



Eva J. Henry - District #1
Charles "Chaz" Tedesco - District #2
Emma Pinter - District #3
Steve O'Dorisio - District #4
Lynn Baca - District #5

STUDY SESSION AGENDA
TUESDAY
May 18, 2021

ALL TIMES LISTED ON THIS AGENDA ARE SUBJECT TO CHANGE

10:00 A.M.	ATTENDEE(S):	Adam Burg
	ITEM:	Legislative Update
10:40 A.M.	ATTENDEE(S):	Ryan Nalty / Katie Keefe / Greg Dean / Jeff Robbins, Chair, Colorado Oil and Gas Conservation Commission / Hannah Hickam, Executive Assistant, COGCC
	ITEM:	COGCC Oil and Gas Regulation Presentation
11:10 A.M.	ATTENDEE(S):	Ryan Nalty / Katie Keefe / Jen Rutter / Christy Fitch / Miles Buescher / Jared Ebert, Sr. Environmental Specialist, DRMS / Russ Means, Division Director, DRMS
	ITEM:	Division of Reclamation and Mine Safety (DRMS) Presentation
11:40 A.M.	ATTENDEE(S):	Raymond Gonzales / Nancy Duncan / Chris Kline
	ITEM:	Bi-Weekly Payroll Transition
12:10 P.M.	ATTENDEE(S):	Nancy Duncan / Marc Osborne
	ITEM:	2020 Carryover Amendment (2 nd Amendment to the 2021 Budget) and 3 rd Amendment to the 2021 Budget
12:40 P.M.	ATTENDEE(S):	Raymond Gonzales
	ITEM:	Administrative Item Review / Commissioners Communication

TO WATCH THE MEETING:

- Watch the virtual Zoom Study Session through our [You Tube Channel](#)

(AND SUCH OTHER MATTERS OF PUBLIC BUSINESS WHICH MAY ARISE)

AGENDA IS SUBJECT TO CHANGE



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: May 18, 2021
SUBJECT: COGCC Oil and Gas Regulation Presentation
OFFICE/DEPARTMENT: Community and Economic Development
CONTACT: Ryan Nalty, Interim Director; Katie Keefe, Environmental Program Manager; Greg Dean, Oil and Gas Liaison
FINACIAL IMPACT: None
SUPPORT/RESOURCES REQUEST: None
DIRECTION NEEDED: Informational only
RECOMMENDED ACTION: Informational only

DISCUSSION POINTS:

- Presentation by the Chair of the Colorado Oil and Gas Conservation Commission, Jeff Robbins, as requested by the Board, on the state oil and gas regulation adopted and effective for the state.
- Informational only, no direction needed from the BoCC

Colorado Oil & Gas Conservation Commission: Mission Change Rulemaking Overview

Adams County Commissioners

May 18, 2021



COLORADO
Oil & Gas Conservation
Commission

Department of Natural Resources

Jeff Robbins
Commission Chair

Overview of SB 19-181

Gov. Polis signed SB 19-181 on April 16, 2019

- Reconstituted the Commissioners (twice)
- New mission for the COGCC
- New local government authority over surface impacts and siting
- Directed COGCC to undertake numerous rulemakings



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SB 19-181 Rulemakings: Completed

500 Series (COGCC hearing process),
July 2019

Flowlines (pipelines that COGCC
regulates), November 2019

Wellbore Integrity (groundwater
protection), June 2020

Mission Change (*change from foster to
regulate*), November 2020



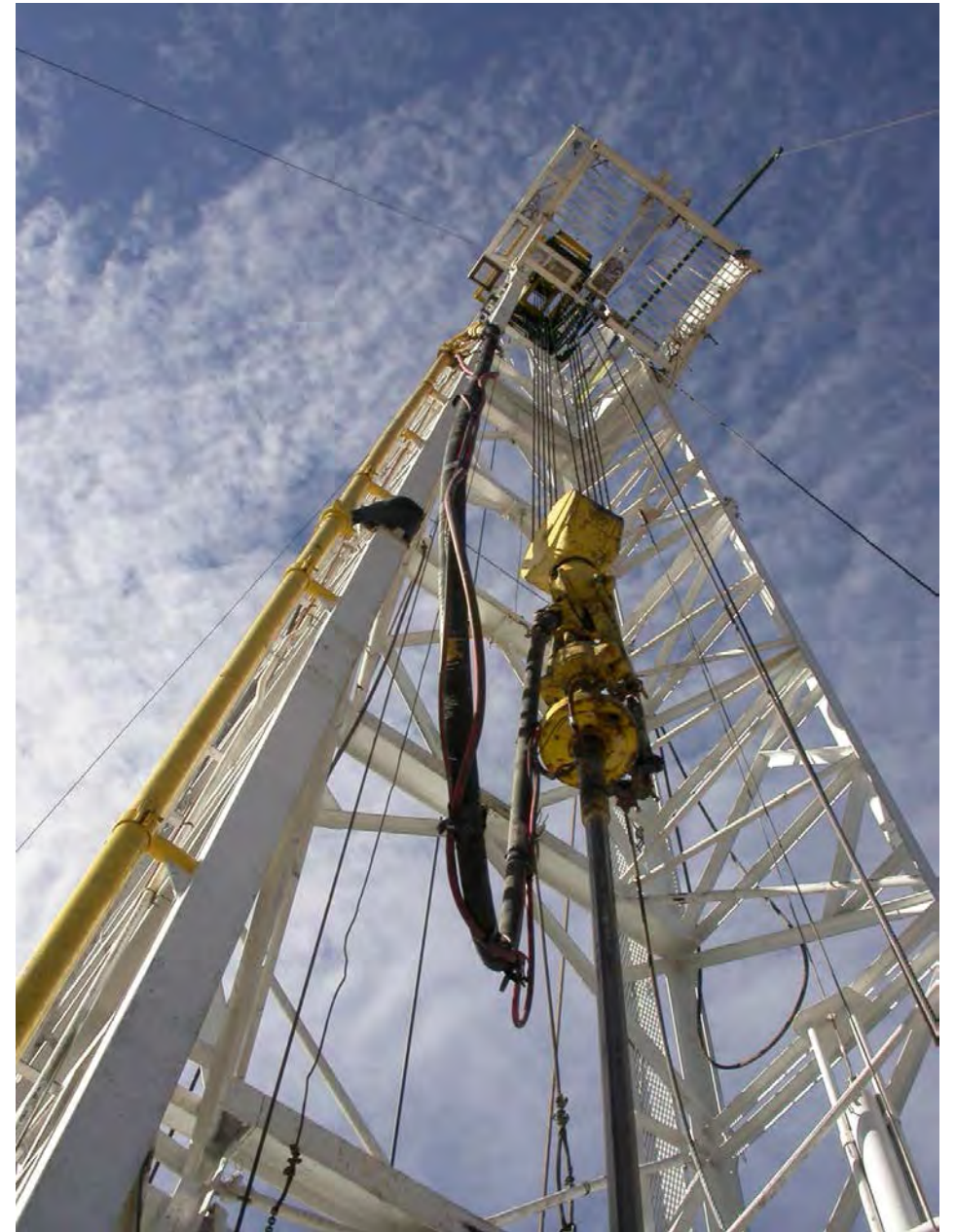
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SB 19-181 Rulemakings: Timing

Mission Change Rulemaking Hearings:

- 200-600 Series focusing on Mission Change, Alternative Location Analysis, Cumulative Impacts, Local Government Provisions
- 800, 900 & 1200 Series focusing on Mission Change and Wildlife
- Nov. 23, 2020: Final rules adopted
- Jan. 15, 2021: Effective date for Rules

