strategies address a range of issues, including:

- Improving motorized, bike, and pedestrian circulation throughout the corridor;
- Blight and corridor signage/marketing/identity
- Economic development through land assembly and changes in land use

**Southwest Adams County Framework Plan** - <http://www.adcogov.org/long-range-planning>

The plan, adopted in 2005, was created to guide and organize the multiple planning efforts needed in this area due to the various land use types found in southwest Adams County. Many



neighborhoods have evolved to contain a mix of land uses. Each area has its own unique set of circumstances, issues and needs, and stakeholders.

**Making Connections** - <http://www.adcogov.org/long-range-planning>

The plan provides information and analysis that will lead to the infrastructure, land use, design guidelines and zoning applicability for the plan area of unincorporated Southwest Adams County. The plan recognizes the Triangle of Opportunity created by the Pecos, Arvada, and Westminster station areas that includes the Federal Boulevard Corridor and station area, as well as the other opportunity sites between stations within the project area. It provides “bundles” of strategies, which focus on:

- Funding sources for implementation
- Connecting subarea and corridor plans to results
- Implementing policies to support those results
- Identifying essential roadway, bicycle, and pedestrian improvements in strategic areas

## Trends

Developers are proposing duplexes and high density residential between 52<sup>nd</sup> Avenue north to the light rail station along Federal Blvd. The area is primarily zoned C-5 (high intensity commercial) and R1-C (small lot single family residential). Current uses in the C-5 zone district are auto sales, auto repair and retail. The residentially zoned areas are primarily single family homes and duplexes.

## Biggest Success

Redevelopment allowing creation of office warehouse areas such as Crossroads Commerce Park, Hub 25, Prologis and Centercore.

Want to learn more about Community and Economic Development? Go to:

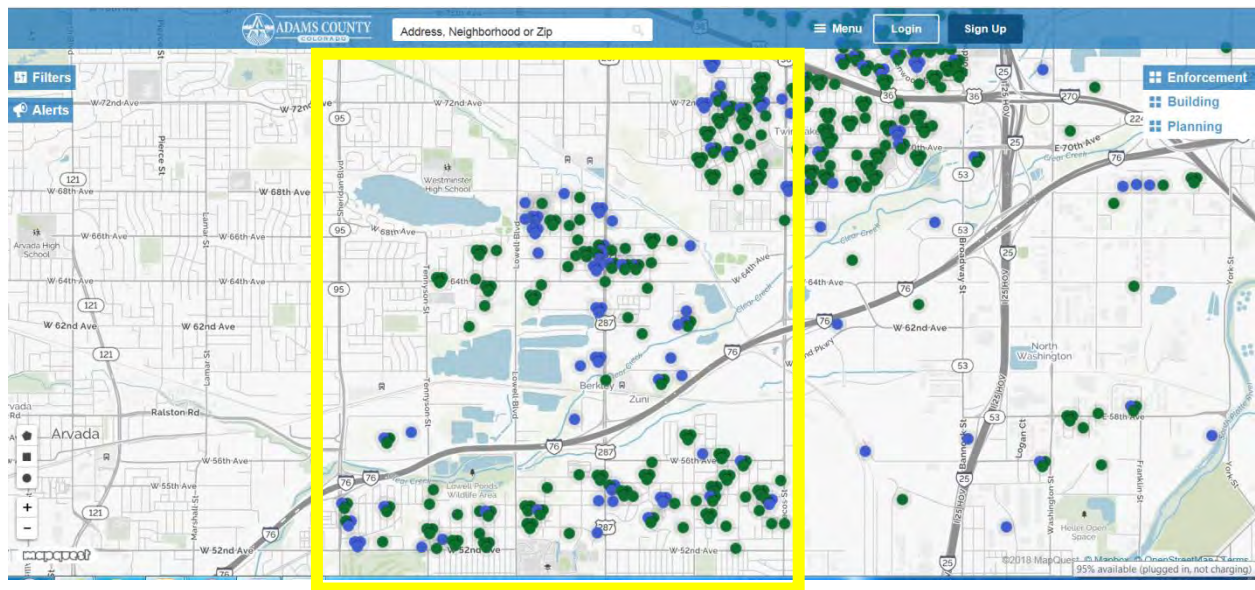
<http://www.adcogov.org/community-economic-development>

Learn more about Long Range Planning Projects and Plans! Go To:

<http://www.adcogov.org/long-range-planning>

## Code Enforcement

The Eye on Adams report highlights that in the past year, there have been approximately 100 code violations in the Town Hall area. There are currently approximately 40 active cases in the Town Hall area. Overall there were over 600 code enforcement violations in the entire unincorporated southern region (both east and west areas) within the last year. The most common code enforcement issues in this area were RV as well as material storage, weeds, and graffiti.

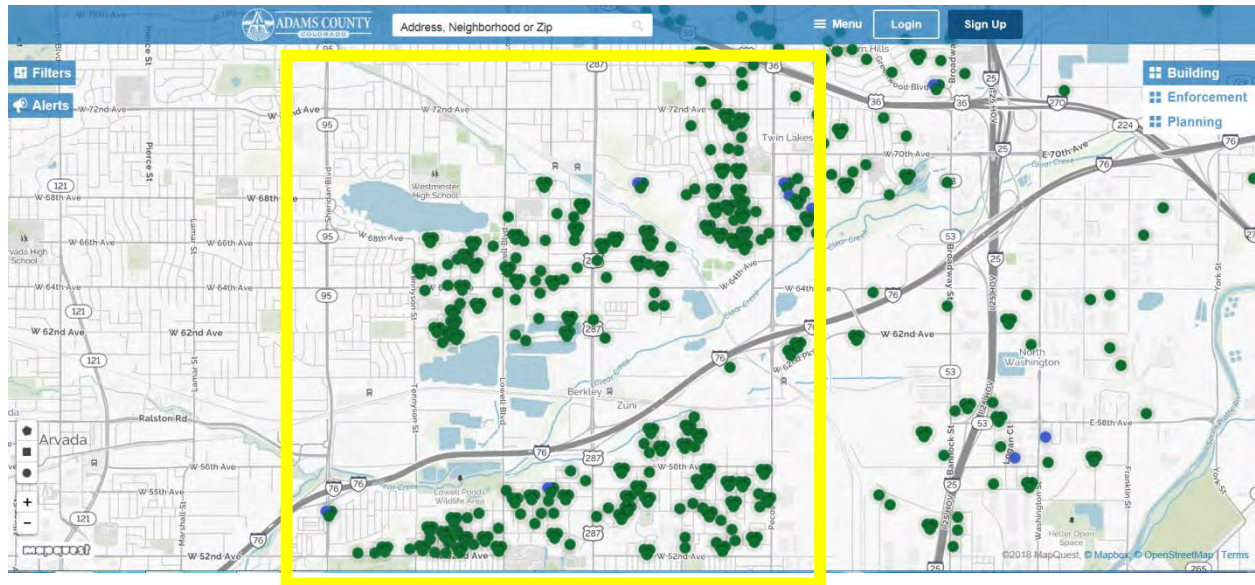


Eye on Adams Map: Green dots are completed/issued permits, blue are received permits. Map depicts a snapshot of building permits issued in the past year.

Need to contact Adams County Neighborhood Services? Got to:  
<https://www.adcogov.org/neighborhood-services>

## Building Permit Information

The Eye on Adams report finds that the County has issued approximately 100 building permits in the Town Hall area within the past year. The most common permits issued were home improvement permits for roofs, water heaters and siding, or additions to homes such as garages, and fences.



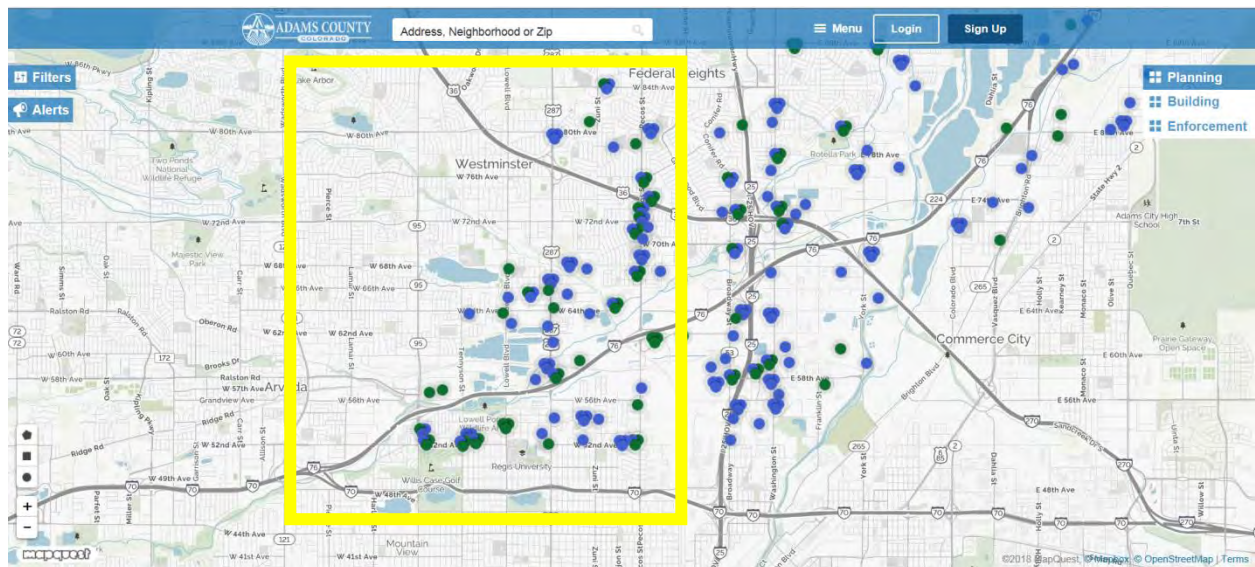
Eye on Adams Map: Green dots are completed/issued permits, blue are received permits. Map depicts a snapshot of building permits issued in the past year.

Need a building permit? You can apply online.