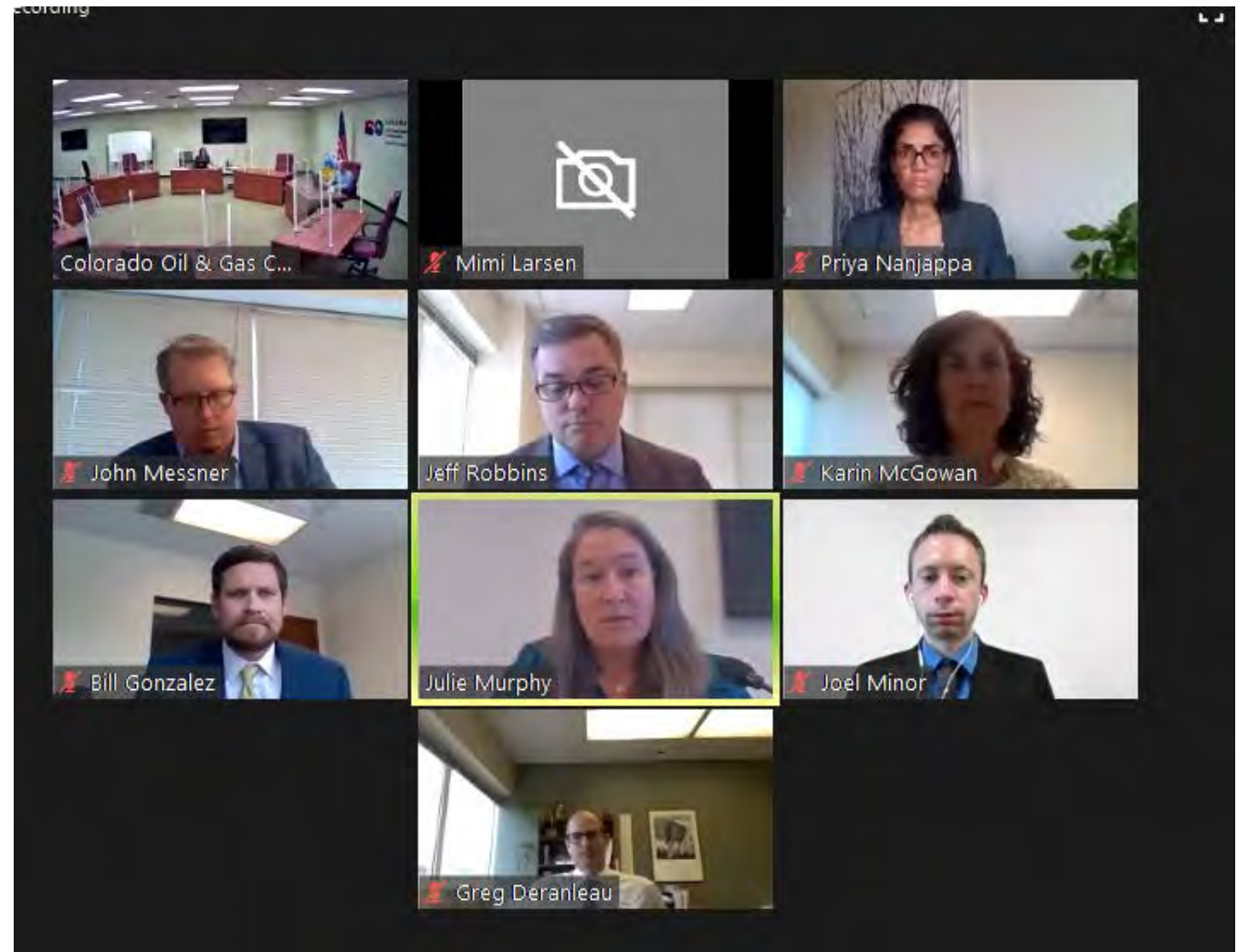


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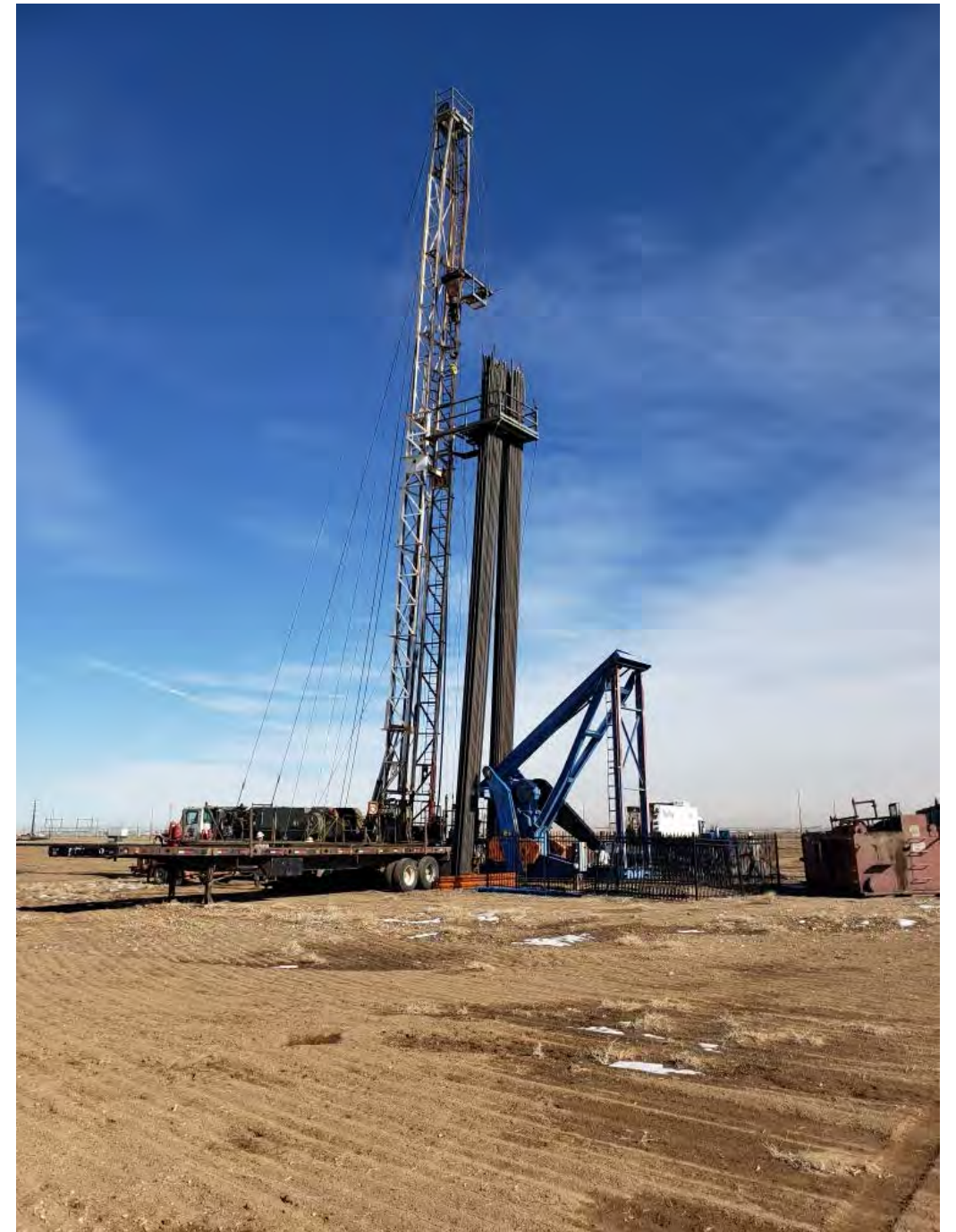
SB 19-181 Rulemakings: Process

- Commitment to transparency & public engagement
- Implementation: move the statute into rules



SB 19-181: Reflect the bill's spirit & mandates

- Key issues addressed
- Significant changes & outcomes from this rulemaking include:
 - Public Participation
 - Increased Protections for Public Health, Safety, Welfare, Wildlife & Environmental Resources



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Mission Change Rulemaking for the 200-600, 800, 900 & 1200 Rules:

- 200 Series: General Provisions
- 300 Series: Permitting Process
- 400 Series: Operations & Reporting
- 500 Series: Rules of Practice & Procedures
- 600 Series: Safety & Facility Operations Regulations
- 800 Series: Underground injection for Disposal & Enhanced Recovery Projects Provisions
- 900 Series: Environmental Impact Prevention
- 1200 Series: Protection of Wildlife Resources



200 Series- General Rules

- Transfer of Permits
- Due Process
- Streamline and modernize processes for handling confidential information



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300 Series- Permitting Rules

- Define the relationship between local & state governments
- Consideration of disproportionately impacted communities
- Cumulative Impacts
- Alternative Location Analysis
- Comprehensive Area Plans

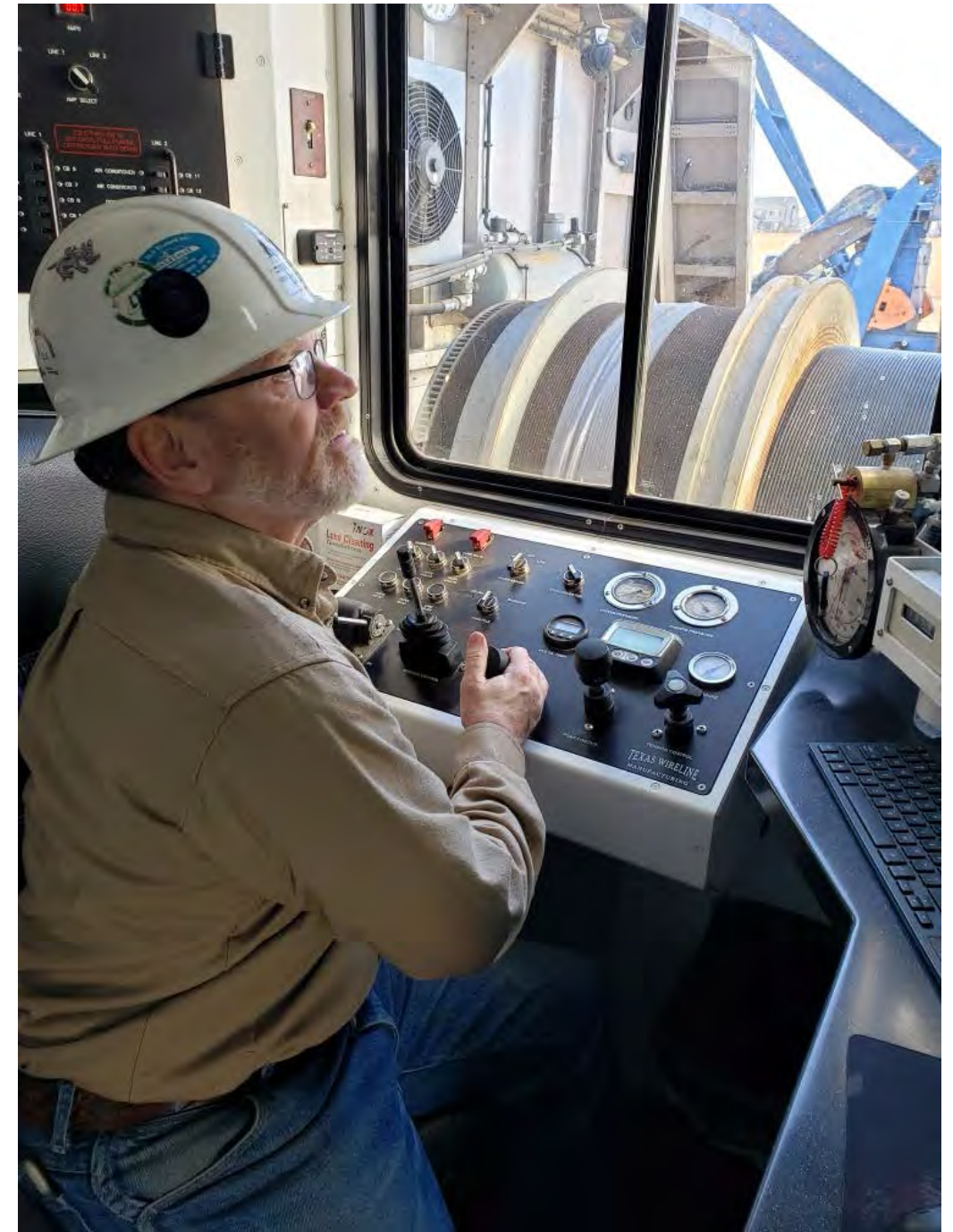


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400 Series- Operations & Reporting

- Expand rules to protect public water systems
- Adopt statewide prohibition on certain chemical additives in hydraulic fracturing fluid
- Notifications
- Noise & Nuisance



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500 Series- Rules of Practice & Procedure

- Expand public access to Commissioners
- Expanded the definition of “Standing”
- Expand public access and information



600 Series- Safety & Facility Operations Regulations

- Expand protective setbacks and siting requirements for schools & homes to 2,000 feet, except for when protective measures are in place and the Commission approves.
- ❖ Rule 602.b includes 4 “off-ramps”:
 1. The well location is already within an approved comprehensive drilling plan or comprehensive area plan.
 2. Specific equipment that has the greatest noise and emissions, including wells, tanks, separation equipment, or compressors are located more than 2,000 ft. from buildings.
 3. The commission finds after a hearing that companies have taken “substantially equivalent” protections for public health and safety.
 4. A property owner or tenants sign a special waiver agreeing to have a well pad built closer than 2,000 ft.