Got to: <https://permits.adcogov.org/citizenaccess/>

## Land Use Cases

Over the last year there have been approximately 30 land use cases in the Town Hall area within the last year. The blue dots on the map show cases that are currently under review and green dots highlight completed land use cases. There are currently 40 open land use cases. The most common land use cases reviewed in this area are for business permits such as liquor licenses and temporary use permits for fireworks and tree lots. There are also several pending housing, subdivision plat approvals, and setback requests.



Need Adams County land use information? Visit our current land use page:

<https://www.adcogov.org/planning/currentcases>

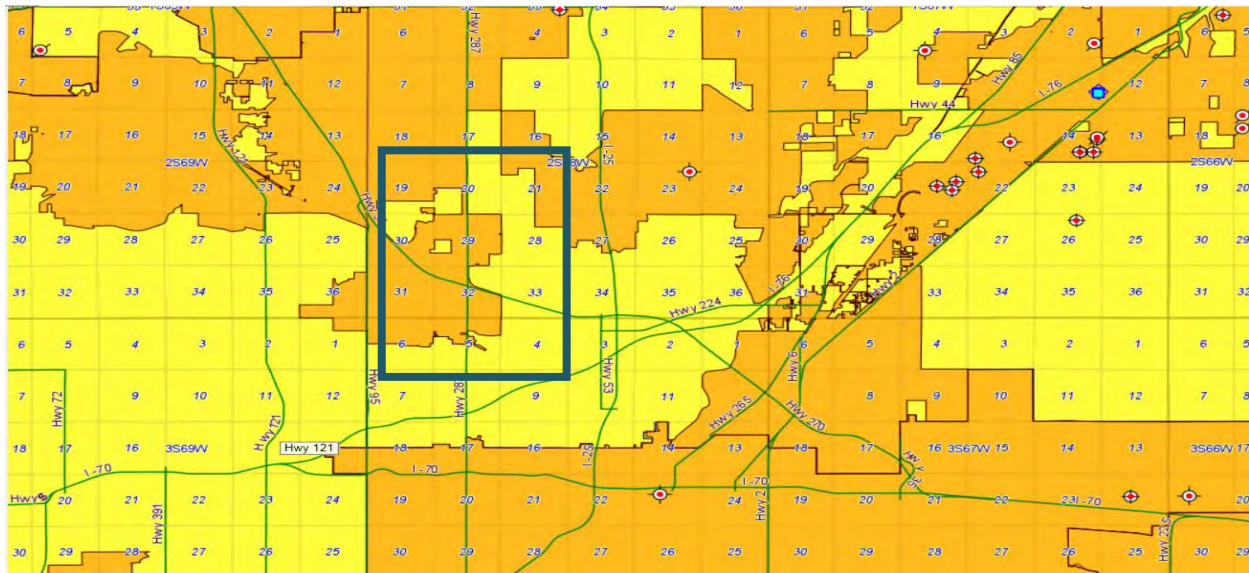
Visit us today as we are often seeking public comment on land use cases.

You can use the Eye on Adams! It's located on our website! Got to: [www.adcogov.org](http://www.adcogov.org) and under How Do I? Click on, View County Maps. There you will find the Eye on Adams tool that will help you see what building, code, and even planning activities are going on in your area!



## Oil and Gas Information

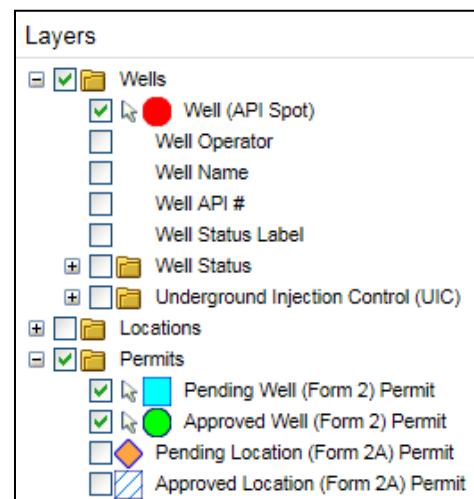
There is no oil and gas activity within the Town Hall area. This map is provided by the



Colorado Oil and Gas Conservation Commission and shows the current active oil and gas wells within and around the Town Hall Area.

The Oil and Gas Conservation Commission Map demonstrates that there are approximately ten well sights, and one pending well site far outside the Town Hall area. To learn more about county-wide regulation contact Christine Dougherty the County's Oil and Gas Liaison for more information: (720) 523-6891 or go to:

<http://www.adcogov.org/oil-and-gas-information>



County-wide – A Well Water Testing Program (pilot project) has been approved by the BoCC to provide free well water testing for any registered water well within ½ mile of an oil and gas well. Tri-County Health will be administering the program on behalf of the County.

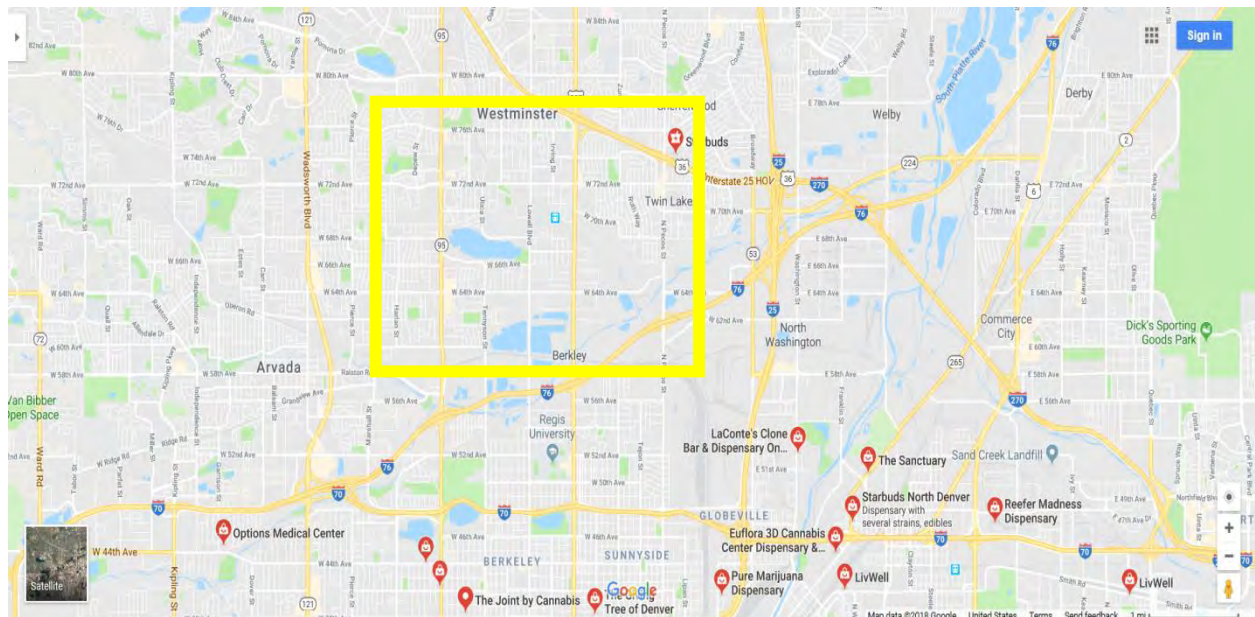
Want more information? Go to:

<http://cogcc.state.co.us/maps.html#/gisonline>  
<http://www.adcogov.org/oil-and-gas-information>

The county updates its page weekly with an oil and gas report prepared by the county's oil and gas liaison.

## Retail Marijuana Information

Adams County retail marijuana regulation currently caps marijuana retail facilities at 10 businesses. This includes marijuana infused product manufacturers (MIPS), retail marijuana stores, retail cultivation facilities, and retail marijuana testing facilities. There is one marijuana facility in the Town Hall Area. However there are 13 south and east of the Town Hall area.



Need Adams County Retail Marijuana Information? Visit us at:  
<https://www.adcogov.org/marijuana-land-use-regulations>  
<https://www.adcogov.org/marijuana-licensing>



## Parks and Open Space Information

### Top Improvements, Projects, and Programs

#### **BNSF Drop Structure/Recreation Enhancement:**

The Public Works and Parks and Open Space Departments are partnering with the Burlington Northern Santa Fe Railroad and Urban Drainage and Flood Control District to make some major improvements to Clear Creek between Federal Boulevard and Pecos Street. A large drop structure in Clear Creek will be removed and several smaller drop structures will be installed. The project will provide better flood protection, allow for in-water recreation (kayak, canoe, etc.), and potentially allow the Clear Creek Trail to go under the railroad tracks and return to 64<sup>th</sup> Avenue on the east side of the BNSF tracks. We hope to provide better parking facilities, access to the water, and sitting areas along the creek as well.

#### **Twin Lakes Park Renovation / Clear Creek Trail replacement:**

Twin Lakes Park is currently being renovated. The renovation will improve pedestrian connections, expand the playground, stabilize the banks of the lakes, provide picnic shelters, and improve the landscaping on site. The restroom in the park will be removed and port-o-lets will be installed. In addition, a section of the Clear Creek Trail just west of Twin Lakes Park is being replaced to address severe cracking and erosion issues that have plagued this segment in recent years. Both projects will be complete this fall.

#### **Closure of Lafayette Park / Formalization of Engineer's Lake Trailhead:**

Lafayette Park, the hidden parking area off of Hwy 224 near Gilpin Street, has been closed since the spring of 2017. The area has been restored to a natural state. We are currently working on a design to rebuild the Engineer's Lake Trailhead, located off of Highway 224 near the South Platte River. This parking area provides excellent access to both the South Platte River and Clear Creek Trails. This project will: create a defined access drive, provide a paved, striped, and lighted parking lot for approximately 30 cars, provide identification signage, and provide a port-o-let and trail kiosk. The site will also incorporate storm water treatment, which does not exist today.

### Adams County Fair:

Adams County Fair 2017 had over 74,000 people in attendance, which is a slight growth over 2016, despite two nights of thunderstorms. The headliners Dan & Shay were a huge hit and have been fun to watch since the Fair as they have taken off in their careers. The Fair's goal to bring in new, up and coming artists was achieved and we were all impressed with the energy their show brought to the Fair. Dia de la Familia set records in 2017 bringing over 27,000 attendees to the fair on Sunday. The Charreada and Los Cardenales de Nuevo Leon brought over 5,200 fans to the grandstands.

1. 4-H reported growth in several areas including poultry and sheep. They also sold just slightly more animals than in 2016 resulting in a higher sale total for the kids.
2. During the fall, Fair staff were busy attending conferences to book grounds entertainment, learn more about the industry, and even win a few awards for marketing and communications.
3. Kids Pedal Tractors will be returning, along with the entire kid's zone. The biggest addition coming this August will be Mutton Bustin' all 5 days! If your kid missed their chance at the National Western, bring them to the Fair and they will get the same chance to win great prizes for the longest ride!

Grandstand entertainment will be announced as we get closer to the Fair. This year's lineup is going to be *#unfairgettable. (Our 2018 theme)*

### Anticipated Impact of Improvements

**BNSF Drop Structure/Recreation Enhancement:** This project will provide the public with access to the water, which was the top item mentioned during the Clear Creek Corridor Plan process. The reduction in drop structure sizes will provide a more stable environment that allows for recreation and performs better during storm events.

**Twin Lakes Park Renovation / Clear Creek Trail replacement:** This project should provide more usable facilities for visitors. This is one of Adams County's best loved parks, but was in desperate need of a makeover. A new irrigation system will greatly improve the turf while bank stabilization will allow for better fishing access. An enhanced playground and trails will better

serve visitor needs. Folks who regularly use this park are impacted right now, as the park is fully closed for the renovation.

**Closure of Lafayette Park / Formalization of Engineer's Lake Trailhead:** The closure of Lafayette Park has removed a haven for illicit activity from the neighborhood. The improvements planned at Engineer's Lake will create a formal space to access the trail that can be easily patrolled from the street.

**Adams County Fair:** The Adams County Fair is a great community event for the entire family to enjoy.

## **Future Plans for This Area**

The Clear Creek Corridor Plan describes our future plans for this area of Adams County. The community envisions easy connections from neighborhoods to the Clear Creek Trail with a multitude of recreational opportunities available along the trail. The community wants to see much of the natural aspects of the corridor preserved, but with amenities included to enjoy these natural spaces. Development would face the creek and take advantage of the lovely views and trail access along the creek.

## **Community Trends**

We heard that residents care about and want to preserve the natural areas of Adams County, particularly along Clear Creek. One threat to these areas is the growing population of homeless living in natural areas. Cleaning up trash along the trail corridor (most often from abandoned camps) is one of the most frequent requests we receive.

## **Biggest Success**

The renovation of Rotella Park has been a huge success. The park is well-used and now provides amenities that are convenient for users.

Need Adams County Parks and Open Space Information? Visit us at:  
<https://www.adcogov.org/parks-open-space>

## Public Works Information

### Top Improvements, Projects, and Programs

1. Berkeley Sidewalks – Tennyson to Lowell; W 52<sup>nd</sup> Ave to W 54<sup>th</sup> Ave
2. ADA 5 Areas – E 55<sup>th</sup> Ave and E 56<sup>th</sup> Ave, Lincoln to Washington St.; E 66<sup>th</sup> Ave and E 68<sup>th</sup>, Washington St to York St; Steele St, 80<sup>th</sup> Ave to 86<sup>th</sup> Ave
3. Miscellaneous Concrete/ ADA Ramps – Western Hill and Sherrelwood neighborhoods/ Ramps on Broadway and Conifer
4. W 66<sup>th</sup> Avenue – Delaware St to Broadway St
5. The ditching is targeted for 58<sup>th</sup> & Tennyson to the South (underpass).
6. Litter control is mostly concentrated along that corridor as well.

Adams County Public Works continues to monitor road conditions and will complete any necessary improvements as they carry out their current transportation plan. You can learn about current road enhancements, the process of these projects, and about the County's transportation plan at: <http://www.adcogov.org/capital-improvement-program-cip-projects>

Should any issues arise the citizens are encouraged to utilize the YourGov app and provide information of any road issues.

This area has been identified as a targeted area for the 2018 Ditch Cleaning Program. We are also currently monitoring this entire area for Litter Control on a heightened scale. Should any issues arise the citizens are encouraged to utilize the YourGov app and provide information of any issues.

### Anticipated Impact of Improvements

Higher quality roads, increased safety, cleaner and healthier community for residents traveling and living in the Southwest Corridor.

Please be advised while improvements are being completed expect short term road closures and delays in area.

## Future Improvements

1. York Street – SH 224 to 78<sup>th</sup> Ave
2. E 58<sup>th</sup> Avenue – Washington St to York St
3. Streets Paving Program
4. Miscellaneous Concrete Program
5. Seal Program
6. The Ditch Cleaning Program- This program will improve upon the flow of stormwater drainage and increase the life of the asphalt as well.

## Stormwater Updates

1. Stormwater CIP project in this area is Clear Creek Drop Structures between Zuni St and Tejon St
  - a. Design 2018/2019
  - b. Construction 2020
2. Drainage Maintenance continues throughout area with additional cleaning, inspections, and replacements.

## Community Trends

1. Illegal dumping is the number one citizen concern/requests issue we are receiving in this area at this time.
2. Residents want new pavement in the areas that have not been addressed yet. Visit us at: <http://www.adcogov.org/capital-improvement-program-cip-projects> for upcoming projects!
3. We have logged 64 citizen requests for Weed/Litter clean up in the last year in this area

Need Adams County Public-Works Information? Visit us at:  
<http://www.adcogov.org/public-works>

Learn about current project progress and future projects here:  
<http://www.adcogov.org/capital-improvement-program-cip-projects>

Learn about the Gravel Resurfacing Projects that are scheduled here:  
<http://www.adcogov.org/gravel-road-resurfacing-program>

## Animal Shelter/Adoptions

### Top Projects that Impact Town Hall Area

*While it is not located in this neighborhood, the new Adams County Animal Shelter/Adoption Center will be opening in mid 2020 and will serve all of Adams County.*

1. New Adams County Animal Shelter and Public Dog Park “In Progress” (To serve all Adams County Residents and is set to open in 2020.)
  - Map of Future Location, Renderings, “Frequently Asked Questions” can be found at: <http://www.adcogov.org/acasnewlocation> (website will up continually updated as the project unfolds.)
  - Questions to [animal-shelter@adcogov.org](mailto:animal-shelter@adcogov.org)
2. Public Low-Cost Vaccination Clinic offered every other Wednesday at the shelter from 3-5:30 p.m.
  - Vaccinations \$10.00 each.
  - Spanish speaking staff onsite at every clinic.
  - Clinic Schedule is posted in the animal shelter section of the [www.adcogov.org](http://www.adcogov.org)  
[http://www.adcogov.org/sites/default/files/LowCostVaccineClinic Poster April-June 2017pdf.pdf](http://www.adcogov.org/sites/default/files/LowCostVaccineClinic%20Poster%20April-June%202017.pdf)
3. Volunteer Opportunities at the Animal Shelter
  - General Volunteer Info: <http://www.adcogov.org/volunteer-program>
  - Foster Volunteers (in-home care: <http://www.adcogov.org/sites/default/files/Foster%20Care.jpg>
  - Must be 16 years old. (Younger children can assist adult foster volunteers in home.)
  - 6<sup>th</sup> -Month Commitment Required
4. New Animal Shelter Website to Launch Mid-May 2018
  - New Website Address: <http://animalshelter.adcogov.org/>





## Projects Details

- **New Adams County Animal Shelter Location** will be on the south end of the Adams County Regional Park (North of 120<sup>th</sup> and East of Riverdale Road in Unincorporated Adams County)
  - Map of Future Location, Renderings, “Frequently Asked Questions” can be found at: <http://www.adcogov.org/acasnewlocation>
- **Public Low-Cost Vaccination Clinics held at the Adams County Animal Shelter Year Round at**  
Address:  
10705 Fulton Street  
Brighton, CO 80022  
303-288-3294  
Two Wednesdays per Month from 3-5:30 pm  
Clinic Schedule is posted in the animal shelter section of the [www.adcogov.org](http://www.adcogov.org)  
[http://www.adcogov.org/sites/default/files/LowCostVaccineClinic Poster April-June 2017pdf.pdf](http://www.adcogov.org/sites/default/files/LowCostVaccineClinic%20Poster%20April-June%202017.pdf)
- **Onsite Volunteering** also occurs at the above current shelter location

## Impact of Projects

The new animal shelter facility improvements will include:

- Improved animal housing to improve animal health, behavior and adoptability
- A more safe, accessible location for both people and pets
- An upgraded health clinic to treat ill or injured pets and perform spay/neuter surgeries
- Private counseling spaces for citizens
- More parking spaces

The new animal shelter website will be more user-friendly and require fewer steps to search for adoptable and lost animals. Direct links to contact animal control by jurisdiction will also be included on the site.

After mid-May 2018, the new animal shelter website will be: <http://animalshelter.adcogov.org/>

## Community Trends

We are still seeing wildlife test positive for rabies along the Front Range. We strongly encourage pet owners to get their dogs and cats vaccinated at a local veterinary office or at one of the shelter's low-cost vaccination clinics. The clinic are held two Wednesday afternoons per month at the animal shelter—10705 Fulton Street, Brighton, CO 80601. Vaccinations are \$10 each. The current clinic schedule can be found on our website at:

<http://animalshelter.adcogov.org/vaccination-and-microchip-clinics>

About 2/3 of all animals that enter the Adams County Animal Shelter come in as lost pets. We encourage pet owners to have their pets spayed and neutered to decrease their urge to roam, to have their pets wear a collar with a visible ID tag, as well as to have a microchip. The shelter offers microchips for \$20, which can also be obtained at the shelter's bi-monthly vaccination and microchip clinics. See schedule: <http://animalshelter.adcogov.org/vaccination-and-microchip-clinics>

Pet owners living in Unincorporated Adams County must obtain a dog license each year—free if your pet is spayed or neutered. \$25 if not spay/neutered.