800 Series- Underground injection for Disposal & Enhanced Recovery Projects Provisions

- Strengthen protections for groundwater
- Adopt Colorado's first-ever substantive regulatory requirements
- Incentivize underground injection of waste fluids as a best practice for management



900 Series- Environmental Impact Prevention

- Prohibiting routine venting & flaring of natural gas
- Evaluate the cumulative impacts of oil & gas development through Commission's "CIDER" database



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1200 Series- Environmental Impact Prevention

- Require avoidance of Colorado's most critical habitats
- Compensatory mitigation requirements
- Protect aquatic habitats
- Minimize disturbance in big game winter range & migration corridors



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Mission Change Implementation

Next Steps

Jan. 15, 2021: Effective date for Rules

- Extensive outreach and guidance for operators, stakeholders, Staff
- 14 Online Forms: Revised 11 forms & created 3 new Forms
- COGCC is able to receive new permit applications
- Replace permits under new rules
 - By March 1, 2021: Operators to notify COGCC which of the current well locations & well applications they will replace



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SB 19-181: Additional Rulemakings

- Commission will take up 3 final SB 19-181 rulemakings in 2021:
 - Financial Assurances
 - Worker Safety
 - Permit Fees



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COGCC.STATE.CO.US



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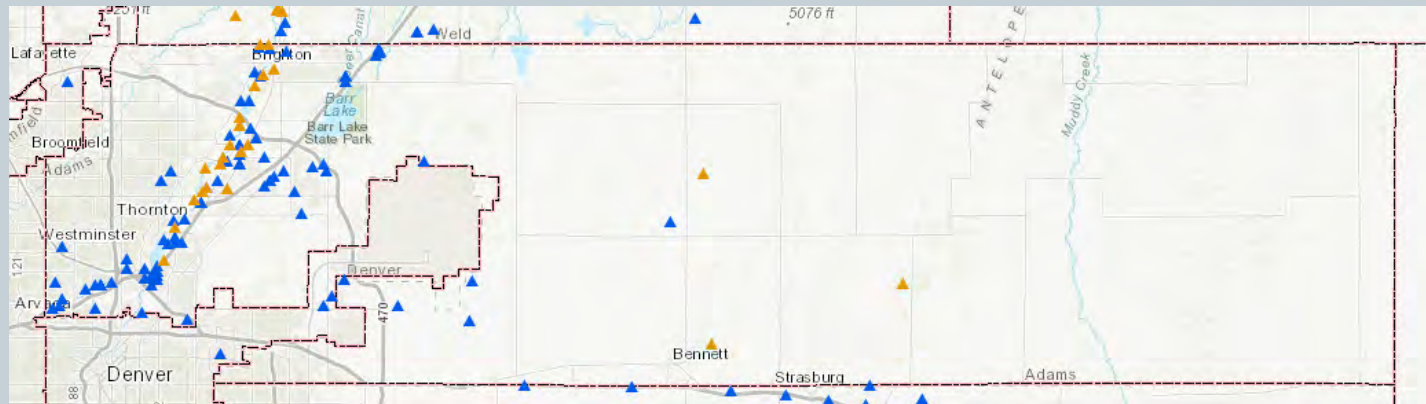
STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: May 18, 2021
SUBJECT: Division of Reclamation and Mine Safety (DRMS) Presentation
OFFICE/DEPARTMENT: Community & Economic Development
CONTACT: Ryan Nalty, CED Interim Dir; Katie Keefe, Environmental Program Manager; Miles Buescher, Environmental Compliant Specialist; Christy Fitch, Assistant County Attorney
FINACIAL IMPACT: None
SUPPORT/RESOURCES REQUEST: N/A
DIRECTION NEEDED: Informational Only
RECOMMENDED ACTION: N/A

DISCUSSION POINTS:

- DRMS regulations applicable to construction material mining
- DRMS permit process
- DRMS reclamation permit and bonding requirements
- DRMS inspection program
- Cross-jurisdictional issues and authorities

Colorado Division of Reclamation Mining and Safety: Adams County Study Session May 18, 2021



**Presentation By:
Jared Ebert / DRMS
Russ Means / DRMS**



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Division of Reclamation,
Mining and Safety
Department of Natural Resources

Topics

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- What is the Division of Reclamation, Mining and Safety (DRMS)?
- Identify issues that the Mined Land Reclamation Board (MLRB) has statutory jurisdiction to address
- Explain DRMS Processes
- General Mined Land Reclamation
- DRMS coordination with CDPHE and DWR
- DRMS Inspections

ORGANIZATION CHART

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DEPARTMENT OF NATURAL RESOURCES
Dan Gibbs, Executive Director

DIVISION OF RECLAMATION, MINING & SAFETY
Ginny Brannon

**MINED LAND
RECLAMATION BOARD**

**Information
Technology**

**OFFICE OF ACTIVE &
INACTIVE MINES**

Jeff Graves

**Inactive Mine
Reclamation
Program**

**Non-point Source
Program**

**Mine Subsidence
Protection Prog.**

**Mine Safety
and Training
Program**

**Coal Mine
Board of
Examiners**

**OFFICE OF MINED LAND
RECLAMATION
Active Mines**

Jim Stark

**Coal
Regulatory
Program**

Russ Means

**Minerals
Regulatory
Program**

**FISCAL MGMT.
Administration**

Kristin Epley

**Accounting
Board Support**

DRMS Jurisdiction

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- **The Mined Land Reclamation Board** is the agency established by the General Assembly to promulgate mining operation permit regulations and reclamation standards, which includes identifying what is or is not a reclamation standard.
- **DRMS** - Administers the Colorado Land Reclamation Act for Extraction of Construction Materials C.R.S. 34-32.5-101 *et seq.*
- **DRMS** - Oversees aspects of reclamation and off-site damage.

Statutory and Regulatory Authorities

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Construction Materials:

- ***Colorado Land Reclamation Act for the Extraction of Construction Materials, 1995 as Amended, CRS 34-32.5-101 et seq.***
- Minerals Rules and Regulation of the Colorado Mined Land Reclamation Board for the Extraction of Construction Materials.

Hard Rock:

- ***Colorado Mined Land Reclamation Act, as Amended, CRS 34-32-101 et seq.***
- Mineral Rules and Regulations of the Colorado Mined Land Reclamation Board for Hard Rock, Metal, and Designated Mining Operations.

Minerals Program

6

- **34-32.5-102. Legislative declaration.** (1) The general assembly hereby declares that the extraction of construction materials for government and private enterprise and the reclamation of land affected by such extraction are necessary and proper activities that are compatible. It is the intent of the general assembly to **foster and encourage the development of an economically sound and stable extraction materials industry** and to encourage the orderly development of the state's natural resources while requiring those persons involved in extraction operations to reclaim land affected **so that it may be put to a use beneficial to the people of this state.** It is the further intent of the general assembly to conserve natural resources, aid in the **protection of wildlife and aquatic resources, establish agricultural, recreational, residential, and industrial sites, and protect and promote the health, safety, and general welfare of the people** of this state.

Objectives of Minerals Regulatory Program

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- **Objective #1:** Promote the responsible development of the State's mineral and energy resources while protecting public health, safety, welfare, and the environment.
- **Objective #2:** Reclaim mineral mined acres to beneficial post-mining land use.
- **Objective #3:** Protect the environment by ensuring regulatory compliance at mineral mine sites.
- **Objective #4:** Coordinate permitting, regulatory, and public review processes with federal, state and local agencies, and implement interagency agreements for groundwater, storm water, point source and mine waste issues.

DRMS Jurisdiction

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Bonding – DRMS is the only authorized agency to require bonding/financial warranty.

C.R.S. 34-32.5-109(3)

No governmental office of the state, other than the Board, nor any political subdivision of the state shall have the authority to issue a reclamation permit pursuant to this article, to require reclamation standards different than those established in this article, or to require any performance or financial warranty of any kind for mining operations.

DRMS Jurisdiction

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CRS 34-32.5-109(3) (cont'd)

The operator shall be responsible for assuring that the mining operation and the post mining land use comply with city, town, county, or city and county land use regulations and any master plan for extraction adopted pursuant to section 34-1-304 unless a prior declaration of intent to change or waive the prohibition is obtained by the applicant from the affected political subdivisions. Any mining operator subject to this article shall also be subject to zoning and land use authority and regulation by political subdivisions as provided by law.

County Authorities

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- **DRMS** - does not decide “Should a mine be at this location?”
- **DRMS** - no jurisdiction over matters controlled by other agencies or local government/municipalities (i.e., noise, dust, traffic, hours of operation, visual impacts, aesthetics).
- **Counties have the authority to permit all aspects of land use for mining, including the location of mining operations.**

Processes

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- Permitting
- Bonding
- Inspections
- Enforcement
- Reclamation

Minerals - New 112c Application Requirements (Rule 6)

12

- Legal Description
- Index Map
- Pre-Mining & Mining Plan Maps
- Mining Plan
- Reclamation Plan
- Reclamation Plan Map
- Water Information
- Wildlife Information
- Soils/Vegetation/Climate
- Reclamation Costs
- Other Permits/Licenses
- Legal Right of Entry
- Owners of Record of Surface and Mineral Rights of Affected Land
- Municipalities within 2 Miles
- Proof of Notice to Board of County Comm. & SCD
- Proof of Filing w/County Clerk & Recorder
- Permanent Man-Made Structures
- Geotechnical Stability (on site-specific basis)

Types of Notifications by Operator

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Prior to Application Submittal:

- Send Notice to local Board of County Commissioners
- Send Notice to local Soil Conservation District
- Place copy of all permit documents with County Clerk and Recorder
- Post public notices (signs) at proposed mine site

After Application is Filed:

- Send Notice to Owners of Record of surface and mineral rights of the affected land
- Send Notice to Owners of Record of all land surface within 200 feet of affected lands
- Send Notice to any other Owners of Record as designated by the Division
- Publish public notice in newspaper of general circulation in locality of proposed mine site

Minerals - 112c Reclamation Permit Application

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- Application must meet the requirements of the Act and Rules to be considered filed.
- Applicant must publish newspaper notice 4 times, once a week, for 4 consecutive weeks.
- Division's decision due within 90 days / extend by 60 days if application considered complex per Rule 1.4.1(7).
- If objections are received, the matter will be scheduled before the MLRB before the 120th day /180th day (if complex).
- Required bond/financial warranty is actual current cost of fulfilling requirements of reclamation plan.

Division Notifications

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After Application is Filed, the Division sends Notice to the following agencies:

- The Colorado State Historical Preservation Office regarding properties of historical significance including the need for an archeological survey, procedures for requesting a file search, and inventory forms to identify structures.
- Colorado Division of Water Resources regarding the administration of water rights.
- Colorado Department of Public Health & Environment, Water Quality Control Division regarding the discharge of pollutants into State waters.
- Colorado Department of Public Health & Environment, Air Pollution Control Division, regarding the need for a fugitive dust permit.

Division Notifications

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After Application is Filed, the Division sends Notice to the following agencies (cont'd):

- U.S. Bureau of Land Management or the U.S. Forest Service for proposed operations on federal lands.
- U.S. Army Corps of Engineers regarding a dredge and fill (404) permit.
- The County Planning Department for the county or counties in which the proposed operation is located. Section 34-32.5-109(3), C.R.S., as amended, requires a mining operator to be responsible for assuring that the mining operation and the post-mining land use comply with local land use regulations and any master plan for extraction adopted pursuant to Section 34-1-304, C.R.S.
- Colorado State Land Board
- Local Soil Conservation District

Types of Notifications by Operator

17

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Public Participation

18

- Comments and objections are allowed on all permit applications, amendments, surety releases, etc.
- Division consideration is limited to jurisdictional issues as dictated by the Act and Rules.
- Timeframes for Division consideration of comments and objections are defined by the Act and Rules.