## Animal Shelter Data

2016: 5,683 sheltered + 1,432 seen at vaccination clinics = **7,115 total animals served**

2017: 5,369 sheltered +1,629 seen at vaccination clinics= **6,998 total animals served.**

Also in 2017

- 2,377 Animals Adopted
- 1,499 Lost Animals Returned Home
- 5,071 Animals Vaccinated
- 2,208 Animals Micro-chipped
- 1,591 Animals Spay/Neutered
- 148 Animals Received Dental Procedures
- 420 Animals Fostered
- 282 Animals Received End-of-Life Services
- 911 Dog Licenses Issued

## Biggest Success

### Animal Save Rate

- **Increased Save Rate of animals.** Of all the more than 5,200+ new animals that came into the shelter in 2017, 89.1 % were saved—meaning they were either adopted, returned home, sent to rescue or transferred to another shelter.
- **The shelter has increased its annual save rate for the third year in a row.**

**Volunteer Program-** Questions about volunteering? Email at [acasvolunteer@adcogov.org](mailto:acasvolunteer@adcogov.org)

- 334 volunteers logged 17,564 service hours in 2017—the highest in shelter history
- Number of active volunteers has increased 187% over last 3 years
- Number of Service Hours has increased 244% over last 3 years

## Additional Service Contact Information

Contact the Adams County animal shelter by phone at 303-288-3294.

### Contact Animal Control

NOTE: The Adams County Animal Shelter Animal Shelter does not provide animal control field services: The following numbers will direct you to the animal control agency for the area in which you live:

<a href="#">Unincorporated Adams County</a>	303.288.1535
<a href="#">Arvada</a>	720.898.6850
<a href="#">Aurora</a>	303.326.8288
* <a href="#">Bennett</a>	303.644.3249
* <a href="#">Brighton</a>	303.288.1535
* <a href="#">Commerce City</a>	303.288.1535
* <a href="#">Federal Heights</a>	303.428.8539
* <a href="#">Lochbuie</a> - Dogs Only	303.659.1395
* <a href="#">Northglenn</a>	303.288.1535
* <a href="#">Thornton</a>	720.977.5150
<a href="#">Westminster</a>	303.658.2540 *4360

*\*Shelter with Adams County Animal Shelter/Adoption Center*

## Online Resident Services

### Eye on Adams

Ability to look up any building permit, land use case, or code compliance case

Link: <https://adamscounty.buildingeye.com/building>

### E-Permit Center

Launched in early 2017 and allows the submission and tracking of building permits online

Link: <https://permits.adcogov.org/citizenaccess/>

### Oil and Gas Information

Weekly report uploaded here each Friday on oil and gas activity and spill report

Link: <http://www.adcogov.org/oil-and-gas-information>

### Adams County Sheriff App

Connect directly with the Sheriff on non-emergency issues 24/7. Get download link on Sheriff site. Link: <http://www.adamssheriff.org/>

### Adams County Front Range Airport

Connect directly with updates on the Adams County Front Range Airport.

Link: <http://www.ftg-airport.com/>

### Graffiti Removal

Report and schedule free graffiti removal.

Link: <http://www.adcogov.org/graffiti-removal>

### Roads, Bridges, and Traffic

Additional information on how to contact the County in regards to infrastructure and roads.

Link: <http://www.adcogov.org/contact-reporting-information>

### Nextdoor

Connect with your neighbors and community.

Link: Available on iTunes or Google play

## Adams County Contact Information

### Community and Economic Development

Development Review	720.523.6200
Oil and Gas	720.523.6891
Neighborhood Services	720.523.6877
Building Permits	720.523.6825
Code Enforcement	720.523.6800
Graffiti	720.523.6565
Animal Services:	303.288.3294 or 303.288.3135

### Long Range Planning

General Information Line	720.523.6992
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### Parks and Open Space

General Information Line	303.637.800
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### Public Works

General Information Line	720.523.6875
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### County Managers Office

Office	720.523.6193
Cultural Liaison	720.523.6846
Neighborhood Liaison	720.523.6991
Legislative Affairs	720.532.6828.

### Adams County Sherriff

General Information Line	303.288.1535
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Not finding the information you need? Visit Adams County online at: [www.adcogov.org](http://www.adcogov.org) . Here you will find a one-stop shop with all county information as well as links for all your resident needs.

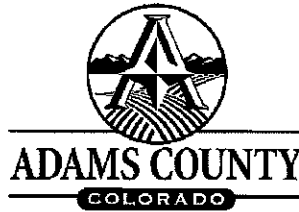
For more information about this report, upcoming Town Halls, or general neighborhood Information contact the Adams County Neighborhood Liaison at:

720-364-4262 or

Welcome to the Neighborhood Website at:

<http://www.adcogov.org/welcome-neighborhood>





## STUDY SESSION AGENDA ITEM

<b>DATE:</b>	May 22, 2018
<b>SUBJECT:</b>	Family First Prevention Services Act: General Info
<b>FROM:</b>	Chris Kline and Jan James
<b>AGENCY/DEPARTMENT:</b>	Human Services Department
<b>ATTENDEES:</b>	Chris Kline and Jan James
<b>PURPOSE OF ITEM:</b>	Info Sharing regarding Federal Bill that will impact Child Welfare Funding
<b>STAFF RECOMMENDATION:</b>	Informational only

### **BACKGROUND:**

On February 4, 2018 this bill was passed by Congress and signed into law. It includes the biggest change to the structure of federal child welfare finance since 1980. The law goes into effect on October 1, 2019, and will have immediate impact on funding for services that are provided to children and families involved with child welfare. It is important that our leadership at all levels have an understanding of the potential impact for county and state budgets as this new law takes effect. The law provides several significant changes that will begin in October 2019 and will be fully realized in 2026, when the overall structure has transformed.

### **AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

Children and Family Services Division  
Human Services Department  
Human Services Finance  
Colorado Department of Child Welfare

### **ATTACHED DOCUMENTS:**

Powerpoint

**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

**Fund: 15****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:****APPROVAL SIGNATURES:**

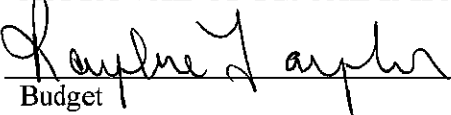
  
Raymond H. Gonzales, County Manager

\_\_\_\_\_  
Alisha Reis, Deputy County Manager

  
Bryan Ostler, Deputy County Manager

\_\_\_\_\_  
Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**

  
Budget

# FAMILY FIRST PREVENTION SERVICES ACT

Key Components and Implications for Practice

- ▶ Colorado has requested a 1-year extension of the IV-E Waiver, which will allow us to have 6 years of Waiver Interventions under our belt
  - ▶ Positions us to help “lead” the changes that are to come
  - ▶ We are one of 27 states nationally that have “selected in” through the waiver to do Child Protection work differently for the past 5 years
  - ▶ Colorado has interventions that are working: family engagement, kinship support, permanency roundtables, trauma-informed assessment practices (emerging), and use of kinship navigators
  - ▶ Research from the Waiver Demonstration Project can be used to help inform practices that “front end” services to maintain children safely within their families
- ▶ We can use this momentum to recommend service elements to be considered for approval under the FFPSA

## A COLORADO CONTEXT FOR IMPLEMENTATION

# WHAT IS THE FFPSA & WHAT DOES IT DO?

- Primarily: Emphasizes Services to Prevent Foster Care (October 2019)
- Simultaneously: Limits reimbursement for Congregate Care (October 2019)
- Finally: Changes Parameters for Adoption Subsidies, Reunification Services, and the timeframes available for Chafee Supports

# WHAT TYPES OF PREVENTION SERVICES AND FOR WHOM?

Three areas of Services that are fundable:

- Services to Address Mental Health Challenges
- Substance Abuse Treatment
- In-Home Parent Skill-based Programs

Who is Eligible to Receive these Services

- Parents or Relatives caring for children who are “candidates for foster care”
- Youth in Foster Care who are pregnant or already parents (to prevent foster care for their children)

# BENEFITS OF NEW LAW

**Any child who would have to enter care without these services available to prevent out-of-home care is eligible to receive these services**

- This eliminates current income eligibility requirements
- The candidate status applies to children living with birth parents, but also applies to a child whose adoption or guardianship status would be disrupted or dissolved without these services

**AND...**

- It applies to children/youth that we temporarily place with kin as long as we DO NOT take custody to do so

# DEVIL'S IN THE DETAILS...

## However...

- Services are time-limited to 12 months from implementation of the formal prevention plan required
- Funds cannot be used to pay a stipend for kinship providers or to provide hard goods to support them (we currently can do this under the waiver)

## AND

- If the child cannot be safely maintained with parents and requires temporary placement with kin, at the end of 12 months the only option would be to have the child remain with kin informally (with no supportive services) OR enter out-of-home care through a removal (i.e., unlicensed or licensed kinship placement) OR have the kin provider adopt the child or enter into a guardianship agreement
- The child can also be placed into traditional foster care



# SERVICE THRESHOLDS & FUNDING

**Allowable Services are limited to 3 types of services:**

- Services to Address Mental Health Challenges
- Substance Abuse Treatment
- In-Home Parent Skill-based Programs

**These services must also meet 3 thresholds to Qualify for Funding:**

- Promising Practice: must be independently reviewed via a study that uses some sort of control group and shows that outcomes are better than for the control group
- Supported Practice: same, but more rigorous quasi-experimental design AND has sustained effects for 6 months beyond the end of treatment
- Well-Supported Practice: same, but has sustained effect for at least one year beyond the end of treatment

# SERVICE THRESHOLDS & FUNDING

## From 2019 until 2026:

- Services that meet these thresholds will receive a 50% Federal Match to the state to provide assistance to bring service programs “on-line” and to help us begin to identify and utilize these practices
- It is assumed that this will help support implementation of these practices in Colorado counties with supportive funding and incentives
- After 2026, the federal match for time-limited services is pegged to the federal Medical Assistance Percentage (tied to the number of impoverished families in our state)

...AND

# SERVICE THRESHOLDS & FUNDING

**By 2026, HALF of state expenditures in this area must go toward “well-supported practices” (the highest ranking of these 3 classes)**

## **This is important because...**

- As of today, very few services nationally have the research behind them to currently meet this threshold
- Colorado (& other waiver states) can help define the service elements that “work” for consideration by the Children’s Bureau to help shape the research opportunities
- The research that’s been done for the past 5 years for our IV-E Waiver interventions can also potentially support identification of some of these practices as “promising practices” to help us more easily to get to the higher level of intervention required by 2026

# HOW DOES THE FFPSA LIMIT SUPPORT FOR CONGREGATE FOSTER CARE?

- Traditional foster homes can be paid for using traditional IV-E funds, but the homes must meet new federal model licensing standards (the definition will be clarified by October 2018)
- Shelters, Group Centers, and other “child-serving institutions” that hold 25 or fewer children can only be funded for up to 2 weeks & no funds can be accessed after that time
- The only longer-term options to foster homes that will remain starting in October 2019 are the following:
  - Teen mom programs (that offer prenatal, postpartum or parenting supports – i.e., mutual care homes)
  - Supervised Independent living settings for youth age 18+
  - High Quality Residential Services for youth who have been victims of trafficking or who are at risk of trafficking
  - Youth placed in “Qualified Residential Treatment Programs” (QRTP)

*[Youth in juvenile justice system involved in pre- or post-adjudication services are also excluded]*

# HOW DOES THE FFPSA IMPACT **ADOPTION SUBSIDIES**, REUNIFICATION SERVICES AND CHAFEE SERVICES?

- Since 2008 the Fostering Connections to Success and Increasing Adoptions act has worked to de-link Adoption Subsidies from the income test that allow federal funds only for children/families that qualified as “very poor” at the time of removal
- This approach was initially applied for teens (to promote adoptions of teenagers) and was set to continue down the age groups to 2019, when the income test would be eliminated for all children who were adopted
- The FFPSA freezes the de-link at 2-year-olds (newborns and babies are easier to find adoptive homes) and will not fund for children that do not qualify as “very poor” when placed



# HOW DOES THE FFPSA IMPACT ADOPTION SUBSIDIES, **REUNIFICATION SERVICES** AND CHAFEE SERVICES?

- The FFPSA eliminates the previous requirement that services to support reunification could only be funded for 15 months (including the time that children were in out of home care)
- It now allows for 15 months of services that can be funded from the time the child is reunified to support stability

BUT

- It does not provide funds to pay for these services outside of existing PSSF funds already available (About \$4 mil is federally available to Colorado)

# HOW DOES THE FFPSA IMPACT ADOPTION SUBSIDIES, REUNIFICATION SERVICES AND **CHAFEE SERVICES?**

- The FFPSA extends the timeframe for youth emancipating from our system to receive Chafee Services to age 23 (rather than the current age of 21)
- It also raises to age 26 (from the current age ceiling of 23) for youth to receive Chafee Education Training Vouchers to help youth aging out of care with college costs
  - While it limits youth to 5 years of available vouchers (to help offset the additional funding that would be required to cover more youth)
  - It provides no additional funds to help pay for these vouchers

Q&A





## STUDY SESSION AGENDA ITEM

<b>DATE:</b> May 22, 2018
<b>SUBJECT:</b> Land Use Public Notification
<b>FROM:</b> Kristin Sullivan, Director of Community and Economic Development
<b>AGENCY/DEPARTMENT:</b> Community and Economic Development
<b>ATTENDEES:</b> Kristin Sullivan, Doug Clark, Nana Appiah, Greg Baca, Christine Francescani
<b>PURPOSE OF ITEM:</b> To provide a status update of enhanced land use public notification processes
<b>STAFF RECOMMENDATION:</b> Proceed with the enhanced notification process

### **BACKGROUND:**

Section 2-01-04 of the County's Development Standards and Regulations requires notification to all property owners on record located within a minimum of five hundred (500') feet (exclusive of public right-of-way, public facilities, parks, or public open space) of the property lines of parcel (s) of land for which a development is planned. County staff normally extends the notification radius beyond the minimum requirements to capture and inform the majority of the surrounding property owners.

In addition, neighborhood and homeowners associations are also notified of intended development. This notification is first in a series of notifications used by staff to inform property owners of proposed development applications. The notification at this stage is mainly to inform the surrounding property owners of the proposed development and solicit their input for consideration in providing review comments on the application. There is a second notification sent to the same group after staff completion of the review of the application and at the time of scheduling the project for public hearing. This is in addition to a newspaper publication and posting of signs on the property.

For the past several months, staff has researched ways to improve the current notification process. Specifically, there have been concerns about inadequate notification to surrounding residents who are not property owners, as some property owners on record do not reside on their property, but rather rents to others. To provide notification to all surrounding property owners, as well as residents living within a certain radius of a proposed development, staff with the Information Technology Department is purchasing data that contains all addresses in the County with zip codes. This data will allow staff to send notifications to all addresses within a selected

radius surrounding a proposed development, not only to property owners on record, which has been the practice. This data will be available and incorporated in the County Geographic Information Database by end of May. In the meantime, staff, as of May 1, 2018, has been working with the IT Department to use other systems for obtaining addresses and sending notifications to all surrounding properties of a planned development.

In addition to the notification, staff is also proceeding to use larger notice signs when posting on the real property for development applications. The minimum sign required for those notifications is two (2) square feet. However, to increase visibility of the signs and the text, staff is planning to order new signs that are four (4) square feet to replace the current ones used for such posting, as well as redesign the signs with visible and bright colors (See Powerpoints). The current ones are a minimum of 3 square feet in size. Staff is also transitioning to use hardwood stakes to anchor the signs instead of small, metal stakes that are currently used and do not adequately hold the sign during heavy winds.

**STAFF RECOMMENDATION:**

To proceed with the improved method of sending notifications to property owners in addition to residents surrounding proposed development applications, as well as using larger and colorful signs and stronger posting structures to sustain the signs during high speed winds.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Manager's Office  
County Attorney's Office  
Information Technology Department

**ATTACHED DOCUMENTS:**

Powerpoint Presentation



**FISCAL IMPACT:**

Please check if there is no fiscal impact ☒. If there is fiscal impact, please fully complete the section below.

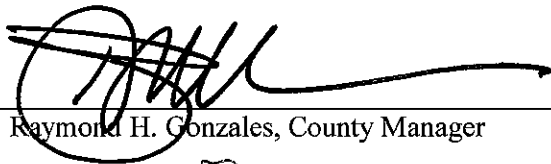
**Fund:****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☒ NO

Future Amendment Needed: ☐ YES ☒ NO

**Additional Note:****APPROVAL SIGNATURES:**


Raymond H. Gonzales, County Manager

Alisha Reis, Deputy County Manager



Bryan Ostler, Deputy County Manager

Patti Duncan, Deputy County Manager

**APPROVAL OF FISCAL IMPACT:**  
Budget

# Land Use Notifications

Community and Economic Development

Nana Appiah



# Background

## Current Requirements:

### 1. Mailed Notice

- Mailed notice to property owners within 500 feet
- Staff regularly extends the notification distance to capture more property owners
- Second notification mailed at least 10 days prior to first public hearing

### 2. Newspaper Publication

### 3. Posting of Signs

## Recent Enhancements

- Starting 5/1, all new and current land use cases include mailed notices for current residents to reach renters