Permit Application/Reclamation Plan Review

19

- Evaluate that each application and exhibit complies with the requirements of the Act and Rules.
- Evaluate if the mining and reclamation plan complies with the performance standards.
- Evaluates whether the plan will meet the stated post-mining land use
- Assures the plan has enough detail to calculate an adequate reclamation bond/financial warranty
- Ensures that environmental compliance continues even if the mine is not in operation

Bonding/Cost For Reclamation

20

- Based on approved Reclamation Plan.
- What it would cost the State of Colorado to reclaim the site in the event the permittee could not fulfill obligations of the approved permit, and the permit is revoked and the bond forfeited (by the MLRB).
- Indirect Costs (profit, administration fees, project mgmt. fees, insurance) are included in the bond amount.
- Updated periodically by the Division.

MLRB Authority – Minerals

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- Division staff has authority to make decisions on 112c applications, unless the action receives an objection, in which case the MLRB hears and decides the permitting action.
- All other actions or decisions can be appealed to the MLRB.
- All Minerals enforcement actions are brought to the MLRB for consideration and decision by the MLRB.

General Mined Land Reclamation

22

- How reclamation works
- Typical reclamation types
- Jurisdiction over reclamation
- Timeframe for bond release

General Mined Land Reclamation

23

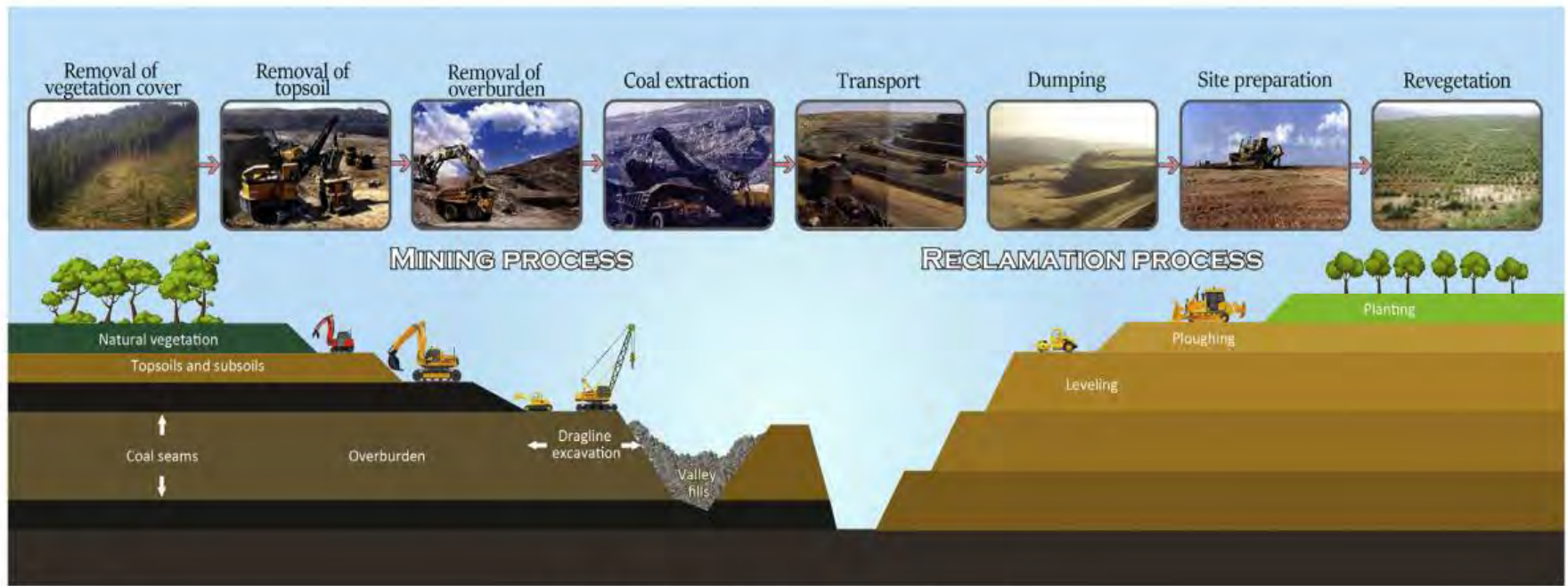


Fig. 1. Coal mining and reclamation processes.

Feng, Yu, Jinman Wang, Zhongke Bai, and Lucy Reading. 2019. "Effects of surface coal mining and land reclamation on soil properties: A review." *Earth-Science Review* 191 (2019): 12-25.

Post-Mine Land Uses

24

- Cropland
- Pastureland
- General Agriculture
- **Rangeland**
- Forestry
- Wildlife Habitat
- Residential
- **Recreation**
- **Industrial/**
Commercial
- **Developed**
Water Resources

Rangeland

25



- Grading appropriate to the area
- Topsoil replaced
- Revegetation with native species
 - Grasses
 - Shrubs
- Used for grazing of domestic animals or wildlife.

Recreation

26

- Grading
- Revegetation
- Recreation facilities
 - Trails, docks, picnic tables etc.



Industrial Commercial

27

- Graded for the land use
- Site stabilized from erosion
 - Usually a level area
 - Stabilized with gravel or cover crop



Developed Water Resources

28

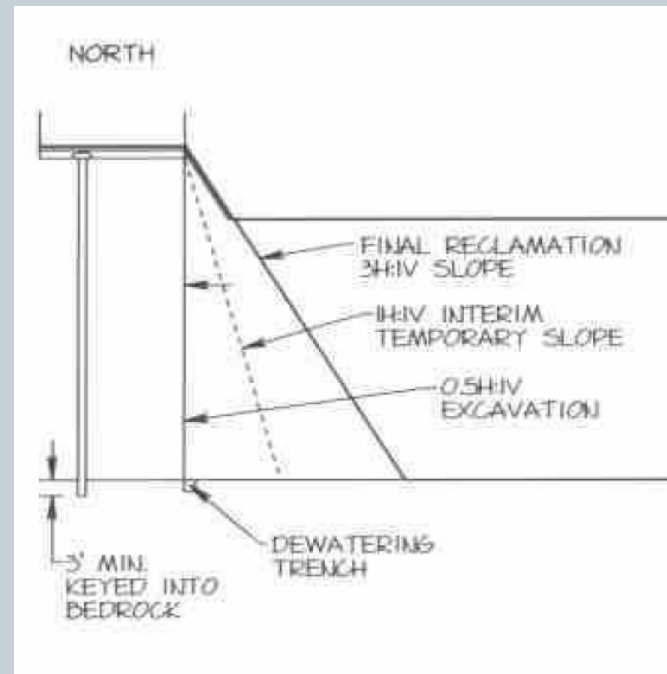
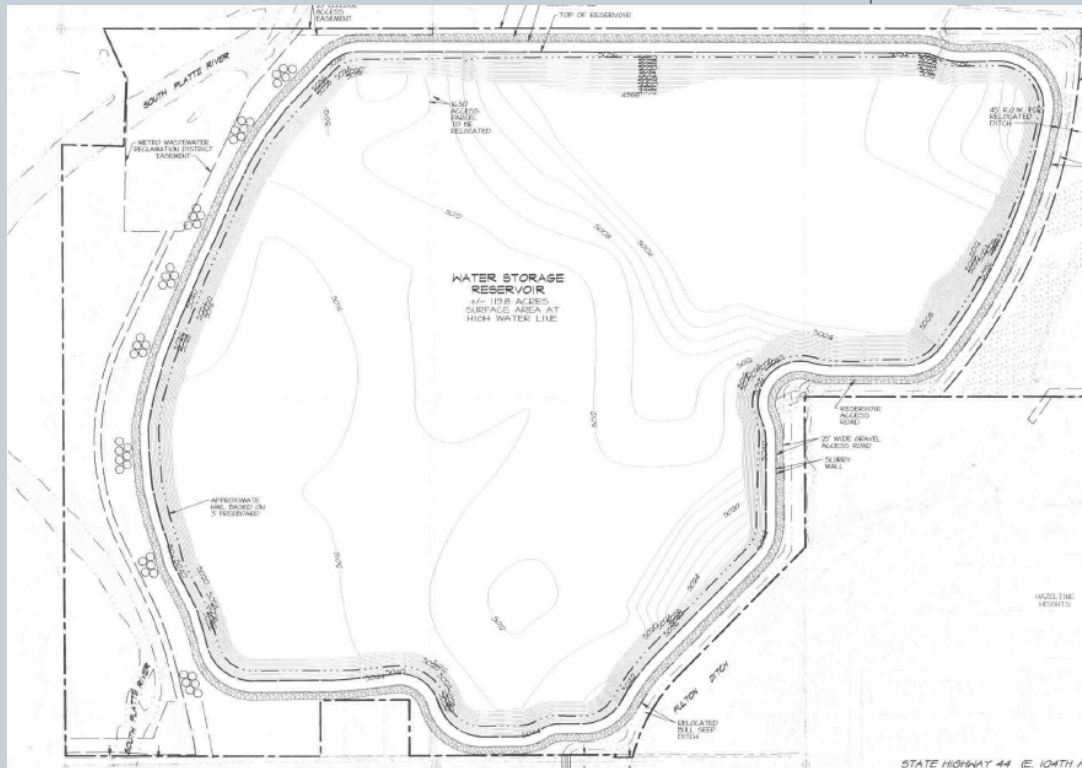
- Reclaimed for water storage and transport
- Key Features:
 - Pit liner/barrier
 - ✦ Clay Liner
 - ✦ Slurry Wall



Developed Water Resources

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- Slurry Wall



General Reclamation

30

- **Establishing a Post-Mining Land Use**
 - Rule 3.1.1 – The Operator shall choose the post mine land use in consultation with the landowner.
 - Must comply with:
 - ✦ The United States Laws
 - ✦ Other Colorado Laws
 - ✦ Local Permits/Licenses and Approvals
- **Compliance with Reclamation Performance Standards as outlined in Rule 3**
 - Materials handling, hydrology, topsoil, revegetation, etc.

General Reclamation

31

- Time Limit and Phased Reclamation – Rule 3.1.3
 - Each phase of reclamation shall be completed within five (5) years from the date the Operator informs the Board or Office that such a phase has commenced, or from when mining ceases.
- Generally it takes at least three to five growing seasons for the vegetation to be established enough for final release of bond.

Coordination with the Colorado Department of Public Health and Environment (CDPHE)

32

- **Water Quality Control Division (WQCD)**
 - Administers and enforces the water quality programs adopted by the Water Quality Control Commission with respect to:
 - ✦ Surface water discharges
 - ✦ Groundwater quality
 - Set water quality standards
 - ✦ DRMS is an “Implementing Agency” – adopt and implement approaches to protect water quality standards and classifications.

Coordination with CDPHE

33

- **DRMS responsibilities regarding water quality:**
 - Minimize disturbance to the hydrologic balance of surface and groundwater system.
 - Work with WQCD to establish points of compliance for statewide and site-specific standards and classification for discharges into state waters, other than surface waters.
- **Communication between DRMS and WQCD**
 - Quarterly meetings
 - DRMS provides notice to WQCD for all applications
 - ✦ If DRMS expects the surface or groundwater system may be negatively impacted we will coordinate with WQCD on applicable standards.
 - ✦ Adopt a monitoring program to monitor for impacts and compliance with WQCD standards
 - ✦ Annual reporting to WQCD
- **Coordinate on Enforcement Actions**

Coordination with CDPHE

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- Hazardous Materials and Waste Management Division (HMWMD)
 - Milling Hard Rock ore is regulated solely by DRMS
 - ✦ No Certificate of Designation (CD) is required
 - Waste Imported During Mining Operations:
 - ✦ Must get a CD or a Beneficial Use Determination (BUD) from HMWMD except for inert material per DRMS Rule 3.1.5(9).
 - Local governing body has the authority to determine if a CD is shall be required.
 - Mine sites used as landfills **as** a Post Mining Land Use
 - ✦ DRMS notifies HMWMD of any application where the applicant proposes a landfill as a post mine land use.
 - Operator will be required to get a CD or a BUD

Inert Material Used As Fill

35

- Inert Material – (Rule 1.1(22))
 - Non-water-soluble and non-putrescible solids together with such minor amounts and types of other materials, unless such materials are acid or toxic producing, as will not significantly affect the inert nature of such solids. The term includes, but is not limited to, earth, sand, gravel, rock, concrete which has been in a hardened state for at least sixty (60) days, masonry, asphalt paving fragments, and other inert solids.

Inert Material Used As Fill

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- Rule 3.1.5(9) – Allows for off-site inert material to be used as fill.
 - Operator must supply a notice that includes:
 - ✦ a narrative that describes the approximate **location** of the proposed activity;
 - ✦ the approximate **volume** of inert material to be backfilled;
 - ✦ a signed **affidavit** certifying that the material is clean and inert, as defined in Rule 1.1(22);
 - ✦ the approximate **dates** the proposed activity will commence and end, however, such dates shall not be an enforceable condition;
 - ✦ an **explanation of how the backfilled site will result in a post-mining configuration** that is compatible with the approved post-mining land use; and
 - ✦ a **general engineering plan** stating how the material will be placed and stabilized in a manner to avoid unacceptable settling and voids

Coordination with Division of Water Resources (DWR)

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- **Authority overlap**
 - Compliance with Colorado water laws and regulations governing injury to water rights
 - DWR is the primary agency authority administering water rights
- **Review of Permit Applications:**
 - DRMS sends notice of applications to DWR
 - ✦ DWR responds with information about possible impacts to water rights.
 - ✦ Applicant must comply with requirements of DWR.
 - Obtain well permits, substitute water supply plan, permanent augmentation plan, certification of pit liners.
- **Bond Release**
 - DRMS notifies DWR of a bond release request.
 - ✦ Applicant is required to comply with DWR requirements prior to bond release.

DRMS Inspections

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- **Frequency**
 - Every four years, or sooner depending on the nature and complexity of the operation
- **Process**
 - Notify operator of inspection
 - Conduct inspection at reasonable business hours
- **Evaluation**
 - Compliance with mining and reclamation plan
 - Compliance with regulatory performance standards
 - Prevention of off-site damage
 - Adequacy of financial warranty

Enforcement Action

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- **Process:**
 - Cite a possible violation(s) and schedule a hearing before the Mined Land Reclamation Board (Board)
 - Board actions:
 - ✦ Find a violation exists
 - ✦ Assess civil penalties
 - ✦ Issue cease and desist orders
 - ✦ Requires corrective actions
 - ✦ Permit revocation
 - ✦ Financial warranty forfeiture

Questions?

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STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: May 18, 2021
SUBJECT: Biweekly Payroll Transition
OFFICE/DEPARTMENT: Budget & Finance Department
CONTACT: Nancy Duncan, Budget & Finance Director
FINACIAL IMPACT: The financial impact varies depending on option chosen. This will be included in the 2022 Adams County Budget.
SUPPORT/RESOURCES REQUEST: N/A
DIRECTION NEEDED: Decision whether to implement any of the options for biweekly pay lag.
RECOMMENDED ACTION: The Board of County Commissioners has an opportunity to review options around moving to biweekly payroll in 2022.

DISCUSSION POINTS:

Transitioning to biweekly pay will result in a two-week gap for the first pay period of 2022 (January 1 – 14). The first official pay period will end on January 14. Those hours will be paid on January 28.

The following options are given as considerations to help employees transition from Monthly to biweekly pay and help bridge the two-week gap in pay.

Biweekly Payroll Transition

May 18, 2021





Background:

Transitioning to biweekly pay will result in a two-week gap for the first pay period of 2022 (January 1 – 14). The first official pay period will end on January 14. Those hours will be paid on January 28.

The following options are given as considerations to help employees transition from monthly to biweekly pay and help bridge the two-week gap in pay.



Consideration 1:

On January 14, 2022, the AEI payment could be paid as a lump sum. This amount, if equal to last year – 4.2%, would be just over what the bi-weekly salary amount of 2021 would have been. Going forward, since the AEI had been paid as a lump sum in advance, the rest of 2022 would be paid at the 2021 biweekly salary amount. At the end of 2022, the full salary amount paid would be the basis for any salary adjustment in 2023. There is no adjustment needed when an employee terms employment with the county since this is not an advanced payment.



Payperiod
 Employee Investment Payment (4.2% of salary)
 January 1-14, 2022
 January 15-28, 2022
 January 29-February 11, 2022
 February 12-February 25, 2022
 February 26-March 11, 2022
 March 12-March 25, 2022
 March 26-April 8, 2022
 April 9-April 22, 2022
 April 23-May 6, 2022
 May 7-May 20, 2022
 May 21-June 3, 2022
 June 4-June 17, 2022
 June 18-July 1, 2022
 July 2-July 15, 2022
 July 16-July 29, 2022
 July 30-August 12, 2022
 August 12-August 26, 2022
 August 27-September 9, 2022
 September 10-September 23, 2022
 September 24-October 7, 2022
 October 8-October 21, 2022
 October 22-November 4, 2022
 November 5-November 18, 2022
 November 19-December 2, 2022
 December 3-December 16, 2022
 December 16-December 31, 2022

Paydate
 Based on 2021 Annual Salary of \$50,000
 January 14, 2022 \$2,100.00
 January 28, 2022 \$1,923.08
 February 11, 2022 \$1,923.08
 February 25, 2022 \$1,923.08
 March 11, 2022 \$1,923.08
 March 25, 2022 \$1,923.08
 April 8, 2022 \$1,923.08
 April 22, 2022 \$1,923.08
 May 6, 2022 \$1,923.08
 May 20, 2022 \$1,923.08
 June 3, 2022 \$1,923.08
 June 17, 2022 \$1,923.08
 July 1, 2022 \$1,923.08
 July 15, 2022 \$1,923.08
 July 29, 2022 \$1,923.08
 August 12, 2022 \$1,923.08
 August 26, 2022 \$1,923.08
 September 9, 2022 \$1,923.08
 September 23, 2022 \$1,923.08
 October 7, 2022 \$1,923.08
 October 21, 2022 \$1,923.08
 November 4, 2022 \$1,923.08
 November 18, 2022 \$1,923.08
 December 2, 2022 \$1,923.08
 December 16, 2022 \$1,923.08
 December 30, 2022 \$1,923.08
 January 13, 2023 \$1,923.08

Total Compensation for all 2022 Payperiods

\$52,100.00



Consideration 1 Cost:

Using current salaries as a starting point, the amount for 4.2% AEI is \$6,907,535.



Consideration 2:

On January 14, 2022, a gap payment equaling two weeks of the employee's regular schedule would be paid if requested by the employee during November open enrollment. When the employee terms employment with the county, this gap payment would be taken out of the last check since this is an advanced payment.



Payperiod
 Gap Payment
 January 1-14, 2022
 January 15-28, 2022
 January 29-February 11, 2022
 February 12-February 25, 2022
 February 26-March 11, 2022
 March 12-March 25, 2022
 March 26-April 8, 2022
 April 9-April 22, 2022
 April 23-May 6, 2022
 May 7-May 20, 2022
 May 21-June 3, 2022
 June 4-June 17, 2022
 June 18-July 1, 2022
 July 2-July 15, 2022
 July 16-July 29, 2022
 July 30-August 12, 2022
 August 12-August 26, 2022
 August 27-September 9, 2022
 September 10-September 23, 2022
 September 24-October 7, 2022
 October 8-October 21, 2022
 October 22-November 4, 2022
 November 5-November 18, 2022
 November 19-December 2, 2022
 December 3-December 16, 2022
 December 16-December 31, 2022

Paydate
 January 14, 2022 \$2,003.85
 January 28, 2022 \$2,003.85
 February 11, 2022 \$2,003.85
 February 25, 2022 \$2,003.85
 March 11, 2022 \$2,003.85
 March 25, 2022 \$2,003.85
 April 8, 2022 \$2,003.85
 April 22, 2022 \$2,003.85
 May 6, 2022 \$2,003.85
 May 20, 2022 \$2,003.85
 June 3, 2022 \$2,003.85
 June 17, 2022 \$2,003.85
 July 1, 2022 \$2,003.85
 July 15, 2022 \$2,003.85
 July 29, 2022 \$2,003.85
 August 12, 2022 \$2,003.85
 August 26, 2022 \$2,003.85
 September 9, 2022 \$2,003.85
 September 23, 2022 \$2,003.85
 October 7, 2022 \$2,003.85
 October 21, 2022 \$2,003.85
 November 4, 2022 \$2,003.85
 November 18, 2022 \$2,003.85
 December 2, 2022 \$2,003.85
 December 16, 2022 \$2,003.85
 December 30, 2022 \$2,003.85
 January 13, 2023 \$2,003.85

Total Compensation for all 2022 Payperiods

\$54,103.95



Consideration 2 Cost:

Using current salaries as a starting point, the amount is \$6,907,535 for AEI and \$6,591,256 for the gap payment totaling \$13,498,791. The gap payment of \$6,591,256 would be repaid when the employee leaves employment with the county.



County Manager Recommendation:

Consideration 2 – AEI of 4.2% and gap payment paid on January 14 equal to employee's 2 week schedule.



STUDY SESSION ITEM SUMMARY

DATE OF STUDY SESSION: May 18, 2021
SUBJECT: 2021 2 nd (Carryover) and 3 rd Budget Amendments
OFFICE/DEPARTMENT: Budget & Finance Department
CONTACT: Nancy Duncan, Budget & Finance Director; Marc Osborne, Deputy Budget Director
FINACIAL IMPACT: Due to the length of the amendment, please see attachments for fiscal impacts.
SUPPORT/RESOURCES REQUEST: None
DIRECTION NEEDED: None
RECOMMENDED ACTION: After review of the Amendments, to adopt the 2 nd and 3 rd Budget Amendments at a future public hearing.