# Examples of Signs

City of Fort Collins/Castle Rock/Adams County

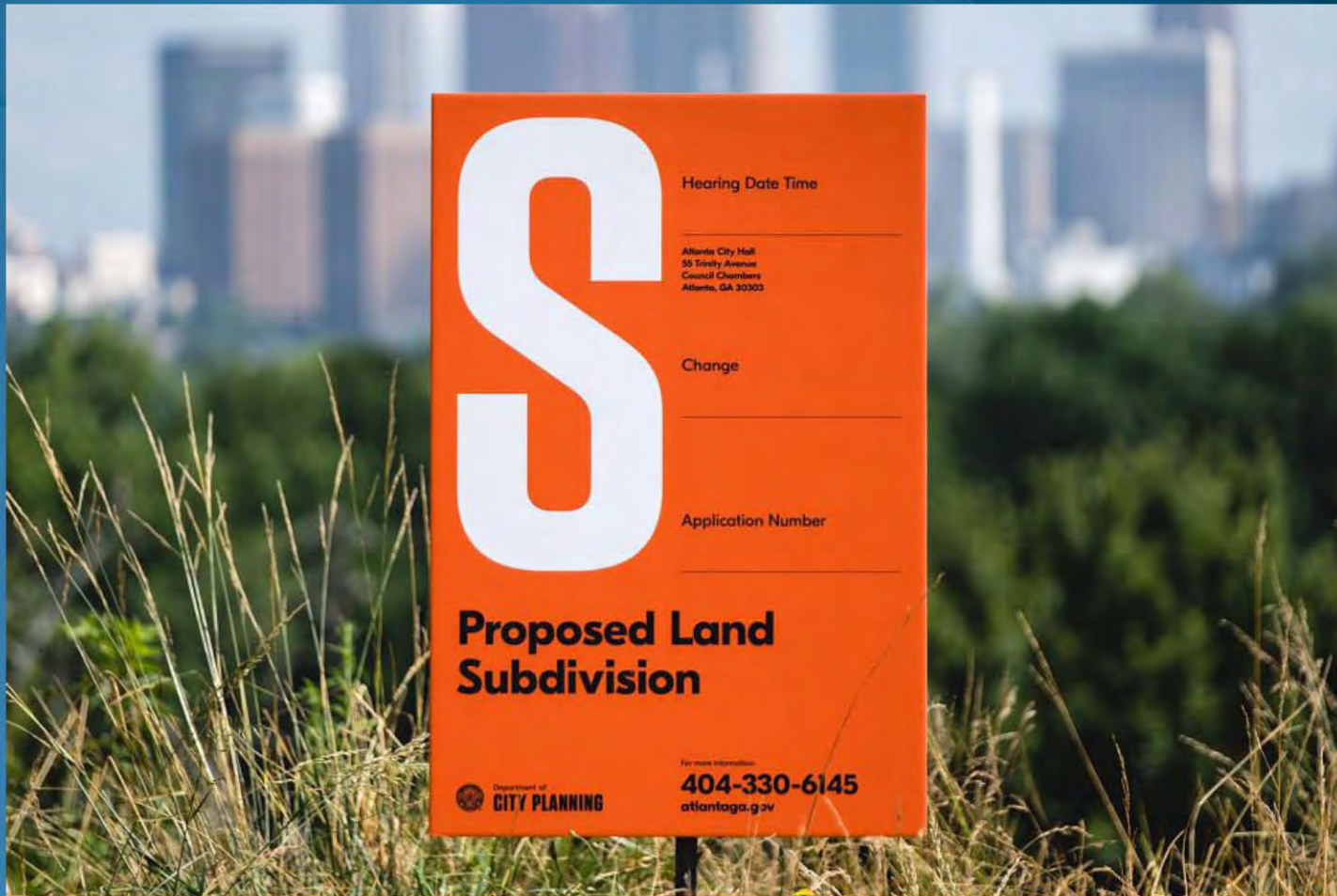


# Required Information on Signs

- Date
- Time
- Place
- Purpose of hearing



# City of Atlanta



# City of Atlanta

<div><h1>A</h1><p>Hearing Date/Time</p><p>Application Number</p><p>Materials Design Review</p><p>Application Number</p><h2>Certificate of Appropriateness</h2><p><b>Department of CITY PLANNING</b></p></div>	<div><h1>V</h1><p>Hearing Date/Time</p><p>Change</p><p>Application Number</p><h2>Variance Special Exception Appeal</h2><p><b>Department of CITY PLANNING</b></p></div>	<div><h1>Z</h1><p>Hearing Date/Time</p><p>Change</p><p>Application Number</p><h2>Zoning Application</h2><p><b>Department of CITY PLANNING</b></p></div>	<div><h1>P</h1><p>Hearing Date/Time</p><p>Change</p><p>Application Number</p><h2>Proposed Land Subdivision</h2><p><b>Department of CITY PLANNING</b></p></div>
<div><h1>U</h1><p>Hearing Date/Time</p><p>Change</p><p>Application Number</p><h2>Special Use Permit</h2><p><b>Department of CITY PLANNING</b></p></div>	<div><h1>T</h1><p>Property Address</p><p>Hearing Date/Time</p><p>Notice of Public Hearing Affecting This Property</p><p><b>Department of CITY PLANNING</b></p></div>	<div><h1>T</h1><p>Name on Approval</p><p>Property</p><p>Deadline for Appeal</p><h2>Tree Removal</h2><p>Notice of Preliminary Approval At This Site</p><p><b>Department of CITY PLANNING</b></p></div>	<div><h1>T</h1><p>Property Address</p><p>Sign Posting Date</p><p>Notice of Plan Submittal for this Site</p><h2>Tree May Be Removed</h2><p><b>Department of CITY PLANNING</b></p></div>

# Recommendation

- New data file with addresses with zip codes to notify all residents/property owners
- Increase the size of sign from 18 X 22 to 22 X 28
- Redesign signs for better visibility
- Adopt City of Atlanta Example



# Recommendation





## STUDY SESSION AGENDA ITEM

<b>DATE:</b>	May 22, 2018
<b>SUBJECT:</b>	Results of Protest Review for RFP #2018.321
<b>FROM:</b>	Kim Roland, Procurement & Contracts Manager
<b>AGENCY/DEPARTMENT:</b>	Finance Department, Procurement & Contracts Division
<b>ATTENDEES:</b>	Kim Roland, Ben Dahlman, Dave Ruppel
<b>PURPOSE OF ITEM:</b>	Provide BOCC with results of the Protest Evaluation Committee
<b>STAFF RECOMMENDATION:</b>	The BOCC reject the Protest submitted by Ascent/World Fuel

### **BACKGROUND:**

A Request for Proposal (RFP) for the supply, delivery and marketing services of Aviation Fuel (Jet A) and Avgas (100LL) was posted on the Rocky Mountain E-Purchasing System. Proposals were due on March 6, 2018, and four suppliers submitted: AVFuel Corp, Ascent Aviation Group (aka World Fuel), Epic Aviation, and CityServiceValcon.

The proposal evaluation committee selected the top scoring firm, CityServiceValcon (CSV), for an award recommendation. That recommendation was presented at Public Hearing on May 8, 2018 and approved by the BOCC.

A formal protest letter from Mr. Darren Fuller, VP of Business Aviation for Ascent/World Fuel, was received by the Procurement and Contracts Manager. The basis of the protest pertains to the appearance of an unfair evaluation of their firm's experience and marketing programs.

In accordance with Policy #1075 Vendor Protests, a protest evaluation committee was formed with the appropriate members and met to review the submitted protest. The committee reviewed the RFP criteria against the proposal submitted by Ascent/World Fuel along with the scores they received.

After a thorough review, the Protest Evaluation Committee determined that Ascent/World Fuel was scored fairly and recommends the protest submitted by Ascent/World Fuel for RFP #2018.321 be rejected.

**AGENCIES, DEPARTMENTS OR OTHER OFFICES INVOLVED:**

County Manager's Office  
Finance Department  
Front Range Airport  
County Attorney's Office  
Eide Bailly LLC, Independent Auditor

**ATTACHED DOCUMENTS:**

Memorandum from Protest Evaluation Committee  
Ascent Aviation Group, Inc./World Fuel Services Protest Letter



**FISCAL IMPACT:**

Please check if there is no fiscal impact ☐. If there is fiscal impact, please fully complete the section below.

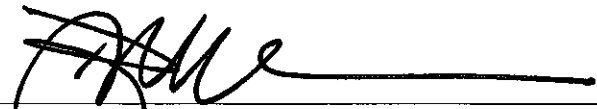
**Fund:****Cost Center:**

	Object Account	Subledger	Amount
Current Budgeted Revenue:			
Additional Revenue not included in Current Budget:			
<b>Total Revenues:</b>			

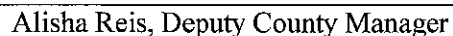
	Object Account	Subledger	Amount
Current Budgeted Operating Expenditure:			
Add'l Operating Expenditure not included in Current Budget:			
Current Budgeted Capital Expenditure:			
Add'l Capital Expenditure not included in Current Budget:			
<b>Total Expenditures:</b>			

New FTEs requested: ☐ YES ☐ NO

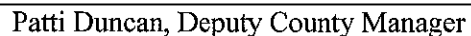
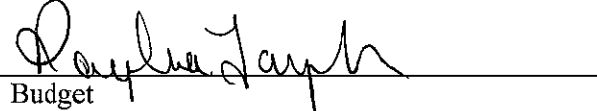
Future Amendment Needed: ☐ YES ☐ NO

**Additional Note:****APPROVAL SIGNATURES:**

Raymond H. Gonzales, County Manager

  
Alisha Reis, Deputy County Manager

Bryan Oster, Deputy County Manager

  
Patti Duncan, Deputy County Manager**APPROVAL OF FISCAL IMPACT:**  
Budget

## MEMORANDUM

**TO:** BOCC

**FROM:** The Protest Evaluation Committee:  
Bryan Ostler, Deputy County Manager  
Alisha Reis, Deputy County Manager  
Ben Dahlman, Director of Finance  
Susan Borup, Deputy Director of Finance  
Kim Roland, Procurement & Contracts Manager  
Dave Ruppel, Director of Front Range Airport  
Doug Edelstein, Deputy County Attorney  
Brent Millspaugh, Audit Senior Manager, Eide Bailly LLP

**DATE:** May 22, 2018

**SUBJECT:** RFP #2018.321 Award Protest by Ascent Aviation Group, Inc., a subsidiary of World Fuel Services

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A Request for Proposal (RFP) for the supply, delivery and marketing services of Aviation Fuel (Jet A) and Avgas (100LL) was posted on the Rocky Mountain E-Purchasing System. Proposals were due on March 6, 2018, and four suppliers submitted: AVFuel Corp, Ascent Aviation Group (aka World Fuel), Epic Aviation, and CityServiceValcon.

Each proposal was rated on the following criteria, in order of importance, as defined in the RFP (Section XII CRITERIA):

1. Project team and past experience
2. Project fee schedule
3. Project approach, ability to meet timeline and provide requested deliverables
4. Marketing, advertising, training and leasing programs

The RFP evaluation committee consisted of three airport staff members and one external subject matter expert. After a thorough review of all proposals, the evaluation committee selected the top scoring firm, CityServiceValcon (CSV), for an award recommendation. That recommendation was presented at Public Hearing on May 8, 2018 and approved by the BOCC.

Prior to staff presenting the recommendation, a World Fuel representative, Mr. Daniel Gallegos, commented during Public Hearing on his concerns regarding the evaluation process and scores given to World Fuel. Direction was provided to Mr. Gallegos on the protest procedure.

A formal protest letter from Mr. Darren Fuller, VP of Business Aviation for Ascent/World Fuel, was received by the Procurement and Contracts Manager within the required timeframe on May 10, 2018. A copy of that letter is attached. The basis of the protest pertains to the appearance of an unfair evaluation of their firm's experience and marketing programs.

In accordance with Policy #1075 Vendor Protests, a protest evaluation committee was formed with the above mentioned members. The committee reviewed the RFP criteria against the proposal submitted by Ascent/World Fuel along with the scores they received. Their findings in regards to the protest are as follows:

**Firm's experience (Project Team and Past Project Experience)**

All members of the proposal team scored Ascent/World Fuel the highest score of 35, except for one score of 25. It was determined that although this supplier is very experienced in this business, their past project experience (per the noted criteria) played a role in the other evaluator's score. This particular evaluator has direct contact with the supplier's project team and has past experiences the other evaluators do not.