DISCUSSION POINTS:

- This is to amend the 2021 Adams County Budget.
- The 2nd Amendment is comprised of carryovers from 2020 budgeted projects.
- The 3rd Amendment is comprised of new budget items for 2021.

Exhibit A - Carryovers

Second Amendment to the 2021 Budget
Resolution No. TBD
For Adoption on May 25, 2021
Study Session: May 18, 2021



Purpose of Resolution:

A resolution to amend the 2021 Budget. Summary information by Fund and Department is listed below. Additional detailed information is attached for consideration and review.

Fund	Department	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	Sheriff's Office	\$4,372,796	\$0	\$4,372,796	0.00
	District Attorney	189,986	0	189,986	0.00
	Community Safety & Well-being	728,421	0	728,421	0.00
	Community & Economic Development	167,228	0	167,228	0.00
	Parks, Open Space & Cultural Arts	1,908,139	0	1,908,139	0.00
	Information Technology & innovation	701,485	0	701,485	0.00
	Facilities & Fleet Management	9,697,013	0	9,697,013	0.00
CAPITAL FACILITIES FUND	Facilities & Fleet Management	21,318,051	0	21,318,051	0.00
STORMWATER UTILITY FUND	Stormwater Utility	635,232	0	635,232	0.00
ROAD & BRIDGE FUND	Public Works	1,608,694	0	1,608,694	0.00
OPEN SPACE PROJECTS FUND	Open Space Projects	895,244	0	895,244	0.00
WASTE MANAGEMENT FUND	Solid Waste Operations	444,293	0	444,293	0.00
GOLF COURSE FUND	Golf Course	37,570	0	37,570	0.00
FLEET MANAGEMENT FUND	Fleet Admin	901,530	0	901,530	0.00
FLATROCK FACILITY FUND	FLATROCK	\$150,000	\$0	\$150,000	0.00
Total Appropriation		\$43,755,682	\$0	\$43,755,682	0.00

Fund Summary	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	\$17,765,068	\$0	\$17,765,068	0.00
CAPITAL FACILITIES FUND	21,318,051	0	21,318,051	0.00
STORMWATER UTILITY FUND	635,232	0	635,232	0.00
ROAD & BRIDGE FUND	1,608,694	0	1,608,694	0.00
OPEN SPACE PROJECTS FUND	895,244	0	895,244	0.00
WASTE MANAGEMENT FUND	444,293	0	444,293	0.00
GOLF COURSE FUND	37,570	0	37,570	0.00
FLEET MANAGEMENT FUND	901,530	0	901,530	0.00
FLATROCK FACILITY FUND	\$150,000	\$0	\$150,000	0.00
Total Appropriation	\$43,755,682	\$0	\$43,755,682	0.00

CARRYOVERS

Second Amendment to the 2021 Budget
Resolution No. TBD
For Adoption on May 25, 2021
Study Session: May 18, 2021



Department-Division	2020 Project Status					Carryover Request			Reason for Carryover	FTE
	Project Name	2020 Budget	2020 Actuals	2020 YE Remaining	Additional Request	Expenditure Amount	Revenue Amount	Use of Fund Balance		
GENERAL FUND										
Sheriff's Office	DNA Lab Equipment	\$1,200,000	\$1,025,965	\$174,035	\$0	\$174,035	\$0	\$174,035	COVID-19 caused delays for some supplies and equipment needed for DNA lab certification.	
Sheriff's Office	Key Inventory System	38,282	0	38,282	0	38,282	0	38,282	Due to COVID-19, the key system was postponed until 2021.	
Sheriff's Office	Guard One Time Logs	45,331	0	45,331	0	45,331	0	45,331	Due to COVID-19, this time keeping system was postponed until 2021.	
Sheriff's Office	Property Evidence Impound Lot	75,000	6,800	68,200	0	68,200	0	68,200	Due to the additional work required in the support of COVID-19 health and safety improvements, not all phases of this project could be completed in 2020. Plan review was also delayed by Commerce City for the permit.	
Sheriff's Office	Property Evidence Storage Room Addition	80,000	0	80,000	0	80,000	0	80,000	Due to the additional work required in the support of COVID-19 health and safety improvements, not all phases of this project could be completed in 2020	
Sheriff's Office	Satellite Office Remodel	224,635	450	224,185	0	224,185	0	224,185	Master planning underway at Substation for this SRP remodel.	
Sheriff's Office	DF Facility Planning	1,221,988	41,417	1,180,571	0	1,180,571	0	1,180,571	Separate population study required to inform demand and now this study is underway. This spacing study and A-E remodel is a multi year effort.	
Sheriff's Office	DF Kitchen Equipment	675,000	112,808	562,192	0	562,192	0	562,192	Original vendor was unresponsive. A new vendor was selected and approved in Public Hearing on 2/9/21.	
Sheriff's Office	Booking Remodel Phase II	2,000,000	0	2,000,000	0	2,000,000	0	2,000,000	Several factors contributed to delays including the integration with the overall Detention Facility Master Plan.	
District Attorney	DA Laptop Computers	64,963		64,963	0	64,963	0	64,963	Delays in the order from the manufacturer.	
District Attorney	DA Office365 Licenses	102,063		102,063	0	102,063	0	102,063	Contractual delays pushed this project into 2021.	
District Attorney	DA Office 365 Migration	22,960		22,960	0	22,960	0	22,960	Contractual delays in the licenses delayed professional services associated with the migration to Office365	
Community Safety & Well-being	Street Outreach Grant	75,750	10,605	65,145	0	65,145	0	65,145	DOLA ESG Grant runs through March 31, 2021.	
Community Safety & Well-being	Day Works Program	483,661	191,076	292,585	0	292,585	0	292,585	Program started March 2020 and continues through June 2021.	
Community Safety & Well-being	ESG-CV1 COVID-19 Grant	20,000	0	20,000	0	20,000	0	20,000	Grant funds run through March 31, 2021 to provide emergency sheltering to help prevent the spread of the virus.	
Community Safety & Well-being	Neighborhood Outreach Program	72,000	761	71,239	0	71,239	0	71,239	Ongoing program through February 28, 2021 as need still exists and grants have not been expended for drive thru farmer's markets.	
Community Safety & Well-being	EOC A/V Upgrade	245,205		245,205	0	245,205	0	245,205	Project completed in February 2021.	
Community Safety & Well-being	Repl Stolen Trailer and Supp.	43,606	9,359	34,247	0	34,247	0	34,247	Trailer purchased in 2020. Still need to outfit trailer with mass care equipment which is scheduled in 1st quarter 2021.	
Community & Economic Development	Air & Space Port Regional Plan	150,000	101,905	48,095	0	48,095	0	48,095	Plan started in mid-2020 and is expected to be completed mid-2021. COVID-19 caused some delays in coordination and public outreach.	
Community & Economic Development	Square Lake Subarea Plan	100,000	12,645	87,355	0	87,355	0	87,355	Development of the Square Lake Subarea Plan began in 2020 with stakeholder and public outreach. A final draft and adoption is expected by mid-2021. Arvada's \$30k contribution was received in 2020.	
Community & Economic Development	Well Water Testing Program	49,857	18,079	31,778	0	31,778	0	31,778	This carryover will allow the approved pilot program funds to continue to be used in 2021 for the pilot program.	
Parks, Open Space & Cultural Arts	Mann Lakes Site Reclamation	30,845	11,071	19,774	0	19,774	0	19,774	Project delayed due to COVID-19 and Todd Creek Village not completing Mann Lake water conveyance project.	
Parks, Open Space & Cultural Arts	Veterans Memorial Design	500,443	620	499,823	0	499,823	0	499,823	Project is in the design process.	
Parks, Open Space & Cultural Arts	Golf Cart for Event Services	9,000	0	9,000	0	9,000	0	9,000	Golf cart purchase delayed due to COVID-19. Intent is to purchase the cart in 2021.	
Parks, Open Space & Cultural Arts	South Park Maintenance Shop Design	650,000	0	650,000	0	650,000	0	650,000	Delays were due to staffing and COVID-19 impacting how Parks was able to conduct business.	
Parks, Open Space & Cultural Arts	Trail Corridor Restoration	1,425,000	695,458	729,542	0	729,542	0	729,542	Project started in June 2020 and is on-going.	
Information Technology & innovation	Microsoft SQL Server Licensing	15,675	0	15,675	0	15,675	0	15,675	Continuation of Microsoft Office integration.	
Information Technology & innovation	Tyler Eagle SQL Conversion	14,000	0	14,000	0	14,000	0	14,000	Project timeline was moved to 2021.	
Information Technology & innovation	SharePoint Consulting	20,000	0	20,000	0	20,000	0	20,000	Project will continue into 2021 as consulting services are still needed.	
Information Technology & innovation	CASP Tower to HSB P2P wireless	40,000	9,944	30,056	0	30,056	0	30,056	Replacement project started in 2020 and continues in 2021 when it will be finished.	

Department-Division	2020 Project Status					Carryover Request			Reason for Carryover	FTE
	Project Name	2020 Budget	2020 Actuals	2020 YE Remaining	Additional Request	Expenditure Amount	Revenue Amount	Use of Fund Balance		
Information Technology & innovation	Metro North - P2P Links	40,000	9,961	30,039	0	30,039	0	30,039	Project started in 2020 and continues in 2021 when it will be finished. P2P wireless from WSC to Metro North & Metro North to JC.	
Information Technology & innovation	Fiber - S Parks to Thornton	241,500	0	241,500	0	241,500	0	241,500	Project not started in 2020. Expected to start summer 2021.	
Information Technology & innovation	GC Data Center Switches	150,000	48,515	101,485	0	101,485	0	101,485	Project started in 2020 and continues in 2021 when it will be finished.	
Information Technology & innovation	Dahlia Fiber Relocation	41,880	0	41,880	0	41,880	0	41,880	Road construction project should begin in 2021.	
Information Technology & innovation	Enhancements for The Beast	25,000	6,750	18,250	0	18,250	0	18,250	Vendor was only able to complete 1 of 3 tasks associated with this project. Other 2 will be completed in 2021. This is for Property Evidence.	
Information Technology & innovation	Infrastructure - GC	337,000	227,085	109,915	0	109,915	0	109,915	COVID-19 delayed completing project in 2020. Server room upgrades will be completed in 2021.	
Information Technology & innovation	Oblique Aerial Imagery	189,347	120,662	68,685	0	68,685	0	68,685	Project started in 2020 with final vendor delivery is expected in the first half of 2021.	
Information Technology & innovation	CheckPoint WAN Encryption	54,145	0	54,145	0	10,000	0	10,000	Project started in 2019. Only requesting \$10k of remaining to complete encryption connection between JC and Strasburg to the rest of the agency. All other connections have been completed.	
Facilities & Fleet Management	Phase I roof replacement	1,086,875	6,940	1,079,935	0	1,079,935	0	1,079,935	Work completed and inspected 2/23/2021. Waiting for final billing.	
Facilities & Fleet Management	JC-Cooling tower replacement	500,000	128,750	371,250	0	371,250	0	371,250	Cooling towers are purchased and are on site. Installation was completed in March/April 2021 and we are awaiting final billing.	
Facilities & Fleet Management	Security Upgrade WSC	50,000	20,528	29,472	0	29,472	0	29,472	Due to the additional work required in the support of COVID-19 health and safety improvements, not all phases of this project could be completed in 2020 at the WSC.	
Facilities & Fleet Management	Roof Replacement WSC	360,000	950	359,050	0	359,050	0	359,050	Due to the additional work required in the support of COVID-19 health and safety improvements, not all phases of this project could be completed in 2020	
Facilities & Fleet Management	Locker Room Remodel	100,000	0	100,000	0	100,000	0	100,000	Update mens locker room, add womens locker room and have separate handicapped / unisex bathroom. Analysis has been performed and found asbestos in mastic used to set floor tiles. D2C has supplied 100% stamped drawing, and this will be done as part of the small job contract currently in procurement.	
Facilities & Fleet Management	SO Relocation / Renovation	247,000	48,580	198,420	0	198,420	0	198,420	Master planning is almost complete at the Service Center but delayed due to space needs and finalizing plan for publishing in 2021.	
Facilities & Fleet Management	Roof Replacement Service Center	1,400,000	366,008	1,033,992	0	1,033,992	0	1,033,992	Due to the additional work required in the support of COVID-19 health and safety improvements, not all phases of this project could be completed in 2020	
Facilities & Fleet Management	Probation Relocation	150,000	0	150,000	0	150,000	0	150,000	Delayed due to Fleet and Public Works Facility Permitting, COVID-19 impacts to Tri-County Health, and current lack of space. Probation must be relocated by mid 2022 to allow for Fleet and Public Works Facility work to continue	
Facilities & Fleet Management	Transfer Switch Upgrade at GC	26,935	0	26,935	0	26,935	0	26,935	Main switch gear installed, emergency side transfer switch is on site and awaiting installation.	
Facilities & Fleet Management	Electrical Coordination Study at GC	38,709	17,040	21,669	0	21,669	0	21,669	Will be complete after Transfer Switch Upgrade project is complete.	
Facilities & Fleet Management	Mezzanines in storage room	300,000	0	300,000	0	300,000	0	300,000	Design issues and permitting required plan changes and caused manufacturing delays. Anticipated completion by 6/2021	
Facilities & Fleet Management	Facility Master Plan	50,000	25,598	24,402	0	24,402	0	24,402	Master planning is ongoing county wide	
Facilities & Fleet Management	Sustainability Consultant	100,000	2,290	97,710	0	97,710	0	97,710	Delayed directly related to COVID-19, sustainability consultant work awarded in Q3 of 2020 with work starting in December 2020. Plan is under review and anticipated completion in 2021.	
Facilities & Fleet Management	Utility Location Survey	74,665	28,725	45,940	0	45,940	0	45,940	Land use development regulations for the Riverdale Regional Park and all Parks, Open Space and Cultural Arts properties - planned for completion in 2021	
Facilities & Fleet Management	Regional Park Infrastructure	6,092,356	2,497,774	3,594,582	0	3,594,582	0	3,594,582	Project is in final closeout with final invoicing and retainage remaining.	
Facilities & Fleet Management	Exhibit Hall Concrete Flooring	120,000	94,097	25,903	0	25,903	0	25,903	Phase I (Al Lesser floor) complete. Phase II (Exhibit Hall) on hold for State of Colorado N-95 mask decontamination site. Expected completion in Spring of 2021.	
Facilities & Fleet Management	JACE Controller Upgrade at Coroner Building	18,000	0	18,000	0	18,000	0	18,000	Waiting for equipment specifications to be provided by larger coroner facility remodel planning.	
Facilities & Fleet Management	Fire Suppression System	27,750	0	27,750	0	27,750	0	27,750	Work is 85% complete, once fully completed it will need to be inspected by the City of Brighton.	

Department-Division	2020 Project Status					Carryover Request			Reason for Carryover	FTE
	Project Name	2020 Budget	2020 Actuals	2020 YE Remaining	Additional Request	Expenditure Amount	Revenue Amount	Use of Fund Balance		
Facilities & Fleet Management	Cabinetry and Counter Top at DF	82,746	47,058	35,688	0	35,688	0	35,688	The remainder of this staff dining project is dependent on the placement of new kitchen equipment plumbing/electrical.	
Facilities & Fleet Management	A-E module water heaters	1,090,249	609,925	480,324	0	480,324	0	480,324	Project delayed due to COVID-19 restrictions around housing inmates, which needed to be done for utility shut downs.	
Facilities & Fleet Management	DF- A&E fees 4 Exterior stucco	150,000	0	150,000	0	150,000	0	150,000	Engineering services for stucco are currently 25% complete and ongoing.	
Facilities & Fleet Management	DF- B Module sanitary sewer	600,000	25,000	575,000	0	575,000	0	575,000	Work is 75% complete, remainder must be coordinated with the Sheriff's Office for scheduled shutdowns.	
Facilities & Fleet Management	DF - F side wtr heater	575,000	9,813	565,187	0	565,187	0	565,187	Engineering 85% complete. Due to COVID-19 manufacturing lead times have been prolonged.	
Facilities & Fleet Management	A,B,C,D,E inmate cell window replacement	385,000	193,607	191,393	0	191,393	0	191,393	40% work completed. COVID-19 restrictions and jail operation have made it difficult to relocate inmates so work can be completed.	
Facilities & Fleet Management	DF- A&E costs for ADA ramp	150,000	16,290	133,710	0	133,710	0	133,710	Engineering 25% complete. Vendor is to provide full set of plans to be placed in a SOW for ramp replacement this year.	
Facilities & Fleet Management	DF- A&E ADA wayfinding signage	65,000	4,299	60,701	0	60,701	0	60,701	Design is 45% complete. Vendor will provide a full set of drawings that can be utilized for bidding.	
TOTAL GENERAL FUND		\$24,614,421	\$6,805,208	\$17,809,213	\$0	\$17,765,068	\$0	\$17,765,068		0.0
CAPITAL FACILITIES FUND										
Facilities & Fleet Management	Fleet-Public Works Bldg	\$14,613,779	\$5,045,809	\$9,567,970	\$0	\$9,567,970	\$0	\$9,567,970	Project will be in construction through 2023.	
Facilities & Fleet Management	Byers/Shamrock Blade Stations	1,922,584	1,834,738	87,846	0	87,846	0	87,846	Carryover needed to complete outstanding projects on the site (well, generator, public art).	
Facilities & Fleet Management	RAS - Post Occupancy Adj.	185,000	0	185,000	0	185,000	0	185,000	Post occupancy adjustments going into 2021 (floor repairs, dog yard surfacing, shade screens).	
Facilities & Fleet Management	GC Space Utilization	3,136,415	1,968,689	1,167,726	0	1,167,726	0	1,167,726	Phase I complete in 2020. Phase II started in 2020 and is under construction, anticipated to be complete 4/2021. Phase III is in design with anticipated construction completion by end of 2021	
Facilities & Fleet Management	H S Building Renovation	2,961,619	294,626	2,666,993	0	2,666,993	0	2,666,993	Originally intended to support the relocation of DMV and Tri-County, the scope shifted in 2020 for Tri-County related to COVID-19. Work also added ECPAC space in the Basement level. Construction work commenced in February 2020 and is planned to be complete by end of Summer 2021	
Facilities & Fleet Management	Service Center & South Platte Crossing FF&E	250,000	0	250,000	0	250,000	0	250,000	Originally intended to support the relocation of DMV, Tri-County, and Probation in the Fleet/PW, Services Center and South Platte Crossing - all of those projects were delayed and some have scope changes. Funds and project are still needed to support the Probation and DMV relocation.	
Facilities & Fleet Management	County Wide EV Stations	100,000	721	99,279	0	99,279	0	99,279	The County intends to install three dual charging stations at the Adams County Justice Center and 2 dual charging stations at the Adams County District Attorney's Facility. With the increase in popularity in electric vehicles and the County's goal of lessening carbon footprint by adding more EV to the fleet this will be a necessity in the coming year.	
Facilities & Fleet Management	Coroner Facility Renovation	2,000,000	189,277	1,810,723	0	1,810,723	0	1,810,723	Design is ongoing, construction starting late 2021 and finish in 2022. Remaining construction costs will be requested for 2022.	
Facilities & Fleet Management	RRP Multi-Use Arena	5,000,000	0	5,000,000	0	5,000,000	0	5,000,000	Design taking place in 2021 due to change in scope.	
Facilities & Fleet Management	Human Services Center	482,514	0	482,514	0	482,514	0	482,514	This is for capital investment as directed by the Property Owners Association. Work is still in planning and is anticipated to include ADA sidewalks and ramps as well as way finding signage.	
TOTAL CAPITAL FACILITIES FUND		\$30,651,911	\$9,333,860	\$21,318,051	\$0	\$21,318,051	\$0	\$21,318,051		0.0
STORMWATER UTILITY FUND										
Stormwater Utility	Broadway at 59th Avenue	\$700,000	\$64,768	\$635,232	\$0	\$635,232	\$0	\$635,232	Design began in 2020 and continues into 2021.	
TOTAL STORMWATER UTILITY FUND		\$700,000	\$64,768	\$635,232	\$0	\$635,232	\$0	\$635,232		0.0
ROAD & BRIDGE FUND										
Public Works	Transportation Master Plan	\$250,000	\$94,776	\$155,224	\$0	\$155,224	\$0	\$155,224	Ongoing project in 2 phases. Phase 1 started in 2020 and Phase 2 will be initiated in 2021 with final completion in winter 2021-2022.	
Public Works	DRCOG Traffic Signal Upgrade	1,475,521	22,051	1,453,470	0	1,453,470	0	1,453,470	Replace/upgrade signals and control equipment at 25 intersections on Washington & Pecos. Project is currently in design phase with construction anticipated to start in 2021.	
TOTAL ROAD & BRIDGE FUND		\$1,725,521	\$116,827	\$1,608,694	\$0	\$1,608,694	\$0	\$1,608,694		0.0