**Marketing programs (Marketing, Advertising, Training and Leasing Programs)**

Out of a possible score of 15, two evaluators scored Ascent/World Fuel a 14 and two provided a score of 10. It was determined that although this supplier does offer a good marketing program, it was not to the level staff was wanting.

As an additional analysis, the Protest Evaluation Committee reviewed the scores, without the lower scoring evaluator's ratings. With those scores removed for all submittals, the proposal rankings did not change. CSV still obtained the highest overall score, with Ascent/World Fuel ranking second.

Overall, the Protest Evaluation Committee determined that Ascent/World Fuel was scored fairly and recommends the protest submitted by Ascent/World Fuel for RFP #2018.321 be rejected.



Ascent Aviation

A subsidiary of World Fuel Services

May 10, 2018

Ms. Kim Roland

Procurement and Contracts Manager

Finance Department

Adams County, Colorado

4430 South Adams County Parkway, 4<sup>th</sup> Floor, Suite C4000A

Brighton, CO 80601-8212

RE: BID PROTEST - RFP 2018.321 - Aviation Fuel (JetA) and Avgas 100LL

Dear Ms. Roland,

Pertaining to the above noted RFP, which was opened on March 6, 2018, Ascent Aviation Group, Inc., a subsidiary of World Fuel Services, is protesting the bid award due to what appears to be an unfair evaluation of firm's experience and marketing programs.

Although we do not know the criteria used to evaluate these two categories, it seems that there may have been a lack of understanding of our organization's experience in the industry.

World Fuel represents 900+ FBO's domestically and another 200+ internationally. We currently have a total of 443 FBO's that are branded Phillips 66 and World Fuel Services is the largest Phillips 66 aviation fuel distributor throughout the US. There are approximately 90 Phillips direct dealers and approximately 320 Phillips dealers who are split between regional marketers including CityService Valcon. AvFuel represents 675 FBO's domestically, Epic Aviation represents approximately 220 FBO's domestically.

Our day to day experience includes working with operators of nearly 20,000 business aircraft and more than 8200 flight departments as they rely on us for contract fuel and financial tools such as Avcard, FlyBuys and Global Trip Support.

World Fuel participates in all major trade shows domestically and internationally, including Schedulers and Dispatchers in which Front Range participated in our booth row. Our marketing efforts on behalf of our branded dealers include advertising in many publications, assisting in on-field events and FBO chosen sponsorships, all provided at no charge.

Attached please find a copy of the 2018 Professional Pilot PRASE survey. This is an annual tabulation of customer opinions of aviation ground services. PRASE is the gold standard of aviation ground service leaders. You will see from the rankings that World Fuel excels in almost every category attributed to fuel suppliers.

Your business is important to us and our goal in protesting is to simply make sure something was not overlooked in these categories. We sincerely appreciate your consideration and would be happy to provide any additional information that may assist with further evaluation.

Sincerely,

A handwritten signature in black ink, appearing to read "Darren B. Fuller".

Darren B. Fuller

VP, Business Aviation and authorized signer for Ascent Aviation Group, Inc.

## 2018 Pro Pilot PRASE Survey Winners List

**Top 10 US FBOs: Signature MSP, Texas Jet FTW, Pentastar PTK, Million Air HOU, GlobalSelect SGR, Wilson Air CLT, Million Air ADS, Wilson Air HOU, Banyan Air Svc FXE, Signature STP.**  
**Top US FBO Chains—Small (3–10): Wilson Air Ctr, Large (11+): Million Air.**

ALEXANDRIA VA—April 19, 2018. Subscribers to *Professional Pilot* magazine returned 1211 forms in the 45th annual PRASE (Preferences Regarding Aviation Services and Equipment) Survey. Rankings follow.

### Final results of the 2018 *Professional Pilot* PRASE Survey

( ) denotes 2017 ranking

#### Ranked by overall scores

\* did not place in 2017

#### Best US FBOs

Best US FBOs			Scores	2017				Scores	2017
1	SIGNATURE	MSP	9.54	(2)	18	JET AVIATION	PBI	9.00	(6)
2	TEXAS JET	FTW	9.51	(1)	19	JET AVIATION	IAD	8.96	(*)
3	PENTASTAR	PTK	9.42	(3)	20	SIGNATURE	PBI	8.92	(*)
4	MILLION AIR	HOU	9.40	(7)	21	BASE OPS AT PAGE FIELD	FMY	8.90	(*)
5	GLOBALSELECT	SGR	9.39	(23)	22	NAPLES AIRPORT AUTHORITY	APF	8.87	(13)
6	WILSON AIR	CLT	9.37	(9)	23	ATLANTIC	ASE	8.86	(21)
7	MILLION AIR	ADS	9.35	(10)	24	DENVER JETCENTER	APA	8.83	(22)
8	WILSON AIR	HOU	9.22	(15)	25	SIGNATURE	TEB	8.80	(30)
9	BANYAN	FXE	9.21	(5)	26	JET AVIATION	TEB	8.78	(28)
10	SIGNATURE	STP	9.19	(4)	27	ATLANTIC	LAS	8.70	(29)
11	BUSINESS JET CTR	DAL	9.18	(17)	28	ATLANTIC	TEB	8.63	(31)
12	SHELTAIR	TPA	9.14	(*)	29	SHELTAIR	FLL	8.54	(27)
13	VAIL VALLEY JET CTR	EGE	9.10	(24)	30	ATLANTIC	BCT	8.53	(*)
14	WILSON AIR	MEM	9.08	(8)	31	ATLANTIC	SJC	8.50	(25)
15	MERIDIAN	TEB	9.05	(20)	32	SIGNATURE	IAD	8.46	(33)
16	MONTEREY JET CTR	MRY	9.04	(12)	33	ATLANTIC	MDW	8.42	(32)
17	EPPS	PDK	9.02	(16)					

FBOs acquired after July 1, 2017 are considered as they were, as independent FBOs or part of the other chain, as relates to this survey.

*Pro Pilot* subscribers scored FBO selections from 1 (poor) to 10 (excellent) in 6 categories—Line Team, Customer Service Representatives (CSRs), Facility, Amenities, Promptness & Efficiency, and Value for Price.

#### Ranking Criteria for US FBOs

For 2018 the total number of ranked US FBOs was 33. A minimum of 18 respondents with 6 categories giving 108 individual evaluations from PP subscribers was the threshold for ranking in the Top US FBOs.

#### Most Improved FBO—Sheltair TPA (Tampa Intl Airport, Tampa FL)

This award is given to the FBO that made the largest gain in ranking position as compared with the previous year. Sheltair TPA didn't rank in the top 35 in the list of 2017 US FBOs but moved up into the 12th position in 2018. Hence, Sheltair TPA advanced by at least 24 positions to win Most Improved US FBO for 2018.

## Final results of the 2018 *Professional Pilot* PRASE Survey

( ) denotes 2017 ranking

### Ranked by overall scores

\* did not place in 2017

Best <b>Independent FBO</b>	Texas Jet	FTW
Best <b>Small FBO Chain</b>	Wilson Air Center	
Best <b>Large FBO Chain</b>	Million Air	

### Best Independent FBOs

		<b>Scores</b>	<b>2017</b>
1	TEXAS JET	FTW	9.51 (1)
2	PENTASTAR	PTK	9.42 (2)
3	GLOBALSELECT	SGR	9.39 (10)
4	BANYAN	FXE	9.21 (3)
5	BUSINESS JET CTR	DAL	9.18 (7)
6	VAIL VALLEY JET CTR	EGE	9.10 (11)
7	MERIDIAN	TEB	9.05 (9)
8	MONTEREY JET CTR	MRY	9.04 (4)
9	EPPS	PDK	9.02 (6)
10	BASE OPS AT PAGE FIELD	FMY	8.90 (*)
11	NAPLES AIRPORT AUTHORITY	APF	8.87 (5)

### Best Small FBO Chain (3–10)

		<b>Scores</b>	<b>2017</b>
1	WILSON AIR CTR (CHA, CLT, HOU, MEM)	9.29	(1)
2	JET AVIATION (BED, CPS, DAL, HOU, IAD, PBI, TEB, VNY)	8.86	(3)
3	JETCENTERS (APA, COS, FNL)	8.71	(2)
4	ROSS AVIATION (ANC, FAT, HPN, LGB, SDL, TRM)	8.64	(4)

Note: JETCENTERS includes Denver jetCenter, Colorado jetCenter and Ft Collins/Loveland jetCenter.

### Best Large FBO Chain (11+)

		<b>Scores</b>	<b>2017</b>
1	MILLION AIR	9.08	(1)
2	ATLANTIC	8.76	(2)
3	SIGNATURE	8.75	(4)
4	SHELTAIR	8.74	(3)
5	TAC AIR	8.52	(5)

Note: ATLANTIC completed the acquisition of Orion Jet Ctr during Sep 2017.

In the *Pro Pilot* PRASE Survey the definition of a small chain is 3–10 bases. A large FBO chain contains 11 or more. Those FBOs with only 2 locations are considered as 2 separate independents. FBO groups classified as networks are not considered FBO chains. PRASE judges established these definitions in 2011.



## Final results of the 2018 *Professional Pilot* PRASE Survey

( ) denotes 2017 ranking

Ranked by overall scores

\* did not place in 2017

### International FBOs/Handlers

In addition to US FBOs, the *Pro Pilot* PRASE Survey determines the best international FBOs/Handlers within the following areas—Canada, Mexico, Caribbean, Latin America, Europe, Middle East & Africa, and Asia.

Best <b>Canadian</b>	SkyService	YYZ	Toronto
Best <b>Mexican</b>	Cabo San Lucas FBO	CSL	Cabo San Lucas
Best <b>Caribbean</b>	Cherokee Aviation	MHH	Abaco, Bahamas
Best <b>Latin American</b>	Aerosupport FBO	BOG	Bogota, Colombia
Best <b>European</b>	TAG Farnborough Arpt	FAB	Farnborough, London, England
Best <b>Middle East &amp; African</b>	ExecuJet	DXB	Dubai, United Arab Emirates (UAE)
Best <b>Asian</b>	Hong Kong Bus Av Ctr	HKG	Hong Kong, China

			Scores	2017
<b><u>Best Canadian</u></b>				
1	SKYSERVICE TORONTO	YYZ	9.14	(1)
2	SKYCHARTER TORONTO	YYZ	8.97	(*)
4	SIGNATURE VANCOUVER (former Landmark YVR)	YVR	8.75	(3)
2	SKYSERVICE MONTREAL	YUL	8.59	(2)
4	SIGNATURE TORONTO	YYZ	8.53	(5)
<b><u>Best Mexican</u></b>				
1	CABO SAN LUCAS FBO	CSL	9.16	(1)
2	MANNY AVIATION TOLUCA	TLC	8.79	(*)
3	AEROTRON PUERTO VALLARTA	PVR	8.33	(3)
<b><u>Best Caribbean</u></b>				
1	CHEROKEE AV - ABACO, BAHAMAS	MHH	8.80	(*)
2	JET AVIATION - NASSAU, BAHAMAS	NAS	8.78	(3)
3	ODYSSEY - NASSAU, BAHAMAS	NAS	8.51	(2)
<b><u>Best Latin American</u></b>				
1	AEROSUPPORT FBO - BOGOTA, COLOMBIA	BOG	8.64	(1)
3	LIDER AVIAÇÃO - SÃO PAULO, BRAZIL	CGH	8.60	(3)
2	MAPIEX - PANAMA CITY, PANAMA	PAC	8.47	(*)
<b><u>Best European</u></b>				
1	TAG FARNBOROUGH AIRPORT	FAB	9.23	(1)
2	HARRODS LUTON	LTN	8.76	(2)
3	SIGNATURE LE BOURGET	LBG	8.70	(3)
4	SIGNATURE LUTON	LTN	8.59	(4)
<b><u>Best Middle East and African</u></b>				
1	EXECUJET DUBAI, UAE	DXB	9.25	(*)
2	JET AVIATION DUBAI, UAE	DXB	8.75	(1)
3	BEDEK AVIATION - TEL AVIV, ISRAEL	TLV	7.67	(*)
<b><u>Best Asian</u></b>				
1	HONG KONG BUSINESS AV CTR	HKG	8.94	(1)
2	HAWKER PACIFIC - SYDNEY, AUSTRALIA	SYD	8.61	(*)
3	UNIVERSAL - SINGAPORE	XSP	7.89	(*)

## Final results of the 2018 *Professional Pilot* PRASE Survey

( ) denotes 2017 ranking

Ranked by overall scores

\* did not place in 2017

### FBO Line Techs and CSRs

*Pro Pilot* subscribers also voted for their favorite Line Techs and CSRs, scoring them within the categories of Can-do Attitude, Knowledge, Attention to Detail, and Promptness & Efficiency.

Best <b>FBO Line Tech</b>	Pat Walter	Signature	MSP	Minneapolis	MN
Best <b>FBO CSR</b>	Betsy Wines	Meridian	TEB	Teterboro	NJ

### Best Line Techs

			<b>Scores</b>	<b>2017</b>
1	PAT WALTER	SIGNATURE MINNEAPOLIS	MSP	9.92 (1)
2	BOB SCHAEPP	SIGNATURE ST PAUL	STP	9.80 (2)

### Best CSRs

1	BETSY WINES	MERIDIAN TETERBORO	TEB	9.97 (1)
2	HOLLY HOPKINS	TEXAS JET FORT WORTH	FTW	9.92 (*)
3	LATRICIA EDWARDS	SIGNATURE MINNEAPOLIS	MSP	9.89 (2)
4	SANDY TACHOVSKY	SIGNATURE ST PAUL	STP	9.88 (4)
5	VICTOR SEDA	MERIDIAN TETERBORO	TEB	9.67 (3)

### Other services

#### Catering, Fuel Brand, Fuel Credit Card, Intl Trip Planning, MRO service centers

*Pro Pilot* subscribers assessed 5 additional services—Catering for Aviation, Fuel Brand, Fuel Credit Card, International Trip Planning, and MRO service centers. These were scored based on Quality of Service, Value for Price, Dependability, and Customer Satisfaction.

#### Best Catering for Aviation by region (Northeast, Middle Atlantic, South, Mountain, Midwest, and West)

Each region has a winner with no overall national one.

			<b>Scores</b>	<b>2017</b>
<b><u>Northeast</u></b> (CT, MA, ME, NH, NJ, NY, PA, RI, VT)				
1	RUDY'S	NJ area—EWR, MMU, TEB	9.19	(1)
<b><u>South</u></b> (AL, AR, FL, GA, KY, LA, MS, NC, OK, SC, TN, TX)				
1	SILVER LINING	MIA area—FLL, FXE, MIA, TMB	9.34	(1)
<b><u>Mountain</u></b> (AZ, CO, ID, MT, NM, NV, UT, WY)				
1	PERFECT LANDING	APA	9.38	(1)

**Note:** Not enough votes received to determine winners for these regions: West (AK, CA, HI, OR, WA) , Middle Atlantic (DC, DE, MD, VA, WV), Midwest (IA, IL, IN, KS, MI, MN, MO, ND, NE, OH, SD, WI)

## Final results of the 2018 *Professional Pilot* PRASE Survey

( ) denotes 2017 ranking

### Ranked by overall scores

\* did not place in 2017

<b>Best Fuel Brand</b>	PHILLIPS 66
<b>Best Fuel Credit Card</b>	COLT INTL by WORLD FUEL SERVICES
<b>Best Intl Trip Planning</b>	ITPS INTL TRIP PLANNING SVCS
<b>Most Preferred MRO</b>	WEST STAR

### Best Fuel Brand

		Scores	2017
1	PHILLIPS 66	9.57	(1)
2	WORLD FUEL SERVICES	9.38	(2)
3	AVFUEL	9.34	(3)
4	SHELL	9.23	(4)

### Best Aviation Fuel Credit Card

1	COLT INTL by WORLD FUEL SERVICES	9.59	(1)
2	AVCARD by WORLD FUEL SERVICES	9.44	(5)
3	US BANK MULTI SERVICE	9.24	(4)
4	AVFUEL	9.17	(2)
5	UVAIR	8.99	(3)

### Best International Trip Planning

1	ITPS INTL TRIP PLANNING SVCS	9.31	(*)
2	COLT TRIP SUPPORT by WORLD FUEL SERVICES	9.08	(2)
3	ROCKWELL COLLINS Includes ARINC, Ascend and Air Routing	9.07	(1)
4	UNIVERSAL WEATHER & AVIATION	8.90	(4)

### Most Preferred MROs (Maintenance, Repair & Overhaul) - Category established in 2014

1	WEST STAR	9.55	(1)
2	TEXTRON AVIATION	9.21	(3)
3	DUNCAN AVIATION	9.16	(4)
4	GULFSTREAM	8.77	(2)
5	BOMBARDIER	8.73	(5)

### Ranked by total numbers of votes

#### Most Favorite *Pro Pilot* Writer

Karsten Shein

*Pro Pilot* magazine writers are ranked annually by subscribers.

#### List of Favorite *Pro Pilot* Writers

1	KARSTEN SHEIN	(Weather Brief)	(1)
2	GRANT MCLAREN	(Intl Ops)	(3)
3	ARCHIE TRAMMELL	(Radar-tech articles)	(4)
4	ALEX KVASSAY	(Alex Remembers)	(2)

## **2018 PROFESSIONAL PILOT PRASE METHODOLOGY**

The *Professional Pilot* PRASE Survey is an annual tabulation of customer opinions of aviation ground services. Executives in charge of flight departments, aviation managers, chief pilots, pilots, CEOs and other qualified subscribers to *Professional Pilot* magazine are polled once a year in order to determine the PRASE Winners' List. PRASE is the gold standard of aviation ground service leaders.

*Pro Pilot* uses a 4-step process to ensure accurate PRASE survey results.

### **1 Ballots were sent to subscribers in 5 waves.**

- PRASE forms were sent to subscribers in Oct 2017.
- PRASE forms were sent with the Nov and Dec 2017 of *Professional Pilot* issues.
- Additional mailings were sent to *Pro Pilot* subscribers separately from the magazine in Jan 2018 and March 2018.

Subscribers were instructed to return their completed ballots to *Professional Pilot* in Alexandria VA.

Cutoff date for the 2018 PRASE Survey was April 12, 2018. Late ballots were not included in the tally.

**Strict checking was done and only 1 ballot per participant was allowed.** Voting was restricted to only qualified *Pro Pilot* subscribers. In categories where they compete, members of organizations or individuals were not permitted to submit ballots. Public relations, marketing and advertising personnel are ineligible.

### **Ballots are checked thoroughly to ensure all information listed is current and correct.**

Careful verification of FBO names is made since some names change because of mergers or acquisitions. The 2018 PRASE Survey received a total of 1211 ballots. Of these forms a total of 1068 met the *Pro Pilot* acceptance criteria and were used in the analysis. There were 143 ballots disqualified due to inconsistencies, errors, duplications, and lack of required information.

### **2 Qualified ballots were sent to Conklin & de Decker to transfer the data from the original forms to an electronic database.**

### **3 Database information was analyzed and tabulated by Conklin & de Decker at their headquarters in Arlington TX.**

A precount as a preliminary step was accomplished followed by a final count to determine the rankings and winners.

The winners list was finalized on April 18, 2018.

## **Detailed PRASE Survey results**

Full details regarding scores in each category will be published in the May 2018 edition of *Professional Pilot* magazine. Expanded coverage with photos of winners and descriptions of activities will appear in the July 2018 issue of *Pro Pilot*.

END