Department-Division	2020 Project Status					Carryover Request			Reason for Carryover	FTE
	Project Name	2020 Budget	2020 Actuals	2020 YE Remaining	Additional Request	Expenditure Amount	Revenue Amount	Use of Fund Balance		
OPEN SPACE PROJECTS FUND										
Open Space Projects	Willow Bay - Planning & Design	\$318,524	\$66,601	\$251,923	\$0	\$251,923	\$0	\$251,923	COVID-19 and staffing issues delayed public outreach and other business operations in 2020.	
Open Space Projects	Bluffs Open Space Master Plan	118,295	78,410	39,885	0	39,885	0	39,885	COVID-19 and staffing issues delayed public outreach and other business operations in 2020.	
Open Space Projects	Reg. Park Rezoning & Platting	75,000	-	75,000	0	75,000	0	75,000	Project delayed in 2020 and is currently underway in 2021. CED, FFM, & POSCA are working on rezoning and platting of RRP.	
Open Space Projects	Van Scoyk OS - Demolition	89,035	598	88,437	0	88,437	0	88,437	Project was unable to be completed in 2020. FFM will be assisting Parks in this project in 2021.	
Open Space Projects	City View Park Improvements	150,000	-	150,000	0	150,000	0	150,000	Project was not started in 2020 due to COVID-19 and and staff vacancy. Project is scheduled to start in 2021.	
Open Space Projects	Trail Signage Improvements	\$293,306	\$3,307	289,999	0	289,999	0	289,999	Project is on-going.	
TOTAL OPEN SPACE PROJECTS FUND		\$1,044,160	\$148,916	\$895,244	\$0	\$895,244	\$0	\$895,244		0.0
WASTE MANAGEMENT FUND										
Solid Waste Operations	Old Shooting Range Remediation	\$5,084,612	\$4,640,319	\$444,293	\$0	\$444,293	\$0	\$444,293	Schedule delays were encountered in summer 2020 which extended completion date. All site remediation work is now complete.	
TOTAL WASTE MANAGEMENT FUND		\$5,084,612	\$4,640,319	\$444,293	\$0	\$444,293	\$0	\$444,293		0.0
GOLF COURSE FUND										
Golf Course	Dunes Irrigation Design	\$20,000	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000	Irrigation Design delayed due to the sewer line project.	
Golf Course	Tie Wall Repairs	\$80,000	\$62,430	\$17,570	\$0	\$17,570	\$0	\$17,570	Project completed; awaiting invoicing from vendor.	
TOTAL GOLF COURSE FUND		\$100,000	\$62,430	\$37,570	\$0	\$37,570	\$0	\$37,570		0.0
FLEET MANAGEMENT FUND										
Fleet Admin	CSWB - Parking Enf Vehicle	\$26,063	\$0	\$26,063	\$0	\$26,063	\$0	\$26,063	Vehicle ordered in 2020 but not received until 2021.	
Fleet Admin	Attenuator Device	28,726	0	28,726	0	28,726	0	28,726	Will be ordered in 2021. To be pulled by the 2 new tandem trucks on order.	
Fleet Admin	Sheriff Jail Ford Explorer	55,000	34,360	20,640	0	20,640	0	20,640	Upfit currently being done by vendor.	
Fleet Admin	Sheriff Patrol Motorcycle	36,000	21,679	14,321	0	14,321	0	14,321	Motorcycle will be completed and ready for pickup March 1, 2021. - STATUS???	
Fleet Admin	Sheriff Detective	48,000	35,360	12,640	0	12,640	0	12,640	Upfit currently being done by vendor.	
Fleet Admin	Sheriff Civil	52,000	34,980	17,020	0	17,020	0	17,020	Upfit currently being done by vendor.	
Fleet Admin	PW Highway Service Truck	125,000	0	125,000	0	125,000	0	125,000	Waiting for chassis and will still need to go to vendor for upfit.	
Fleet Admin	Truck w/Crane & Welder	175,000	48,648	126,352	0	126,352	0	126,352	Upfit currently being done by vendor.	
Fleet Admin	CED Animal Management	55,000	24,232	30,768	0	30,768	0	30,768	Upfit currently being done by vendor.	
Fleet Admin	R&B Tandem Dump (2) Trucks	500,000	0	500,000	0	500,000	0	500,000	Currently being built at the manufacturer but will still need to go to upfitter.	
TOTAL FLEET MANAGEMENT FUND		\$1,100,789	\$199,259	\$901,530	\$0	\$901,530	\$0	\$901,530		0.0
FLATROCK FACILITY FUND										
FLATROCK	CLER Feasibility Study	\$150,000	\$0	\$150,000	\$0	\$150,000	\$0	\$150,000	Project moved to 2021.	
TOTAL FLATROCK FACILITY FUND		\$150,000	\$0	\$150,000		\$150,000	\$0	\$150,000		0.0
TOTAL ALL FUNDS - 2021 2ND AMENDMENT		\$65,171,414	\$21,371,587	\$43,799,827	\$0	\$43,755,682	\$0	\$43,755,682		0.0

Exhibit A - Amendments

Third Amendment to the 2021 Budget
Resolution No. TBD
For Adoption on May 25, 2021
Study Session: May 18, 2021



Purpose of Resolution:

A resolution to amend the 2021 Budget. Summary information by Fund and Department is listed below. Additional detailed information is attached for consideration and review.

Fund	Department	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	Community Safety & Well-being	\$127,175	\$93,350	\$33,825	0.75
	Finance	\$145,682	\$0	\$145,682	2.00
	IT Application Support	\$107,360	\$0	\$107,360	1.00
	Fleet & Facilities	\$79,181	\$0	\$79,181	1.00
	County Manager	\$108,900	\$0	\$108,900	2.00
	Admin Org	\$910,024	\$335,590	\$574,434	-
	Sheriff's Office	\$3,407,487	\$0	\$3,407,487	12.00
	Community & Economic Development	\$108,805	\$0	\$108,805	2.00
CAPITAL FACILITIES FUND	General Capital Improvements	\$2,000,000	\$0	\$2,000,000	-
WORKFORCE & BUSINESS CENTER FUND	Workforce & Business Center	\$550,000	\$550,000	\$0	-
COLORADO AIR & SPACE PORT	Spaceport	\$344,524	\$344,524	\$0	-
Total Appropriation		\$7,889,139	\$1,323,464	\$6,565,675	20.75

Fund Summary	Expenditure Amount	Revenue Amount	Use of Fund Balance	FTE
GENERAL FUND	\$4,994,615	\$428,940	\$4,565,675	20.75
CAPITAL FACILITIES FUND	\$2,000,000	\$0	\$2,000,000	0.00
WORKFORCE & BUSINESS CENTER FUND	\$550,000	\$550,000	\$0	0.00
COLORADO AIR & SPACE PORT	\$344,524	\$344,524	\$0	0.00
Total Appropriation	\$7,889,139	\$1,323,464	\$6,565,675	20.75

AMENDMENTS

Third Amendment to the 2021 Budget
Resolution No. TBD
For Adoption on May 25, 2021
Study Session: May 18, 2021



Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
GENERAL FUND							
Community Safety & Well-being	Fund Balance/Grant	\$51,425	\$17,600	\$33,825	X	Moving current temporary position to a PJF3 position. Additional benefit costs are being reimbursed by DOLA. PJF position will end March 31, 2022 unless grant from DOLA is extended. Approved in AIR January 26, 2021.	0.75
Community Safety & Well-being	Grant	75,750	75,750	0		DOLA Emergency Solutions Grant applied for and received to provide outreach to those experiencing homelessness. Grant runs from April 1, 2021 to March 31, 2022. Approved in AIR March 16, 2021.	
Finance	Fund Balance	59,400		59,400	X	Senior Payroll Technician PJF ending 12/31/2022 approved in SS 3/2/2021.	1.00
Finance	Fund Balance	86,282		86,282	X	JDE Application Specialist PJF ending 12/31/2022 approved in SS 3/2/2021.	1.00
IT Application Support	Fund Balance	107,360		107,360	X	ERP Systems Analyst III PJF ending 12/31/2022 approved in SS 3/2/2021.	1.00
Fleet & Facilities Management	Fund Balance	79,181		79,181	X	FFM Project Manager RFT ending 12/31/2022 approved in SS 3/2/2021. This will convert an existing PJF to RFT status.	1.00
County Manager	Fund Balance	108,900		108,900	X	2 BoCC Aide RFTs to assist with the duties of the 5 County Commissioners.	2.00
Admin Org	Grant	515,500	335,590	179,910		Phase III of the Aerotropolis Regional Committee's development of area around DIA. Revenue is from Aurora, Commerce City, Thornton, Federal Heights and Brighton. The County's \$139,186 portion will come from our designated fund balance and the Airport Coordinating Committee portion of \$40,724 will come from the ACC Discretionary that is held in our restricted fund balance. This was heard in AIR on April 27, 2021.	
Admin Org	Fund Balance	50,000		50,000		Pilot scholarship program in partnership with Colorado Opportunity Scholarship Initiative. Approved in Study Session April 13, 2021.	
Admin Org	Interfund Transfer	344,524		344,524		Transfer to CASP Fund to cover the Spaceport Master Plan.	
Sheriff's Office	Fund Balance	2,872,930		2,872,930		Sheriff's Office body camera mandate was approved in Study Session on April 13, 2021.	
Sheriff's Office	Fund Balance	534,557		534,557	X	12 FTE requests were approved in the April 13, 2021 Study Session for the Sheriff's Office for the new body camera mandate (10 Digital Technicians and 2 Supervisors).	12.00
Community & Economic Development	Fund Balance	108,805		108,805	X	2 FTE positions (Admin Coordinator and Community Development Grant Administrator) to operate the new Adams County Foundation grants administration program. Approved in AIR April 27, 2021.	2.00
TOTAL GENERAL FUND		\$4,994,615	\$428,940	\$4,565,675			20.75

Department - (Division)	Source of Funding (Carryover, Fund Balance, Grant, Miscellaneous Revenue)	Expenditure Amount	Revenue Amount	Use of Fund Balance	Ongoing (X)	Reason for Amendment	FTE
CAPITAL FACILITIES FUND							
General Capital Improvements	Fund Balance	\$2,000,000	\$0	\$2,000,000		Renovation of the 2nd floor of the South Platte Crossing building for public health services. This was approved in Study Session on April 27, 2021.	
TOTAL CAPITAL FACILITIES FUND		\$2,000,000	\$0	\$2,000,000			0.00
WORKFORCE & BUSINESS CENTER FUND							
Workforce & Business Center	Grant	\$550,000	\$550,000	\$0		U.S. Department of Labor's Technology Employment in Colorado Partnership 2.0 Grant to assist in training opportunities in growing sectors which face worker shortages. There is no cost impact to the County.	
TOTAL WBC FUND		\$550,000	\$550,000	\$0			0.00
COLORADO AIR & SPACE PORT FUND							
Spaceport	Carryover/Transfer	\$344,524	\$344,524	\$0		This is a 18 month study started in 2020 and will be completed in 2021. Interfund transfer is needed from the General Fund to CASP to offset the cost.	
TOTALS CASP FUND		\$344,524	\$344,524	\$0			0.00
TOTAL ALL FUNDS - 2021 THIRD AMENDMENT		<u>\$7,889,139</u>	<u>\$1,323,464</u>	<u>\$6,565,675</u>			<u>20.75</u>